

TOWN OF GOULDSBORO

www.gouldsborotown.com

PO BOX 68, Prospect Harbor, Maine 04669

Phone: (207) 963-5589 Fax: (207) 963-2986

Town Manager, Deputy Treasurer, Tax Collector

Josh McIntyre

town.manager@gouldsborotown.com

Board of Selectmen

Robert Harmon, *Chair*

Danny Mitchell, Jr., *Vice Chair*

Peter McKenzie

Jacqueline Weaver

Johnathan Renwick

GOULDSBORO BOARD OF SELECTMEN

MAY 21, 2026 – 5PM

GOULDSBORO TOWN OFFICE

Join Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Passcode: 4uFgxX

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

Adjustments to / Approval of agenda

PUBLIC HEARING

Innkeeper/Tavern-keeper License Renewals

Acadia Oceanside Meadows Inn

Bluff House Inn

Elsa's Inn on the Harbor

MINUTES

Approval of Minutes of May 07, 2026

Approval of Minutes of May 14, 2026

PR WARRANT #52

\$44,600.08

AP WARRANT #54

\$50,489.73

REPORTS:

Selectmen

Treasurer

Police Department

Fire Department

EMS

Code Enforcement Officer

RSU #24

Town Manager

Boards & Committees

OLD BUSINESS

- Discussion and possible adoption of proposed Interdepartmental Budget Transfer Policy*
- Signing of warrant for 2026 Annual Town Meeting*
- Discussion of exhibits for Annual Town Meeting

NEW BUSINESS

- Request of Town Manager to close the Town Office on Wednesday, October 7 or Thursday, October 8, 2026 for staff to attend the MMA Convention*
- Discussion and possible adoption of Mutual Aid Agreement for Law Enforcement Services between the towns of Gouldsboro and Winter Harbor*

PUBLIC COMMENT

EXECUTIVE SESSION in accordance with MRSA Title 1, Chapter 13, Section 405, Paragraph 6A (personnel matters)

ADJOURN

***Indicates likely action/vote on proposal**

MINUTES OF MAY 07, 2026
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie II, Jacqueline Weaver,
Johnathan Renwick

Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Police Chief James Malloy
Superintendent of Town Infrastructure Mike Connors
Shellfish Warden / Harbor Master Mike Pinkham

Audience: 21 (Twenty-One)

Zoom: 5 (Five)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5PM.



Pledge of Allegiance

ADOPTION OF AGENDA **Adjustments to / Approval of agenda**

Mr. McKenzie made a motion to amend the agenda under old business to add “Discussion of Fire Department leadership transition and organizational restructuring” immediately prior to the discuss of the amended FY27 Fire Department budget, and approve the agenda as amended: 2nd by Mr. Mitchell. Passed 5/0.

PUBLIC HEARING **Shellfish Management Ordinance; Harbor Ordinance**

Mr. Harmon opened the public hearing at 5:01PM.

Mr. Renwick made an opening statement clarifying a few points. The Town spent \$20k on harbor infrastructure improvements to piers, wharves, floats and attachments and the infrastructure. Many communities surrounding Gouldsboro charge for mooring fees. Coastal Resilience Committee is also applying for grants to help assist other infrastructure repairs / changes to our harbors.

Harbor Master Mike Pinkham spoke about a few of the changes proposed in the Harbor Ordinance.

Article 8.1 – Resident David Myrick asked if we could add wording “shall permit his watercraft, float, or floating structure from obstructing.”?

Shellfish Warden Mike Pinkham spoke about a few of the changes proposed in the Shellfish Management Ordinance.

No other comments were made.

Mr. Harmon closed the public hearing at 5:31PM.

APPROVAL OF MINUTES OF APRIL 23, 2026

Mr. Mitchell made a motion to approve the minutes of April 23, 2026; 2nd by Mr. Renwick. Passed 4/0/1 – Mr. McKenzie abstained.

PAYROLL WARRANT #50

Mr. Mitchell made a motion to approve Payroll Warrant #50 in the amount of \$52,817.17; 2nd by Mr. McKenzie. Passed 5/0.

A/P WARRANT #51

Mr. Mitchell made a motion to approve A/P Warrant #51 in the amount of \$374,922.94; 2nd by Ms. Weaver. Passed 5/0.

SELECT BOARD REPORTS

Ms. Weaver – Nothing at this time.

Mr. Renwick – Nothing at this time.

Mr. Mitchell – Nothing at this time.

Mr. Harmon – Nothing at this time.

Mr. McKenzie – Nothing at this time.

TREASURER – See attached

POLICE DEPARTMENT

Chief Malloy reported the Maine Criminal Justice Academy still has openings for the August academy and plans to send Officer Leighton.

FIRE DEPARTMENT – Absent

Town Manager Joshua McIntyre reported the Fire Department has pump testing this weekend.

EMS DEPARTMENT – Absent

Nothing at this time.

CODE ENFORCEMENT OFFICER – See attached

CEO Mike Connors reported:

- He issued 1 permit since last meeting with 0 new residence.
- **Crowley Island Causeway** – TR Construction to begin work following finalization of Betterment Contract for FEMA Mitigation area and 2 additional areas to either side of the Mitigation area.
- **Shoreland Violations** – Lesko Lane- DEP permitting completed. Local permit to follow. 651 S. Gouldsboro Road. Met with landowner and Maine Forestry Regional Enforcement Coordinator on Wednesday 4/29/26. Planning additional site visit with DEP, Maine

Forestry, and landowner to identify any violations. West Bay Road – will schedule DEP visit for same day as 651 South Gouldsboro Road.

- **Nahum Jones** – Met with Ed Weaver to discuss the possibility of the Town installing driveways to individual residences and discontinuing Nahum Jones Road. Will speak with other landowners to gauge receptivity to this potential option. Need to get estimated for removing existing road surface, ground work required, and driveway paving.
- Flag pole removal and Town Park Improvements- Call in to DOT for approval of Flag pole removal. Awaiting contractor estimates for both projects.
- **E911** – 8 new addresses added, 2 new roads added – Rocky Shore Road (off Summer Harbor Road) and Cassie’s Ledge Road (off East Schoodic Drive), and 2 address corrections.

RSU 24 REPRESENTATIVE – **Absent**

TOWN MANAGER – **See attached**

- **Town Website** – Allie, Brianna, and I continue to explore website vendors. We have whittled down the field to four but we are taking a look at another vendor on May 5th. We are still hoping that we’ll be able to recommend a vendor by the end of June with the goal of going live by Christmas.
- **RFPs/Bids** – Last week, there were deadlines for submitting bids/proposals for 2026 Road Work, 2026 Paving, Heating/Electrical assessment of the town office, and Revaluation & Assessing. All of those will be reviewed tonight elsewhere in the agenda. We are still in the process of getting estimates for work to the town park, for removing the flagpole at the head of Corea Road, and work to improve the baseball field at the Recreation Center.
- **Crowley Island Causeway** – At the time of this writing, work is scheduled to commence on Monday, May 4th for the repair and mitigation work at the causeway on Crowley Island Road. This is the last of the projects related to FEMA reimbursements for the January 2024 storms. Work is scheduled to be completed by the end of the month.
- **Mooring Fees** – Letters were mailed last week to roughly 40 mooring holders who have not yet paid their fees for Fiscal Year 2026. These are the only letters that will be mailed, so we urge mooring holders to pay before enforcement actions are taken. For the next fiscal year, we will be mailing one-time warning letters in September (mooring holders have until the end of August to pay without penalty) rather than waiting until Spring.
- **Signing of Annual Town Meeting Warrant** – Special meeting next Thursday to review the warrant.

BOARDS & COMMITTEE REPORTS

Coastal Resilience Committee – Chair Bill Zoellick is proposing MIAF proposal for funds to replace the culvert in Corea with a bridge. **Mr. Renwick made a motion to affirm that Gouldsboro will provide matching funds of \$80,271 and authorize the Town Manager to draft a letter communicating that; 2nd by Mr. Mitchell. Passed 5/0.**

Facilities Advisory Board – Chair Mark Altvater mentioned the FAB board had an offsite meeting at the Rec Center to evaluate. North side of the building there is quite a bit of property. For possible build of either town hall or public safety. Would prefer not to take the rec center use away from kids use.

Planning Board – Chair Deirdre McArdle mentioned there is not much to report. Would like the Comp Plan Committee to hold an annual meeting to go over the town operations annually per the Comprehensive Plan.

