

MINUTES OF APRIL 09, 2026
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie II, Jacqueline Weaver,
Johnathan Renwick

Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Police Chief James Malloy
EMS Director Andi Both
Superintendent of Town Infrastructure Mike Connors

Budget Committee: Dwight Rodgers, Mark Altvater, Lynne Altvater, Phil Tiffany,
John Eck

Audience: 15 (Fifteen)

Zoom: 0 (Zero)

EXECUTIVE SESSION *in accordance with MRSA Title 1, Chapter 13, Section 405, Paragraph 6C
(Disposition of real property)*

Mr. Mitchell made a motion to enter executive session at 4:33PM; 2nd by Ms. Weaver. Passed 5/0.

Mr. Mitchell made a motion to exit executive session at 4:40PM; 2nd by Mr. McKenzie. Passed 5/0.

No action was taken as a result of Executive Session.

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5:00PM.

Pledge of Allegiance

POSSIBLE VOTE TO ACCEPT OFFER ON PARCELS AT 438 GUZZLE ROAD (tax-acquired property)

Town Manager Joshua McIntyre mentioned this property was listed less than a month ago and have received an offer for three of the four parcels.

Ms. Weaver made a motion to accept the offer of \$250,000 for Susan and Troy Canham under the condition that the property will be sold as is with the provision that the Town shall remove the boat that sits on the property; 2nd by Mr. Mitchell. Passed 5/0.

APPROVAL OF MINUTES OF MARCH 26, 2026

Mr. Mitchell made a motion to approve the minutes of March 26, 2026; 2nd by Mr. McKenzie. Passed 5/0.

APPROVAL OF MINUTES OF MARCH 30, 2026

Mr. Mitchell made a motion to approve the minutes of March 30, 2026; 2nd by Mr. Renwick. Passed 5/0.

APPROVAL OF MINUTES OF APRIL 02, 2026

Mr. Mitchell made a motion to approve the minutes of April 02, 2026; 2nd by Mr. McKenzie. Passed 5/0.

PAYROLL WARRANT #46

Mr. Mitchell made a motion to approve Payroll Warrant #46 in the amount of \$48,635.02; 2nd by Mr. McKenzie. Passed 5/0.

A/P WARRANT #47

Mr. Mitchell made a motion to approve A/P Warrant #47 in the amount of \$443,549.02; 2nd by Ms. Weaver. Passed 5/0.

SELECT BOARD REPORTS

Ms. Weaver – Ms. Weaver mentioned there was a nice well written story in the Ellsworth American about Chief Malloy and new K9 Aspen!

Mr. Renwick – *Nothing at this time.*

Mr. Mitchell – *Nothing at this time.*

Mr. Harmon – *Nothing at this time.*

Mr. McKenzie – *Nothing at this time.*

TREASURER – See attached

POLICE DEPARTMENT

Chief Malloy reported the new guys are doing well and doing speed details and conducting property checks.

Chief reported the Schoodic Sunrise program is starting to roll out in the public.

Sargeant Sanchez with the Boston Police Department has invited Chief Malloy and K9 Kia back to help with the Boston Marathon again. This will be his third year down there and they will be in uniform. The Select Board thinks this is a great idea and thanks Chief Malloy for doing it!

FIRE DEPARTMENT – Absent

Nothing at this time.

EMS DEPARTMENT

There were 12 calls during the dates of 03/05 – 03/18/26 since the last meeting. One of the calls took place in Winter Harbor, 0 calls were transfers, and 9 calls were billable. ***Updates:***

- EMS Director Andi Both reported the Ambulance Advisory Committee had its first meeting and was very productive. They will keep meeting monthly moving forward.
- Looking for local folks who would want to drive for night shifts.
- There is a EVOC class scheduled for May 9th if anyone would like to attend.
- Andi has hired a new EMT to the crew, her name is Annie Fisher. The current crew stands as three medics, two advanced EMT's, six Basic EMT's and three drivers. There are four crew members on leave of absence.
- There will be a CPR/AED class on Sunday, April 19th for the public to attend.
- Andi held a meeting today with Northen Light billing to get EMS Billing started.

