

**MINUTES OF MARCH 26, 2026**  
**GOULDSBORO SELECT BOARD MEETING**

**Zoom Meeting**

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

**Meeting ID: 801 872 7702**

**Password: 4uFgxX**

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie II, Jacqueline Weaver,  
Johnathan Renwick

Staff: Town Manager Joshua McIntyre  
Town Clerk Brianna L. Mitchell  
Police Chief James Malloy  
EMS Director Andi Both  
Superintendent of Town Infrastructure Mike Connors

Audience: 8 (Eight)

Zoom: 4 (Four)

Meeting held at the Gouldsboro Town Office.

**Mr. Harmon called the meeting to order at 5:00PM.**



*Pledge of Allegiance*

**APPROVAL OF MINUTES OF MARCH 12, 2026**

**Mr. Mitchell made a motion to approve the minutes of March 12, 2026; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

**APPROVAL OF MINUTES OF MARCH 19, 2026**

**Mr. Mitchell made a motion to approve the minutes of March 19, 2026; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

**PAYROLL WARRANT #44**

**Mr. Mitchell made a motion to approve Payroll Warrant #44 in the amount of \$42,198.26; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

**A/P WARRANT #45**

**Mr. Mitchell made a motion to approve A/P Warrant #45 in the amount of \$19,400.63; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.**

**SELECT BOARD REPORTS**

*Ms. Weaver – Nothing at this time.*

*Mr. Renwick – Nothing at this time.*

Mr. Mitchell – Mr. Mitchell gave a job well done to the Planning Board in regards to the recent public hearing they held. Excellent job well done. Deirdre thanked Police Chief Malloy for showing up and being there.

Mr. Harmon – *Nothing at this time.*

Mr. McKenzie – Mr. McKenzie gives a thanks to the town office staff who have stepped up during a time of being short staffed. They have done a great job holding the front office together.

**TREASURER – See attached**

### **POLICE DEPARTMENT**

Chief Malloy reported the Officer Leighton is learning and doing well.

Chief also reported with the help of Winter Harbor Police Chief Mitchell, the two departments have implemented the Sunrise Program that will start tomorrow. The Select Board thinks this is a great idea for our community!

K9 Kia has recently assisted the Hancock County Sheriff's office for a few calls for tracking. Sherriff Kane recently made Chief Malloy and K9 Kia a Sherriff Deputy for Hancock County to assist in calls if needed.

**FIRE DEPARTMENT – Absent**

*Nothing at this time.*

### **EMS DEPARTMENT**

There were 12 calls during the dates of 03/05 – 03/18/26 since the last meeting. One of the calls took place in Winter Harbor, 0 calls were transfers, and 9 calls were billable. **Updates:**

- Andi held a crew meeting March 16<sup>th</sup>, and went well.
- Lifepaks will need replacing/refurbishing.
- Ambulance Advisory Board will hold a meeting on Sunday at 6PM here at the Town Office.
- There will be a CPR course for locals held soon – a donation of \$25-\$75 is appreciated.

**CODE ENFORCEMENT OFFICER – See attached**

CEO Mike Connors reported:

- He issued 2 permits since last meeting with 1 new residence.
- **Crowley Island Causeway**- Three bids were opened 3/23/26. Will be reviewed to identify any potential differences scope/solution.
- **E911 Addressing**- 2 new addresses have been relocated.
- **Road Posting signage**- Several signs needed to be replaced as they have been removed by someone other than the Road Commissioner. Roads requiring replacement signage: Taft Point, Youngs Farm, Shore Rd., Old Route One (both ends), Gouldsboro Point Rd, Dyer Lane. Replacement signs will be posted at 8'-10' high.
- **Salt/Sand**- The Town purchased 100% of our contracted amount for FY26. Recommend spending available funds to purchase additional sand at this current year's contract price.
- **Salt/Sand Shed**- The contractor has raised concerns regarding the metal structural components rusting. Recommend annual cleaning of lower structural components.

- **Nahum Jones**- Need to discuss options for addressing this road. Paving this road cost prohibitive. It is roughly 2-3x the cost of recent paving projects. Few options are: 1) discontinue as a town way, or 2) have pavement removed, regrade and leave as a dirt/gravel road, or pave existing roadway. Need to find out what we can do with that road. Find out how to discontinue as a town road. Mike will find out the process for this.