Old Business

*Discussion and vote to adopt Capital Improvement Plan for Fiscal Years 2027-2036**

Town Manager Joshua McIntyre would like to have a planning point, subject to change but having this as a living document.

Mr. Mitchell made a motion to adopt the FY27 – FY36 Capital Improvement Plan, as presented, with the understanding that it is a planning document and does not authorize expenditures; 2nd by Mr. McKenzie. Passed 5/0.

Leadership transition for Fire Department

Town Manager Joshua McIntyre mentioned Gary Greenlaw has resigned as Chief. We are very grateful that Gary stepped up last year after the previous Chief left. There is administrative work that needs to be caught up on and some problem areas that existed before Gary came in. Josh would like to appoint him back into another officer's role again. He would like to appoint Ben Souders as interim Fire Chief.

Ms. Weaver made a motion to confirm the Town Managers appointment of Ben Souders as Interim Fire Chief pursuant to the Town's Fire and EMS Department Ordinance; 2nd by Mr. McKenzie. Passed 5/0.

Discussion of amended FY27 budget for Fire Department

Would like to bump back up to \$100k. Thinks it's a great idea to have the flexibility to face challenges we may face coming on.

Ms. Weaver made a motion to revise the proposed FY27 Fire Department operating budget to \$100,000 and incorporate the revised amount into the FY27 municipal budget for consideration at Town Meeting; 2nd by Mr. Mitchell. Passed 5/0.

*Request to approve expenditure from the Paving Reserve for additional base work and associated paving at the Crowley Island Causeway**

This includes additional work over mitigation work that needs to be completed in order to complete the paving at the Crowley Island Causeway. Total expenditures are estimated at \$59,000.

Ms. Weaver made a motion to waive informal procurement requirements based on project continuity and authorize the Town Manager to approve town-funded betterment work at the Crowley Island Causeway with TR Construction, to be paid from the Paving Reserve; 2nd by Mr. Mitchell. Passed 5/0.

New Business

Signing of warrant for RSU24 Budget Validation Referendum

The Select Board signed the RSU 24 Budget Validation Referendum Warrants.

*Discussion of bids for 2026 Road Prep and award of contract**

Ms. Weaver made a motion to award the 2026 Road Preparation contract to JE Tracey & Sons, LLC in the amount of \$55,914, to be paid from the Paving Reserve, and to authorize the Town Manager to execute the contract upon verification of all required documentation and insurance; 2nd by Mr. Mitchell. Passed 5/0.

*Discussion of bids for 2026 Paving projects and award of contract**

Mr. Mitchell made a motion to award the Spring Paving 2026 contract to Paving Professionals in the amount of \$193,128.38, payable from the Paving Reserve, subject to verification of references and past performance to the satisfaction of the Town Manager, and to authorize the Town Manager to execute a contract consistent with the invitation for bids on behalf of the Town; 2nd by Mr. Renwick. Passed 5/0.

*Discussion of proposal for Heat & Electrical Assessment of Town Office/Station #1**

Facilities Advisory Board Chair Mark Altvater mentioned he received one proposal to the RFP. Town Manager Joshua McIntyre checked the references and the proposal met the specifications we asked for.

Mr. Mitchell made a motion to award the contract for the Heating and Electrical System Assessment of the Town Office and Fire Station #1 to Criterium Engineers in an amount not to exceed \$5,500, and to authorize the Town Manager to execute the agreement and take all necessary steps to implement the project. Funds shall be paid from the Buildings & Grounds Reserve (current balance \$88,900); 2nd by Mr. Renwick. Passed 5/0.

*Discussion of proposal for Revaluation and Assessing services and awarding of contract**

Ms. Weaver made a motion to award both municipal revaluation services and ongoing assessing services to Caldwell Municipal Assessing & Consulting, and authorize the Town Manager to negotiate and execute contracts consistent with the Town's RFP and Purchasing Policy, selecting the phased revaluation approach culminating in the 2030 tax commitment, and to adjust Capital Improvement Plan funding levels accordingly, subject to appropriation by Town Meeting; 2nd by Mr. Mitchell. Passed 5/0.

*Discussion of proposals for security systems at town properties and awarding of contract**

Ms. Weaver made a motion to approve the selection of After Hours for installation of the Town's security camera system, in an amount not to exceed \$46,145, and to authorize the Town Manager to execute a contract following appropriation of funds at the Annual Town Meeting, subject to final scope confirmation; 2nd by Mr. Mitchell. Passed 5/0.

*Consideration on allocation of 2026 funds for Ray Scholarship**

Ms. Mitchell made a motion to approve the Town Manager's recommendation for the 2026 Irving S. & Ada H. Ray Memorial Scholarships, awarding seven (7) scholarships in the amounts outlined above, and to authorize the Town Manager to coordinate with the Sumner Memorial High School Scholarship Committee to finalize recipients and administration of the awards; 2nd by Ms. Weaver. Passed 5/0.

Discussion on future use or disposition of Schoodic 1 (Fire/EMS chase vehicle)

Town Manager Joshua McIntyre would like to include Schoodic 1 to the list of vehicles to dispose on the Town Meeting Warrant if they do not find use for it as they are not sure it will pass inspection this year. By consensus, the Select Board agrees to add it to the Town Meeting Warrant.

PUBLIC COMMENT

Nothing at this time.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 6:45PM; 2nd by Mr. Renwick. Passed 5/0.

Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Draft Shellfish Management Ordinance, Draft Harbor Ordinance, Minutes of 04.23.26, Payroll Warrant #50, A/P Warrant #51, Treasurer's Report, YTD Expense Report 05.05.26, Town Manager's Report, 2026 Draft Annual Town Meeting Warrant, Coastal Resilience Proposal Memo, Adoption of CIP Memo, Budget History & Summary (2), Fire Department Leadership Transition and Organizational Restructuring Memo, Revised FY27 Fire Department Budget Recommendation Memo, FY27 Fire Department Budget Revised, Crowley Island Causeway Proposed Betterment Work Memo, RSU 24 Warrant to Call, RSU 24 Warrant and Notice of Election, Award of 2026 Road Preparation Contract Memo, Spring Paving 2026 Contract Memo, Heating & Electrical Assessment Award Memo, Evaluation and Revaluation and Assessing Contract Memo, Security Camera System Award Memo, 2026 Irving S. & Ada Ray Memorial Scholarship Memo.

SELECT BOARD

Minutes of May 07, 2026 and Approval on May 21, 2026

Robert Harmon, *Chair*

Danny Mitchell, Jr., *Vice Chair*

Peter McKenzie II

Jacqueline Weaver

Johnathan Renwick

MINUTES OF MAY 14, 2026
GOULDSBORO SELECT BOARD SPECIAL MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie II, Jacqueline Weaver,
Johnathan Renwick
Staff: Town Clerk Brianna L. Mitchell
Zoom: Town Manager Joshua McIntyre
Budget Committee: Dwight Rodgers, John Eck, Lynne Altvater, Mark Altvater
Audience: 2 (Two)
Zoom: 1 (One)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5PM.



Pledge of Allegiance

Old Business

Review and discussion of draft warrant for Annual Town Meeting

After reviewing the draft warrant, the Select Board thinks the draft warrant is all set to be brought to the next Select Board meeting to be signed. No significant changes were made.

PUBLIC COMMENT

Nothing at this time.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 5:30PM; 2nd by Mr. McKenzie. Passed 5/0.

Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Draft Annual Town Meeting Warrant, Budget History & Summary, Operating Account Balances, Proposed Policy for Interdepartmental Budget Transfers Memo, Interdepartmental Budget Transfer Policy.

