

MINUTES OF JANUARY 29, 2026
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVnKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie, Jacqueline Weaver,
Johnathan Renwick
Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Treasurer Aleta Fusco
EMS Director Andi Both
Superintendent of Town Infrastructure Mike Connors
Audience: 7 (Seven)
Zoom: 5 (Five)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5:00PM.



Pledge of Allegiance

RSU#24 REPRESENTATIVE

RSU #24 Representative Mary Cowperthwaite reported the RSU is currently working on the upcoming budget and she is unsure of numbers at this time. She will reach out to Josh with updates once she knows more. She also reported the RSU has recently been in the news, she is not able to talk much about this matter. RSU 24 recently voted to follow Title IX to protect girls' sports. Members of the Select Board thanks the RSU for voting to follow Title IX.

APPROVAL OF MINUTES OF JANUARY 15, 2026

Mr. Mitchell made a motion to approve the minutes of January 15, 2026; 2nd by Mr. Renwick. Passed 5/0.

PAYROLL WARRANT #36

Mr. Mitchell made a motion to approve Payroll Warrant #36 in the amount of \$41,923.42; 2nd by Mr. McKenzie. Passed 5/0.

A/P WARRANT #37

Mr. Mitchell made a motion to approve A/P Warrant #37 in the amount of \$66,837.48; 2nd by Mr. McKenzie. Passed 5/0.

SELECT BOARD REPORTS

Ms. Weaver – *Nothing at this time.*

Mr. Renwick – *Nothing at this time.*

Mr. Mitchell – *Nothing at this time.*

Mr. Harmon – Thank you to our Snowplow Contractor, Dana Rice Jr., for keeping up with our recent big storm we had. The roads were kept up on and in good condition.

Mr. McKenzie – *Nothing at this time.*

TREASURER – **See attached**

COMMITTEE REPORTS

Coastal Resilience – Chair Bill Zoellick reported on the South Gouldsboro and Prospect Harbor grant projects, the State will be sending these off to NOAA for recommendation.

Bill included in the Select Board packets, information about the Corea Community Action Grant Final Report. Bill will submit construction plans for the culvert replacement at the end of Corea Road to the Select Board in a future packet.

Planning Board – Planning Board member Mark Altvater reporting on behalf of the Planning Board reminded the Select Board there is a public hearing regarding the Goodwin Rock Quarry located on Rocky Road being held on Tuesday, February 3rd at 6PM at the Town Office.

POLICE DEPARTMENT

Mr. Mitchell reported on behalf of Chief Malloy, our newest officer Dan Leighton passed his phase 2 test and starts working this Monday. Mr. Harmon received a compliment regarding Officer Allen Corey about how helpful and professional he was while assisting a resident recently.

FIRE DEPARTMENT

EMS DEPARTMENT

EMS Director Andi Both reports there were 15 calls during the dates of 01/08 – 01/21/26 since the last meeting. Four of the calls took place in Winter Harbor, 0 calls were transfers, and 8 calls were billable.

Updates:

- Andi gave the Select Board break downs for EMS calls. Summer months are higher call volume months. October had more transfers. Don't have remittance for transfers yet, but billed out about \$1,800 for each and roughly \$80,000 for transfers alone.
- We will need to purchase four new tires for Schoodic 52 in the spring time.
- Andi staffed one extra person during the snow storm to plow the stations to ensure emergency personnel could access the emergency vehicles when needed.
- Andi reported on the newer ambulance, Schoodic 24, it is a year old and the paint is bubbling. Medix gave an estimate of 3-6 weeks to fix. Town Manager Joshua McIntyre was able to get Sugarloaf Ambulance to cover for a rental.
- Andi invites the Select Board and the public to come to the Town Office to view two van style ambulances on February 11th at 10AM. Greenwood Emergency Vehicle will be driving them to us from Brunswick, ME.

- Andi will meet with Town Manager Joshua McIntyre tomorrow to start EMS budget.
- SafetyWorks will be coming for a consultation on February 5th to help get us in compliance.

CODE ENFORCEMENT OFFICER

CEO Mike Connors reported:

- He issued 1 permit from 12/31/25 – 01/14/26 with no new residences.
- Mike mentioned the snowplow contractor has done a great job so far this winter season. We have used ~~1/3~~ ^{2/3} of salt/sand so far. Mike just ordered 4 more loads of salt a week ago. Deliveries will begin soon.
- **PHWC assessment**- Mike will get an updated quote.
- **New Job Position**- Mike has been talking with Town Manager Joshua McIntyre about the new position they are hiring for and will start interviewing next week.
- **Vialytics Road Assessment Demo**- Bob Peiffer gave a demo today with Mike and Town Manager Joshua McIntyre. Mike believes it is great software. You drive around with an iPhone, the iPhone will then capture all roads, signage, etc.
- We will be having a contractor come in put a wall in between the meeting room and the break room. We are trying to make better use of the building.
- Town Manager Joshua McIntyre and Mike both mentioned about looking at getting an assessment with Michael Wade for the Town Office building and the property we own. The important piece is heating and electrical here is not sufficient. We continuously have problems with both.
- Mike mentioned he is currently looking at the flag pole at the intersection of Corea Road and Route 186. He is trying to figure out who owns it. He contacted MDOT and they do not own it. It is a hazard and looking at possible removing the pole.

