

MINUTES OF MAY 15, 2025  
GOULDSBORO SELECT BOARD MEETING  
AND BUDGET WORKSHOP

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie, Jackie Weaver  
Staff: Town Manager Joshua McIntyre  
Town Clerk Brianna L. Mitchell  
Superintendent of Town Infrastructure Mike Connors  
Audience: 10 (Ten)  
Zoom: 5 (Five)

Meeting held at the Gouldsboro Town Office.  
Mr. Harmon called the meeting to order at 5PM



*Pledge of Allegiance*

SELECT BOARD REPORTS

Ms. Weaver – *Nothing at this time.*

Mr. Mitchell – *Nothing at this time.*

Mr. Harmon – Will have a special election after town meeting to fill vacant seat.

Mr. McKenzie – *Nothing at this time.*

TREASURER – See attached

COMMITTEES

Schoodic Food Pantry – Donna and her team asked attendees things that they love at the food pantry. Donna provided a list to the Select Board.

TOWN MANAGER – See Attached

Ray Scholarship Fund – Josh reported the town is custodians of the Irving and Ada Ray Scholarship Fund. This account is managed by H.M. Payson in Portland which distributes funds annually to the town to be used for scholarships for Gouldsboro students graduating from Sumner Memorial High School and for alumni of the school still pursuing education. The Scholarship Committee at Sumner chooses recipients and we manage the awards. This year, we have \$19,862 to allocate. Josh recommends awarding 5 graduating students @ \$3,000 each (\$15,000 total) and 2 alumni @ \$2,431 each (\$4,862 total).

Mr. Mitchell made a motion to award 5 scholarships to graduating seniors at \$3,000 each and two alumni participants at \$2,431 each; 2<sup>nd</sup> by Mr. McKenzie. Passed 4/0.

## Old Business-

### *Awarding of road prep bid*

James Hayward	\$85,000
J.E. Tracy & Son	\$55,000
A.R Whitten & Sons	\$35,000
Harris Kulbricky from Old Town	\$55,000

Mr. Mitchell made a motion to accept J.E. Tracy & Son bid for \$55,000 for road prep work; 2<sup>nd</sup> by Mr. McKenzie. Passed 4/0.

### *Awarding of road paving bid*

Wellman Paving	\$128,643
Ring's Paving	\$134,148
Roundys Paving from Newport	\$135,600
Northeast Paving	\$136,800

Mr. Mitchell made a motion to accept Ring's Paving bid for \$134,148 for road paving; 2<sup>nd</sup> by Mr. McKenzie. Passed 4/0.

## New Business-

Nothing at this time.

### PUBLIC COMMENT

Nothing at this time.

### RECORD OF ARTICLES APPROVED TO CONTINUE UNTIL REVOKED – See attached

Dwight Rodgers reported to the Select Board he and Brianna sat down and discussed the current record of articles approved to continue until revoked. Dwight suggests rescinding all articles and only continuing the articles that are needed. This will help simplify the process and help keep better track of articles each year.

June 21, 1999 Annual Town Meeting Article 60 – Town Manager Josh recommends rescinding this article and if need to bring back, we can do so. The Select Board and Dwight agreed to rescind article.

June 21, 1999 Annual Town Meeting Article 61 – Dwight suggests rescinding this article. Funds for the reserve are being appropriated in the capital improvement plan and any revenue received be deposited into the general fund to help offset taxes. Bill Zoellick suggests talk to Michael Pinkham about possible push back due to the mooring fees. Dwight recommends adding together the total revenues from mooring fees and boat excise taxes received in a fiscal year and appropriate that amount of money to the capital improvement plan. This will give a more transparent amount being appropriated into the reserve rather than not knowing how much revenue will be deposited each year. The Select Board and Dwight agreed to rescind article and appropriate a set amount into the Harbor Reserve.

June 19, 2000 Annual Town Meeting Article 24 – The Select Board and Dwight agreed to rescind article.

Article 44 and Article 45 – The Select Board and Dwight agreed to rescind both articles.

