

**MINUTES OF MAY 07, 2026**  
**GOULDSBORO SELECT BOARD MEETING**

**Zoom Meeting**

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

**Meeting ID: 801 872 7702**

**Password: 4uFgxX**

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie II, Jacqueline Weaver,  
Johnathan Renwick  
Staff: Town Manager Joshua McIntyre  
Town Clerk Brianna L. Mitchell  
Police Chief James Malloy  
Superintendent of Town Infrastructure Mike Connors  
Shellfish Warden / Harbor Master Mike Pinkham  
Audience: 21 (Twenty-One)  
Zoom: 5 (Five)

Meeting held at the Gouldsboro Town Office.

**Mr. Harmon called the meeting to order at 5PM.**



*Pledge of Allegiance*

**ADOPTION OF AGENDA**      **Adjustments to / Approval of agenda**

**Mr. McKenzie made a motion to amend the agenda under old business to add “Discussion of Fire Department leadership transition and organizational restructuring” immediately prior to the discuss of the amended FY27 Fire Department budget, and approve the agenda as amended: 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

**PUBLIC HEARING**      **Shellfish Management Ordinance; Harbor Ordinance**

Mr. Harmon opened the public hearing at 5:01PM.

Mr. Renwick made an opening statement clarifying a few points. The Town spent \$20k on harbor infrastructure improvements to piers, wharves, floats and attachments and the infrastructure. Many communities surrounding Gouldsboro charge for mooring fees. Coastal Resilience Committee is also applying for grants to help assist other infrastructure repairs / changes to our harbors.

Harbor Master Mike Pinkham spoke about a few of the changes proposed in the Harbor Ordinance.

Article 8.1 – Resident David Myrick asked if we could add wording “shall permit his watercraft, float, or floating structure from obstructing.”?

Shellfish Warden Mike Pinkham spoke about a few of the changes proposed in the Shellfish Management Ordinance.

No other comments were made.

Mr. Harmon closed the public hearing at 5:31PM.

**APPROVAL OF MINUTES OF APRIL 23, 2026**

Mr. Mitchell made a motion to approve the minutes of April 23, 2026; 2<sup>nd</sup> by Mr. Renwick. Passed 4/0/1 – Mr. McKenzie abstained.

**PAYROLL WARRANT #50**

Mr. Mitchell made a motion to approve Payroll Warrant #50 in the amount of \$52,817.17; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.

**A/P WARRANT #51**

Mr. Mitchell made a motion to approve A/P Warrant #51 in the amount of \$374,922.94; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.

**SELECT BOARD REPORTS**

*Ms. Weaver – Nothing at this time.*

*Mr. Renwick – Nothing at this time.*

*Mr. Mitchell – Nothing at this time.*

*Mr. Harmon – Nothing at this time.*

*Mr. McKenzie – Nothing at this time.*

**TREASURER – See attached**

**POLICE DEPARTMENT**

Chief Malloy reported the Maine Criminal Justice Academy still has openings for the August academy and plans to send Officer Leighton.

**FIRE DEPARTMENT – Absent**

Town Manager Joshua McIntyre reported the Fire Department has pump testing this weekend.

**EMS DEPARTMENT – Absent**

*Nothing at this time.*

**CODE ENFORCEMENT OFFICER – See attached**

CEO Mike Connors reported:

- He issued 1 permit since last meeting with 0 new residence.
- **Crowley Island Causeway** – TR Construction to begin work following finalization of Betterment Contract for FEMA Mitigation area and 2 additional areas to either side of the Mitigation area.
- **Shoreland Violations** – Lesko Lane- DEP permitting completed. Local permit to follow. 651 S. Gouldsboro Road. Met with landowner and Maine Forestry Regional Enforcement Coordinator on Wednesday 4/29/26. Planning additional site visit with DEP, Maine

Forestry, and landowner to identify any violations. West Bay Road – will schedule DEP visit for same day as 651 South Gouldsboro Road.

- **Nahum Jones** – Met with Ed Weaver to discuss the possibility of the Town installing driveways to individual residences and discontinuing Nahum Jones Road. Will speak with other landowners to gauge receptivity to this potential option. Need to get estimated for removing existing road surface, ground work required, and driveway paving.
- Flag pole removal and Town Park Improvements- Call in to DOT for approval of Flag pole removal. Awaiting contractor estimates for both projects.
- **E911** – 8 new addresses added, 2 new roads added – Rocky Shore Road (off Summer Harbor Road) and Cassie’s Ledge Road (off East Schoodic Drive), and 2 address corrections.