**RSU 24 REPRESENTATIVE – Absent**

**TOWN MANAGER – See attached**

- **RFPs and Invitations for Bids**- Besides the Transfer Station, Crowley Island Causeway, Police Cruiser, and Ambulance projects, we also are working to get out Invitations for Bids on 2026 Road Prep and 2026 Road Paving, getting estimates for the town park upgrade, and issuing RFPs for the phone system and property revaluation. We also continue to work on evaluating website vendors. Some of this work will be stretched out as we accommodate personnel schedules, including vacations and sick leave, as well as adding new personnel.
- **Tax Payments**- Second half tax payments are due Tuesday, March 31, 2026.
- Shellfish Warden & Harbor Master Mike Pinkham has returned and great to have him back.
- Town Clerk Brianna Mitchell has been stretched thin with working the front office alone but has done a good job keeping the office together.

**BOARDS & COMMITTEE REPORTS**

***Coastal Resilience*** – Chair Bill Zoellick reported the committee has an upcoming meeting on April 6<sup>th</sup> – invitation in the Select Board packet.

*Old Business*

*Approval of revised charter for Facilities Advisory Board; appointment of Mark Altvater as Chair; appointment of Roy Chandler as member*

Town Manager Joshua McInture recommends revise the charter to read “The Committee shall aim to provide preliminary recommendations regarding the Town Office within 120 days of March 26, 2026.

**Mr. Mitchell made a motion to approve the revised charter, appoint Mark Altvater as Chair, and appoint Roy Chandler as a member of the Facilities Advisory Board; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.**

*Appointment of Colleen Wallace to EMS Advisory Board*

**Ms. Weaver made a motion to appoint Colleen Wallace to the EMS Advisory Board; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

*New Business*

*Appointment of Election Clerks* – **See attached**

**Mr. Mitchell made a motion to appoint the proposed list of Election Clerks; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

Appointment of Cheryl Brackett as Election Warden – See attached

**Mr. Mitchell made a motion to appoint Cheryl Brackett as Election Warden; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.**

Approval to seek estimates to remove flagpole at Corea Road

Mike checked with the State and there is no problem to remove the flagpole that sits at the intersection of Corea Road and Main Street. It is a hazard.

**Mr. Mitchell made a motion to allow the Town to seek estimates to remove the flagpole at Corea Road; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

Appointment of Patrick Weaver, Christopher Urquhart, and Johnthan Renwick as members of the Harbor Committee

**Mr. McKenzie made a motion to appoint Patrick Weaver, Christopher Urquhart and Johnathan Renwick as members of the Harbor Committee; 2<sup>nd</sup> by Mr. Mitchell. Passed 4/0/1 - Mr. Renwick abstained.**

Approval to obtain assessment of heating and electrical systems at Town Office/Station #1

Town Manager Joshua McIntyre mentioned the Facilities Advisory Board has requested obtaining an assessment of heating and electrical systems at the Town Office and Fire Station #1 to better understand to decide what the needs are. Josh is working on putting an RFP together to obtain the assessment.

**Mr. Mitchell made a motion to allow Town Manager Joshua McIntyre to issue an RFP and obtain bids for an assessment of the heating and electrical systems at the Town Office and Fire Station #1; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.**

Approval to issue RFP for assessing services and townwide property evaluation

Town Manager Joshua McIntyre included two RFP options in the Select Board packet. First option is for seeking revaluation services only; the second option is to include revaluation and Assessing Services all in one. The Select Board would like to see both services added together in one RFP.

**Mr. Mitchell made a motion to allow Town Manager Joshua McIntyre to issue an RFP for Revaluation and Assessing Services as one RFP request; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

Request of Town Manager to recategorize expenditures for model lighthouse and shelter at PHWC from operating expense code 30-07-35-01 (Town Property) to Buildings & Grounds Reserve (97-01-90-01)

Town Manager Joshua McIntyre mentioned on the YTD expenses report the town property lines are very tight and will end up expending over the budgeted amount. Josh was unaware of the new lighthouse model that arrived last year when the budget was approved. Expenses to properly cover that for weather conditions had to be expended. Josh is requesting to take \$4,300 out of the Buildings & Grounds Reserve to cover those expenses.

**Mr. Mitchell made a motion to approve Town Manager Joshua McIntyre to take \$4,300 out of the Buildings & Grounds Reserve to cover those expenses; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.**

Awarding of contract for Crowley Island Causeway rebuild

Town Manager Joshua McIntyre reported there were three (3) bids were submitted.

<i>Repair Mitigation Total</i>	<i>Repair</i>	<i>Mitigation</i>	<i>Total</i>
• Harold MacQuinn Inc.	\$71,980	\$98,810	\$170,790
• J.E. Tracey & Son, LLC	\$100,000	\$80,000	\$180,000
• T.R. Construction	\$90,600	\$82,500	\$173,100

Harold MacQuinn violated the requirement of mitigation. Work has to be done by end of May. Josh is recommending to go with the next lowest bidder, T.R. Construction at \$173,100.

