

MINUTES OF APRIL 23, 2026
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Jacqueline Weaver, Johnathan Renwick
Absent: Peter McKenzie II
Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Police Chief James Malloy
Superintendent of Town Infrastructure Mike Connors
Shellfish Warden / Harbor Master Mike Pinkham
Budget Committee: Dwight Rodgers, Mark Altvater, Lynne Altvater, Phil Tiffany,
John Eck
Audience: 12 (Twelve)
Zoom: 2 (Two)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5:04PM.



PUBLIC HEARING **Bunkers Seafood and Spirits Liquor License Renewal**
Special Amusement License Renewal

Mr. Harmon opened the public hearing at 5:04PM.

No comments were made by the public during this time.

Mr. Harmon closed the public hearing at 5:04PM.

Mr. Mitchell made a motion to approve the renewal of Bunkers Seafood and Spirits Liquor License and Special Amusement License; 2nd by Mr. Renwick. Passed 4/0.

APPROVAL OF MINUTES OF APRIL 09, 2026

Mr. Mitchell made a motion to approve the minutes of April 09, 2026; 2nd by Mr. Renwick. Passed 4/0.

PAYROLL WARRANT #48

Mr. Mitchell made a motion to approve Payroll Warrant #48 in the amount of \$43,753.89; 2nd by Ms. Weaver. Passed 4/0.

A/P WARRANT #49

Mr. Mitchell made a motion to approve A/P Warrant #49 in the amount of \$55,455.19; 2nd by Ms. Weaver. Passed 4/0.

SELECT BOARD REPORTS

Ms. Weaver – Nothing at this time.

Mr. Renwick – Nothing at this time.

Mr. Mitchell – Nothing at this time.

Mr. Harmon – Nothing at this time.

Mr. McKenzie – Absent from meeting.

TREASURER – See attached

POLICE DEPARTMENT

Chief Malloy reported they currently only have one person signed up for the Sunrise Program. Pushing to the public in the newsletter, on the Town Facebook page, and the Town website.

Chief Malloy mentioned the Boston Marathon went well. He has a few pictures to show the audience at the next meeting.

FIRE DEPARTMENT – Absent

EMS DEPARTMENT – Absent

CODE ENFORCEMENT OFFICER – See attached

CEO Mike Connors reported:

- He issued 1 permit since last meeting with 0 new residence.
- **Crowley Island Causeway** – TR Construction has laid out the work area and installed Erosion Control over the work area. They have also provided pricing for additional work adjacent to the FEMA repair and mitigation area
- **Shoreland Violations** – *Lesko Lane* – work in Wetland of Special Significance under review for DEP permitting. Town permitting for shed to follow. Waiting on DEP staff to schedule several site visits. *West Bay Road* – Vegetation Removal violation. *South Gouldsboro Road* – Apparent Vegetation removal violation according to Maine Forestry. While DEP is here, we may look at an additional site on Paul Bunyan Road.
- **Road Posting signage** – Road posting signage was removed on Monday 4/21/26.
- **Nahum Jones** – Mike will schedule meetings with land owners to discuss potential options for future designation of the road. Will propose the option of individual driveways to Route One.
- Flag pole removal and Town Park Improvements- waiting to hear from contractors to review the work.

RSU 24 REPRESENTATIVE – Absent

TOWN MANAGER – See attached

- **Fire Department Donation** – On April 1, we received a check for \$5,000 for the Fire Department from the estate of Betty Jean Bradford. These funds have been deposited to the Fire Equipment Reserve and will be used in the next year for much needed equipment. The

Fire Department and Town of Gouldsboro are grateful to Ms. Bradford for earmarking this donation in her estate planning.

- **SafetyWorks** – We submitted an extension request to SafetyWorks on April 10 in order to meet the requirements of their audit conducted in February. Many items have already been completed under Allie Kaehrle’s coordination, and we are on track to be nearly in full compliance at the end of the 30-day extension. Going forward, all staff will undergo annual training under a schedule established by Allie. We will ensure compliance by putting compliance deadlines on the staff master calendar.
- **Staff Training** – The town office was closed to the public on April 15 for another staff training day. Going forward, we would like to have one training day per quarter, on average. This time, we reviewed SafetyWorks compliance, worked on a Master Calendar (a listing of all deadlines and events on an annual basis), reviewed the plumbing and septic permitting process with LPI Millard Billings, and discussed proper responses to 1st Amendment audits.
- **Rec Center Ball Field** – Make some immediate steps for a few safety related issues on the ball field for the sport season. Josh would like to issue an RFP that a contractor can identify concerns and itemize each item with cost associated. The Select Board thinks this is a great idea!

