ATTENTION NEW CONSTRUCTION

WHENEVER ANY RESIDENCE OR OTHER STRUCTURE IS CONSTRUCTED, IT SHALL BE THE DUTY OF THE NEW OWNER TO PROCURE AN ASSIGNED NUMBER FROM THE E-911 COORDINATOR.

YOU MUST SUBMIT A LETTER TO THE TOWN WITH THE FOLLOWING INFORMATION:

- NAME OR NAMES OF OWNERS
- NAME OF ROAD YOU LIVE ON
- NAMES AND NUMBERS OF YOUR ABUTTING NEIGHBORS
- OWNERS CONTACT INFORMATION

ALL EXTERIOR CONSTRUCTION REQUIRES A SITE PLAN.

*Legend: As shown on official Shoreland Zoning map located at Town Office.
NA = not Shoreland zone
CFMA = Commercial fisheries/maritime activities
LR = Limited residential
RP125 = Resource Protection – 125’
RP250 = Resource Protection – 250’
SP = Stream protection

APPLICABLE ORDINANCES AVAILABLE @ www.gouldsborotown.com
TOWN OF GOULDSDORO  
APPLICATION FOR BUILDING/LAND USE PERMIT  

Check one:  Residential____  Commercial____  Both____

Applicant Name ____________________________   Telephone ______________
Street Address  ________________________________________________________
Town _________________________   State _______  Zip _____________________
Property Owner (if different from above) ______________________________________
Street Address  ________________________________________________________
Town _________________________   State _______  Zip _____________________

TYPE OF PERMIT

BUILDING
[ ] New Construction  [ ] Demolition**  
[ ] Addition  [ ] Relocation**
[ ] Alteration**  [ ] Repair**
[ ] Conversion  [ ] Other

LAND USE
[ ] Clearing
[ ] Timber Harvest
[ ] Excavation
[ ] Back Fill
[ ] Other

**Denotes DEP notification and/or inspection required for asbestos or asbestos containing equipment.

DESCRIPTION OF PROPERTY

Shoreland  [ ] Yes  [ ] No  Floodplain  [ ] Yes  [ ] No
Map ________ Lot ________  *Zone Designation  [ ] N/A  [ ] CFMA  [ ] LR  [ ] RP125  [ ] RP250  [ ] SP
Present Use ______________________________________________________________
Name of Subdivision ______________________________________________________

DESCRIPTION OF ACTIVITY  (briefly describe the activity to be covered by this permit)

Exterior Dimensions ___________  Number of Floors ___________  Total Square Feet ______
Serial Number (mobile or modular) ______________________________

FEE SCHEDULE:  Please make checks payable to Town of Gouldsboro

[ ] NON-REFUNDABLE Application fee of $25.00 (PLUS FEES AS DESCRIBED BELOW)
[ ] Renewal/Replacement of permit $15.00 only (application fee does not apply).  Subtotal $_____

STRUCTURES (NEW, ADDITIONS, MOVE-ONS)

[ ] Structures in shore land zone: $50.00 surcharge (in addition to the $25)  *DEP notice may be required*
[ ] $.10 per square foot finished space, $.05 per square foot unfinished space  Subtotal $_____

Non-Structural:
[ ] Demolition: $25.00
[ ] Driveways, seawalls, docks, camp roads and miscellaneous non-structure improvements
Excluding fences- $50.00; DOT, DEP, DMR & IFW notice may be required.

[ ] $10.00 Driveway Fee with structure permit.  Subtotal $_______

**PROJECTS STARTED BEFORE PERMIT IS ISSUED WILL INCUR DOUBLED FEES**

**INCLUDE THE FOLLOWING:** (as applicable, originals not required)

- Proof of ownership
- Plot Plan (to scale) showing dimensions and structural locations
- Names of abutting property owners
- Names and location of abutting rights of way
- List abutting waterways
- Show distances of proposed structures to nearest lot line
- Show location and type of sewage disposal system
- Show location and type of water supply system
- Areas of land to be cleared
- Areas of all earth moving activities

**ATTACH THE FOLLOWING:**

- Copy of plumbing permit (if required)
- Copy of excavators state certification if digging in shore land.
- Copy of subsurface waste water permit
- Copy of federal, state or local permits and variances regarding the use of this property
- Complete description of proposed work
- Copy of building plans and specifications
- Any other information which will assist in the approval of this application

**PROPOSED START DATE: ____________  PROPOSED COMPLETION DATE: ____________

**ESTIMATED COST OF PROJECT: __________________**

Said permit to be issued on the basis of the information contained within this application. The applicant hereby certifies that all the information and attachments to this application are accurate. All proposed uses shall be in conformance with this application and the ordinances of the Town of Gouldsboro. The applicant and contractor are knowledgeable of all applicable ordinances. Incomplete applications will be rejected.

To the best of my knowledge, all information on this application and its attachments is true and correct. All proposed uses and structures will be in conformance with all applicable ordinances of the Town of Gouldsboro, the laws and codes of the State of Maine and all applicable federal laws. I further grant permission to the Town CEO or designee to enter said property, at any agreed upon date and time for the purpose of permit associated inspection as called for in applicable ordinances.

________________________________________  ___________________________________
Signature of Applicant                        Date

Total Fee: $_____________  Date Paid ________________

**APPLICATION MUST BE COMPLETED AND FORWARDED WITH ALL REQUIRED ATTACHMENTS BEFORE IT WILL BE PROCESSED.**

**NOTE: THIS FORM IS NOT A PERMIT. WORK IS NOT TO BEGIN UNTIL ALL FEES ARE PAID AND THE RED AND YELLOW PERMIT CARD HAS BEEN POSTED.**

**IF NOT 30% COMPLETE WITHIN ONE (1) YEAR RENEWAL REQUIRED**