**Ms. Weaver made a motion to award the Crowley Island Causeway Rebuild contract to T.R. Construction at \$173,100; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

*Awarding of Transfer Station operation contract*

Town Manager Joshua McIntyre reported there was only one bid received for the three-year contract. Schoodic Recycling, for \$30,000 per year, for a total contract value of \$90,000.

**Ms. Weaver made a motion to award the three-year Transfer Station Operation contract to Schoodic Recycling for a total of \$90,000; 2<sup>nd</sup> by Mr. McKenzie. Passed 4/0/1 - Mr. Harmon abstained.**

*Awarding of EMS Billing contract*

EMS Director Andi Both made the recommendation of contracting with Northern Light Medical Transport for EMS Billing services as they have experience with Maine billing. She reported they are the most affordable option.

**Mr. Mitchell made a motion to contract with Northern Light Medical Transport for EMS Billing Services; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

*Awarding of Police Cruiser contract*

Chief Malloy recommends awarding McGovern MHQ + United Radio for the vehicle and radio upfitting. They can have the cruiser outfitted and ready for duty by July/August.

**Mr. Mitchell made a motion to award the Police Cruiser contract to McGovern MHQ + United Radio; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

*Winter Harbor Music Festival request to waive rental fees for use of Recreation Center on March 31, 2026*

Town Clerk Brianna Mitchell reported the WHMF no longer needs to use the Rec Center.

*Discussion of possible events to celebrate the country's 250<sup>th</sup> Anniversary on July 4, 2026*

Mr. Mitchell made a recommendation to push the celebration to August. Town Manager Joshua McIntyre mentioned we could have a get together for Labor Day and include the dedication of the Town Park at the same time.

**PUBLIC COMMENT**

Nothing at this time.

**ADJOURN: Mr. Mitchell moved to adjourn the meeting at 6:22PM; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

**FISCAL YEAR 2027 BUDGET WORKSHOP – Services & Committees; Third-Party Requests**

Town Manager Joshua McIntyre mentioned so far, the total overall budget increase is 6.1%.

**THIRD PARTY REQUEST**

The Select Board would like to add Sweetser as well as Friends of the Dixon Clinic to the list of Charitable contributions for \$400. After discussion, the Select Board would like to remove Downeast Community Partners as well as the Emmaus Shelter.

The Select Board would like to hear from the Dorcas Library and the Gouldsboro Historical Society what they use the donated funds for.

Donna Harmon reported the Schoodic Food Pantry currently feeds about 148 Gouldsboro families and in addition to roughly 623 families from other towns. Mr. Harmon abstained from this conversation. The Select Board would like to increase the donation to \$13,800.

**SERVICES & COMMITTEES**

No significant changes were made to the services and committees' section in the budget.

**ADJOURN:** Mr. McKenzie moved to adjourn the budget workshop at 7:23PM; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.


Respectfully submitted,  
Brianna L. Mitchell, Town Clerk


*Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.*

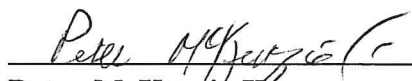
**Enclosures:** Agenda, Minutes of 03.12.26, Minutes of 03.19.26, Payroll Warrant #44, AP Warrant #45, Treasurer's Report, YTD Custom Budget Report 03.24.26, Police Department Sunshine Program, CEO Report, Town Manager's Report, Coastal Resilience Committee Invitation, Revised Facilities Advisory Board Charter, Appointment of Election Clerks Letter, Appointment of Election Warden Letter, Heating and Electrical Assessment RFP for Town Office & Fire Station #1, Crowley Island Causeway Contract Memo, Transfer Station Operation Contract Memo, EMS Billing Services Contract Memo, Police Cruiser Contract Memo, Third Party Request List, Charitable Custom Budget Report, Services and Committees Custom Budget Report.

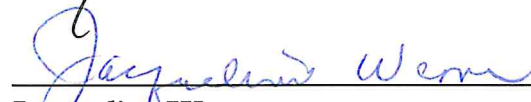
**SELECT BOARD**

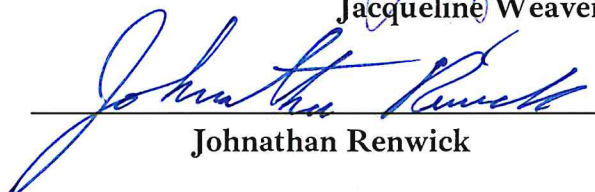
Minutes of March 26, 2026 and Approval on April 9, 2026

  
Robert Harmon, *Chair*

  
Danny Mitchell, Jr., *Vice Chair*

  
Peter McKenzie II

  
Jacqueline Weaver

  
Johnathan Renwick