

MINUTES OF JULY 02, 2026
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert E. Harmon, Danny Mitchell Jr., Jacqueline Weaver, Johnathan Renwick
Absent: Peter McKenzie II
Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Police Chief James Malloy
Superintendent of Town Infrastructure Mike Connors
Audience: 9 (Nine)
Zoom: 1 (One)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5PM.



Pledge of Allegiance

PRESENTATION OF BOSTON POST CANE TO BARBARA CASE ZIMMERMAN

ADOPTION OF AGENDA **Adjustments to / Approval of agenda**

Ms. Weaver made a motion to adopt and amend the agenda by adding the following item under New Business: “Approval of Agreement with Vialytics Americas Inc. for Road Asset Management Software”; 2nd by Mr. Mitchell. Passed 4/0.

APPROVAL OF MINUTES OF JUNE 18, 2026

Mr. Mitchell made a motion to approve the minutes of June 18, 2026; 2nd by Mr. Renwick. Passed 4/0.

A/P WARRANT #60

Mr. Mitchell made a motion to approve A/P Warrant #60 in the amount of \$59,855.34; 2nd by Mr. Renwick. Passed 4/0.

A/P WARRANT #1

Mr. Mitchell made a motion to approve A/P Warrant #1 in the amount of \$596,405.95; 2nd by Mr. Renwick. Passed 4/0.

PAYROLL WARRANT #2

Mr. Mitchell made a motion to approve Payroll Warrant #2 in the amount of \$49,651.35; 2nd by Mr. Renwick. Passed 4/0.

SELECT BOARD REPORTS

Ms. Weaver – *Nothing at this time.*

Mr. Renwick – Mr. Renwick mentioned he has been doing some research into the RSU 24 Budget. Town Manager Joshua McIntyre emailed RSU 24 Representative Mary Cowperthwaite and she has made Michael Eastman aware as well. There will be a meeting in the future to further discuss the budget, probably in late September.

Mr. Mitchell – *Nothing at this time.*

Mr. Harmon – Mr. Harmon asked when the prep work for paving in Corea with start? Superintendent of Town Infrastructure Mike Connors mentioned it has not started yet, the contractor, Jason Tracey, mentioned he will start beginning of July.

Mr. McKenzie – *Absent from this meeting.*

TREASURER – See attached

POLICE DEPARTMENT

Chief Malloy reported the new camera system has been installed and thinks it will be great.

He also reported Mr. Harmon donated two dog kennels to the Police Department. Thank you! Hancock County ACO called Chief to house a dog but referred him to Cherryfield as the shed was not ready yet.

Chief Malloy mentioned word is starting to get around about parking at the Crowley Island Causeway. He has not issued any warnings in the past week.

Chief would like to give a shoutout to Officer Allen Corey. He clocked a car going 96mph on Pond Road and made an arrest.

Town Manager Joshua McIntyre emailed Dexter Town Manager to received reimbursement for Landan Scott for Police Academy reimbursement. Waiting for a response.

FIRE DEPARTMENT– Absent

EMS DEPARTMENT

There were 7 calls during the dates of 05/28 – 06/10/26 since the last meeting. Zero calls took place in Winter Harbor, 0 transfers, and 7 calls were billable. ***Updates:***

- Town Manager Joshua McIntyre reported on behalf of Andi, they have hired 4 new EMTs so Andi is busy with training.

SUPERINTENDANT OF TOWN INFRASTRUCTURE – See attached

Superintendent of Town Infrastructure Mike Connors reported there have been 6 permits issued from 06/02 – 06/30/26 with 2 new residences.

- **Crowley Island Causeway**- No Parking signs ordered for both sides of the road. Need to determine the rough boundaries of the Town lot at the Mill Pond Rd. side of the causeway for parking area.
- **Shoreland Violations**- Previous violations- 2 Landowners will work with a forester to create a revegetation plan for each property to present to DEP. Initial review of an additional property on Taff Point that has a stream setback violation and possible shoreland setback violation. Will schedule DEP site visit.
- **Jones Pond**- Power restored to the park to provide water for cleaning and painting preparation.
- **E911**- 3 new addresses submitted. 2 new roads requested. Old Kimball Way off West Bay and Schoodic in Bloom Way off Prospect Point.
- **Women's Club**- Water tank replaced. Ray Plumbing scheduled for 7/6/26 to repair a broken pipe under the kitchen.
- **Security Cameras**- After Hours Security has completed the camera install in the Rec Center and Fire Station 3 as of 6/30/26. Police Department/Fire Station 2 scheduled for Wednesday 7/1/26 and Town Office scheduled for Friday 7/2/26. Town Pier will require scheduling to coordinate with Tides. The DOT presents the biggest challenge and will be scheduled last.

RSU 24 REPRESENTATIVE – **Absent**

TOWN MANAGER

- **Followed up with Fidium** – Josh sent an email and has not received a response yet.
- **Website Vendors**- We will have a website vendor recommendation to bring forward at the July 30th meeting.
- **Salt bids**- Josh went through the State bid process and received a salt bid from New England Salt. We are within what we budgeted for the contract.
- **Town Park**- So far Josh has received two estimates. Both came in much more than expected. Josh will circle back with Schoodic Byway Committee to further discuss about how to move forward.
- **Flag Pole at Corea Road**- We have not received any interest for a contractor to remove the flag pole.
- **Baseball field**- We have posted the RFP online requesting for estimates on Ballfield repairs. We have not received any estimates yet.