TOWN MANAGER – See attached

- Town Manager Joshua McIntyre reported he has received many job applications for the new Municipal Operations & Admin Assistant position. He has narrowed down to 5-6 applicants and will start interviewing next week.
- Town Clerk Brianna Mitchell and Town Manager Joshua McIntyre have sat with many website vendors and as well as looking to go toward .gov website URL as well. Notifications, calendars, agendas, meeting materials, etc.
- This week Town Clerk Brianna Mitchell was served papers regarding the EPEC and PERC lawsuit. Our town attorney mentioned there is nothing for us to do right now and we are just bystanders at this point.
- **Systems Building**- On January 21st, we had our first Systems Building day when the office was closed to the public to give staff time to work on big picture issues. Participating for the full day were EMS Director Andi Both, Superintendent of Infrastructure Mike Connors, Clerk Brianna Mitchell, Deputy Clerk Rachel Hanna, Assessor's Assistant Pam Linscott, Treasurer Aleta Fusco, and Josh. Police Chief Jim Malloy joined for the morning. We started with an overview of what Josh hoped to accomplish that day but also for the remaining four days we have planned so far. We identified top sources of staff stress and customer complaints. We also chose a few processes to tackle in future sessions and map them out with the goal of streamlining them and making things more efficient for residents (building permit applications, mooring fee tracking, site plan reviews). We also spent quite a bit of time identifying cost-effective ways to improve the building to maximize use of our space, make it look nicer, and

have it contribute to our effectiveness rather than working against us. Towards that end, we spent 2-3 hours cleaning and getting rid of a lot of junk that had accumulated over many years. At our next meeting on February 4th, we will be focused on the building permit application process, creating a global calendar, and continuing with improvement of our work space.

- **Town Park**- Josh attended the monthly Schoodic Scenic Byway Committee meeting on January 20th. We are awaiting some detailed drawings from MaineDOT so that we can get estimates from contractors for work this summer. We may pursue an additional grant from the Schoodic Community Fund to help fund signage, but we expect the bulk of the work to take place this Spring and Summer.

Old Business

Consideration of disposition

Area Properties will be forwarding a check for \$27,000 and Aleta currently has a check for \$15,000 from them. They will also be sending a separate check for \$600 to cover their vacant lot they also own. **Mr. Mitchell made a motion, pending a payment for Area Properties, to allow purchase back of both properties; 2nd by Mr. McKenzie. Passed 5/0.**

The Barclays still owe \$1,900 and are requesting for a payment plan. This is for the South Gouldsboro Road parcel. The Select Board would like the remaining balance paid in full by August 2026, that would be about \$260 a month. **Mr. Mitchell made a motion to allow the Barclays to enter into a payment plan to fully pay back the remaining balance on the South Gouldsboro parcel by August 1, 2026; 2nd by Mr. Renwick. Passed 5/0.**

Seth Duston owns 176 Paul Bunyan Road and 14 Pond Road. Seth attended the Select Board meeting via Zoom. He apologizes for his lateness on his taxes and did not realize he was behind. Seth would like to pay all tax debt as soon as his Florida home sells within the next few weeks. The Select Board would like Seth Duston to have the back taxes paid by August 1, 2026. **Mr. Mitchell make a motion to allow Seth Duston to pay the back taxes in full on these properties by August 1, 2026; 2nd by Mr. Renwick. Passed 5/0.**

Marleine Hibbard, 423 Route One, passed away back in June. Treasurer Aleta Fusco has been in touch with the Funeral Home to find a contact info for a next of kin. Aleta and our Assessor's Assistant, Pam Linscott, looked on the Hancock Registry of Deeds and could not locate anything. The Select Board would like Treasurer Aleta Fusco to bring this back in two weeks to the next Select Board meeting.

Daniel Whynott, 174 Route One, these back taxes are being paid by Families First Community Center and HOME Inc. **Mr. McKenzie made a motion to accept payment and allow Dan Whynott's to purchase back the property located at 174 Route One; 2nd by Mr. Renwick. Passed 5/0.**

New Business

Appointment of Jed West as Planning Board member to fill vacant seat until June 2026 municipal election

The Select Board would like to appoint Planning Board Alternate Jed West to fill the Planning Board vacant seat until the Municipal Election in June 2026, to then fill the remaining of this term until June 2028. **Mr. McKenzie made a motion to appoint Jed West to fill the vacant Planning Board seat until the Municipal Election in June 2026; 2nd by Mr. Mitchell. Passed 5/0.**

Discussion of and possible vote on new office hours

Town Manager Josh McIntyre included new proposed office hours in the Select Board packets. The proposed schedule would be to close for lunches from 12:15PM – 1PM to allow staff to take a 45 minutes lunch break. Problem arises when one of the clerks are out, the other two clerks are unable to take lunch. Josh is also proposing closing at 5PM on Thursdays. We have very minimal, if any, residents come in after 3PM on a Thursday. He mentioned we will need to adjust the current budget to accommodate the extra hour the clerks would be paid with this proposed schedule change.