Article 49 – The Select Board and Dwight agreed to rescind article and write new article with language from the town attorney and continue this article on the warrant annually.

Article 50 – The Select Board and Dwight agreed to continue this article on the warrant annually. Remove words “continue until revoked.”

Article 51 – The Select Board and Dwight agreed to continue this article on the warrant annually. Remove words “continue until revoked.”

Article 52 – The Select Board and Dwight agreed to continue this article on the warrant annually. Remove words “continue until revoked.”

Article 53 – The Select Board and Dwight agreed to rescind article.

June 12, 2007 Annual Town Meeting Article 18 – The Select Board and Dwight agreed to rescind article.

June 8, 2010 Annual Town Meeting Article 17 – The Select Board and Dwight agreed to rescind article.

Article 18 – The Select Board and Dwight agree to continue this article on the warrant annually. Create new article.

June 14, 2011 Annual Town Meeting Article 21 – The Select Board and Dwight agreed to rescind article.

June 12, 2012 Annual Town Meeting Article 45 – The Select Board and Dwight agreed to continue this article on the warrant annually. Remove words continue until revoked.

June 10, 2014 Annual Town Meeting Article 23 – The Select Board and Dwight agreed to rescind article. Write new article with new state law update from town attorney. Continue this article on the warrant annually.

June 12, 2018 Annual Town Meeting Article 28 – The Select Board and Dwight agreed to rescind article and put all revenues into the general fund to help offset taxes.

August 26, 2020 Annual Town Meeting Article 9 – Bill Zoellick recommends taking up to \$40,000 from unexpended funds and heir marking into the Police Cruiser and Academy reserve. The Select Board and Dwight agreed to rescind the article and add in new language. Earmark up to \$40,000 for the purpose of “police academy/buy out.”

The Select Board recommends rescinding each article individually and replace with new articles on the warrant annually.

## FISCAL YEAR 2026 BUDGET WORKSHOP

*Budget Committee Members present at workshop* – Dwight Rodgers, AJ Higgins, Paul Stewart, Jay Bricker, Raymond Jones. Tim Smith and Yvonne Wilkinson participated by zoom.

Town Manager Joshua McIntyre explained he updated the capital improvement plan reserves. On page 35 Josh added in a new reserve account for Professional Services/Revaluation with \$70,000 contribution. Legal reserve has been decreased to reflect this change as it was originally appropriated in the legal reserve.

50-02-35-18 Public Works snowplowing fuel surcharge has been decreased to \$0 from \$15,000.

Josh reported the third-party contributions to Dorcas Library and Schoodic Food Pantry have increased per discussion at the last Select Board / Budget workshop.

The Budget Committee would like to see the insurance expenses applied to each department individually. Town Manager Joshua McIntyre spoke about how this does not show accuracy breaking this down by each department. Josh, Brianna and Treasurer Aleta Fusco met with MMA insurance representative, Marcus Ballou. Marcus felt the previous method was overly complicated. AJ Higgins asked why we don't include electricity and fuel all in one as well? Josh mentioned we get separate invoices for all town properties. The MMA invoice is all in one not separated in different invoices. Page 29 shows the total of insurances for the upcoming fiscal year. Much more efficient to see how much is spent each year opposed to it being broken down throughout the budget. The Select Board want to present this as the new way to the townspeople. Tim Smith asked about Winter Harbor's portion for insurance for the ambulance. Josh mentioned he will email him a copy of the insurance spreadsheet he put together to see the overall numbers regarding this change. Josh provided this copy to Winter Harbor for their budget few weeks prior. Josh took the total ambulance budget and took per capita cost for Winter Harbor to pay to us. Eve asked how much Winter Harbor's contribution to ambulance services is this year? Josh responded just shy of \$122,000.

General Administration – department total \$414,263.

