

**MINUTES OF JANUARY 15, 2026**  
**GOULDSBORO SELECT BOARD MEETING**

**Zoom Meeting**

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNkZmphOUdoTTdwbDRLUT09>

**Meeting ID: 801 872 7702**

**Password: 4uFgxX**

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie, Jacqueline Weaver,  
Johnathan Renwick  
Staff: Town Manager Joshua McIntyre  
Town Clerk Brianna L. Mitchell  
Treasurer Aleta Fusco  
Police Chief Jim Malloy  
Fire Chief Gary Greenlaw  
EMS Director Andi Both  
Superintendent of Town Infrastructure Mike Connors  
Audience: 9 (Nine)  
Zoom: 3 (Three)

Meeting held at the Gouldsboro Town Office.

**Mr. Harmon called the meeting to order at 5:00PM.**



*Pledge of Allegiance*

Ms. Weaver made a motion to amend the proposed agenda to add an item following the review of the minutes of December 18, 2025, to review and approve of warrants from December 31, 2025; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.

Ms. Weaver made a motion to approve the proposed agenda as amended; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.

**APPROVAL OF MINUTES OF DECEMBER 18, 2025**

Mr. Mitchell made a motion to approve the minutes of December 18, 2025; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.

**REVIEW AND APPROVAL OF WARRANTS FROM DECEMBER 31, 2025**

• **PAYROLL WARRANT #32**

Mr. Mitchell moved to approve Payroll Warrant #32 in the amount of \$52,448.24; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.

• **A/P WARRANT #33**

Mr. Mitchell moved to approve A/P Warrant #33 in the amount of \$433,901.04; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.

### A/P WARRANT #34

Mr. Mitchell made a motion to approve A/P Warrant #34 in the amount of \$63,837.99; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.

### PAYROLL WARRANT #35

Mr. Mitchell made a motion to approve Payroll Warrant #35 in the amount of \$49,505.32; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.

### SELECT BOARD REPORTS

Ms. Weaver – *Nothing at this time.*

Mr. Renwick – *Nothing at this time.*

Mr. Mitchell – *Nothing at this time.*

Mr. Harmon – *Nothing at this time.*

Mr. McKenzie – *Nothing at this time.*

### TREASURER – **See attached**

### COMMITTEE REPORTS

*Coastal Resilience* – Chair Bill Zoellick reported the executive summary included in the packets for the Three Harbors Grant sets up for a grant proposal for the Prospect Harbor project. Bill also suspects the projected start of Crowley Island Causeway project will start summer of 2027.

*Comp Plan* – Bill Zoellick reported on behalf of the Comp Plan Committee, the State has accepted the Comp Plan that was submitted and is under review. They are accepting written public comments until January 29, 2026 and can be sent to [tom.miragliuolo@maine.gov](mailto:tom.miragliuolo@maine.gov).

### POLICE DEPARTMENT

Chief Malloy reported one of our new officers, Dan Leighton, is in the final stages of completing his phase 2 training. His last full day was today and he will take the test tomorrow. He is pending to begin with our Police Department beginning of February.

Chief Malloy also reported one of our new officers, Allen, recently had his baby boy this week. Congratulations!

Chief Malloy mentioned he has submitted two reports in the Select Board packets. One is an overview of traffic stops, stationary stops here in Gouldsboro. Chief will give them an updated report once a month moving forward. Chief Malloy requested from Hancock County Sherriff's Office calls that they handled when GBPD was unavailable. We are now fully staffed!

Gouldsboro and Winter Harbor Police Departments are following school buses in morning and afternoon to ensure safety of the kids and the bus drivers.

Chief Malloy has spoken to the uncle of the girl that owns the blue car parked at the Rec Center. The vehicle will be moved as it should not be parked on Town property.

Chief has also spoken to the own that lives at the intersection of the Clinic Road and Route One with the vehicles sitting on the roadway. The owner moved the vehicles a couple times for storms but the last few storms he has not moved them. This makes it difficult for our snowplow contractor to be sure the roadway right there is clear. Chief Malloy has spoken to owner and he is going to move them.

### **FIRE DEPARTMENT**

Fire Chief Gary Greenlaw reported there is no word from the grant writer yet about the air packs grant. He will give an update once he hears something.

Town Manager Joshua McIntyre reported Brianna recently setup Gary on a new laptop and will be having a meeting with him next week to discuss Fire Department inventory.

### **EMS DEPARTMENT**

EMS Director Andi Both reports there were 36 calls during the dates of 12/11 – 01/07/26 since the last meeting. Six of the calls took place in Winter Harbor, 11 calls were transfers, and 29 calls were billable.