## **RSU 24 REPRESENTATIVE – Absent**

## **TOWN MANAGER – See attached**

- **Town Website** – Allie, Brianna, and I continue to explore website vendors. We have whittled down the field to four but we are taking a look at another vendor on May 5<sup>th</sup>. We are still hoping that we’ll be able to recommend a vendor by the end of June with the goal of going live by Christmas.
- **RFPs/Bids** – Last week, there were deadlines for submitting bids/proposals for 2026 Road Work, 2026 Paving, Heating/Electrical assessment of the town office, and Revaluation & Assessing. All of those will be reviewed tonight elsewhere in the agenda. We are still in the process of getting estimates for work to the town park, for removing the flagpole at the head of Corea Road, and work to improve the baseball field at the Recreation Center.
- **Crowley Island Causeway** – At the time of this writing, work is scheduled to commence on Monday, May 4<sup>th</sup> for the repair and mitigation work at the causeway on Crowley Island Road. This is the last of the projects related to FEMA reimbursements for the January 2024 storms. Work is scheduled to be completed by the end of the month.
- **Mooring Fees** – Letters were mailed last week to roughly 40 mooring holders who have not yet paid their fees for Fiscal Year 2026. These are the only letters that will be mailed, so we urge mooring holders to pay before enforcement actions are taken. For the next fiscal year, we will be mailing one-time warning letters in September (mooring holders have until the end of August to pay without penalty) rather than waiting until Spring.
- **Signing of Annual Town Meeting Warrant** – Special meeting next Thursday to review the warrant.

## **BOARDS & COMMITTEE REPORTS**

***Coastal Resilience Committee*** – Chair Bill Zoellick is proposing MIAF proposal for funds to replace the culvert in Corea with a bridge. **Mr. Renwick made a motion to affirm that Gouldsboro will provide matching funds of \$80,271 and authorize the Town Manager to draft a letter communicating that; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

***Facilities Advisory Board*** – Chair Mark Altvater mentioned the FAB board had an offsite meeting at the Rec Center to evaluate. North side of the building there is quite a bit of property. For possible build of either town hall or public safety. Would prefer not to take the rec center use away from kids use.

**Planning Board** – Chair Deirdre McArdle mentioned there is not much to report. Would like the Comp Plan Committee to hold an annual meeting to go over the town operations annually per the Comprehensive Plan.

## *Old Business*

*Discussion and vote to adopt Capital Improvement Plan for Fiscal Years 2027-2036\**

Town Manager Joshua McIntyre would like to have a planning point, subject to change but having this as a living document.

**Mr. Mitchell made a motion to adopt the FY27 – FY36 Capital Improvement Plan, as presented, with the understanding that it is a planning document and does not authorize expenditures; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

*Leadership transition for Fire Department*

Town Manager Joshua McIntyre mentioned Gary Greenlaw has resigned as Chief. We are very grateful that Gary stepped up last year after the previous Chief left. There is administrative work that needs to be caught up on and some problem areas that existed before Gary came in. Josh would like to appoint him back into another officer's role again. He would like to appoint Ben Souders as interim Fire Chief.

**Ms. Weaver made a motion to confirm the Town Managers appointment of Ben Souders as Interim Fire Chief pursuant to the Town's Fire and EMS Department Ordinance; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

*Discussion of amended FY27 budget for Fire Department*

Would like to bump back up to \$100k. Thinks it's a great idea to have the flexibility to face challenges we may face coming on.

**Ms. Weaver made a motion to revise the proposed FY27 Fire Department operating budget to \$100,000 and incorporate the revised amount into the FY27 municipal budget for consideration at Town Meeting; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

*Request to approve expenditure from the Paving Reserve for additional base work and associated paving at the Crowley Island Causeway\**

This includes additional work over mitigation work that needs to be completed in order to complete the paving at the Crowley Island Causeway. Total expenditures are estimated at \$59,000.

**Ms. Weaver made a motion to waive informal procurement requirements based on project continuity and authorize the Town Manager to approve town-funded betterment work at the Crowley Island Causeway with TR Construction, to be paid from the Paving Reserve; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

## *New Business*

*Signing of warrant for RSU24 Budget Validation Referendum*

The Select Board signed the RSU 24 Budget Validation Referendum Warrants.

*Discussion of bids for 2026 Road Prep and award of contract\**

**Ms. Weaver made a motion to award the 2026 Road Preparation contract to JE Tracey & Sons, LLC in the amount of \$55,914, to be paid from the Paving Reserve, and to authorize the Town Manager to execute the contract upon verification of all required documentation and insurance; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

*Discussion of bids for 2026 Paving projects and award of contract\**

**Mr. Mitchell made a motion to award the Spring Paving 2026 contract to Paving Professionals in the amount of \$193,128.38, payable from the Paving Reserve, subject to verification of references and past performance to the satisfaction of the Town Manager, and to authorize the Town Manager to execute a contract consistent with the invitation for bids on behalf of the Town; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

*Discussion of proposal for Heat & Electrical Assessment of Town Office/Station #1\**

Facilities Advisory Board Chair Mark Altvater mentioned he received one proposal to the RFP. Town Manager Joshua McIntyre checked the references and the proposal met the specifications we asked for.