SELECT BOARD
Minutes of May 14, 2026 and Approval on May 21, 2026

Robert Harmon, *Chair*

Danny Mitchell, Jr., *Vice Chair*

Peter McKenzie II

Jacqueline Weaver

Johnathan Renwick

DRAFT

A / P Check Register
Bank: BAR HARBOR BANKING & TRUST

Type	Check	Amount	Date	Wrnt	Payee
P	16489	3,310.75	05/22/26	54	0309 STATE OF MAINE
P	16490	2,869.78	05/22/26	54	0309 STATE OF MAINE
R	16494	127.94	05/22/26	54	0014 ANDERSON MARINE & HARDWARE
R	16495	681.11	05/22/26	54	0873 BARBARA RICE
R	16496	80.00	05/22/26	54	1271 BEA BUCKLEY
R	16497	789.05	05/22/26	54	1270 BETTY WEIDNER
R	16498	40.00	05/22/26	54	1272 BONNIE NAUMANN
R	16499	11.96	05/22/26	54	1467 BRIANNA MITCHELL
R	16500	110.00	05/22/26	54	0050 BROWN'S COMMUNICATION, INC.
R	16501	364.90	05/22/26	54	1385 CHARLES WESCOTT
R	16502	25.00	05/22/26	54	0323 CHARLOTTE BOYD
R	16503	259.36	05/22/26	54	0000 CONSOLIDATED COMMUNICATIONS
R	16504	174.00	05/22/26	54	1004 CONSOLIDATED COMMUNICATIONS
R	16505	2,750.00	05/22/26	54	0320 CRITERIUM ENGINEERS
R	16506	2,141.45	05/22/26	54	1218 DM&J WASTE
R	16507	9,759.20	05/22/26	54	0177 DRUMMOND WOODSUM
R	16508	446.01	05/22/26	54	1384 GEORGE DALEY
R	16509	25.00	05/22/26	54	0100 HANCOCK COUNTY REGISTRY OF DEEDS
R	16510	60.00	05/22/26	54	0052 JACKIE JOHNSTON
R	16511	1,449.60	05/22/26	54	0783 JANE KOEHLING, REPRESENTATIVE
R	16512	1,376.76	05/22/26	54	0878 JEANNE WEEKS
R	16513	989.00	05/22/26	54	0037 KYOCERA DOCUMENT SOLUTIONS NEW ENGLAND, INC.
R	16514	17,153.61	05/22/26	54	0294 MAINE MUNICIPAL EMPL HEALTH TRUST
R	16515	42.00	05/22/26	54	0979 MAINE RESOURCE RECOVERY ASSOCIATION
R	16516	53.50	05/22/26	54	0316 OAK GROVE SPRING WATER
R	16517	292.00	05/22/26	54	1075 PAPER TALKS
R	16518	30.00	05/22/26	54	0876 PETER COLE
R	16519	71.87	05/22/26	54	0374 S&S ENTERPRISES
R	16520	162.96	05/22/26	54	1840 SHEILA DALEY
R	16521	246.00	05/22/26	54	1269 SIERRA SIGNS & DESIGNS
R	16522	1,290.00	05/22/26	54	0322 SPRUCE MOUNTAIN TRUCK MEDICS
R	16523	65.00	05/22/26	54	1443 TDP AUTOMOTIVE
R	16524	1,320.66	05/22/26	54	1597 TRIDENT ARMORY, INC.
R	16525	409.96	05/22/26	54	1281 US BANK EQUIPMENT FINANCE
R	16526	1,366.10	05/22/26	54	0028 VERSANT POWER
R	16527	110.20	05/22/26	54	0438 WHITE SIGN COMPANY
R	16528	35.00	05/22/26	54	0966 WOW PAGES, INC

Total 50,489.73

Count

Checks	37
Voids	0

Warrant 54

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00014 ANDERSON MARINE & HARDWARE						
0476	16494	05	APRIL STATEMENT 2026		4/2026	
HARBOR HARDWARE			E 87-01-90-01		79.95	0.00
			HARBOR RES / HARBOR RES - RESERVES / EXPENSE			
PD BATTERIES			E 40-01-30-08		36.97	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / GENERAL			
TOWN OFFICE HARDWARE			E 30-01-35-01		3.44	0.00
			TOWNPROPERTY / TOWN OFFICE - REPAIRS / BUILDINGS			
PUBLIC BRACKETS			E 50-01-30-08		7.58	0.00
			PUBLIC WORKS / MAINTENANCE - SUPPLIES / GENERAL			
			Vendor Total-		127.94	
00873 BARBARA RICE						
0476	16495	05	BIRCH HARBOR 2026		5/19/2026	
FLAGS (54)			E 20-03-35-03		540.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
TRUST AMOUNT			E 72-01-72-01		141.11	0.00
			PERM FUND / PERM FUND - SPEC REV / EXPENSE			
			Vendor Total-		681.11	
01271 BEA BUCKLEY						
0476	16496	05	HILLCREST 2026		5/19/2026	
FLAGS(5)			E 20-03-35-03		50.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
			Invoice Total-		50.00	
0476	16496	05	ORCOTT 2026		5/19/2026	
FLAGS (3)			E 20-03-35-03		30.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
			Invoice Total-		30.00	
			Vendor Total-		80.00	
01270 BETTY WEIDNER						
0476	16497	05	COREA 2026		5/19/2026	
FLAGS (63)			E 20-03-35-03		630.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
TRUST AMOUNT			E 72-01-72-01		159.05	0.00
			PERM FUND / PERM FUND - SPEC REV / EXPENSE			
			Vendor Total-		789.05	
01272 BONNIE NAUMANN						
0476	16498	05	POND ROAD 2026		5/19/2026	
FLAGS (4)			E 20-03-35-03		40.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
			Vendor Total-		40.00	
01467 BRIANNA MITCHELL						
0476	16499	05	B.MITCHELL MILEAGE REIMB.		ELECTION POST.	
ELECTION POSTING REIMB.			E 10-01-40-03		11.96	0.00
			ADMIN / ADMIN - STAFF / TRAVEL			
			Vendor Total-		11.96	
00050 BROWN'S COMMUNICATION, INC.						
0476	16500	05	5/6/2026 FIRE DEPT.		INV#40341	
FIRE DEPT. RADIO BATTERY			E 40-02-30-08		110.00	0.00
			PUBLICSAFETY / FIRE DEPT. - SUPPLIES / GENERAL			

Warrant 54

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
Vendor Total-					110.00	
01385 CHARLES WESCOTT						
0476	16501	05	LAKEVIEW 2026	5/19/2026		
FLAGS (31)			E 20-03-35-03		310.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
TRUST AMOUNT			E 72-01-72-01		54.90	0.00
			PERM FUND / PERM FUND - SPEC REV / EXPENSE			
Vendor Total-					364.90	
00323 CHARLOTTE BOYD						
0476	16502	05	BP APP FEE REIM.	5/19/2026		
BP APP FEE REIMB.			R 02-06		25.00	0.00
			LICENSES - BP APP FEE			
Vendor Total-					25.00	
00000 CONSOLIDATED COMMUNICATIONS						
0476	16503	05	118715684464 PD	5/3/2026		
STATION 2 PD INTERNET			E 30-05-15-02		259.36	0.00
			TOWNPROPERTY / FIRESTATION2 - UTILITIES / COMMUNICATE			
Vendor Total-					259.36	
01004 CONSOLIDATED COMMUNICATIONS						
0476	16504	05	119842904600 TOWN OFFICE	4/18/2026		
Town Office			E 30-01-15-02		174.00	0.00
			TOWNPROPERTY / TOWN OFFICE - UTILITIES / COMMUNICATE			
Vendor Total-					174.00	
00320 CRITERIUM ENGINEERS						
0476	16505	05	5/13/26 ELECT. ASSESSMENT	26-0124-ME-1		
ELECTRICAL ASSESSMENT			E 97-01-90-01		2,750.00	0.00
			BUILD GROUND / BUILD GROUND - RESERVES / EXPENSE			
Vendor Total-					2,750.00	
01218 DM&J WASTE						
0476	16506	05	5/4/2026	INV#162494		
8.77T @ \$125.00			E 50-07-20-25		1,096.25	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
ROLLOFF transport fee			E 50-07-20-25		436.00	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
CONTAINER RENTALS			E 50-07-20-25		462.00	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
7.22T @ \$125.00			E 50-07-20-25		147.20	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
Vendor Total-					2,141.45	
00177 DRUMMOND WOODSUM						
0476	16507	05	5/6/2026	INV#934583		
PHWC COOR.			E 95-01-90-01		1,660.50	0.00
			LEGAL & EXEC / LEGAL RES - RESERVES / EXPENSE			
Invoice Total-					1,660.50	
0476	16507	05	5/6/2026	INV#934584		
GENERAL REP.			E 95-01-90-01		6,345.71	0.00
			LEGAL & EXEC / LEGAL RES - RESERVES / EXPENSE			
Invoice Total-					6,345.71	
0476	16507	05	5/6/2026	INV#934581		