Mr. Mitchell made a motion to accept administration department total \$414,263; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

Jay Bricker asked about implementing the newsletter again. Ms. Weaver would like to see a box put outside the town office to allow people to grab one when they would like. Eve mentioned about the Budget Committee recommending a warrant article be put on the annual town meeting warrant asking townspeople if they would like to implement the newsletter again. Mr. Harmon suggests putting in a warrant article to expend up to \$10,000 for the warrant article.

Services & Committees – department total \$135,711.

Dwight asked if the plumbing inspector is considered a contractor? Josh mentioned our current Licensed Plumbing Inspector Millard Billings gets paid from fees that we take in for inspections. The \$1,500 was for if Millard wasn't available or did not continue, this would allow us to have someone take place. We pay Millard as an employee, not contractor.

Mr. Mitchell made a motion to accept Services & Committees department total \$135,711; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

Town Property – department total \$140,365.

Town Manager Josh added a communications line for a monthly subscription for the Prospect Harbor Pier when the new camera security system is installed. He added \$60 a month to allow online video access in a cloud from anywhere and on any device. Same was added for the Route One DOT Site – added \$60/month in communications line for upgrading camera system to online to be able to access video in cloud from anywhere. Goal is to have the same vendor provide camera security services at all

town facilities. Dwight mentioned the loan interest has decreased for the Salt/Sand Shed loan. Decrease 30-11-45-01 to \$3,000 from \$6,345. This will decrease the department total to \$137,020. Ms. Weaver made a motion to accept the Town Property department total of \$137,020; 2<sup>nd</sup> by Mr. Mitchell. Passed 4/0.

*Public Safety Division*

Police Department – Department total \$370,395.

Fire Department – Department total \$95,117.

Ambulance – Department total \$507,543.

Animal Control – Department total \$3,500.

*Total of Public Safety Division - \$976,555.*

Appropriate \$5,000 to a new vehicle maintenance line under Fire Department 40-02-30-04. Decrease the Fire Department 40-02-35-02 equipment line to \$15,000 for the upcoming FY26 budget. This does not affect the department total.

Mr. Mitchell made a motion to accept the Public Safety department total \$976,555; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

Public Works – department total \$923,944.

Mr. Mitchell made a motion to accept the Public Works department total \$923,944; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

Insurance – department total \$246,177.

This will be a stand-alone article at town meeting.

Mr. Mitchell made a motion to accept the Insurance total \$246,177; 2<sup>nd</sup> by Mr. McKenzie. Passed 4/0.

Charitable & Other – department total \$2,400.

Mr. Mitchell made a motion to accept Charitable & Other department total \$2,400; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

Special Projects – department total \$30,300.

Mr. Mitchell made a motion to accept Special Projects department total \$30,300; 2<sup>nd</sup> by Mr. McKenzie. Passed 4/0.

Bob asked if the \$37,000 is enough in the public works reserve? Josh responded yes, we have \$30,000 in the reserve currently.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 7:40PM; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

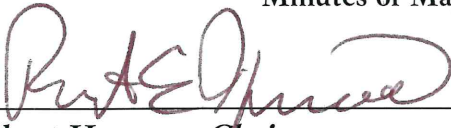
Respectfully submitted,  
Brianna L. Mitchell, Town Clerk

*Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.*

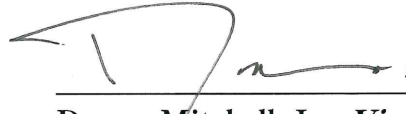
Enclosures: Agenda, schoodic food pantry correspondence, custom budget report, articles to continue until revoked notes, budget history & summary.

BOARD OF SELECTMEN

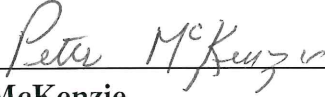
Minutes of May 15, 2025 and Approval on May 22, 2025



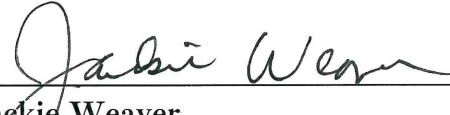
Robert Harmon, *Chair*



Danny Mitchell, Jr., *Vice Chair*



Peter McKenzie



Jackie Weaver