

MINUTES OF SEPTEMBER 25, 2025
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie, Jackie Weaver
Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Police Chief James Malloy
EMS Director Andi Both
CEO Mike Connors
Audience: 12 (Twelve)
Zoom: 5 (Five)

Meeting held at the Gouldsboro Town Office.
Mr. Harmon called the meeting to order at 5PM.



Pledge of Allegiance

PUBLIC HEARING AUTO GRAVEYARD PERMIT RENEWALS

Mr. Harmon opened the public hearing at 5:01PM

Auto Graveyard Permit Renewals for:

- Charles Haycock *12 Meadow Road*
- A.R. Whitten & Son *Ridge Road*
- Ronald Stanley *9 Stanley Street*

Mr. Harmon closed the public hearing at 5:03PM

Mr. Mitchell made a motion to renew all three Auto Graveyard permit renewals; 2nd by Mr. McKenzie. Passed 4/0.

APPROVAL OF MINUTES OF SEPTEMBER 11, 2025

Mr. Mitchell made a motion to amend the minutes of September 11, 2025 to reflect the correct date at the top of the minutes to read the 11 and not 9, and amend the date of the bid opening for the Bunkers Harbor Pound Road Repairs; 2nd by Ms. Weaver. Passed 4/0.

PAYROLL WARRANT #17

Mr. Mitchell made a motion to approve Payroll Warrant #17 in the amount of \$40,998.96; 2nd by Ms. Weaver. Passed 4/0.

A/P WARRANT #18

Mr. Mitchell made a motion to approve A/P Warrant #18 in the amount of \$71,312.58; 2nd by Ms. Weaver. Passed 4/0.

SELECT BOARD REPORTS

Ms. Weaver – *Nothing at this time.*

Mr. Mitchell – *Nothing at this time.*

Mr. Harmon – Mr. Harmon checked out the newly paved roads by Wellman Paving and has done a great job!

Mr. McKenzie – *Nothing at this time.*

TREASURER – See attached

COMMITTEE REPORTS

Coastal Resilience Committee – Chair Bill Zoellick reported he completed a self-evaluation for Community Resilience. If the Select Board has any input, Bill would appreciate it.

Comprehensive Plan Committee – Planning Board Chair Deirdre McArdle speaks on behalf of the Comprehensive Plan Committee and thanks Deb Bisson for putting together the Comp Plan draft for the past 4-5 years. Deirdre would like the Comp Plan Committee to review and sign off on each chapter, each chapter will then be given to the Planning Board Chair to review. Once the Planning Board has signed off, Deirdre will then present each chapter to the Select Board to review. Hancock County Planning Commission will also be reviewing these chapters as well. Deirdre thanks Bill Zoellick and Town Manager Josh McIntyre for being an enormous help so far and what they continue to do.

POLICE DEPARTMENT

Chief Malloy reported he is in the process of hiring two officers, hopeful to have them start soon. Winter Harbor Police Department has offered to help train the officers as well. One officer will need to go to the academy in a few years and is committed to serving our department.

FIRE DEPARTMENT – Absent

EMS DEPARTMENT – See attached

Director Andi Both reported there were 22 calls during the dates of 09/04 – 09/17/25. Two calls were in Winter Harbor, 16 calls were transports to the hospital, 6 patient refusals.

Updates

- Andi had an EMS Billing meeting with Dave at Central Maine Cost Recovery – the online portal is now set up and Andi can see the status of the billing remits. Three reports have been billed out at a total of \$4,500. She reported she received good insight on report writing. Andi reported she has until October 31st to get caught up for submitting prior reports that were not submitted prior to her arrival. She will also need to go back and obtain signatures that were not collected previously so we are able to bill out for these calls. Once consent signatures are received, Andi will submit to be billed to insurance as we have up to one year to bill. She will be sending letters and forms to collect signatures and will prepare a spreadsheet to keep track of the data collected.
- Ambulance crews have started transfers and so far, is going well!
- ConnectTeam is doing well for course videos and personnel are watching!
- Andi offered an Advanced EMT a position and he has accepted. Currently our roster is 2 Medics, 2 Advanced, 4 EMTs, and 3 Drivers.
- There will be an article in Ellsworth American showing light to Schoodic EMS.