Warrant 54

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
JORDAN PROP. 25 TAX LIEN			E 95-01-90-01		1,752.99	0.00
			LEGAL & EXEC / LEGAL RES - RESERVES / EXPENSE			
			Invoice Total-		1,752.99	
			Vendor Total-		9,759.20	
01384 GEORGE DALEY						
0476	16508	05	BUNKERS MEMORIAL 2026	5/19/2026		
FLAGS (38)			E 20-03-35-03		380.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
TRUST AMOUNT			E 72-01-72-01		66.01	0.00
			PERM FUND / PERM FUND - SPEC REV / EXPENSE			
			Vendor Total-		446.01	
00100 HANCOCK COUNTY REGISTRY OF DEEDS						
0476	16509	05	1 LIEN DISCHARGE-MERCHANT	1 DISCHARGE		
recording/discharge			R 04-01		25.00	0.00
			SERVICE CHG - LIEN FEES			
			Vendor Total-		25.00	
00052 JACKIE JOHNSTON						
0476	16510	05	SHAW/GB POINT 2026	5/19/2026		
FLAGS(2)			E 20-03-35-03		20.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
			Invoice Total-		20.00	
0476	16510	05	GOULDSBORO POINT 2026	5/19/2026		
FLAGS (4)			E 20-03-35-03		40.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
			Invoice Total-		40.00	
			Vendor Total-		60.00	
00783 JANE KOEHLING, REPRESENTATIVE						
0476	16511	05	PROSPECT HARBOR 2026	5/19/2026		
FLAGS (125)			E 20-03-35-03		1,250.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
TRUST AMOUNT			E 72-01-72-01		199.60	0.00
			PERM FUND / PERM FUND - SPEC REV / EXPENSE			
			Vendor Total-		1,449.60	
00878 JEANNE WEEKS						
0476	16512	05	OLD MAIDS 2026	5/19/2026		
FLAGS (2)			E 20-03-35-03		20.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
TRUST AMOUNT			E 72-01-72-01		7.33	0.00
			PERM FUND / PERM FUND - SPEC REV / EXPENSE			
			Invoice Total-		27.33	
0476	16512	05	WEST BAY 2026	5/19/2026		
FLAGS (64)			E 20-03-35-03		640.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
TRUST AMOUN			E 72-01-72-01		709.43	0.00
			PERM FUND / PERM FUND - SPEC REV / EXPENSE			
			Invoice Total-		1,349.43	
			Vendor Total-		1,376.76	
00037 KYOCERA DOCUMENT SOLUTIONS NEW ENGLAND, INC.						
0476	16513	05	5/11/2026	INV#55L2748237		

Warrant 54

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
CONTRACT 5/17/26-8/16/26			E 10-01-30-01		989.00	0.00
ADMIN / ADMIN - SUPPLIES / COPIER/FEES						
Vendor Total-					989.00	
00294 MAINE MUNICIPAL EMPL HEALTH TRUST						
0476	16514	05	JUNE 2026 PAYMENT	5/2026		
HEALTH - EMPLOYER			E 53-01-25-07		15,465.01	0.00
			INSURANCE / INSURANCE - INSURANCE / HEALTH			
HEALTH - EMPLOYEE			G 1-220-07		1,029.73	0.00
			GENERAL FUND / HEALTH W/H			
DENTAL- EMPLOYEE			G 1-220-06		465.39	0.00
			GENERAL FUND / DENTAL W/H			
SUPP LIFE- EMPLOYEE			G 1-220-14		17.10	0.00
			GENERAL FUND / SUPPL LIFE			
IPP - EMPLOYEE			G 1-220-10		146.23	0.00
			GENERAL FUND / INCOME PROT			
VISION - EMPLOYEE			G 1-220-08		30.15	0.00
			GENERAL FUND / VISION W/H			
Vendor Total-					17,153.61	
00979 MAINE RESOURCE RECOVERY ASSOCIATION						
0476	16515	05	5/1/2026	INV#13546		
FREON UNIT DISPOS.			E 50-07-20-28		42.00	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / SP. DISPOSAL			
Vendor Total-					42.00	
00316 OAK GROVE SPRING WATER						
0476	16516	05	5/8/2026 ACCT#120998	INV#320755		
DRINKING WATER			E 30-01-30-08		53.50	0.00
			TOWNPROPERTY / TOWN OFFICE - SUPPLIES / GENERAL			
Vendor Total-					53.50	
01075 PAPER TALKS						
0476	16517	05	5/4/2026	INV#APRIL '26		
APRIL '26 PAPER TALKS			E 10-01-30-08		292.00	0.00
			ADMIN / ADMIN - SUPPLIES / GENERAL			
Vendor Total-					292.00	
00876 PETER COLE						
0476	16518	05	H, YOUNG 2026	5/19/2026		
FLAGS (3)			E 20-03-35-03		30.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
Vendor Total-					30.00	
00374 S&S ENTERPRISES						
0476	16519	05	5/5/2026 PD 1080	INV#36371		
PD 1080 OIL CHANGE			E 40-01-30-04		71.87	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / VEH MAINT			
Vendor Total-					71.87	
01840 SHEILA DALEY						
0476	16520	05	BEECH HILL 2026	5/19/2026		
FLAGS(13)			E 20-03-35-03		130.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
TRUST AMOUNT			E 72-01-72-01		12.96	0.00
			PERM FUND / PERM FUND - SPEC REV / EXPENSE			
Invoice Total-					142.96	

Warrant 54

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0476	16520	05	TAFT POINT 2026	5/19/2026		
FLAGS(2)			E 20-03-35-03		20.00	0.00
			SERVICES / VETERANS - REPAIRS / GROUNDS			
			Invoice Total-		20.00	
			Vendor Total-		162.96	
01269 SIERRA SIGNS & DESIGNS						
0476	16521	05	4/15/2026	INV#6067		
BUOY DEALS HARBOR			E 87-01-90-01		246.00	0.00
			HARBOR RES / HARBOR RES - RESERVES / EXPENSE			
			Vendor Total-		246.00	
00322 SPRUCE MOUNTAIN TRUCK MEDICS						
0476	16522	05	5/9/2026 PUMP TESTING	INV#1338		
ANNUAL PUMP TESTING			E 40-02-35-02		1,290.00	0.00
			PUBLICSAFETY / FIRE DEPT. - REPAIRS / EQUIPMENT			
			Vendor Total-		1,290.00	
00309 STATE OF MAINE						
0476	16489	05	5/4/2026-5/8/2026	5/12/2026		
REGISTRATION FEES			G 1-240-02		2,441.75	0.00
			GENERAL FUND / MV REG FEE			
SALES TAX			G 1-240-03		671.00	0.00
			GENERAL FUND / MV SALES TAX			
TITLE FEES			G 1-240-04		198.00	0.00
			GENERAL FUND / MV TITLE			
			Invoice Total-		3,310.75	
0476	16490	05	5/11/2026-5/15/2026	5/19/2026		
REGISTRATION FEES			G 1-240-02		1,747.25	0.00
			GENERAL FUND / MV REG FEE			
SALES TAX			G 1-240-03		1,056.53	0.00
			GENERAL FUND / MV SALES TAX			
TITLE FEES			G 1-240-04		66.00	0.00
			GENERAL FUND / MV TITLE			
			Invoice Total-		2,869.78	
			Vendor Total-		6,180.53	
01443 TDP AUTOMOTIVE						
0476	16523	05	5/5/2026 PD DODGE 1500	DX SCAN		
DX SCAN PD DODGE			E 40-01-30-04		65.00	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / VEH MAINT			
			Vendor Total-		65.00	
01597 TRIDENT ARMORY, INC.						
0476	16524	05	5/6/2026 POLICE DEPT.	INV#296261		
PD UNIFORM SUPPLIES.			E 40-01-30-17		1,320.66	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / UNIFORMS			
			Vendor Total-		1,320.66	
01281 US BANK EQUIPMENT FINANCE						
0476	16525	05	6/1/2026	INV#581690484		
TOWN OFC COPIER LEASE			E 10-01-30-01		409.96	0.00
			ADMIN / ADMIN - SUPPLIES / COPIER/FEES			
			Vendor Total-		409.96	
00028 VERSANT POWER						

