

**MINUTES OF NOVEMBER 06, 2025**  
**GOULDSBORO SELECT BOARD MEETING**

**Zoom Meeting**

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

**Meeting ID: 801 872 7702**

**Password: 4uFgxX**

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie, Jackie Weaver,  
Johnathan Renwick  
Staff: Town Manager Joshua McIntyre  
Town Clerk Brianna L. Mitchell  
EMS Director Andi Both  
CEO Mike Connors  
Audience: 16 (Sixteen)  
Zoom: 2 (Two)

**EXECUTIVE SESSION** *for consultation with town attorney in accordance with MRSA Title 1, Chapter 13, Section 405, Paragraph 6E*

**Ms. Weaver made a motion to enter executive session at 4:30PM; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

**Mr. McKenzie made a motion to exit executive session at 5:19PM; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

No action was taken during executive session.

Meeting held at the Gouldsboro Town Office.

**Mr. Harmon called the meeting to order at 5:20PM.**



*Pledge of Allegiance*

**APPROVAL OF MINUTES OF OCTOBER 23, 2025**

**Mr. Mitchell made a motion to approve the minutes of October 23, 2025; 2<sup>nd</sup> by Mr. McKenzie. Passed 4/0. Mr. Renwick abstained.**

**PAYROLL WARRANT #24**

**Mr. Mitchell made a motion to approve Payroll Warrant #24 in the amount of \$42,600.18; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

**A/P WARRANT #25**

**Mr. Mitchell made a motion to approve A/P Warrant #25 in the amount of \$566,231.53; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

**SELECT BOARD REPORTS**

**Ms. Weaver** – Ms. Weaver reported Joshua & Brianna have taken initiative and all Select Board packets will now be available online for all to view!

**Mr. Renwick** – *Nothing at this time.*

Mr. Mitchell – Mr. Mitchell welcomes Johnathan! Mr. Mitchell would like to allow staff to take day after Christmas off, December 26<sup>th</sup>, to celebrate Christmas with their families. Mr. Harmon asked if he would like to make a motion? **Mr. Mitchell made a motion to allow all staff to take December 26, 2025 off; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

Mr. Harmon – Mr. Harmon reported approximately 60% of the salt/sand is mixed and has been placed in our Salt/Sand shed. Have a few deliveries left.

Mr. McKenzie – Mr. McKenzie welcomes Johnathan and looks forward to working with him!

**TREASURER – See attached**

### **COMMITTEE REPORTS**

*Coastal Resilience* – Chair Bill Zoellick reported on November 15<sup>th</sup> at 1PM at the Peninsula School there will be a second meeting for the Three Harbors Grant to discuss future possibilities and get input from the fishermen from each harbor in Gouldsboro.

*Veterans' Committee* – Chair James Guest reported the Veterans' Dinner is this coming Saturday for all vets to attend with their families. The Committee is arranging meal delivery to any vets that can't make it out. Jim also reported the Peninsula School put on veterans' recognitions program yesterday and went very well.

*Budget Committee* – Chair Dwight Rodgers reports there are only 3 members left on the Budget Committee and asks the Select Board what they would like to do as they do not have sufficient members for a quorum. The Budget Ordinance currently states the Budget Committee shall be made up of 9 members and need a quorum of 5 members to hold a meeting. Dwight is looking for direction to move forward before budget season starts. Mr. Harmon stated he would like to have the Budget Committee present during budget season. Town Manager Josh McIntyre mentioned they can have discussions about this to find a solution. The Select Board would like to discuss this at the next Select Board meeting.

**POLICE DEPARTMENT – Absent**

**FIRE DEPARTMENT – Absent**

### **EMS DEPARTMENT**

EMS Director Andi Both reports there were 26 calls during the dates of 10/16 – 10/29/25. Six of those calls took place in Winter Harbor and 3 calls were transfers. Andi will also track transports that we refuse.

