

**MINUTES OF JANUARY 18,2024**  
**GOULDSBORO SELECT BOARD MEETING**

**Zoom Meeting**

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

**Meeting ID: 801 872 7702**

**Password: 4uFgxX**

**Present:** Dana Rice Sr., Robert Harmon, Danny Mitchell Jr., Jackie Weaver, Peter McKenzie  
**Staff:** Yvonne Wilkinson, Town Manager, Magen Merchant, Deputy Town Clerk, Brianna Mitchell, Senior Deputy Town Clerk  
**Audience:** Ten (10) - Zoom (3)

Meeting held at the Gouldsboro Town Office.

**Mr. Rice called the meeting to order at 5PM**



**Pledge of Allegiance**

**APPROVAL OF MINUTES OF January 4, 2024**

**Mr. Mitchell made a motion to approve the minutes of January 4, 2024; 2<sup>nd</sup> by Mr. Harmon. Passed 5/0**

**PAYROLL WARRANT #28**

**Mr. Mitchell moved to approve Payroll Warrant #28 in the amount of \$31,960.97; 2<sup>nd</sup> by Mr. Harmon. Passed 5/0**

**A/P WARRANT #29**

**Mr. Mitchell moved to approve A/P Warrant #29 in the amount of \$115,257.91; 2<sup>nd</sup> by Mr. Harmon. Passed 5/0**

**REPORTS**

**Mr. Rice:** Nothing at this time.

**Mr. Mitchell:** Agreed with Mr. McKenzie.

**Mr. Harmon:** Agreed with Mr. McKenzie.

**Mr. McKenzie:** Thank you to everyone who worked through the storm, especially PD, Fire, and EMS.

**Ms. Weaver:** Nothing at this time.

**Treasurer:** See attached

Mr. Harmon questioned Deputy Chief Brackett about the police hardware and software expense lines. Adam is going to look into the concern.

Mr. Harmon questioned Chief Monroe why the Ambulance stipends line was so high currently? Chief Monroe responded and said the night shifts crew pay comes out of there along with the storm pay as well.

**COMMITTEES**

Nothing at this time.

**POLICE DEPARTMENT** - See attached

Adam welcomed Tim Pfaff to the Select Board and the community. Tim has over a decade of Fire/EMS service, as well as 2 years as a correctional officer. He will be training at the academy and will be testing for his green pin to patrol and work the roads.

### FIRE DEPARTMENT / EMS - See attached

Chief Monroe reported it's been a busy week. The departments utility truck is waiting for a new clutch. One of our fire trucks experienced vandalism. They are thinking a casters wheel was thrown into the tank of Engine 3 causing roughly \$11,000 in damage. Ken spoke with MMA on this issue and they are going to cover most of the cost.

### CODE ENFORCEMENT OFFICER -Absent, See attached

Eve reported for Mike:

- 2 building permits have been issued
- 2 E911 numbers have been provided
- Mike Spoke with Maine DEP, to discuss 2 shoreland violations
- Working on materials for his CEO certification

ROAD COMMISSIONER- Walley Moore brought his concerns from January's storm damage to the Corea causeway to the Select Board and Eve. The Board asks to invite Bill Zoellick to attend the next Select Board meeting to discuss these concerns.

RSU#24 REPRESENTATIVE- Absent from meeting.

TOWN MANAGER – See attached

### Old Business –

***Budget Guidelines Draft***- Mr. Harmon had a revision on page 6; to add a new Phase 1 bubble to figure 6.1 "BOS kickoff meeting with Dept Heads" to start the budget cycle. Mrs. Weaver had a revision on page 2 and 3. On page 2 she recommended on 1.0 Background take out the sentence "Additionally, Maine State statutes and local ordinances overlay all municipal budget development, including Gouldsboro's, and require that lawful budgeting practices be adopted and applied by communities". On page 3 under Department Heads, add a second sentence that states "The Department Heads will first present their budgetary visions to the Board of Selectmen". Brianna made these revisions on the Budget Guidelines at this time. **Mr. Harmon made a motion to adopt the Budget Guidelines after the revisions were made; 2<sup>nd</sup> Mr. Mitchell. Passed. 5/0**