Warrant 54

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0476	16526	05	3/23/2026-4/22/2026		INV#20528067	
FIRE ST #1			E 30-04-15-01		208.34	0.00
			TOWNPROPERTY / FIRESTATION1 - UTILITIES / ELECTRICITY			
			Invoice Total-		208.34	
0476	16526	05	3/27/206-4/27/2026		INV#20528094	
STREET LIGHTS			E 50-03-15-04		689.92	0.00
			PUBLIC WORKS / STREETLIGHTS - UTILITIES / STREETLIGHTS			
			Invoice Total-		689.92	
0476	16526	05	3/23/2026-4/22/2026		INV#20528102	
TOWN PARK			E 96-01-90-01		467.84	0.00
			J STRATER RE / J STRATER RE - RESERVES / EXPENSE			
			Invoice Total-		467.84	
			Vendor Total-		1,366.10	
00438 WHITE SIGN COMPANY						
0476	16527	05	5/8/2026 ROAD SIGNS		INV#IVC141325	
ROAD SIGNS			E 50-01-30-11		110.20	0.00
			PUBLIC WORKS / MAINTENANCE - SUPPLIES / SIGNS			
			Vendor Total-		110.20	
00966 WOW PAGES, INC						
0476	16528	05	5/7/2026		INV#20098	
BASIC WEB HOSTING			E 10-01-30-06		35.00	0.00
			ADMIN / ADMIN - SUPPLIES / SOFTWARE			
			Vendor Total-		35.00	
			Prepaid Total-		6,180.53	
			Current Total-		44,309.20	
			EFT Total-		0.00	
			Warrant Total-		50,489.73	

TO THE TREASURER OF THE TOWN OF GOULDSBORO:
THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

ROBERT HARMON

JACQUELINE WEAVER

PETER MCKENZIE II

DANNY MITCHELL JR

JOHNATHAN RENWICK

Treasurer's Report

05/21/2026

Bank: 1 - BAR HARBOR BANKING & TRUST

STATEMENT DATE 05/31/2026

		AMOUNT	COUNT
BEGINNING BALANCE		2,982,677.72	
DEPOSITS ON STATEMENT	+	0.00	0
RETURNED CHECKS	-	0.00	0
INTEREST	+	0.00	0
OTHER CREDITS	+	0.00	0
CASHED CHECKS	-	0.00	0
OTHER DEBITS	-	0.00	0
STATEMENT BALANCE		2,982,677.72	
OUTSTANDING DEPOSITS	+	273,439.02	38
OUTSTANDING CHECKS	-	613,604.96	134
OUTSTANDING OTHER	+	-20,975.39	6
CHECKBOOK AT STATEMENT		2,621,536.39	
OTHER DEPOSITS	+	0.00	0
ISSUED CHECKS	-	0.00	0
ISSUED OTHER	+	0.00	0
CURRENT CHECKBOOK		2,621,536.39	



GOULDSBORO POLICE DEPARTMENT

4 Williams Brook Road • PO Box 68 • Prospect Harbor, ME 04669

Dispatch: (207) 667- 8866

Office: (207) 963-5566

Fax: (207) 963-7046

April Reports

STATIONARY RADAR

DATE	LOCATION	POSTED SPEED	TOTAL	AVG/SPEED
04/01/26	Pond Road	45	15	43.3
04/03/26	Pond Road	45	10	41
04/06/26	Beach Hill	40	18	40.5
04/06/26	School Zone PH	15	13	18.15
04/07/26	Pond Road	45	19	34.63
04/08/26	Pond Road	45	10	38.33
04/08/26	Main Street BH	25	15	25.13
04/09/26	US Route 1	55	14	57.78
04/12/26	Pond Road	45	23	44.82
04/17/26	South Gouldsboro Road	35	13	32.92
04/14/26	School Zone PH	15	23	17.21
04/24/26	West Bay Road	30	11	33.54
04/27/26	School Zone PH	15	24	17.83
04/27/26	Beach Hill SG	40	17	38.47
04/30/26	Pond Road	45	5	42.8

Motor Vehicle Stops-26

Summons- 3

Warnings- 23

Accidents- 3

Property Checks- 31

K9 Requests 2

May 18th, 2026

Good evening Select Board Members and guests,

I'd like to begin my first chief's report by extending my gratitude for confirming me as interim fire chief. My sincere hope is to help rebuild and restructure the Gouldsboro Fire Department both administratively and operationally in order to execute our duties and services in the highest possible manner. As a tax paying resident of Gouldsboro I have a vested interest in having highly functional emergency services.

Vehicle Maintenance:

Engine 2 located at Station 2 in South Gouldsboro was found to have defective battery cells due to its batteries being well beyond their service life. The vehicle would not start and required several hours of battery charging before ignition was achieved. Three heavy duty commercial vehicle batteries were purchased from NAPA and installed on the afternoon of 5/8/26 by myself, battery cores returned the following day for charge back to the town account. The vehicle was road tested and pump exercised, no other mechanical defects were found. This discovery was made while verifying vehicle conditions prior to annual pump testing which was conducted on 5/9/26. Engine 1, Engine 2 and Engine 3 were all pump tested and met their required parameters. Some minor maintenance problems were noted and are slated for repair.

Following the conclusion of pump testing I was notified of a mechanical problem with Engine 3. The verbal report made to me was that the vehicle had been "stalling" or otherwise shutting down during normal operation. Engine 3 was driven back to station 3 where it again shut down on the apron of the station. My operator advised me of what he noticed during operation and subsequent shut down and that he wheel-chocked the vehicle outside and placed the ignition keys inside on the desk. DC Towing transported Engine 3 to Colwell Diesel the morning of 5/11/26 for repairs, Engine 3 has since returned to service with a new commercial vehicle inspection.

Utility 1 is on-deck to be stripped of equipment and taken out of service as the vehicle is approaching the end of its state inspection period, this will also serve as an opportunity to evaluate the condition and operability of its equipment in order to determine what equipment its replacement will need. I am waiting until after 5/31/26 to take the vehicle completely out of service in order to preserve its appearance for Alden Tracy's birthday celebration. Following Alden's party and parade it will be taken out of service.

I will be contacting Colwell Diesel for service records for the entire fleet to determine when preventative maintenance activities are due. My suspicion is that they are already

due, in that case they will be rotated up for both that and their commercial vehicle inspections.

Equipment:

Per SafetyWorks! we are still actively using several composite SCBA bottles that have well exceeded their service life. DOT regulations require composite bottles over 15 years in age be permanently removed from service with aluminum/steel tanks requiring regular hydrostatic testing to remain in service for any function. I removed 7 composite SCBA bottles from service, three of which were installed in air packs on our two primary engines and ready for use by our firefighters. Two aluminum/steel tanks were removed from service from Engine 3's extrication air bag system as they had not received a hydrostatic test in the last 15 years.

Per SafetyWorks! we are still utilizing primary attack fire hose that has either exceeded its service life or is just about to. After assessing the average condition and age, and taking into account the varying hose diameters currently in service (1 1/2" mixed with 1 3/4") I have determined that a sizable order of fire hose should be made as soon as reasonably possible. I have calls out to HSE and IPS equipment sales for quotes.

Administrative:

I have developed a 10-12 week remediation plan to rebuild the department's administrative files with emphasis and priority given to BLS compliance violations. I will be implementing computer software in the coming weeks to aid in data entry and records storage.

Preliminary lists of MSDS applicable chemicals have been compiled and I will be working closely with the EMS Chief to compile a complete MSDS binder to meet BLS/OSHA requirements for the Prospect Harbor station.

Administrative duties including data entry and policy development for implementation of the new administrative framework will consume the majority of my time for the next two to three months. After which I will shift my primary focus to the actual operations of the department.

Strategic Planning/Public Relations

On 5/11/26 I met with Chris Beals, Principal of the Peninsula School in Prospect Harbor. I conducted a walk through of their building verifying operable emergency exit paths and location of fire department specific equipment/infrastructure. I received a copy of the school's emergency plans which outlined their protocols depending on the emergency at hand. This information will be used to help shape operational protocols for responding to incidents at that facility. I will be working with Chris Beals over the coming weeks to coordinate at least one more fire drill with the fire department present

before the end of the school year. Their AED station and EpiPen station was checked and found to be in compliance with all staff having received training on the use of both.

In the coming weeks I will be reaching out to the owners of the commercial complex on Main Street(old Stinson's buildings) to schedule a walk through of that facility. I will be assessing the changes made to the building and will utilize that information to shape operational protocols for responding to incidents at that facility.