#### ***Updates:***

- Back log of billing is now caught up. All request letters for signatures have been sent out. Now waiting for signatures to return.
- Andi created a global spreadsheet to take MEFIRS call reports to transfer to a spreadsheet. This will tell her how many runs we have done in the course of a time period.
- There are now IO's on the rigs. Andi was able to secure them for free and saved us \$1,800.
- The bunk room is completed, with the window installed and smoke alarms/CO2 has been hung.

- The Trunk or Treat in Winter Harbor had about 40 kids and they decorated the ambulance and had spooky dummy.
- New Maine EMS protocols go into effect December 1<sup>st</sup>. Andi has updated the crews with the new protocols.
- The Schoodic EMS agency license renewal is coming up within the next month. Andi will present the Select Board with policies she has been working on to attach them with the renewal application when submitting to the State.
- Andi would like to get GPS tracking on the devices on the rigs. This will allow her to see where the crews are to give her an idea of ETA and also if crews are doing transfers, she can be sure the safety of the crews and also will send her speed alerts. The Select Board thinks this is a great idea.

### CODE ENFORCEMENT OFFICER – See attached

CEO Mike Connors reported:

- He issued 3 permits from 10/22/25 – 11/04/25 with 3 new residences.
- **Bunkers Pound Road**- Culvert/Road repair completed with the exception of culvert guards that are on order. They will be installed once they are received.
- **Salt/Sand**- Mixing will continue as remaining sand is brought into the building. Several loads of salt will be delivered to the salt building following remaining mixing.
- **FEMA Floodplain permit**- Working on Flood Hazard Development Permit for a garage at 115 Crowley Island Road.
- Amir Force has been helping Mike go through subdivision and site plan review folders to make organize them and digitize them for future uses.
- The owner of the town houses going up on Route One would like to put in another building so Mike is working with the gentleman currently.

### RSU#24 REPRESENTATIVE – Absent

### TOWN MANAGER – See attached

- There was a nice write up in the Ellsworth American about the Lighthouse Model with Rick Henion.
- **Letter of Support – Bold Coast Seafood**- Last year, Maine voters approved a bond issue to “strengthen the innovation economy.” One way the state hopes to achieve this is through Maine Technology Institute’s Asset Fund which is offering grants to spark private investment in certain sectors. The deadline for the application is November 13<sup>th</sup>, and the new owners of the Stinson plant have asked the town for a letter of support for their application. With the funds, they hope to expand operations into the processing of Johan crab which would help harvesters offload a by-catch and would possibly increase jobs at the plant. I’ve included a signed LOS if you approve. **Mr. Mitchell made a motion to accept the letter of support for Bold Coast Seafood; 2<sup>nd</sup> by Mr. Mackenzie. Passed 5/0.**
- **Broadband Committee**- Roy Gott stopped by on Monday to give an update on the operations of the Schoodic Broadband Committee. With Consolidated’s Fidium product now widely available in the area, their primary reason for existing is coming to an end. However, they have leftover funds that can either be returned to the towns, or they could pivot and use up those funds through educational efforts. Their thought is they could help provide digital skills to area residents to better educate them on how to better use computers. **Ms. Weaver made a motion to allow the Broadband Committee to use those funds to do so; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

- **Health Insurance Costs for CY2026**- MMA Employee Health Trust has notified us that all participating health plans will see a 9% increase in premiums for calendar year 2026. When budgeting for the current fiscal year we had to estimate how rates will change for the second half of the fiscal year, and these came in higher than expected. However, given that our head count has been somewhat lower than expected, it looks like our budget will be sufficient for the rest of the year. We will incorporate these rate increases when we begin work on the FY27 budget next month.
- **Town Pier Parking Lot**- We expect the work to be done sometime the week of November 17<sup>th</sup>. The exact date should be nailed down sometime next week. The award for this FEMA project was made at the 10/23/25 Select Board meeting and went to Northeast Paving.