**Mr. Mitchell made a motion to award the contract for the Heating and Electrical System Assessment of the Town Office and Fire Station #1 to Criterium Engineers in an amount not to exceed \$5,500, and to authorize the Town Manager to execute the agreement and take all necessary steps to implement the project. Funds shall be paid from the Buildings & Grounds Reserve (current balance \$88,900); 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.**

*Discussion of proposal for Revaluation and Assessing services and awarding of contract\**

**Ms. Weaver made a motion to award both municipal revaluation services and ongoing assessing services to Caldwell Municipal Assessing & Consulting, and authorize the Town Manager to negotiate and execute contracts consistent with the Town's RFP and Purchasing Policy, selecting the phased revaluation approach culminating in the 2030 tax commitment, and to adjust Capital Improvement Plan funding levels accordingly, subject to appropriation by Town Meeting; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

*Discussion of proposals for security systems at town properties and awarding of contract\**

**Ms. Weaver made a motion to approve the selection of After Hours for installation of the Town's security camera system, in an amount not to exceed \$46,145, and to authorize the Town Manager to execute a contract following appropriation of funds at the Annual Town Meeting, subject to final scope confirmation; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

*Consideration on allocation of 2026 funds for Ray Scholarship\**

**Ms. Mitchell made a motion to approve the Town Manager's recommendation for the 2026 Irving S. & Ada H. Ray Memorial Scholarships, awarding seven (7) scholarships in the amounts outlined above, and to authorize the Town Manager to coordinate with the Sumner Memorial High School Scholarship Committee to finalize recipients and administration of the awards; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.**

*Discussion on future use or disposition of Schoodic 1 (Fire/EMS chase vehicle)*

Town Manager Joshua McIntyre would like to include Schoodic 1 to the list of vehicles to dispose on the Town Meeting Warrant if they do not find use for it as they are not sure it will pass inspection this year. By consensus, the Select Board agrees to add it to the Town Meeting Warrant.

**PUBLIC COMMENT**

Nothing at this time.

**ADJOURN:** Mr. Mitchell moved to adjourn the meeting at 6:45PM; 2<sup>nd</sup> by Mr. Renwick. Passed 5/0.

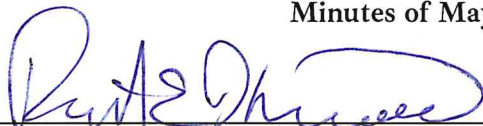
Respectfully submitted,  
Brianna L. Mitchell, Town Clerk

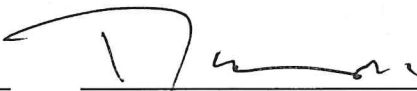
*Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.*

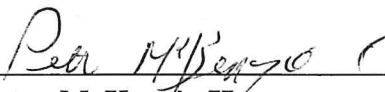
**Enclosures:** Agenda, Draft Shellfish Management Ordinance, Draft Harbor Ordinance, Minutes of 04.23.26, Payroll Warrant #50, A/P Warrant #51, Treasurer’s Report, YTD Expense Report 05.05.26, Town Manager’s Report, 2026 Draft Annual Town Meeting Warrant, Coastal Resilience Proposal Memo, Adoption of CIP Memo, Budget History & Summary (2), Fire Department Leadership Transition and Organizational Restructuring Memo, Revised FY27 Fire Department Budget Recommendation Memo, FY27 Fire Department Budget Revised, Crowley Island Causeway Proposed Betterment Work Memo, RSU 24 Warrant to Call, RSU 24 Warrant and Notice of Election, Award of 2026 Road Preparation Contract Memo, Spring Paving 2026 Contract Memo, Heating & Electrical Assessment Award Memo, Evaluation and Revaluation and Assessing Contract Memo, Security Camera System Award Memo, 2026 Irving S. & Ada Ray Memorial Scholarship Memo.

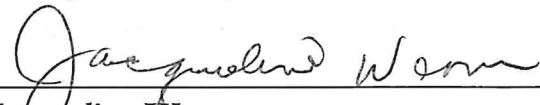
**SELECT BOARD**

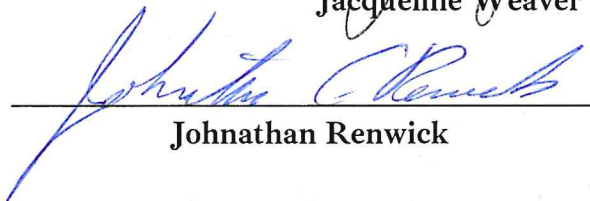
**Minutes of May 07, 2026 and Approval on May 21, 2026**

  
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Robert Harmon, *Chair*

  
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Danny Mitchell, Jr., *Vice Chair*

  
\_\_\_\_\_  
Peter McKenzie II

  
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Jacqueline Weaver

  
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Johnathan Renwick