

MINUTES OF JULY 31, 2025  
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie, Jackie Weaver  
Staff: Town Manager Joshua McIntyre  
Town Clerk Brianna L. Mitchell  
EMS Director Andi Both  
Audience: 7 (Seven)  
Zoom: 1 (One)

Meeting held at the Gouldsboro Town Office.  
Mr. Harmon called the meeting to order at 5PM.



*Pledge of Allegiance*

APPROVAL OF MINUTES OF JULY 17, 2025

Mr. Mitchell made a motion to approve the minutes of July 17, 2025; 2<sup>nd</sup> by Mr. McKenzie.  
Passed 4/0.

A/P WARRANT #58

Mr. Mitchell made a motion to approve A/P Warrant #58 in the amount of \$4,588.89; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

PAYROLL WARRANT #5

Mr. Mitchell made a motion to approve Payroll Warrant #5 in the amount of \$36,816.08; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

A/P WARRANT #6

Mr. Mitchell made a motion to approve A/P Warrant #6 in the amount of \$390,506.56; 2<sup>nd</sup> by Ms. Weaver. Passed 3 / 0 / 1 – Mr. Harmon abstained.

A/P WARRANT #8

Mr. Mitchell made a motion to approve A/P Warrant #8 in the amount of \$55,000; 2<sup>nd</sup> by Mr. McKenzie. Passed 4/0.

SELECT BOARD REPORTS

Ms. Weaver – Ms. Weaver reported the Weaver family visited Jones Pond Rec Area and wondered if the Rec Committee could add a few bucket seat swings for babies? The current swing seats, babies can't sit on them to swing. Mr. Harmon responded that MMA may want the swing set to come down as it may not be in compliance. The Select Board would like to bring this to CEO Mike Connors attention to make a decision on how to proceed. Town Manager Josh McIntyre will speak to the Code Enforcement Officer.

Ms. Weaver wondered if moving the Jones Pond Cabin was a possibility. A good friend of Jackie's took a look at it and mentioned it is very expensive to move the cabin and not worth it. The cabin needs structural repairs to the roof. Mr. Harmon mentioned it will ultimately be up to the townspeople what we do with the cabin.

Mr. Mitchell – Mr. Mitchell thanks the Fire Departments of Gouldsboro, Winter Harbor, Sullivan and Steuben, along with Schoodic EMS that responded for a wild fire that had started up on South Gouldsboro near his residence. All departments had a very quick response time, they were efficient and had the fire handled within a short time! The fire had restarted and the Gouldsboro and Winter Harbor Fire Departments responded quickly again.

Mr. Harmon – Since the last Select Board meeting, the Schoodic Food Pantry held their Chinese auction and brought in over \$26,000 for purchasing of food. Last year they brought in \$16,000. There were a lot more prizes this year and publicity was spread everywhere.

On August 13<sup>th</sup> Mr. Harmon will be taking a tour of Eagle Point Energy Center that will be opening soon to take in trash.

Mr. Harmon mentioned the Solid Waste Committee hasn't met in a while. Residents put cardboard curbside at no charge but people have been abusing during trash pickup. Mr. Harmon asked if the Select Board should ask the committee to revisit this issue? Bob would like to see this put in as regular trash? Put this in the newsletter and start October? Consistently every week is getting people adding in trash in between cardboard and is becoming a constant issue. This is not recycled – gets thrown in the trash. Mr. McKenzie made a motion to start collecting cardboard in regular trash starting October 1<sup>st</sup>; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

Mr. McKenzie – *Nothing at this time.*

TREASURER – *See attached*

#### COMMITTEE REPORTS

*Nothing at this time.*

POLICE DEPARTMENT – *Absent*

#### FIRE DEPARTMENT

Chief Gary Greenlaw asked if it would be possible to add a fire hydrant down to Jones Pond Rec Area. Last weekend a fire truck had to go into the water to get water source and currently has to block the boat launch as well. This all becomes a safety issue. The Select Board agrees to move forward with adding a fire hydrant down there.

#### EMS DEPARTMENT

EMS Director Andi Both reported 16 calls from 6/26 – 7/10/25.

##### To dos:

- Today is Chief Andi's first day full time. Looking at promoting or hiring a full time EMT position. Two individuals are interested – one has submitted an application.
- Andi is scheduling a SafetyWorks consult to help come into compliance focused on OSHA regulations, she is wanting to schedule it to occur with Fire and Police Department all at once, ideally September.