#### ***Updates:***

- Andi reported Schoodic 52 is currently out of the shop. It was there for the last few weeks. It needed brakes, rotors and maintenance along with studded tires. This was a costly bill but they will need to get 4 new tires in the spring. Andi has gone over the EMS budget line for vehicle maintenance due to Schoodic 52 needing fixing.
- Andi reported the department did not do many transfers over the holidays and had a lot of denials. She requested MedCom take Schoodic EMS off their call log during that time. There are still no transfers currently happening but now that Schoodic 52 is back in service she plans to call MedCom to let them know they are available for transfers again.
- Director Both has started looking into type 2 van ambulances to replace Schoodic 52 as it has a lot of rust and is needed more repairs over time as it is a 2014. She is looking at numbers to present to the Select Board at some point but she believes the town will need to make a decision sooner than later. In the capital improvement plan, we started budgeting for a new ambulance in 2030 but the ambulance won't make it that long. Andi believes within next couple months she should have data to bring forward to the Select Board. She mentioned we need to have a backup ambulance regardless. She also mentioned we do have some money in ambulance reserve to put towards a new ambulance when the time comes.
- Andi moved the EMS supplies from her office and they are now being stored in the meeting room of the Station 1. She and Katie have created a supply spreadsheet and supplemental form for the crew to fill out to know what they are using on each call.
- Andi and Katie have been working diligently on retrieving access to all insurance portals. She mentioned that was a difficult transition but believes they are all set now.
- Andi reported Brianna made up new job shirts for the crew and look great. Gives a more professional look than sweatshirts.
- GPS trackers are installed on all rigs.
- Andi reported on the department WEX cards, everyone has their own code to keep better track of who is fueling up.

### **CODE ENFORCEMENT OFFICER – See attached**

CEO Mike Connors reported:

- He issued 1 permit from 12/31/25 – 01/14/26 with no new residences.
- **FEMA Floodplain Permit**- A permit for Crowley Island Road is completed.

- **Site Plan Review**- A Site Plan Review for the Goodwin Quarry (on Jayson Knowles property) has been filed and a public hearing is scheduled for 02/03/26.
- **E911**- Mike reported in 2025 there were 37 properties addressed and 2 new roads created.
  - In 2024 – 27 properties addressed
  - In 2023 – 10 properties addressed
  - In 2022 – 14 properties addressed (13 for 2 new subdivisions)
- **Fire Pond Complaint**- Mike received a complaint on Sandpiper Shores Road with a fire pond in violation. Our town attorney will write up a letter to send to them for being in violation.
- **PHWC Assessment**- Mike mentioned the company that completed the assessment of the Prospect Harbor Women’s Club would like to setup a zoom meeting for changes to make on the assessment. Combine first 10 years in a few years.
- **Food Truck Inquiry**- Mike received an inquiry of a resident possibly putting a food truck in the parking lot of the Rec Center. Mike is unsure of this process or if it is permitted.
- Mike mentioned Dana Rice Jr. has been very responsive and been great to work with. Mike is not fielding many complaints about snowplowing. The first few storms he had a few of his trucks broke down and has spent time fixing them to avoid these issues.

**RSU#24 REPRESENTATIVE – Absent**

The Select Board would like to hear from our RSU#24 Representative as it has been a little while. Town Manager Joshua McIntyre will reach out to Mary Cowperthwaite for an update.

**TOWN MANAGER**

Town Manager Joshua McIntyre gives a congratulations to our Deputy Clerk Magen Merchant on having her baby girl last week!

*Old Business*

*Nothing at this time*

*New Business*

Acceptance of Raymond Jones’s resignation from Planning Board

Johnathan mentioned Raymond Jones has been involved in town committees for a long time and thanks him for his time. Bill Zoellick mentioned Ray is the reason he started becoming a part of the community. Ms. Weaver would like to recommend Planning Board Alternate Jed West to fill this position. This will be discussed at the next Select Board meeting. **Ms. Weaver made a motion to accept Raymond Jones resignation from the Planning Board; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

Consideration of disposition of tax acquired properties

List of the tax acquired properties below:

- 1123            Area Properties LLC
- 97              Barclay – Scotland Farm Real Estate Trust
- 98              Barclay – Scotland Farm Real Estate Trust
- 429             Duston, Heidi
- 175             Duston, Seth & Heidi
- 1863           Hibbard, Marleine Jean
- 2526           Stanley, Lisa

- 1697 Strater, Lillian – Estate of Jeremy Strater
- 1698 Strater, Lillian – Estate of Jeremy Strater
- 2961 Whynott, Daniel & Jacobs, Page

Aleta has reached out to an attorney for Area Properties, as the owner of Area Properties, Robert Farris, is deceased. She invited the attorney to attend this meeting via zoom but did not hear back. The total to pay to be current on this property is \$41,688.95. The property is located on Island View Drive. The attorney sent a check for \$15,000, without even speaking to Aleta about what was due. Aleta sent an email that the check could not be accepted at this time and needed to attend the meeting to learn the disposition of this property. Aleta has not heard back from the attorney. **Mr. Mitchell made a motion to list this property for sale, if the Treasurer does not get a satisfactory response. They will need to pay in full \$41,688.95; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

Aleta reported Barclay Scotland Farm Real Estate Trust has two properties that went into foreclosure. Brooke and Beverly Barclay, attended this meeting in person and would like to pay both properties in full to obtain the properties back as it was an oversight on their end. **Mr. Mitchell made a motion to allow the Barclay's to purchase back both properties by paying both accounts in full; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

Next on the list is Seth and Heidi Duston with two properties located at 176 Paul Bunyan Road total due on account \$6,948.30 and 14 Pond Road with a total of \$4,263.19. Aleta sent out reminder letters before she sent certified foreclosure notices with a return receipt requested. Both letters were returned to her office. When she received them back, she tried to send them regular mail again and they were returned back once again. Aleta will try to find a contact for these individuals.