Respectfully Submitted,

Benjamin Souders, Fire Chief
Town of Gouldsboro

TOWN MANAGER REPORT

May 21, 2026

RFPs/Bids/Contracts

Here is an update on the following projects that have been approved:

- **Security system** – we are awaiting a draft contract from the contractor and approval at Town Meeting of reserve funds. Once a contract has been signed and deposit received, installation can be within two weeks' time. We would have the town pier addressed first.
- **Crowley Island Causeway** – work began mid-week last week. Weather has delayed some work, but still hoping to complete no later than the first week of June.
- **Road Prep** – Jason Tracey has signed the contract and will be in touch with Mike to determine schedule
- **Paving** – Paving Professionals has signed the contract and has been in touch with Mike
- **Assessing/Revaluation** – Caldwell's contract has been forwarded to our town attorney for review. Matt Caldwell will speak with Zeb Pike to ensure smooth transition beginning July 1.
- **Town Office heat/electric** – Contract has been signed. Deposit will be mailed tomorrow, and then they will reach out to Mike to schedule a site visit.
- **Town Park** – we are awaiting additional estimates before a recommendation can be made.
- **Corea Road flagpole** – we are awaiting additional estimates before a recommendation can be made.
- **Recreation Center baseball field** – RFP has not yet been issued.

SafetyWorks

On May 15, we submitted additional materials to Maine DOL as a follow-up to our February audit. Materials submitted were for Infrastructure and EMS; we also requested an additional extension of 30 days to continue work on the Fire Department section. Ben Souders has jumped into existing records and is already making tremendous headway. We expect to be nearly fully compliant by the end of this additional extension period.

To: Gouldsboro Select Board
From: Josh McIntyre, Town Manager
Date: May 14, 2026
Re: Proposed Policy for Interdepartmental Budget Transfers

As part of the proposed FY2027 Annual Town Meeting Warrant, the municipal operating budget has been consolidated into a single appropriation under Administration (Article 3 in the draft 2026 Annual Town Meeting warrant) rather than separate appropriations by department.

This revised structure is intended to provide greater operational flexibility during the fiscal year while still maintaining transparency and accountability to the Select Board and the public. Under prior practice, separate appropriations by department required formal Town Meeting action to transfer funds between departments even when overall operating appropriations remained sufficient.

To balance flexibility with oversight, the attached policy is recommended for adoption by the Select Board. The policy would:

- Require Select Board approval before funds may be transferred between departments within the Article 3 operating appropriation;
- Allow the Town Manager to manage expenditures within individual departmental budgets without additional approval, provided total departmental appropriations are not exceeded;
- Preserve transparency through documented transfer requests and Board action recorded in meeting minutes; and
- Avoid the administrative burden and expense of Special Town Meetings for routine operational adjustments that do not increase the overall appropriation approved by voters.

Although Article 3 is legally appropriated as a single operating amount, the departmental detail provided to voters at Town Meeting remains an important planning and accountability document. This policy is intended to ensure that significant deviations from that plan occur only with Select Board review and approval.

Suggested Motion

Move to adopt the "Interdepartmental Budget Transfer Policy" as presented.

TOWN OF GOULDSBORO
INTERDEPARTMENTAL BUDGET TRANSFER POLICY

Purpose

The purpose of this policy is to establish procedures governing transfers between departments within the annual municipal operating budget appropriation approved by Town Meeting. This policy is intended to balance operational flexibility with fiscal oversight and public transparency.

Scope

This policy applies only to appropriations contained within the annual municipal operating (“Administration”) budget approved through the Annual Town Meeting Warrant.

This policy does not apply to:

- Reserve accounts;
- Capital projects separately appropriated by Town Meeting;
- School or County assessments;
- Charitable contribution appropriations;
- Grant funds restricted by law or grant conditions; or
- Any expenditure otherwise restricted by state law or Town ordinance.

Departmental Budget Framework

Although the Administration article is appropriated as a single municipal operating amount, the departmental budget detail presented to Town Meeting shall serve as the Town’s adopted operating plan for the fiscal year.

Departments shall generally operate within their adopted budget amounts unless otherwise approved pursuant to this policy.

Authority of the Town Manager

The Town Manager may authorize expenditures within individual departmental appropriations in the ordinary course of municipal operations consistent with Town ordinances, purchasing policies, and applicable law.

The Town Manager may not transfer appropriated funds from one department to another without prior approval of the Select Board.

Select Board Approval Required

Transfers between departments within the Administration article operating appropriation shall require approval of the Select Board at a duly posted public meeting.

Requests for transfers shall include:

1. The department from which funds are proposed to be transferred;
2. The department receiving the funds;
3. The amount of the transfer;
4. The reason for the transfer; and
5. Confirmation that the total Administration article appropriation approved by Town Meeting will not be exceeded.

Emergency Situations

In the event of an emergency affecting public health, safety, or protection of municipal property, the Town Manager may temporarily authorize expenditures exceeding a departmental budget allocation provided that:

- Sufficient overall Administration appropriations remain available; and
- The Select Board is notified as soon as practicable.

Any resulting interdepartmental transfer shall be presented to the Select Board for ratification at its next regular meeting.

Reporting

Approved interdepartmental transfers shall be reflected in the Town's financial records and included in regular financial reporting to the Select Board.

Effective Date

This policy shall become effective immediately upon adoption by the Select Board.

TOWN OF GOULDSBORO
2026 ANNUAL TOWN MEETING WARRANT

Hancock County

State of Maine

To: Brianna L. Mitchell, Resident, Town of Gouldsboro

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Gouldsboro in said County of Hancock, qualified by law to vote in Town affairs, to meet at the Gouldsboro Community Center on Route 195, Pond Road, Gouldsboro on Tuesday, the Ninth (9th) day of June, A. D. 2026 at Eight O'clock (8:00 AM) in the forenoon, then and there to act on Articles numbered 1 and 2.

You are also to notify and warn said voters to meet at the Peninsula School Gym on Main Street, Prospect Harbor on Wednesday, the Tenth (10th) day of June, A.D. 2026 at Seven O'clock (7:00 PM) in the evening, then and there to act on Articles numbered 3 through 36, all of said Articles being set out below, to wit:

ARTICLE 1. To choose a Moderator to preside at said meeting.

ARTICLE 2. To elect the following Town Officials by secret ballot:

One Select Board member	3 Year Term – Expires June 2029
Two Planning Board members	3 Year Terms – Expires June 2029
One Planning Board member	2 Year Term – Expires June 2028

MUNICIPAL GENERAL FUND WARRANT ARTICLES:

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$3,073,776 for Administration for the period of July 1, 2026 to June 30, 2027.

The Select Board and Budget Committee recommend approval.

OTHER MUNICIPAL FINANCIAL WARRANT ARTICLES:

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$300,000 for the Paving Reserve.

Estimated balance in the Paving Reserve as of April 2026 is \$706,915.

Of that balance, \$309,042.38 is already committed to projects for Spring/Summer 2026.

The Select Board and Budget Committee recommend approval.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$73,333 for the Public Works Reserve.

Estimated balance in the Public Works Reserve as of April 2026 is \$68,978.

The Select Board and Budget Committee recommend approval.

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$100,000 for the Fire Equipment Reserve.

*Estimated balance in the Fire Equipment Reserve as of April 2026 is \$279,340.
The Select Board and Budget Committee recommend approval.*

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$2,500 for the Community Cemetery Reserve.

*Estimated balance in the Community Cemetery Reserve as of April 2026 is \$6,018.
The Select Board and Budget Committee recommend approval.*

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$110,000 for the Buildings and Grounds Reserve.

*Estimated balance in the Buildings and Grounds Reserve as of April 2026 is \$81,550
The Select Board and Budget Committee recommend approval.*

ARTICLE 9. To see if the Town will vote to retain \$10,000 from the EMS Reserve and transfer the remaining balance from EMS Reserve to the general fund to offset medical/ambulance services.

*Estimated balance in the EMS Reserve as of April 2026 is \$243,319
The Select Board and Budget Committee recommend approval.*

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$70,000 for the Ambulance Reserve.

*Estimated balance in the Ambulance Reserve as of April 2026 is \$92,560.
The Select Board and Budget Committee recommend approval.*

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$50,000 for the Harbor Reserve.

*Estimated balance in the Harbor Reserve as of April 2026 is \$112,765.
The Select Board and Budget Committee recommend approval.*

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$20,000 for the Jones Pond Reserve.

*Estimated balance in the Jones Pond Reserve as of April 2026 is \$35,132
The Select Board and Budget Committee recommend approval.*

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$80,000 for the Legal & Executive Search Reserve.

