

MINUTES OF MARCH 27, 2025
GOULDSBORO SELECT BOARD MEETING
AND BUDGET WORKSHOP

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie, Jackie Weaver

Absent: Dana Rice Sr.

Staff: Joshua McIntyre, Town Manager
Brianna L. Mitchell, Town Clerk
Micheal Connors, Superintendent of Infrastructure
Officer in Charge James Malloy
Fire/EMS Chief Ken Monroe

Audience: 13 (Thirteen)

Zoom: 2 (Two)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5PM



Pledge of Allegiance

APPROVAL OF MINUTES OF MARCH 13, 2025

Mr. McKenzie made a motion to approve the minutes of March 13, 2025; 2nd by Ms. Weaver.
Passed 4/0.

PAYROLL WARRANT #39

Mr. Mitchell moved to approve Payroll Warrant #39 in the amount of \$32,123.74; 2nd by Ms. Weaver. Passed 4/0.

A/P WARRANT #40

Mr. Mitchell moved to approve A/P Warrant #40 in the amount of \$35,866.35; 2nd by Ms. Weaver. Passed 4/0.

SELECT BOARD REPORTS

Ms. Weaver – *Nothing at this time.*

Mr. Harmon – *Nothing at this time.*

Mr. Mitchell – *Nothing at this time.*

Mr. Rice – *Absent from meeting.*

Mr. McKenzie – *Nothing at this time.*

TREASURER- See attached

COMMITTEE REPORTS

Coastal Resilience- Bill Zoellick reported there will be a consultation delineation on the wetlands adjacent to the Cranberry Pt. Rd./Francis Pound Rd. intersection next Friday morning. This is one step closer to obtain the permit needed.

POLICE DEPARTMENT

Chief Jim Malloy presented a picture of former K9 Kenny. He went to Georgia to an army base to do training and flew in an airplane. Kenny is happy and thriving in his new home and role.

Chief also reported he will be starting full time beginning of July.

FIRE DEPARTMENT / EMS

Chief Monroe reported it has been a steady couple of weeks. There has been 16 medical calls and 5 fire calls. He also mentioned burn permits can be obtained online. It's that time of year of grass fires.

CODE ENFORCEMENT OFFICER – See attached

CEO Mike Connors reported:

- He has issued two permits.
- Evaluation – Mike met with local architectural firm to look at Town Office vault, Prospect Harbor Women's Club, Jones Pond Cabin and Rec Center sound mitigation. Estimate for assessment forthcoming.

RSU#24 REPRESENTATIVE – Absent

TOWN MANAGER – See attached

Old Business-

Consideration of request by U.S. Navy to change from exclusive federal jurisdiction to concurrent jurisdiction at Naval Support Activity, Prospect Harbor, ME

Thomas Morley, Community Planning Liaison Officer for the Portsmouth Naval Shipyard, appeared on Zoom to give the Select Board an update. He is asking the Town for a consideration of request to change from exclusive federal jurisdiction to concurrent jurisdiction at the Prospect Harbor Navy Base. This is the first step to change over. No change will occur until Maine State Legislature has approved and signed by the Governor.

Mr. Mitchell made a motion to accept the resolution as written and to allow Town Manager Joshua McIntyre to execute the letter; 2nd by Mr. McKenzie. Passed 4/0.

New Business-

Request by Winter Harbor Music Festival to waive fee for use of Recreation Center

The Winter Harbor Music Festival requested to waive the rental fee for the use of the Rec Center. There was some discussion about past practices and policy for waiving fees.

Mr. McKenzie made a motion to waive the rental fee for WH Music Festival for the use of the Rec Center; 2nd by Ms. Weaver. Passed 4/0.

Signing of warrant for Special Town Meeting to consider donation of land at Prospect Harbor Pier
The sellers of the Prospect Harbor Canning Factory want to donate a portion of the land and parking lot to the Town to utilize this area for a possible future boat ramp and additional parking space for users of the pier. The Special Town Meeting to vote on this matter will take place at the next Select Board meeting on April 10, 2025 at 5PM at the Town Office.

Mr. Mitchell made a motion to accept and sign the Special Town Meeting warrant as written; 2nd by Ms. Weaver. Passed 4/0.

Consideration and possible signing of Letter of Intent for Eagle Point Energy Center (EPEC)

At a future Select Board meeting a representative from EPEC will zoom in to give them an update. They have recently received the licenses for the new incinerator. They are asking customers to lock in for a longer-term contract, but the Letter of Intent will hold prices steady for now before a contract is signed.

Ms. Weaver made a motion to approve the letter of intent and allow Town Manager Joshua McIntyre to execute the letter; 2nd by Mr. McKenzie. Passed 4/0.

