

MINUTES OF JULY 17, 2025
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie, Jackie Weaver

Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Police Chief James Malloy
Superintendent of Town Infrastructure Mike Connors
EMS Director Andi Both

Audience: 15 (Fifteen)

Zoom: 0 (Zero)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5PM.



Pledge of Allegiance

APPROVAL OF MINUTES OF JULY 2, 2025

Mr. Mitchell made a motion to approve the minutes of July 2, 2025; 2nd by Mr. McKenzie. Passed 4/0.

PAYROLL WARRANT #3

Mr. Mitchell made a motion to approve Payroll Warrant #3 in the amount of \$36,290.57; 2nd by Mr. McKenzie. Passed 4/0.

A/P WARRANT #56

Mr. Mitchell made a motion to approve A/P Warrant #56 in the amount of \$18,669.91; 2nd by Ms. Weaver. Passed 4/0.

A/P WARRANT #4

Mr. Mitchell made a motion to approve A/P Warrant #4 in the amount of \$48,527.74; 2nd by Ms. Weaver. Passed 4/0.

SELECT BOARD REPORTS

Ms. Weaver – Ms. Weaver introduced Jack & Jonathan Brugger who are major donors for Schoodic Food Pantry.

Mr. Mitchell – *Nothing at this time.*

Mr. Harmon – Mr. Harmon announced the Schoodic Food Pantry Chinese Auction is this Saturday at the Rec Center from 8AM – 1PM.

Mr. McKenzie – Mr. McKenzie questioned who the seven Budget Committee members were that resigned? Town Clerk Brianna Mitchell mentioned she has not received a response from the Budget Committee Chair Dwight Rodgers still.

TREASURER – See attached

COMMITTEE REPORTS

Planning Board – Deirdre McArdle was elected as the new Planning Board Chair at their most recent Planning Board meeting. Deirdre has resided in Gouldsboro since 1994. She has served several years on the Planning Board and looks forwarding to continuing her service to the Town.

Coastal Resilience – Bill Zoellick reported they have spent all State grant money and are now spending ARPA money on the Corea Causeway project. They are going to need to build some kind of temporary road while a bridge is being constructed. This bridge will be a 10-foot span. Tom McKeag is completing a revolving loan fund grant application for the construction part of the bridge.

POLICE DEPARTMENT

Chief Malloy gives a shout out to Code Enforcement Officer Mike Connors, who got ahold of MDOT and has reported the State of Maine has already posted Chicken Mill Pond Road to 35MPH. The State will be doing a speed survey on East Schoodic Drive to determine the current speed limit on that road.

There was recently a rollover accident at intersection of Bunkers Pound Road and East Schoodic Drive. Jonathan Renwick explained there are several trees that have grown up by this intersection. Jonathan suggested cutting down these few trees would help immensely. The Select Board is in agreement to clear the trees at this intersection.

Chief Malloy also thanks CEO Mike Connors for getting the contractor to come clear some trees and put gravel down at the Police Department to move the dog shed from the DOT Lot to hold stray animals while locating the owners.

FIRE DEPARTMENT – Absent

Last Thursday Town Manager Joshua McIntyre met with the Winter Harbor Town Manager, Winter Harbor and Gouldsboro Fire Department Chiefs to put together a Memorandum of Understanding to work together with both departments when emergencies and training occur. The Winter Harbor Chief will be the Assistant Chief for Gouldsboro Fire Department, and vice versa.

On Monday, July 21 there will be a joint meeting with both Fire Departments to discuss the MOU and the upcoming Lobster Festival. By consensus, the Select Board agrees to accept the MOU presented by Josh.

EMS DEPARTMENT

EMS Director Both reported 22 calls from 6/26 – 7/10/25.

- July 18 & 19, 2025 is Downeast Sunrise Trail Relay Race, Schoodic EMS has leg 3 – 7.6 miles. Tunk Lake Road/ME 183 to Unionville Crossing.
- Sullivan Daze is August 2nd – Bud and Paul are taking an ambulance over from 9AM – noon for the parade.
- Lobster Fest is August 9th – There will be a second crew on for the day.