*Estimated balance in the Legal & Executive Search Reserve as of April 2026 is \$50,723
The Select Board and Budget Committee recommend approval.*

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$67,000 for the Revaluation Reserve.

*Estimated balance in the Revaluation Reserve as of April 2026 is \$71,342
The Select Board and Budget Committee recommend approval.*

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$30,000 for the Coastal Planning & Protection Reserve.

*Estimated balance in the Coastal Planning & Protection Reserve as of April 2026 is \$76,437
The Select Board and Budget Committee recommend approval.*

ARTICLE 16. To see if the Town will vote to raise and appropriate \$10,000 for the Dorcas Library request.

The Select Board and Budget Committee recommend approval.

ARTICLE 17. To see if the Town will vote to raise and appropriate \$8,000 for the Historical Society request.

The Select Board and the Budget Committee recommend approval.

ARTICLE 18. To see if the Town will vote to raise and appropriate \$13,800 for the Schoodic Food Pantry.

The Select Board and the Budget Committee recommend approval.

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$3,200 for the following organizations:

- The sum of \$400 for Community Health and Counseling
- The sum of \$400 for Eastern Area Agency on Aging
- The sum of \$400 for The Life Flight Foundation
- The sum of \$400 for WIC Nutrition Program
- The sum of \$400 for Families First Community Center
- The sum of \$400 for Northern Light Home Care & Hospice Foundation
- The sum of \$400 for Sweetser
- The sum of \$400 for Friends of Dixon Clinic

The Select Board and Budget Committee recommend approval.

ARTICLE 20. To see if the Town will vote to raise general funds to donate to tax-exempt organizations (charities) during the next budget cycle.

ARTICLE 21. To see if the Town will vote to appropriate a maximum of \$250,000 from Undesignated Fund Balance (surplus) to offset taxes, if necessary and available.

The Select Board and Budget Committee recommend approval.

OTHER WARRANT ARTICLES

ARTICLE 22 – To see if the Town will vote to authorize the Select Board to accept, on behalf of the Town, unconditional gifts of property and/or donations which they feel are in the Town’s best interest to accept.

ARTICLE 23 – To see if the Town will authorize the Select Board to accept donations of money or private, state or federal grants for the purpose of supplementing a specific appropriation already made in order to reduce the Town’s tax assessment or long-term debt.

ARTICLE 24 – To see if the Town will vote to have unexpended balances and overdrafts in all accounts at the end of the fiscal year, except those which remain by law or are deemed necessary by the Select Board, transferred to Unappropriated Surplus.

ARTICLE 25 – To see if the Town will allow the Select Board to authorize the Treasurer to waive automatic lien foreclosures when it is in the best interest of the Town.

ARTICLE 26. To see if the Town will vote to authorize the Select Board to dispose of tax-acquired property (1) in accordance with Title 36, Section 943-C of the Maine Revised Statutes, as may be amended, or (2) should the Select Board be unable to list or sell the property pursuant to Section 943-C, in any manner reasonably calculated by the Select Board to establish fair market value of the property. For sales to someone other than the former owner, excess sale proceeds, as calculated pursuant to Section 943-C, shall be returned to the former owner.

The Select Board recommends approval.

ARTICLE 27. To see if the Town will vote to have the Fiscal Year 2026/2027 taxes due in two installments: half to be due on or before October 30, 2026 and the other half to be due on or before March 31, 2027 and to have interest charged at the annual rate of 7.00% on any taxes unpaid after the due dates.

ARTICLE 28. To see if the Town will authorize the Tax Collector to pay interest to any taxpayer who makes an overpayment of taxes, pursuant to 36 M.R.S.A., Section 506-A, at a rate of 3.50% per annum.

ARTICLE 29. To see if the Town will authorize the Select Board to dispose of surplus town vehicles Engine 2 (1992 Ford F800), Tanker 1 (1990 Ford L8000), Tanker 2 (2004 Freightliner M2-106), Utility Truck (1988 Ford F-350), Schoodic 1 (2018 Chevrolet Silverado), Schoodic 52 (2014 Chevrolet ambulance), and Police Truck (Dodge Ram), under such terms and conditions as they deem advisable.

ARTICLE 30. To see if the Town will vote to authorize the Select Board to dispose of town-owned property, excluding tax-acquired property, with a value of five thousand (\$5,000.00) or less, under such terms and conditions as they deem advisable.

The Select Board recommends approval.

ARTICLE 31. To see if the Town will vote to authorize the Select Board to enter into multi-year contracts for public services.

The Select Board recommends approval.

ARTICLE 32. To see if the Town will vote to retain the right to control the harvesting of alewives.

The Select Board recommends approval.

ARTICLE 33. To see if the Town will approve amendments to the Harbor Management Ordinance.

The Select Board and Harbor Committee recommend approval.

ARTICLE 34. To see if the Town will approve amendments to the Shellfish Conservation Ordinance.

The Select Board and Shellfish Committee recommend approval.

ARTICLE 35. To see if the Town will vote to accept donations by the Ray Scholarship Fund for the benefit of Gouldsboro students at Sumner High School.

The Select Board recommends approval.

ARTICLE 36. To see if the Town will vote to set the next Town Meeting as the second Tuesday in June 2027, to start at 8AM.

The Registrar of Voters, or Deputy, hereby gives notice that she will be in session at the Community Center on the Pond Road from 8AM until 8PM on the day of the election, Tuesday, June 9, 2026, and at 7PM at the Peninsula School on Wednesday, June 10, 2026 for the purpose of revising and correcting the list of registered voters.

Robert Harmon, Chair

Danny Mitchell, Jr.

Jacqueline Weaver

Peter McKenzie II

Johnathan Renwick

Attest: _____
Brianna L. Mitchell, Town Clerk
Town of Gouldsboro

**MUTUAL AID AGREEMENT FOR LAW ENFORCEMENT SERVICES
BETWEEN THE TOWN OF WINTER HARBOR AND THE TOWN OF GOULDSBORO**

This Mutual Aid Agreement (“Agreement”) is entered into by the Town of Winter Harbor and the Town of Gouldsboro (the “Parties”), as of June 1, 2026 (the “Effective Date”) to establish a cooperative working relationship between the municipalities’ respective police departments.

1. **PURPOSE; AUTHORITY.** The purpose of this Agreement is to (1) formalize the collaborative leadership and command structure for law enforcement activities between the Parties in order to address staffing shortages and improve law enforcement capabilities in both communities; and (2) promote cooperation between the Winter Harbor Police Department and the Gouldsboro Police Department through shared operational support, investigative services, and supervisory coordination when necessary. This Agreement is entered into pursuant to 30-A M.R.S.A. § 2674, which authorizes municipalities to provide mutual law enforcement assistance.
2. **DEFINITIONS.** The following terms have the following meanings in this Agreement:
 - A. **Law Enforcement Services** – The provision of police personnel and vehicles, equipment, and other special police resources for Investigative Services or Operational Assistance.
 - B. **Investigative Services** – The provision of police personnel and vehicles, equipment, and other special police resources for criminal investigations, case follow-up, interviews and interrogations, evidence collection and coordination, case preparation for prosecution, and multi-agency investigations.
 - C. **Operational Assistance** – The provision of police personnel and vehicles, equipment, and other special police resources for enforcement of state and local laws, response to incidents, patrol, joint training, coordinated law enforcement activity, supervisory coverage, and shared use of primary work spaces.
 - B. **Requesting Municipality** – That Party to this Agreement requesting from the other Party to this Agreement the provision of Law Enforcement Services.
 - C. **Responding Municipality** – That Party to this Agreement that is asked to by the other Party to this Agreement, or otherwise independently provides, the other Party with Law Enforcement Services.
3. **TERM.** The initial term of this Agreement shall be five (5) years (the “Initial Term”), commencing on the Effective Date, subject to automatic extension as follows: At the conclusion of the Initial Term and, as applicable, any extension term, the term of this Agreement shall be automatically renewed for five (5) additional years, unless a Party delivers written notice of non-renewal to the other Party at least 30 days prior to the expiration of the Initial Term or, as applicable, any extension term. Nothing in this paragraph precludes a Party from exercising its right of early termination of this Agreement pursuant to Paragraph 8.
4. **PROVISION OF MUTUAL LAW ENFORCEMENT AID.** When a Requesting Municipality has exhausted or committed its available police force and additional Law Enforcement Services are necessary to protect life or property, maintain order, prevent the commission of criminal acts, prevent the escape of a person who has committed or is suspected of committing a criminal act, or investigate or prosecute suspected criminal acts, the Requesting Municipality may request Law Enforcement Services from the Responding Municipality, and the Responding Municipality may provide the Law Enforcement Services, as follows:

