

MINUTES OF OCTOBER 9, 2025
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie, Jackie Weaver

Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Shellfish Warden Mike Pinkham
CEO Mike Connors
Fire Chief Gary Greenlaw
Assistant Fire Chief Roy Chandler
EMT Katie Shoemaker

Audience: 12 (Twelve)

Zoom: 2 (Two)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5PM.



Pledge of Allegiance

APPROVAL OF MINUTES OF SEPTEMBER 25, 2025

Mr. Mitchell made a motion to approve the minutes of September 25, 2025; 2nd by Mr. McKenzie. Passed 4/0.

A/P WARRANT #20

Mr. Mitchell made a motion to approve A/P Warrant #20 in the amount of \$851,134.98; 2nd by Mr. McKenzie. Passed 4/0.

PAYROLL WARRANT #21

Mr. Mitchell made a motion to approve Payroll Warrant #21 in the amount of \$43,573.60; 2nd by Ms. Weaver. Passed 4/0.

SELECT BOARD REPORTS

Ms. Weaver – Nothing at this time.

Mr. Mitchell – Mr. Mitchell thanks the RSU 24 Representative Mary Cowperthwaite and Johnathan Renwick for attending Tuesday night's RSU 24 meeting.

Mr. Harmon – Mr. Harmon mentioned trash pickup will fall on Christmas Day this year and would like to move trash pickup to Wednesday, December 24th, instead of Christmas Day. By consensus, the other Select Board members agree to this is a good idea.

Mr. McKenzie – Nothing at this time.

TREASURER – See attached

COMMITTEE REPORTS

Coastal Resilience Committee – Chair Bill Zoellick reported the committee will be holding a meeting on November 15th at the Peninsula School to get feedback from fishermen from each harbor to get their feedback about the harbors.

Shellfish Warden– Shellfish Warden Mike Pinkham reported the committee looked at Gordan’s Wharf for a possible new home for the Shellfish Lab. Fairly easy to set up at this location. Sullivan Town Manager is very interested.

Currently in the Shellfish Ordinance, Stave Island Bar is closed to commercial clamming. The Shellfish Committee had a unanimous vote for opening Stave Island Bar during the period of October 20th through December 31st. Also in the current ordinance, it specifies diggers can only take 100lbs. The Shellfish Committee has the ability to present it to the Select Board to change without needing a special town meeting. The committee voted unanimously at last night’s Shellfish Committee meeting to change it to allow diggers to take up to 2 bushel per day during this period only. Mike is asking permission from the Select Board to move forward with these changes for this period. Mike mentions since Stave Island Bar has been closed for so long, there are markable clams out there. If they aren’t taken now, they will be too big to take. The committee would like to try this limited period dig and revisit next year.

Mr. Mitchell made a motion to allow the opening period from October 20th through December 31st and allow diggers to dig up to 2 bushels during the open period; 2nd by Mr. McKenzie. Passed 4/0.

POLICE DEPARTMENT

Mr. Mitchell spoke on behalf of Chief Malloy, one of the newly hired officers is currently in phase 3 on the job training. Another officer is currently doing phase 2. Everything is going well.

FIRE DEPARTMENT

Assistant Chief Roy Chandler reported air packs will be obsolete in a few years. Roy has been in contact with a grant writer to get a grant to cover the cost of replacing the air packs. Roy spoke to both Gouldsboro and Winter Harbor Town Managers to receive interest in splitting the cost between both towns for the grant writer. Will cost roughly \$4,000, and would cost \$2,000 to split for each town. Gouldsboro has 10 air packs and will need a new cascade system to fill the air packs. Total project cost will be about \$300k. The grant they will be applying for is a regional grant so will benefit both towns. If awarded the grant, each town will need to pay 5% of the grant which would roughly be \$8,000 to contribute. Roy asks the Select board for permission to move forward with this and will be contact with the Fire Chief Gary Greenlaw and Secretary Brianna Mitchell to move forward with grant information.

Ms. Weaver made a motion to appropriate the \$2,000 needed for the grant writer; 2nd by Mr. Mitchell. Passed 4/0.

EMS DEPARTMENT – See attached

EMT Katie Shoemaker reports on behalf of EMS Director Andi Both as she was on a transfer. There were 24 calls during the dates of 09/18 – 10/01/25. Two calls were in Winter Harbor; 6 calls were transfers, and 16 calls were billable. *Updates:*

- EMT Katie Shoemaker has been working on back logged reports to help get them submitted and billed.