## *Old Business*

### Update on tax-acquired property at 438 Guzzle Road; possible action on disposition

Town Manager Josh McInture reported last January the former owner of 438 Guzzle Road came to a Select Board meeting requesting the Town allow him to pay his properties in full payment to keep his property from going into foreclosure. The owner did not follow through with any payment. The Town went through the process of foreclosure and served a trespass order as he was still staying on the property after the foreclosure took place. He is now off the property along with all his belongings. The recent appraisal on the property put the total at \$404,000. If the town decided to retain the property, it would have to pay the former owner the difference in that price and what was owed in back taxes plus legal fees. The town manger recommends selling the property instead. The Select Board would like to put said parcels up for sale. This includes map 22 lot 25A, map 22 lot 25C, and map 22 lot 25G+D. **Ms. Weaver made a motion to place these three parcels up for sale; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

### Discussion of Comprehensive Plan progress

Chair Deirdre McArdle thinks the committee is finished with the comp plan. She mentioned the two amazing co-chairs, Barbara Bowen and Sandy Gerlock, along with Marianne Urquhart and Paul Stewart made it possible to finish. Deirdre would like to give a huge thank you to Bill Zoellick, for fixing the entire document as it is not formatted well. She also thanks Town Manager Josh McIntyre, Town Clerk Brianna Mitchell, Code Enforcement Officer Mike Connors, EMS Director Andi Both and Deb Bisson for all that they have done to help with the comp plan as well. The Select Board thanks the members who have done a tremendous job and appreciate them for all the help!

## *New Business*

### Appointment of Jed West as alternate member of the Planning Board

**Mr. Mitchell made a motion to appoint Jed West as an alternate on the Planning Board; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

### Subsurface Wastewater Disposal System approval – holding tank application

Town Clerk Brianna Mitchell reported on behalf of our Licensed Plumbing Inspector Millard Billings. Millard has received a Subsurface Wastewater Disposal System for a holding tank at 206 Ashville Road. The property lot is too small to put a septic system on, so they had it surveyed and the only option is to place a holding tank. They currently have an outhouse they are utilizing. Millard is recommending the Select Board sign the application to allow him to approve the application. Where the Town of Goldsboro does not have an ordinance regarding holding tanks, the Municipal Officers

have to sign off on the Subsurface Wastewater Disposal System application before Millard can approve.

**Mr. Mitchell made a motion to sign the holding tank application for 206 Ashville Road; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

**PUBLIC COMMENT**

James Guest mentioned Elections at the Rec Center seemed to be a good turnout.

**ADJOURN: Mr. Mitchell moved to adjourn the meeting at 6:08PM; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

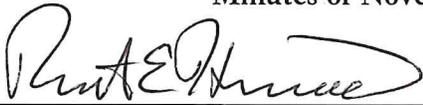
Respectfully submitted,  
Brianna L. Mitchell, Town Clerk

*Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.*

**Enclosures:** Agenda, Minutes of 10.23.25, Payroll Warrant #24, A/P Warrant #25, Treasurer's Report, Schoodic EMS Calls Report 10.16 – 10.29.25, CEO Report, Town Manager's Report, Bold Coast Seafood Letter of Support, MMA Health Trust 2026 Health Insurance Rate Increase Letter, Town of Gouldsboro Policy Governing the Disposition of Tax-Acquired Property, 3 Appraisal opinions for 468 Guzzle Road Property from Lighthouse Appraisal 195 LLC, Subsurface Wastewater Disposal System Holding Tank Application for 206 Ashville Road, Town of Gouldsboro November 4, 2025 Election Results, Schoodic Food Pantry Third Party Request Letter, Thank You Letter from Community Health and Counseling Services, Thank You Letter from WIC Program, Thank You Letter Families First Community Center, Hancock County Commissioners Public Notice.

**BOARD OF SELECTMEN**

**Minutes of November 6, 2025 and Approval on November 20, 2025**



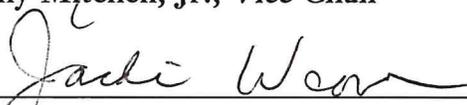
**Robert Harmon, Chair**



**Danny Mitchell, Jr., Vice Chair**



**Peter McKenzie**



**Jackie Weaver**



**Johnathan Renwick**