- August 4th there will be an EMS Appreciation BBQ at the Town Park for the staff that have stepped up to appreciate their dedication and hard work. BBQ dinner, games, and recognition.
- Fuel logs are now in the ambulances to help better track mileage and fuel usage.
- Sustainability Grant has been recategorized for different requirements, Andi has filed the quarterly report.
 - AEDs sourced and the invoice has been received
 - Samson Straps (for lifting) have been purchased
 - Browns Communications gave an invoice for updated radio equipment
 - Looking at GPS and/or internet in ambulances
- LanguageLink account has been set up (state requirement). This is at no monthly cost. It does cost per minute but doesn't see much of a need for this around here but have it if need be.
- New labor laws poster is now hung up in the department.
- Schoodic 52 is now back from the shop and stocked and ready for service again. The new tablet is ready for use in this rig.
- EMS Director Both and Katie Shoemaker both took a CPR Instructor course. This will allow them to hold courses community wide. Chief Andi is going to set up a refresher course for our staff.
- Connectteam has been rolled out and will have staff familiarize themselves with it in the month of August.
- The Maine State EMS survey is complete.
- Chief Both has mailed the cardiac monitor in for repairs. Once it is back, she will send the other one in for repair as well.
- The department is seeing frequent diversion status at MCMH, so Chief Both is helping EMTs making informed decisions about hospital destination options.

The Select Board agreed with Andi's suggestion of allowing on-duty crew to take an ambulance to quickly stop by their house while on duty as long as they are in service, while in uniform. This will not allow them to visit at their house long or keep overnight. Specifically, only for a quick stop.

CODE ENFORCEMENT OFFICER – See attached

CEO Mike Connors reported:

- He has issued 7 permits from 06/30 – 07/15/25 with no new residences.
- **West Bay RV Park**- Mike has met with the new owner to discuss a vegetation removal violation they inherited.
- **Route 1 Apt Building**- King Construction currently has an approved driveway permit and the driveway is going in currently. They will be completing a septic design within 2 – 3 weeks. The owner will apply for a building permit and would like to get underway with construction.
- **Shoreland Ordinance / Map Updating**- The Planning Board public hearing was held July 15, 2025. No significant issues were raised.

RSU#24 REPRESENTATIVE – Absent

TOWN MANAGER

Josh reported the current Lighthouse model needs a new home as the new lighthouse model that is being donated by Rick Henion needs to be placed soon. The Gouldsboro Historical Society does not want the old lighthouse model. After discussion, the Select Board would like to give it away to a good home and have anyone who is interested in the lighthouse model to submit their names to Josh and

at the next Select Board meeting draw a name. The individual will need to remove the lighthouse within 7 days of name drawing.

Old Business

Discussion and award for the Roof Replacements for Fire Station #2 and #3

The Select Board would like to hold off on awarding the bid for the Roof Replacements for Fire Station #2 and #3.

Mr. Mitchell made a motion to table awarding the roof replacements bid; 2nd by Mr. McKenzie. Passed 4/0.

New Business

Acceptance of Resignation of AJ Higgins from the Planning Board

Mr. Harmon received a resignation from AJ Higgins from the Planning Board. He has accepted a position recently that is going to need more of his time.

Mr. Mitchell made a motion to accept AJ Higgins resignation from the Planning Board Committee; 2nd by Ms. Weaver. Passed 4/0.

Appointment of Jed West to fill unexpired term of AJ Higgins as member of Planning Board until next municipal election

Jed would serve as the full member until the re-election of the rest of the term at the next municipal election being held November 4, 2025.

Mr. Mitchell made a motion to appoint Jed West until the re-election at the municipal election held in November; 2nd by Ms. Weaver. Passed 4/0.