CODE ENFORCEMENT OFFICER – See attached

CEO Mike Connors reported:

- He issued 1 permit since last meeting with 0 new residence.
- **Preparing for road work** – An RFP has been issued and will wait to get bids in.
- **E911** – The PH Pier now has an address of 20 Stinson Way.
- **Shoreline Violations** – Mike has two properties that will need to have DEP come in for and another property Maine Forestry will need to look at.
- **Road Postings** – Mike is still replacing road posting signs around town as they are being removed.
- **Nahum Jones Road** – Mike talked to Ed Weaver, a property owner on Nahum Jones Road, about the possibility of separating driveways for the residents who live on Nahum Jones. He will talk to him again next week.

RSU 24 REPRESENTATIVE – Absent

TOWN MANAGER – See attached

- **RFPs and Invitations for Bids**- On April 1, we issued RFPs for Property Revaluation & Assessing Services as well as for an assessment of heating & electrical systems at the Town Office. Submissions for both are due 4/30/26. On April 7, we issued Invitations to Bid for 2026 Road Prep and 2026 Paving. Bids for both of those are due May 1. We expect all of these to be discussed at the May 7 Select Board meeting. Phil Tiffany has offered to help us with an RFP for a townwide phone system upgrade; Phil has experience with this issue in the private sector and his willingness to pitch in is greatly appreciated. We have also requested estimates from three contractors for the Town Park upgrades and should have those back soon.
- **Crowley Island Causeway**- Reminders that TR Construction was awarded the contract to repair Crowley Island Causeway. That work is expected to be performed in May. Please keep an eye on the town website and Facebook page for updates.
- **Town Website**- Allie Kaehrle is the point person for scheduling demonstrations from possible vendors. She's been on vacation the last two weeks, but several meetings are scheduled for next week and we expect her to set up a few more in coming weeks. We'd like to have a vendor nailed down by the end of the fiscal year with an eye to possibly having a new website by the end of 2026.
- **SafetyWorks**- Allie is also the point person for managing our response to the SafetyWorks audit that was conducted in February. Our due date for compliance is April 10, but we will be submitting a request tomorrow for a 30-day extension. We expect that at the end of those 30 days that we will be largely compliant and in much better shape for the experience. Allie

has been great at documenting progress and telling department heads which tasks need to be completed.

BOARDS & COMMITTEE REPORTS

Coastal Resilience – Chair Bill Zoellick reported he received an email today from the State, they are going to fund Sand Cove Proposal to look at the hydrology.

Facilities Advisory Board – Chair Mark Altvater mentioned the Facilities Advisory Board had meeting this week. Went well and Town Manager Josh McIntyre issued an RFP for Heating and Electrical Assessment for the Town Office/Fire Station #1 building. Member Phil Tiffany put together a floor plan of the building.

Old Business

Consideration and possible adoption of proposed backup/night policy at request of EMS Director
EMS Director Andi Both is proposing to switch from stipend pay for overnight crew and go to \$5/hr pager pay. Once crew is activated for a call, they would receive their normal hourly pay.

Mr. Mitchell made a motion to adopt the proposed backup/night policy; 2nd by Mr. McKenzie. Passed 5/0.

New Business

Permission to dispose of upright piano from Recreation Center

There is a piano that needs to be disposed of at the Rec Center. Deirdre McArdle mentioned she could take a look at it to evaluate the condition of it.

Mr. Mitchell made a motion to authorize the Town Manager to dispose of the piano depending the outcome of the evaluation; 2nd by Mr. Renwick. Passed 5/0.

Review and adoption of addendum to town personnel policy related to Law Enforcement

Chief Malloy reported the addendum would help facilitate the scheduling of Police Officers. They are on a rotating 12-hour schedule that allows them more time off but still having full scheduled coverage. Chief Malloy mentioned most first responder agencies facilitate schedules like this. This will also help alleviate any overtime pay.

Mr. Mitchell made a motion to accept the proposed addendum for the personnel policy; 2nd by Ms. Weaver. Passed 5/0.

PUBLIC COMMENT

Nothing at this time.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 5:35PM; 2nd by Mr. Renwick. Passed 5/0.