- A. Provision of Law Enforcement Services by the Responding Municipality is voluntary and not compulsory. The response, and the level of response, shall be in the sole discretion of the Responding Municipality's Police Chief or authorized designee. The Responding Municipality's Police Chief retains discretion to determine the availability of police personnel or other resources.
 - B. Requests for Law Enforcement Services shall be made to the Responding Municipality by telephone, radio, police dispatch, or other reasonable available means.
 - C. Each Police Chief shall retain operational command and administrative authority over its department, including all of its personnel and equipment, in the course of providing Law Enforcement Services to the Requesting Municipality, except as provided in sub-paragraph D, below.
 - D. The Police Chief of the Responding Municipality shall assume operational command responsibility for the Requesting Municipality's police operations in the course of providing Law Enforcement Services to the Requesting Municipality only (i) when necessary to protect life or property, (ii) in the absence of the Requesting Municipality's Police Chief, or (iii) at the request of the Requesting Municipality's Police Chief.
 - E. Police officers of both Parties will work cooperatively under the direction of the commanding officer. Officers shall continue to operate under the policies and procedures of their employing department.
 - F. Upon request of the Requesting Municipality, the Police Chief of the Responding Municipality may, in the Police Chief's discretion, serve in an investigative capacity for both the Responding Municipality and the Requesting Municipality. All investigations shall remain under the legal jurisdiction of the department where the incident occurred. Each Party will provide its own investigative materials or testing materials as needed.
 - G. If necessary to respond to emergencies within its own municipal boundaries, the Responding Municipality may recall or reassign Law Enforcement Services provided to the Requesting Municipality at any time, including during the provision of Operational Assistance.
 - H. Records regarding performance of the obligations required by this Agreement will be maintained by the respective municipalities. Each Party will maintain the confidentiality of department records as required by applicable law. A Party may seek access to the other Party's records on an as-needed basis and to the extent allowed by law.
5. **AUTHORITY OF OFFICERS.** Pursuant to 30-A M.R.S.A. § 2674, as may be amended, police officers of the Responding Municipality shall have the same authority as law enforcement officers within the limits of the Requesting Municipality as they do within the limits of the Responding Municipality, except as to service of process. Notwithstanding the foregoing sentence, such officers may only exercise such authority within the Requesting Municipality when assistance is requested consistent with the terms of this Agreement.
6. **EMPLOYMENT STATUS OF OFFICERS.**
- A. Police officers remain employees of their employing department and shall continue to receive wages, benefits, workers' compensation, and insurance coverage from their employing Party. Police officers assigned under this Agreement to provide Law Enforcement Services to the Requesting Municipality shall be paid by their employer their wages and fringe benefits and

shall accrue benefits in the customary manner. No overtime work shall be permitted by officers while on assignment unless approved by the Responding Municipality.

- B. Nothing in this Agreement shall establish an employment relationship between any officer of a Responding Municipality assigned to provide Law Enforcement Services to the Requesting Municipality, nor create a joint employer relationship between the Requesting Municipality and the Responding Municipality.
- C. The Responding Municipality retains all of the legal responsibilities of the employer-employee relationship while its officer(s) and any other employees are on assignment in the Requesting Municipality.
- D. Each Party shall be responsible for the wages, pension, workers' compensation, and other benefits incurred by its own personnel, and shall be liable, if any liability is determined to exist, for personal injury occurring to its own personnel in the course of providing Law Enforcement Services to the Requesting Municipality under this Agreement.

7. INDEMNIFICATION

- A. Police officers of the Responding Municipality shall have the same privileges and immunities within the limits of the Requesting Municipality while performing Law Enforcement Services for the Requesting Municipality as they do within the limits of the Responding Municipality.
- B. To the fullest extent permitted by law, the Requesting Municipality, at its own expense, shall defend the Responding Municipality, its police officers and employees, from and against any and all claims arising out of, or in any way connected with the act(s), omission(s) or negligence of any police officer or employee of the Responding Municipality occurring while such police officer or employee is providing Law Enforcement Services pursuant to this Agreement.
- C. In addition to and without limiting the foregoing sub-paragraph B, above, except as provided in sub-paragraph D, below, the Requesting Municipality shall indemnify and hold harmless the Responding Municipality, its police officers and employees, from any and all liability, costs, damages, expenses or judgments resulting from or in any way connected with the act(s), omission(s) or negligence of any such police officer or employee of the Responding Municipality occurring while such police officer or employee is providing Law Enforcement Services to the Requesting Municipality.
- D. The Requesting Municipality's obligation to indemnify and hold harmless the Responding Municipality, its police officers and employees, pursuant to sub-paragraph C, above, shall not apply to any liability, cost, damage, expense, or judgment to the extent that it (i) is finally determined to be the intentional misconduct or gross negligence of the Responding Municipality, its officers or employees, other than those acts necessary to preserve life or property; (ii) arises out of the willful violation of any statute or ordinance if committed at the direction of the Responding Municipality or any of its officers or employees; or (iii) arises from defamation if the defamatory statement was made by or at the direction of the Responding Municipality or any of its officers or employees with knowledge of its falsity or reckless disregard for the truth.
- D. In the event that it is determined by the Responding Municipality that the Responding Municipality, its police officers or employees, require separate legal representation, the selection of such counsel shall be subject to the approval of the Requesting Municipality, which

approval shall not be unreasonably withheld. Selection, approval and requests for legal representation shall be subject to the limitations and requirements, if any, of Requesting Municipality's liability insurance coverage.

- E. Any case or claim in which the Responding Municipality, or its police officers or employees, is a party shall not be settled by the Requesting Municipality without the approval of Responding Municipality, which approval shall not be unreasonably withheld. If the Responding Municipality does not approve a proposed settlement that is otherwise acceptable to a claimant and to the Requesting Municipality, the Requesting Municipality shall be relieved of any further obligation which it may have to defend under sub-paragraph A, above, and any obligation which it may have to indemnify or hold harmless sub-paragraph B, above, if said obligation is in excess of the proposed settlement offer. The settlement process will be subject to the limitation and requirements, if any, of the Requesting Municipality's liability coverage. An admission of liability on the part of the Responding Municipality, its police officers or employees, shall be included in a settlement agreement only with the consent of the Responding Municipality.
 - F. The Responding Municipality shall be fully responsible for all workers' compensation coverage for its police officers or employees hereunder and the Responding Municipality hereby waives any right of subrogation or lien pursuant to 39-A M.R.S.A. § 107 against the Requesting Municipality, its police officers or employees, arising out of or resulting from said workers' compensation claims.
 - G. The Requesting Municipality shall give the Responding Municipality immediate notice in writing of any notice of claim, legal action, or suit filed related in any way to the incident which required mutual aid or which may affect the performance of this Agreement. The Responding Municipality shall give the Requesting Municipality immediate notice in writing of any notice of claim, legal action or suit filed related in any way to the Agreement or which may affect the performance of duties under this Agreement.
 - H. Notwithstanding the foregoing, nothing in this Agreement shall be construed to or operate in any practical effect to waive any defense, immunity, limitation of liability, limitation of actions, or other protections available to the parties to this Agreement pursuant to applicable law, including without limitation the Maine Tort Claims Act, 14 M.R.S.A. § 8101, *et seq.*
8. **TERMINATION.** Either Party may terminate this agreement with 30 days' written notice to the other Party. Termination shall not affect any obligations incurred prior to termination. The indemnification obligations set forth in Paragraph 7 shall survive the termination of this Agreement.
9. **MISCELLANEOUS.** This Agreement shall be governed by the laws of the State of Maine. This Agreement may be amended at any time by written agreement of both Parties. If any provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.
10. **GOOD FAITH COOPERATION.** Both Parties agree to carry out the intent of this agreement in good faith and with professional cooperation, recognizing that the goal of this mutual aid partnership is to enhance law enforcement services and public safety for both communities.

IN WITNESS WHEREOF, the undersigned Parties have caused this Agreement to be executed by their duly authorized representative as of the date written above.

TOWN OF WINTER HARBOR

Sara Liscomb
Town Manager, Town of Winter Harbor

TOWN OF GOULDSBORO

Joshua McIntyre
Town Manager, Town of Gouldsboro