PUBLIC COMMENT

Laurie & Chris Urquhart asked Select Board why cutting back from 5 hours down to 2 hours for Rec Center Custodian position? By State law, the Town Manager is the manager and overseer of the Rec Center Custodian as this is an employee position within the Town, not a contract. There are not many events to have the need for the current number of hours. After discussion, the Select Board informed Laurie she can meet with Josh to express her concerns about cutting the hours back, but ultimately it is up to the Town Manager how he proceeds further.

FISCAL YEAR 2026 BUDGET WORKSHOP – Fire & EMS; Services & Committees

Town Manager Joshua McIntyre welcomed all and introduced Fire & EMS Chief Ken Monroe to present the Fire Department budget. Josh reported the fire department budget is currently up 7.3% above the current year's budget.

Mr. Harmon asked Chief Ken Monroe if there is a plan to purchase a new computer out of the computer hardware line as there is money left in the current budget. The computer for the fire department hasn't been purchased or upgraded in some time and the Select Board expressed they would like to see all town computers replaced every 4-5 years. Chief Monroe confirmed he will move forward with replacing his computer in the current budget.

Chief Monroe would like to replace the air packs for the Fire Department. This will be a onetime cost within a two-year span.

Dwight Rodgers requested that Chief Monroe get an estimate on how much the hoses will cost to have a definitive amount for the budget. Chief Monroe acknowledged.

Dwight asked why the repairs and maintenance line has been overspent in the current budget? Chief Monroe mentioned there were some unexpected truck repairs needed.

Dwight questioned what the year-to-date balance for the fuel line is? Dwight asked if \$8,500 is really needed as this line is currently at \$1,600. The Select Board would like to see this line reduced.

Dwight asked about decreasing the amount of fire trucks as we will be getting a new one in a couple years? Mr. Harmon spoke that the Fire Department will be getting rid of 4-5 trucks to bring in the

one new truck. The trucks are old, having to maintain them every year and not enough fire volunteers for the number of trucks currently owned.

Mr. Harmon asked Chief Monroe expects more training to occur in the last few months of the current budget? Monroe responded that they did a lot of in house training this year, as they did the fire academy.

Mr. Harmon asked Chief Monroe about medical evaluations? Not much has been expended out of this line. Monroe knows of one that will be coming in but most people have health insurance to cover these costs.

Dwight asked Chief Monroe about the Fire Prevention line? Chief Monroe reported he is in hopes Gouldsboro can be the primary and take over fire prevention from Winter Harbor Fire Dept.

AMBULANCE BUDGET

Mr. Harmon asked Josh the percentage for ambulance salaries year to date? Josh said the salaries is about 70%, about where it should be at this point in the budget cycle.

Dwight asked what the independent contractor line covered? This is the EMS billing and for any Northern Light backups if needed.

Dwight asked about EMS and medicine supplies increasing? Chief Monroe mentioned oxygen and medicine costs have significantly increased.

Dwight asked Chief Monroe about decreasing the equipment line? Chief Monroe mentioned he had to purchase some new equipment from when the ambulance burnt.

SERVICES & COMMITTEES

Assessors

Josh mentioned there was a slight increase in the Assessors contract as we almost lost RJD Appraisal for Assessors contracting. Josh was able to negotiate to keep Zeb as our Assessor.

The Tax Map updates show no expense in 2024 budget. Looks as though it was paid in the wrong budget year.

Computer Software for Assessors TRIO should be increased to \$5,200. Brianna will look into this.

Plumbing Inspector

Dwight asked where the Plumbing Inspector is being paid from as there is no expense showing YTD? Josh will look into this with our Town Treasurer Aleta Fusco.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 6:36PM; 2nd by Mr. McKenzie. Passed 4/0.

Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Minutes of 03.13.25, Payroll Warrant #39, A/P Warrant #40, Treasurer's Report, K9 Kenny picture, EMS & Fire Calls Report, CEO Report, Town Managers Report, Navy Concurrency Resolution Letter and Town letter of support, Navy proposed retrocession of legislative jurisdiction at naval support activity Prospect Harbor letter, Winter Harbor Music Festival request, 04.10.25 Special Town Meeting Warrant, EPEC Letter of Intent, MRC becoming Municipal Waste Hub email, 03.13.25 Special Town Meeting Warrant Minutes. EMS Calls spreadsheet 06.01.24 – 03.23.25.

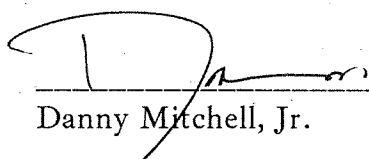
BOARD OF SELECTMEN

Minutes of March 27, 2025 and Approval on April 10, 2025

Dana Rice, Sr.



Robert Harmon



Danny Mitchell, Jr.



Peter McKenzie



Jackie Weaver