- Town Manager Joshua McIntyre, Director Andi Both and Select Board member Jackie Weaver sat down and discussed fundraising and grant efforts for equipment. Andi would like to see Tax payer funds going towards payroll and donations and fundraising efforts to cover equipment and vehicle costs.

CODE ENFORCEMENT OFFICER – See attached

CEO Mike Connors reported:

- He issued 6 permits from 09/10 – 09/23/25 with 2 new residences.
- Lighthouse Replica- The patio pavers have been leveled out and the new Lighthouse replica has been installed in between the Town Office and the Women’s Club.
- Transfer Station Light- Transfer Station staff have requested a street light near the attendant station and dumpsters for use during the short winter days. As mentioned at the last Select Board meeting, Mike recommends discontinuing the light on Crowley Island Road by the Grange and placing a street light at the Transfer Station.
- Salt only in lots- Plow contractor suggests using salt only for the town lots (Town Office, Rec Center, etc.) to reduce sand build up and would help reduce sand tracked into town buildings. The Select Board thinks this is a great idea.
- Wellman Paving- Old Route One, Ashville Road and Bartlett Hill Road have been prepped and paved. The contractors finished today.

Resident Phil Tiffany asked CEO Mike Connors when repairs on Recreation Road may take place? Mike mentioned he is hoping to address Recreation Road in the near future.

RSU#24 REPRESENTATIVE – Absent

TOWN MANAGER – See attached

- Orientation with Drummond Woodsum- October 15th from 10AM – 1PM there will be an orientation here at the Town Office with the Town Attorneys from Drummond Woodsum.
- Guzzle Road- Josh received a trespass notice from Town Attorney to issue to the gentleman that lost his property due to failure to pay his taxes. This gentleman is still staying on the property, that now belongs to the Town. Chief Malloy is going to serve the notice once he has received it from the Town Attorneys. Chief Malloy spoke to the District Attorney’s office to inquire about the arrest process, if necessary. He reported the District Attorney’s office mentioned Chief Malloy may need a letter of writ to serve the gentleman in order for the DA’s office to process the arrest. Chief Malloy is waiting to get confirmation from the DA’s office.
- Town Park- On September 12, we were informed that that the Scenic Byway Committee had been awarded \$3,500 from the Schoodic Community Fund for the renovations and updates to the Town Park. The request was for \$7,000, but the fund received a lot of applications, so it was a great success to receive these funds. The budget for the project was originally set at \$18,500 with the town willing to contribute \$10,000, primarily from the Strater Fund. I joined the Byway Committee for their meeting on 9/23/25 and suggested that all activity at the park take place beginning in May 2026 and there was agreement. That will give us time to apply for further funds (see item under New Business), see what work can be done by the town or volunteers, and arrange a schedule with contractors.

Old Business

Nothing at this time.

New Business

Consideration of recommendation by Planning Board of Roy Gruver as an alternate

Planning Board Chair Deirdre McArdle recommends the Select Board consider Roy Gruver as an alternate to the Planning Board. Roy attends most Planning Board meetings now and enjoys attending.

Mr. McKenzie made a motion to make Roy Gruver an alternate on the Planning Board; 2nd by Mr. Mitchell. Passed 4/0.

Request for permission to apply for Maine 250 Grant to supplement renovation of Town Park

Town Manager Joshua McIntyre requested permission from the Select Board to apply for the Maine 250 Grant as it would help contribute some money that is needed towards the Town Park Renovations.

Mr. Mitchell made a motion to allow the Town Manager Joshua McIntyre to apply for the Maine 250 Grant; 2nd by Mr. McKenzie. Passed 4/0.

Awarding of contract for replacement of roofs for Fire Station #2 and #3

We received 5 bids for the repairs of the Fire Station #2 and #3 listed below.