Mr. McKenzie would like to explore a four-day work week but for now, we make this adjustment and visit changing to a four-day work week in the coming months. Mr. Mitchell mentioned as we discussed this a year and a half ago, he has been in contact with the City of Ellsworth, Town of Hancock and Town of Sullivan, surrounding towns who work four-day work weeks. Mr. Mitchell mentioned this would help stream line processes, they will have the same number of paid hours, all employees will have the same work load and will keep us legally in line as far as breaks go. Working five days a week currently, we are partially staffed 50% of the day. He mentioned the Transfer Station is worked 7 hours outside of Town Office hours currently as is. He finds it would be beneficial to make a digital product through our website, to allow residents to purchase 24 hours, 7 days a week. This will allow a one-time purchase, time stamped and dated, and acts as a normal receipt to show to the transfer station attendees. Switching to a four-day work week would also allow staff Fridays to run errands, and encouraged to schedule doctor's appointments to help be fully staffed during work week. The Select Board would like to see us go to a four-day work week in the future. Town Manager Joshua McIntyre recommends starting the new proposed schedule of closing during lunch and closing at 5PM on Thursdays starting on Monday, March 2nd. This will be advertised on our website, on Facebook, in the monthly newsletter and on the sign out front. **Mr. Mitchell made a motion to accept initial proposed schedule to close for lunch breaks 12:15PM – 1PM and close at 5PM on Thursdays, and revisit moving towards a four-day work week in the future; 2nd by Mr. McKenzie. Passed 5/0.**

Discussion about possible formation of an EMS Advisory Committee

Town Manager Joshua McIntyre is presenting a discussion on a possible formation of an EMS Advisory Committee that could contribute knowledge and fundraising efforts for EMS capital improvement purchases. The meetings or discussions could happen outside of Select Board meetings and then can be streamlined to the Select Board with all the information needed for discussion. Phil Tiffany, resident of Gouldsboro, asked who would write the policy or charter to cover this committee? Town Manager Joshua McIntyre mentioned EMS Director Andi Both, him and the town attorney would come up with a draft of the policy to then present to the Select Board. The Select Board would like Josh to bring a draft of the policy to the next Select Board meeting.

Discussion about possible building assessment of Town Office/Station #1

Town Manager Joshua McIntye and Superintendent of Town Infrastructure Mike Connors brought up discussion of possible assessment of the Town Office/Station #1. The heating in this building is an issue and can be very uneven and very cold in parts of the building. Mike also brought up there are electrical issues throughout the building as well. We are running out of space. It would be a good idea to get an assessment done to find out what is possible for upgrades. We know there is an absolute need for a new vault sooner than later. Mike would also like to have the electrical panels assessed. This would help us understand the building and what the issues are we are currently facing. Mr. Mitchell mentioned about possibly adding a second floor to this building as an option? Josh thinks it would be a good idea to include having a survey done so we know what we can work with. **The Select Board by consensus, allows Town Manager Joshua McIntye to put out an RFP for the assessment and survey for the Town Office/Station #1.**

PUBLIC COMMENT

Dwight Rodgers, Budget Committee Chair, mentioned he and Raymond Jones are the only members left of the Budget Committee and would like to know the status of the Budget Ordinance being brought to a special town meeting. Town Manager Joshua McIntyre mentioned there are a few other ordinances that are needing revisions before we bring them to a special town meeting to be voted on.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 6:46PM; 2nd by Mr. Renwick. Passed 5/0.

Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, minutes of 01.15.26, Payroll Warrant #36, AP Warrant #37, Treasurer's Report, YTD Expense Summary Report 01.28.26, Community Resilience Partnership Quarterly Report, Corea Community Action Grant Final Report, Schoodic EMS Calls Report 01.08 – 01.21.26, Town Managers Report, Tax Acquired Properties list, Proposed Town Office Hours Change.

SELECT BOARD

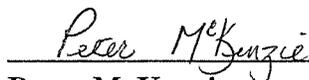
Minutes of January 29, 2026 and Approval on February 12, 2026



Robert Harmon, Chair



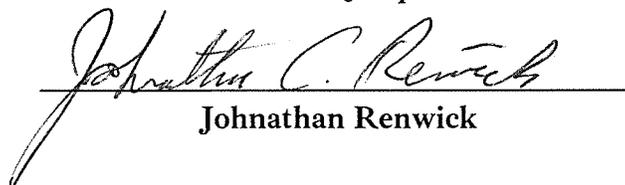
Danny Mitchell, Jr., Vice Chair



Peter McKenzie

Absent.

Jacqueline Weaver



Johnathan Renwick