BOARDS & COMMITTEE REPORTS

Facilities Advisory Board – Chair Mark Altwater mentioned the board did not hold a meeting this week due to Patriots’ Day. Mark met with Mark Sobczak with the Prospect Harbor Methodist Church to look into the possibility of purchasing a piece of property. The Board would like to look into the Winter Harbor Town Office Vault and their Meeting Room.

Planning Board – Planning Board Member Mark Altwater reported the Planning Board approved the Site Plan Application for Roy Gruver for a proposed Glass Studio.

Old Business

Nothing at this time.

New Business

Request to approve expenditure from the Paving Reserve (84-01-90-01; current balance \$705,145) for additional base work and associated paving at the Crowley Island Causeway, with final paving costs to be presented at the meeting (estimated \$41,500)

Superintendent of Town Infrastructure Mike Connors mentioned this is additional cost from at the approved FEMAs project, over repair area and mitigation area.

Mr. Mitchell made a motion to waive informal procurement requirements based on project continuity and authorize the Town Manager to approve up to \$50,000 for the work at the Crowley Island Causeway with TR Construction, to be a paid from the Paving Reserve; 2nd by Mr. Renwick. Passed 4/0.

Request by Coastal Resilience Committee to approve expenditure of \$2,500 from the Coastal Response Reserve (91-01-90-01) which has a current balance of \$76,246. The purpose is to obtain a second project cost estimate for the Corea Road / Cranberry Point Road junction repair

The Coastal Resilience Committee is applying for MDOT grant (\$700,000 – \$800,000). Need to be precise in grant with the cost figure. There would be a 5% match from the Town if awarded.

Ms. Weaver made a motion to approve an expenditure up to \$2,500 to be paid from the Coastal Response Reserve to obtain a second project cost estimate for the Corea Road / Cranberry Point Road junction repair; 2nd by Mr. Mitchell. Passed 4/0.

Mr. Mitchell made a motion to allow the Town Manager to send a letter of support if the grant is awarded for this project; 2nd by Ms. Weaver. Passed 4/0.

Discussion of proposed amendments to Harbor Ordinance and Shellfish Management Ordinance –

See attached

Harbor Master / Shellfish Warden Mike Pinkham has proposed revisions to the Harbor Ordinance and the Shellfish Management Ordinance.

PUBLIC COMMENT

Nothing at this time.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 6:25PM; 2nd by Mr. Renwick. Passed 4/0.

FISCAL YEAR 2027 BUDGET WORKSHOP – Review of FY2027 Budget and Capital Improvement Plan

Town Manager Joshua McIntyre reported he has made all revisions to all the budget departments and the Capital Improvement Plan. Josh reported there is only a 5.5% increase on the overall budget this year. The Select Board agree the Capital Improvement Plan and FY2027 budget looks good as presented.

EXECUTIVE SESSION *in accordance with MRSA Title 1, Chapter 13, Section 405, Paragraph 6A (personnel matters)*

Mr. Mitchell made a motion to enter executive session at 6:52PM; 2nd by Ms. Weaver. Passed 4/0.

Mr. Mitchell made a motion to exit executive session at 7:34PM; 2nd by Mr. Renwick. Passed 4/0.

No action was taken as a result of Executive Session.

Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Bunkers Seafood and Spirits Liquor License Renewal & Special Amusement License Renewal, Minutes of 04.09.26, Payroll Warrant #48, A/P Warrant #49, Treasurers Report, YTD Expense Report 04.21.26, CEO Report, Town Managers Report, Crowley Island Causeway Proposed Betterment Work Memo, Coastal Resilience Committee Memo, Harbor Ordinance Proposed Revisions, Shellfish Management Ordinance Proposed Revisions, Capital Improvement Plan, FY2027 Budget.

SELECT BOARD

Minutes of April 23, 2026 and Approval on May 7, 2026



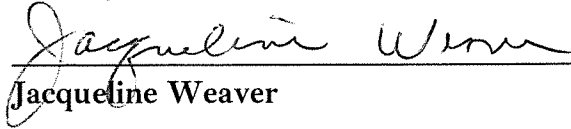
Robert Harmon, *Chair*



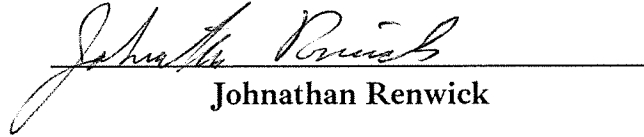
Danny Mitchell, Jr., *Vice Chair*

Absent.

Peter McKenzie II



Jacqueline Weaver



Johnathan Renwick