Fire Station #2 and #3 Roof Replacements

Contractor	\$\$ Per Fire Station	Total Bid Amount
A.M. Roofing, LLC	\$16,100	\$32,200
A.M. Construction & Roofing, Inc	\$16,297.76	\$32,595.52
Restorations Unlimited of Maine, LLC	\$16,605.26	\$33,210.52
Morris Young	\$26,000	\$52,000
GR Roofing, LLC	\$28,000	\$56,000

Town Manager Joshua McIntyre recommended AM Roofing LLC at the lowest bidder.

Mr. McKenzie made a motion to award the bid to AM Roofing LLC at \$32,200; 2nd by Ms. Weaver. Passed 4/0.

Awarding of contract for Bunkers Harbor Pound Road repairs

The Town had received no bids the first bid invitation period. Town Manager Joshua McIntyre extended the bid period for two weeks, and received no bids. Thursday morning J.E. Tracey & Son dropped off a bid for this project. Town Manager Joshua McIntyre recommends accepting this bid as we are on time constraints with FEMA and weather. Emergency Management Director Jackie Johnston plans to speak with FEMA representatives and let them know the Town did our due diligence. Mr. McKenzie made a motion to award the Bunkers Harbor Pound Road Repairs project to J.E. Tracey & Son; 2nd by Ms. Weaver. Passed 4/0.

Awarding of winter sand contract

We received 6 bids for winter sand listed below.

Winter Sand Bids

Contractor	\$\$ Per Cubic Yard	Total Bid Amount
RF Jordan & Sons Construction	\$14.00	\$37,800
Round 2 Trucking, LLC	\$15.25	\$41,175
Tracy Bros Construction	\$15.25	\$41,175
James Hayward	\$16.25	\$43,875
BFP Trucking	\$16.50	\$44,550
Harold MacQuinn, Inc	\$19.50	\$52,650

Town Manager Joshua McIntyre recommended RF Jordan & Sons Construction at the lowest bidder.

Mr. Mitchell made a motion to award the bid to RF Jordan & Sons Construction at \$14/yard; 2nd by Mr. McKenzie. Passed 4/0.

PUBLIC COMMENT

Betsy Lowe introduced herself and Curt Brown (via zoom), along with Pete Daley, as the new owners of the Stinson Factory Plant. Betsy invites the Select Board and office staff to come view what they have been doing. Curtis said he couldn't be anymore humbled and proud to have such a historical building to continue business. Wyman's has signed a 10-year contract and will be utilizing part of the plant to store blueberries. The Select Board is excited to see Bold Coast Seafood business succeed at the Factory.

Phil Tiffany, full-time resident here in Gouldsboro, mentioned to the Select Board the Recreation Area at Jones Pond is always clean and kept up on but wanted to report there is some wear. Phil would like to volunteer to help spruce up the area and apply fresh paint. The Select Board agrees this is a great idea and thanks him for volunteering to do this for the community.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 5:56PM; 2nd by Ms. Weaver. Passed 4/0.

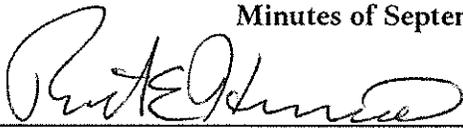
Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Auto Graveyard Renewal Permits, Minutes of 09.11.25, Payroll Warrant #17, A/P Warrant #18, Treasurer's Report, Expense Summary Report 09.24.25, EMS Calls Report 09.04 – 09.17.25, CEO Report, Proposed Additional Light at Transfer Station, Town Managers Report, Sole Sourcing of repairs Gouldsboro Community Resilience Self Evaluation, Gouldsboro Rec Committee Halloween flyer.

BOARD OF SELECTMEN

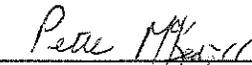
Minutes of September 25, 2025 and Approval on October 9, 2025



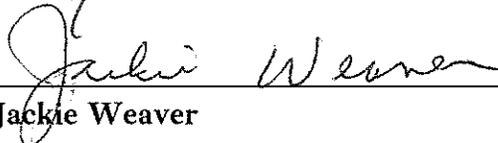
Robert Harmon, *Chair*



Danny Mitchell, Jr., *Vice Chair*



Peter McKenzie



Jackie Weaver