Consideration and possible votes on updates to Personnel Policy – See attached

There are a few changes that needed to be addressed, a major update includes to include the MEPEERS benefit. Mr. Mitchell suggested making a change in the policy under “Power Outages and Storms”, the Town pays employees for a full day’s work during power outages and storm closures.

The Select Board requests adding no smoking in town vehicles in section 11 “Smoking and Vaping”. EMS Chief Andi Both asked about if this includes vaping as well? The Select Board would like vaping specified as well as no smoking within 20 feet of a town building entrance.

Mr. Mitchell made a motion to approve the personnel policy as amended; 2nd by Mr. McKenzie. Passed 4/0.

Discussion of E911 Addressing

The shape files and tax maps don’t match up with the E911 address system. CEO Mike Connors mentioned Paul Bunyan Road is very challenging and needs to be addressed. Mike received a quote between \$12 - \$16K to fix the addressing issues. He reported it is becoming more of an issue as new properties come up along with already addressed addresses. Mr. Harmon asked Town Manager Josh McIntyre if we have funding for this? Josh mentioned he will look to see if we can try to accommodate this need. The Select Board would like to revisit this in the middle of August.

Gouldsboro Historical Society – Big Jim Silent Auction – possible waiving of rental fees for use of Prospect Harbor Women’s Club

Jennifer Stucker from the Gouldsboro Historical Society (GHS), requested the waiving of fees for the rental of the Prospect Harbor Women’s Club. Big Jim is being restored in Searsport. He will return back in 2026. The Museum is paying for the restoration on their dime. The silent auction being held by GHS will help cover in case these expenses do not get covered by the museum. The fundraising will go to a trust fund for the restoration. The Historical Society has generated 16 blank Big Jims to be painted by artists and auctioned off to the public. There will be a cut out of Big Jim to be used for purposes of pictures that will sit underneath Big Jim when he returns. The Select Board is in favor of supporting the Gouldsboro Historical Society and waiving the fees.

Mr. McKenzie made a motion to waive the fees for the Gouldsboro Historical Society for use of the Prospect Harbor Women’s Club; 2nd by Mr. Mitchell. Passed 4/0.

PUBLIC COMMENT

Nothing at this time.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 5:58PM; 2nd by Ms. Weaver. Passed 4/0.

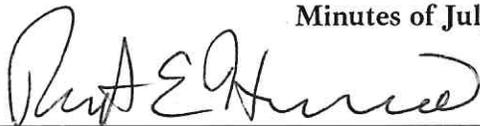
Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Minutes of 07.02.25, Payroll Warrant #3, A/P Warrant #56, A/P Warrant #4, Treasurer’s Report, Coastal Resilience Update from Bill Zoellick, Police Department July 2025 Schedule, EMS Report, EMS Calls 06.26 – 07.10.25, CEO Report, CEO Report, Town Manager’s Report, Memorandum of Understanding regarding Fire Department Collaboration with Winter Harbor Fire Department, Fire Station #2 and #3 bids, Planning Board Resignation from AJ Higgins from the Planning Board Committee, Personnel Policy revisions, Gouldsboro Historical Society rental application for the Prospect Harbor Women’s Club, MaineDOT notification for install of Road Weather Information System Station, Legislature Places Further Mandates on Residential Zoning email, Hancock County Habitat for Humanity flyer, Big Jim Silent Auction fact sheet from Gouldsboro Historical Society.

BOARD OF SELECTMEN

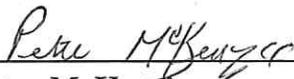
Minutes of July 17, 2025 and Approval on July 31, 2025



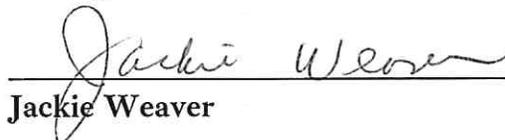
Robert Harmon, Chair



Danny Mitchell, Jr., Vice Chair



Peter McKenzie



Jackie Weaver