FISCAL YEAR 2027 BUDGET WORKSHOP – Additional discussion of EMS Budget; Town Property & Public Works

ADDITIONAL EMS BUDGET DISCUSSION

	Option 1	Option 2	Option 3
Salaries	373,500	335,000	300,000
Stipends	44,000	44,000	44,000
Compensation	417,500	379,000	344,000
FICA	25,885	23,498	21,328
Medicare	6,054	5,496	4,988
ME Family Leave	2,088	1,895	1,720
EPL	4,800	4,800	4,800
Retirement	19,000	19,000	19,000
Total Personnel	475,326	433,689	395,836
Utilities	7,700	7,700	7,700
Services	20,500	20,500	20,500
Insurance	84,451	84,451	84,451
Supplies & Equip.	59,090	59,090	59,090
Repairs & Maintenance	1,000	1,000	1,000
Staff Training	11,000	11,000	11,000
Total EMS Budget	659,067	617,430	579,577
% change from FY26	18.17%	10.70%	3.92%
FY26 Budget	557,730		

Option 1: Increased Budget (\$373,500)

- Discussed on 4/2/26
- Adds a back-up crew for day shifts (\$45,000)
- Has higher allowance for activation pay (\$27,000)
- Better ability to respond to 2 calls at once
- Enables growth of service area and/or transfer capability
 - Transfers were shown to be approximately \$180-\$200 profit per run in our trial
 - Adding in additional taxpayer contributions, taking on another town, is a known figure plus more billable calls
 - Possible revenue increases not shown in cost of operation

Option 2: Middle Ground (\$335,000)

- Keeps Director available for back-up while 1st duty crew accepts occasional local transfers (9-5, 5 days/week)
- Increases ability to handle two calls at same time, not guaranteed
- Would need an agreement with FD to provide a driver if a 911 comes in during transfer, common practice for other services (compensate same as driver pay for activations)

Option 3: Continue status quo (\$300,000)

- Adjust Night Shifts to factor in pager pay versus stipend pay
- Keeps 1 crew on 24/7, no back-up crew
- Director works shifts on the ambulance 2x/week

Other possible savings:

- Maintenance could be reduced with new ambulance purchase (\$5,000 instead of \$15,000)
- Estimated cost of billing \$12,000 instead of \$18,000

Option 3 is what we are currently – with the addition of the third full time position added.

The Select Board would like to go with Option 2, take away \$6k of billing and reducing vehicle maintenance with a 7.8% increase overall.

PUBLIC WORKS

Salaries – Town Manager Joshua McIntyre mentioned the increase includes Mikes salary, Allie’s salary and 3 hours a week for a laborer to help Mike with facilities maintenance and projects.

ADJOURN: Ms. Weaver moved to adjourn the budget workshop at 7:00PM; 2nd by Mr. McKenzie. Passed 5/0.

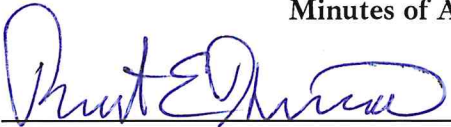
Respectfully submitted,
Brianna L. Mitchell, Town Clerk


Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Minutes of 03.26.26, Minutes of 03.30.26, Minutes of 04.02.26, Payroll Warrant #46, AP Warrant #47, Treasurer’s Report, YTD Budget Expense Report, Gouldsboro Police Department March 2026 Report, Town Manager Report, Schoodic EMS Pager Pay/Activation Pay/ Overtime Policy, Personnel Policy Law Enforcement Update, Gouldsboro Historical Society Update, Public Works Custom Budget Report, Town Property Custom Budget Report, EMS Salary Memo.

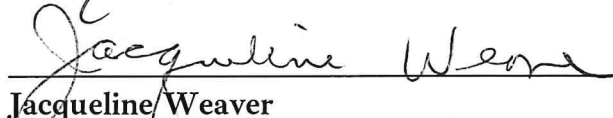
SELECT BOARD

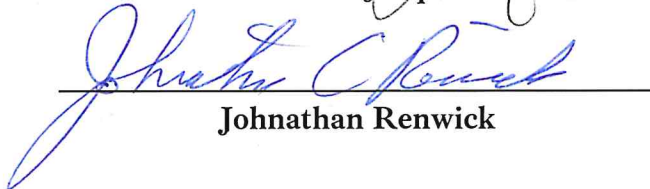
Minutes of April 09, 2026 and Approval on April 23, 2026


Robert Harmon, *Chair*


Danny Mitchell, Jr., *Vice Chair*

Absent.
Peter McKenzie II


Jacqueline Weaver


Johnathan Renwick