BOARDS & COMMITTEE REPORTS

Coastal Resilience – Chair Bill Zoellick gave the Select Board the Gouldsboro Shore press release about the Gouldsboro Clam Lab now being homed at Bold Coast Seafood Factory in Prospect Harbor.

Old Business

Nothing at this time.

New Business

Approval of agreement with Vialytics Americas Inc. for Road Asset Management Software

This is to allow the Road Commissioner the ability to scan all roads with a phone mounted to the truck, as he drives all town roads to help assess what roads need repair. Will be a big benefit moving forward to help determine which roads need road work and paving in coming years. Town Manager Joshua McIntyre and Superintendent of Town Infrastructure Mike Connors recommend approval from the Select Board to move forward with this purchase and agreement.

Ms. Weaver made a motion to authorize the Town Manager to execute the attached one-year agreement with Vialytics Americas Inc. for asset management software in the amount of \$8,402.45, consisting of annual software services and one-time implementation and training, with funding to come from the FY2027 budgeted appropriation for Public Works software; 2nd by Mr. Mitchell. Passed 4/0.

Approval of one-day liquor catering license for The Black Sheep Restaurant

Town Clerk Brianna Mitchell mentioned she had received a request from the state for a one-day liquor license for a wedding on July 12th from The Black Sheep Restaurant.

Mr. Mitchell made a motion to approve the one-day liquor catering license for The Black Sheep Restaurant; 2nd by Mr. Renwick. Passed 4/0.

Approval of contract to provide EMS service to Winter Harbor for Fiscal Year 2027

This contract is to continue providing EMS services to the Town of Winter Harbor for FY2026/2027.

Mr. Renwick made a motion to approve the contract to continue providing EMS services to the Town of Winter Harbor for FY2026/2027; 2nd by Ms. Weaver. Passed 4/0.

Approval of contract with DM&J Waste Management

This contract is to continue receiving services from DM&J Waste Management for the roll offs at the Transfer Station. The pricing will remain the same as the last contract.

Mr. Mitchell made a motion to approve the DM&J Waste Management Contract for two years and authorize the Town Manager to execute the contract; 2nd by Mr. Renwick. Passed 4/0.

Appointment of Matt Caldwell as Assessor

Our new Tax Assessor Matt Caldwell will begin his first day mid-July.

Mr. Mitchell made a motion to appoint Matt Caldwell as our new Town Tax Assessor; 2nd by Ms. Weaver. Passed 4/0.

Permission to accept closed bids for sale of Utility 1 fire truck

Town Manager Joshua McIntyre requests permission to accept bids for the sale of the 1988 Utility 1 Fire Truck.

Ms. Weaver made a motion to authorize the Town Manager to accept closed bids for the sale of the 1988 Utility 1 Fire Truck; 2nd by Mr. Mitchell. Passed 4/0.

Reappointment of Mark Altvater as Budget Committee member for 3-year term

Ms. Weaver made a motion to reappoint Mark Altvater as a Budget Committee member for a 3-year term; 2nd by Mr. Mitchell. Passed 4/0.

Approval of Wadman CPA's PLLC to conduct audit for Fiscal Year ending June 30, 2026

This contract will allow the town to continue receiving services from Wadman CPA's PLLC to conduct our town audit for FY2025/2026.

Mr. Mitchell made a motion to authorize the Town Manager to execute the contract to continue with Wadman CPAs PLLCA for town auditing purposes; 2nd by Mr. Renwick. Passed 4/0.

PUBLIC COMMENT

Nothing at this time.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 5:52PM; 2nd by Mr. Renwick. Passed 4/0.

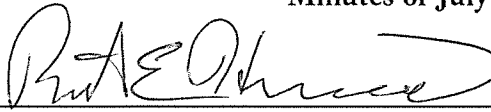
Respectfully submitted,
Brianna L. Mitchell, Town Clerk

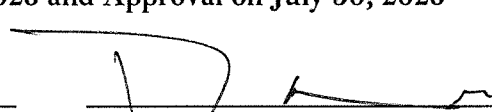
Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

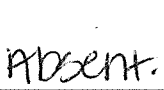
Enclosures: Agenda, Minutes of 06.18.26, AP Warrant #60, AP Warrant #1, Payroll Warrant #2, Treasurer's Report, Gouldsboro Fire Chief Report, CEO Report, Gouldsboro Shore Press Release, Vialytics Americas Inc Recommendation, The Black Sheep Liquor One-day Catering Application, Schoodic EMS Service Contract for the Town of Winter Harbor FY26/27, Transportation and Disposal Two-year Agreement for DM&J Waste Management, Wadman CPA's PLLC Audit Contract.

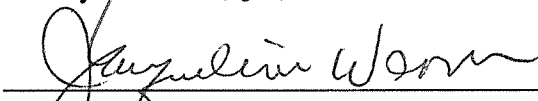
SELECT BOARD

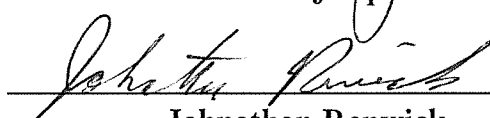
Minutes of July 02, 2026 and Approval on July 30, 2026


Robert E. Harmon, *Chair*


Danny Mitchell, Jr., *Vice Chair*


Peter McKenzie II


Jacqueline Weaver


Johnathan Renwick