***Alewife Season Bids/Specs***- Eve recommends putting the Alewife contract out for bids. **Mr. Mitchell made a motion to put the Alewife contract out for bid; 2<sup>nd</sup> Mr. Harmon. Passed. 5/0**

***Town Report Dedication and Memory Pages***- The Board of Selectmen and Eve agreed to select Roni Saul for the dedication for this year's annual town report, and Fred Cook for a memory page.

### New Business-

***Fire Station Roof Shingle Project***- Mr. Harmon is going to put specs together and Eve will place specs out for bid.

***Public Safety Equipment Purchase***- See attached

Deputy Chief Brackett and Chief Monroe requested to purchase a 2024 6x12 Enclosed trailer negotiated for \$4,999, Traffic Cone-DOT approved (100) \$2,525, Road Closed Signs w/ stands (2) \$500, A frame Barricades (40) \$1,000, Weights for traffic cones (50) \$250, Amber Strobes for Cones (12) \$240), Class 3 Traffic Vest 15ct (1) \$220, and Decals on Trailer \$600. These items will be used to ensure the safety of the community for future storms and events. The trailer will be marked as Gouldsboro Public Safety and will be a shared unit between

Police, Fire/EMS, and the Road Commissioner. Mr. Mitchell moved to approve \$6,000 from ARPA Funds and \$6,000 from Public Works Reserve; 2<sup>nd</sup> by Mr. Harmon. Passed 5/0

**PUBLIC COMMENT:** None at this time.

**ADJOURN:** Mr. Rice adjourn the meeting at 6:04PM; 2<sup>nd</sup> by Mr. Harmon. Passed 5/0

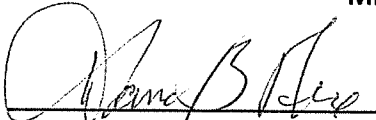
Respectfully submitted,  
Magen Merchant, Deputy Town Clerk

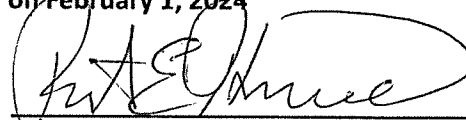
*Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.*

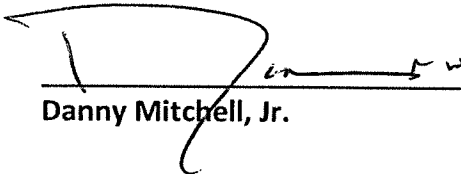
**Enclosures:** Agenda, Minutes of January 4, 2024, P/R Warrant #28, A/P Warrant #29, Treasurer's Report, Expense Summary Report, Town Manager's Report, Police Department Report, Schoodic EMS report, Letter from Deputy Chief Brackett and Chief Monroe, Memorandum for record, Ring's Paving Co Inc. proposal, Commissioners regular meeting January 3, 2024, Regional School Unit 24 Board of Directors Meeting, Penobscot Energy Recovery Company, Commissions Special Meeting January 17, 2024, Acadia National Park.

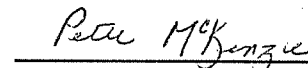
**BOARD OF SELECTMEN**

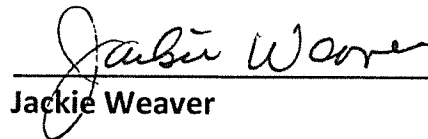
Minutes of January 18, 2024 and Approval on February 1, 2024

  
\_\_\_\_\_  
Dana Rice Sr.

  
\_\_\_\_\_  
Robert Harmon

  
\_\_\_\_\_  
Danny Mitchell, Jr.

  
\_\_\_\_\_  
Peter McKenzie

  
\_\_\_\_\_  
Jackie Weaver