Owner Marleine Jean Hibbard, property located at 423 Route One, has not responded to any of the mail that has been sent. The total due on account is \$10,520.46. Aleta started working with our Assessor's Assistant, Pam Linscott, to locate contact information for owners of all foreclosed properties.

Lisa Stanley, a trailer located on West Bay Road, has \$483.34 due on account. The Select Board would like Aleta to reach out to her father, Ronald Stanley.

Lillian Strater, was in attendance via zoom. She has two properties that went into foreclosure and is willing to pay in full immediately. **Mr. Mitchell made a motion to allow Lillian Strater to purchase back both properties by paying both accounts in full; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

Daniel Whynott, property located at 174 Pond Road, went into foreclosure with a balance of \$2,222.05. Aleta will try to reach out to the owner. She reported he has not responded to any of the regular or certified mail that was sent to his address on file.

**Mr. Mitchell made a motion to sell back properties to the Barclay's and Lillian Strater, and to reconsider the remaining properties at the next Select Board meeting; 2<sup>nd</sup> by Renwick. Passed 5/0.**

Approval to continue agreement with Acadia National Park to sell park passes

Town Clerk Brianna Mitchell reported this agreement is to continue selling Acadia National Park passes in the Town Office for 2026. **Mr. Mitchell made a motion to continue the agreement with ANP to continue selling park passes in the Town Office; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

Approval of Stray Animal Contract agreement with The Ark Animal Shelter

Town Clerk Brianna Mitchell reported she received notification in the mail that the Small Animal Clinic in Ellsworth is no longer providing Stray Animal services. She has been in contact with the SPCA in Ellsworth with no contact back and The Ark Animal Shelter in Cherryfield and was successful in retrieving a contact at no cost to house stray animals. The Gouldsboro Police Department also has a stray animal shed that they will be utilizing when needed until they can locate the owner of the stray animals. **Mr. Mitchell made a motion to move forward with a stray animal contract with The Ark Animal Shelter in Cherryfield for the year; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

PUBLIC COMMENT

*Nothing at this time.*

EXECUTIVE SESSION in accordance with MRSA Title 1, Chapter 13, Section 405, Paragraph 6A

**Ms. Weaver made a motion to enter executive session at 6:21PM; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

**Mr. Mitchell made a motion to exit executive session at 7:17PM; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.**

No action was taken during executive session.

**ADJOURN: Mr. Mitchell moved to adjourn the meeting at 7:17PM; 2<sup>nd</sup> by Ms. Weaver Passed 5/0.**

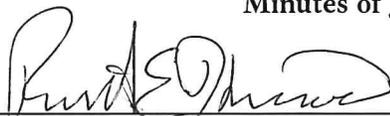
Respectfully submitted,  
Brianna L. Mitchell, Town Clerk

*Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.*

**Enclosures:** Agenda, minutes of 12.18.25, AP Warrant #34, Payroll Warrant #35, Treasurer's Report, Expense Summary Report 01.14.26, Maine Infrastructure Adaption Fund 2026, Executive Summary for Three Harbor's Grant proposal, Gouldsboro Police Department December 2025 Report, Hancock County Sherriff's Office Report, Schoodic EMS Calls Report 12.11.25 – 12.26.25, Schoodic EMS Calls Report 12.25.25 – 01.07.26, CEO Report, Raymond Jones Resignation email, Tax Foreclosure list, Town of Gouldsboro Tax Acquired Property Policy, Application for Variance to the Minimum Lot Size Law Requirements for 24 Wild Rose Lane, LifeFlight of Maine Thank You Letter, H.O.M.E. Inc Thank You Letter, Acadia National Park Vendor Agreement 2026, The Ark Animal Shelter 2026 Stray Animal Contract.

**SELECT BOARD**

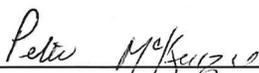
**Minutes of January 15, 2026 and Approval on January 29, 2026**

  
\_\_\_\_\_

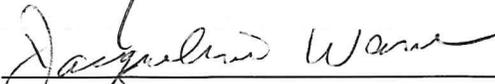
**Robert Harmon, Chair**

  
\_\_\_\_\_

**Danny Mitchell, Jr., Vice Chair**

  
\_\_\_\_\_

**Peter McKenzie**

  
\_\_\_\_\_

**Jacqueline Weaver**

  
\_\_\_\_\_

**Johnathan Renwick**