- Director Andi has connected with Northern Light Workhealth and ConvenientMD employer services for more information. Both provided services for workman's compensation, vaccinations, and lab work for titers. Andi believes we should have something set up.
- Andi would like to put a window in the back room of the station to create a bunk room for personnel that may stay overnight for shifts. She is expecting roughly \$1,000 and has contacted the contractor to move forward with the installation.
- Looking into getting a phone number for EMS. She would like to either start a cell line or use an app service like openphone or google voice business, or wait for a building wide phone upgrade.

In progress:

- EMT Matt Correia is making a spreadsheet for radios and pagers issued from the department, still gathering information from existing/former employees.
- Andi is in the process of organizing file cabinets in the office between EMS and Fire files.
- Andi is reviewing Maine EMS rules to identify where we need to become compliant.
- She has been making purchases with grant funds – cardiac monitor mounts for ambulances.

Tasks completed:

- Andi's office has been cleaned and re-organized. She has also re-organized the supply room.
- Language Line is set up; information is in clipboards for staff to use if needed.
- Billing issue follow up – Andi submitted a ticket through ImageTrend, they referred her back to Jason Oko. She communicated our sense of urgency to start processing billing even if done manually.
- Ordered a new jump bag for the first-in bag on scene. Will have both ambulances set up.
- Networking with other local services to discuss how we can help each other out – Bold Coast is covering for the EMS employee appreciation night. Andi spoke to Sullivan about mutual aid possibilities. Our ambulance service will be covering the Sullivan Daze parade.
- Lobster Fest meetings happening with a public safety planning meeting next week focused on the lobster fest boat races. We will have two ambulances present for Lobster Festival.
- The cardiac monitor CO2 part is being repaired, received an update from the company.

The Select Board thanks Director Andi Both for all her hard work and dedication to our community so far!

CODE ENFORCEMENT OFFICER – Absent

CEO Mike Connors is out on vacation until Tuesday.

RSU#24 REPRESENTATIVE – Absent

TOWN MANAGER

*Nothing at this time.*

*Old Business*

*Nothing at this time.*

## *New Business*

### Acceptance of resignation of Budget Committee members Larry Peterson, Tim Smith, Paul Stewart, and Roger Dean

Mr. Mitchell make a motion to accept these resignations; 2<sup>nd</sup> by Mr. McKenzie. Passed 4/0.

### Request by Town Manager to close the Town Office for MMA Convention staff training October 8<sup>th</sup>

Mr. Mitchell made a motion to close the Town Office for MMA Convention staff training; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

### Consideration and possible approval of revised MOU between Gouldsboro and Washington County Sheriff's Office

Our town lawyer looked over the MOU and had a few revisions.

Mr. Mitchell made a motion to accept the MOU as written; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

### Appointment of Gary Greenlaw as Fire Chief and Roy Chandler as Deputy Fire Chief

Mr. Mitchell made a motion to appoint Gary Greenlaw as Fire Chief and Roy Chandler as Deputy Assistant Fire Chief; 2<sup>nd</sup> by Mr. McKenzie. Passed 4/0.

### Drawing for old lighthouse model

Names picked from a hat:

1<sup>st</sup> pick – Sherry Swasey

2<sup>nd</sup> pick – Corey Beal

### Approval of The Pickled Wrinkle Liquor License Renewal

Mr. Mitchell made a motion to accept the Pickled Wrinkle Liquor License renewal; 2<sup>nd</sup> by Mr. McKenzie. Passed 4/0.

### PUBLIC COMMENT

*Nothing at this time.*

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 5:43PM; 2<sup>nd</sup> by Ms. Weaver. Passed 4/0.

Respectfully submitted,  
Brianna L. Mitchell, Town Clerk

*Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.*

Enclosures: Agenda, Minutes of 07.17.25, A/P Warrant #58, Payroll Warrant #5, A/P Warrant #6, A/P Warrant #8, Treasurer's Report, Police Department August 2025 Schedule, EMS Calls Report 07.11.25 – 07.24.25, EMS Report, Budget Committee Resignation Email, Washington County Sheriff's Office MOU, The Pickled Wrinkle Liquor License correspondence.

BOARD OF SELECTMEN

Minutes of July 31, 2025 and Approval on August 14, 2025



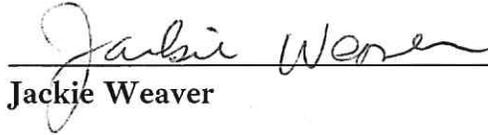
Robert Harmon, *Chair*

Zoom Participant.

Danny Mitchell, Jr., *Vice Chair*



Peter McKenzie



Jackie Weaver