- One of our EMTs has recently become an advanced EMT!
- The department is now using connectteams for truck checks. Has worked out well so far.
- Transfers are continuous and beneficial for our residents. Residents can use as a service if need to get to procedures or get back home from the hospital.
- Recently have been getting the word out to hospitals we are doing transfers.
- Andi has successfully maxed out the grant. She has purchased AEDs, 3 different kinds of lift devices to better benefit our crews, 4 radios, and recently 2 new IV pumps to allow IV medications for transfers. Only had an overage of \$298.36 but has covered it within our budget.

CODE ENFORCEMENT OFFICER – See attached

CEO Mike Connors reported:

- He issued 6 permits from 09/24 – 10/07/25 with no new residences.
- **Transfer Station Light**- Versant is scheduled to install a flood light at the Transfer Station on Tuesday 10/21/2025.
- **Salt/Sand**- Salt and sand deliveries are scheduled to start this week.
- **Potential Shoreland Violation**- Currently following up on a formal complaint of violation in Prospect Harbor. Mike has been in communication with the landowner and DEP staff. DEP reported the landowner will have to file an after the fact NRPA permit.
- **Camera Security Proposals**- Mike has obtained 3 proposals for installation of security cameras to replace legacy equipment in the Town Office/Fire Station, Police Department, and DOT Lot. Proposals include new camera equipment for the Rec Center and Prospect Harbor Pier.
- **Roof Replacement Fire Stations #1 and #2**- Contractor will schedule work in the next 2-3 weeks weather permitting.

Phil Tiffany asked Mike any word on the dry hydrant for Jones Pond? Mike responded there is a process and needs to file permit by rule for this.

RSU#24 REPRESENTATIVE – Absent

TOWN MANAGER

- Town Manager Joshua McInture thanks the Select Board for allowing the office staff to go to the MMA Convention yesterday. It was very informative and there were a lot of vendors to chat with.
- Joshua received drafts of the public comment and remote participation policies from the town attorney. He will be putting this matter on the next meeting agenda.
- Josh reminds the Select Board and the audience Drummond Woodsum will be here net Wednesday starting at 10AM for the orientation workshop.

Old Business

Nothing at this time.

New Business

Consideration of recommended changes to Personnel Policy regarding contribution to retirement plans

Town Manager Joshua McIntyre reported back in July the town changed retirement plans. The personnel policy needs to be updated to provide more equity to employees who participate in the defined contribution plans. Under the previous version, pension participants only had to contribute 7.5% to receive the full 10.2% match from the town. These changes will provide similar treatment to defined contribution plan participants. **Mr. Mitchell made a motion, per the modified drafted policy presented, to accept policy as written; 2nd by Ms. Weaver. Passed 4/0.**

Review of bids/possible award for paving of Nahum Jones Road

Deadline for bid submissions were last Friday by 12PM. Bids were opened on Monday at 2PM.

Paving on Nahum Jones Road

Contractor	Total Bid Amount
Rings Paving	\$64,785.00
Northeast Paving	\$68,359.21

The bids are quite a bit more than anticipated. All three residences on this road have direct access to Route One. The Select Board would like to look into other options. By consensus, the Select Board would like to hold off on paving Nahum Jones Road.

Update of status of bids for repair and paving of Prospect Harbor Pier parking lot

This is second of the three FEMA projects. No bids were submitted during the invitation to bid period. Town Manager Joshua McIntyre extended the bid deadline to October 17th. He hopes to bids to bring to the next Select Board meeting.

PUBLIC COMMENT

Nothing at this time.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 5:36PM; 2nd by Mr. McKenzie. Passed 4/0.

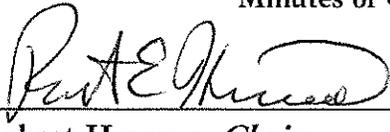
Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

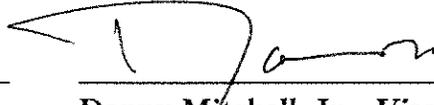
Enclosures: Agenda, Minutes of 09.25.25, A/P Warrant #20, Payroll Warrant #21, Treasurer's Report, EMS Calls Report 09.18 – 10.01.25, EMS October 2025 Schedule, CEO Report, Retirement Contribution Personnel Policy Draft, Nahum Jones Road bids, Road Discontinuance Process, MDOT Reuben's Bridge Posting Letter, Draft Public Comment Participation Policy, Draft Remote Participation Policy.

BOARD OF SELECTMEN

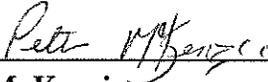
Minutes of October 9, 2025 and Approval on October 23, 2025



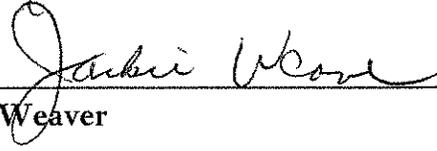
Robert Harmon, *Chair*



Danny Mitchell, Jr., *Vice Chair*



Peter McKenzie



Jackie Weaver