

MINUTES OF JULY 30, 2026
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert E. Harmon, Danny Mitchell Jr., Jacqueline Weaver, Johnathan Renwick
Left early: Johnathan Renwick left the meeting at 6:32PM.
Absent: Peter McKenzie II
Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Police Chief James Malloy
Fire Chief Ben Souders
Superintendent of Town Infrastructure Mike Connors
Municipal Operations & Admin Assistant Allie Kaehrle
Shellfish Warden & Harbor Master Mike Pinkham
Audience: 6 (Six)
Zoom: 3 (Three)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5PM.



Pledge of Allegiance

ADOPTION OF AGENDA **Adjustments to / Approval of agenda**

Mr. Mitchell made a motion to amend the agenda to remove the executive session; 2nd by Mr. Renwick. Passed 4/0.

APPROVAL OF MINUTES OF JULY 02, 2026

Mr. Mitchell made a motion to approve the minutes of July 02, 2026; 2nd by Ms. Weaver. Passed 4/0.

Warrants approved and signed 07/16/26

A/P WARRANT #61

Mr. Mitchell made a motion to approve A/P Warrant #61 in the amount of \$35,522.96; 2nd by Mr. Renwick. Passed 4/0.

PAYROLL WARRANT #3

Mr. Mitchell made a motion to approve Payroll Warrant #3 in the amount of \$48,194.05; 2nd by Mr. Renwick. Passed 4/0.

A/P WARRANT #4

Mr. Mitchell made a motion to approve A/P Warrant #4 in the amount of \$42,230.36; 2nd by Mr. Renwick. Passed 4/0

Warrants for approval 07/30/26

A/P WARRANT #62

Mr. Mitchell made a motion to approve A/P Warrant #62 in the amount of \$9,248.84; 2nd by Mr. Renwick. Passed 4/0.

PAYROLL WARRANT #5

Mr. Mitchell made a motion to approve Payroll Warrant #5 in the amount of \$46,407.14; 2nd by Mr. Renwick. Passed 4/0.

A/P WARRANT #6

Mr. Mitchell made a motion to approve A/P Warrant #6 in the amount of \$54,362.67; 2nd by Mr. Renwick. Passed 4/0.

SELECT BOARD REPORTS

Ms. Weaver – Nothing at this time.

Mr. Renwick – Nothing at this time.

Mr. Mitchell – Mr. Mitchell would like to look into foregoing sheds no larger than 10 x 10 or certain square footage needing a building permit, and no plumbing fixtures. Maybe we could require a notification paper to be submitted to the Code Enforcement Office. Town Manager Josh McIntyre will follow up with Code Enforcement Officer Mike Connors and Planning Board Chair Deirdre McArdle about this matter.

Mr. Harmon – Mr. Harmon thanks Superintendent of Town Infrastructure Mike Connors for facilitating the Crowley Island Causeway.

Mr. Harmon asked if a dead-end sign could be added at the end of Francis Pound Road.

Mr. McKenzie – Absent from meeting.

TREASURER – See attached

POLICE DEPARTMENT

Chief Malloy reported the Sunrise Program is going great. Lynne Altvater is interested in volunteering!

Chief Malloy reported a complaint at the Village Green on South Gouldsboro intersection. Contractor and political signs are placed at the Village Green and is a safety hazard.

Mr. Mitchell made a motion to ban signs being placed on the Village Green in South Gouldsboro intersection effective immediately; 2nd by Mr. Renwick. Passed 4/0.

Chief Malloy reported he is hiring a part-time officer, Matt Carter, who also works for the Washington County Sheriff's Office to help fill in some shifts. Officer Corey was in a terrible motorcycle accident yesterday and is currently out of work.

Chief Malloy has started Animal Control Officer training and should be finished soon.

FIRE DEPARTMENT – **See Attached**

- **Tanker 1**– Chief Souders recommends putting Tanker 1 back in service until we can purchase a new apparatus. It does not currently pass inspection, and will need suspension repairs.

Ms. Weaver made a motion to rescind the previous Capital Improvement Program recommendation to dispose of Tanker 1, authorize the necessary suspension repairs of approximately \$4,300 and retain the vehicle in service as a water tender until it is replaced by a new pumper/tanker; 2nd by Mr. Mitchell. Passed 4/0.

EMS DEPARTMENT – **Absent**

There were 7 calls during the dates of 05/28 – 06/10/26 since the last meeting. Zero calls took place in Winter Harbor, 0 transfers, and 7 calls were billable. **Updates:**

- Town Manager Josh McIntyre reported EMS Director Andi Both has put her resignation in and will be done at end of August.
- Andi attended the Lobster Festival meeting this week to prepare for providing emergency services during festivities.

SUPERINTENDENT OF TOWN INFRASTRUCTURE – **See attached**

Superintendent of Town Infrastructure Mike Connors reported there have been 5 permits issued from 07/01 – 07/28/26 with no new residences.

- **Crowley Island Causeway**- No Parking signs installed at both ends of the causeway. New parking lot created at the north end between Mill Pond Rd and Crowley Island Rd.
- **Road Paving & Preparation**- All prep work completed on Crowley Island Rd, Corea Rd (section), Cranberry Point Rd and Dyer Lane completed. Paving schedule TBD.
- **Shoreland Violations**- 2 Previous violations still waiting for revegetation plan approval from DEP - Taff Point property tentatively scheduled for 8/7/26.
- **Jones Pond**- Power on. Leak near expansion tank in caretaker structure. To be repaired this week.
- **E911**- 1 road created- Schoodic in Bloom Way with 1 new address. 1 additional roads requested. Old Kimball Way off West Bay.
- **Women's Club**- Broken Pipe repaired on 7/6/26. Water backing up in bathroom. Will change out toilet and request a check of the drain line to septic tank.
- **Security Cameras**- Cameras installed at all 6 sites and recording. Rec Center, DOT lot and Fire Station 3 require Internet connectivity for remote functionality. **Mr. Mitchell made a motion to allow to spend capital funds up to \$1,500 to purchase the 360 camera and the meeting room camera; 2nd by Mr. Renwick. Passed 4/0.**

RSU 24 REPRESENTATIVE – **Absent**

TOWN MANAGER

- Winter Sand Specs and Utility invitation bids have been posted on the website and Facebook today.
- Town Park- The Town is back to the drawing board to figure out where to go from here as the project was going to cost more than expected.
- There still has been no interest in the removal of the Corea Road flag pole. This may be a fall project as things are winding down with contractors.
- The State of Maine has passed a few laws in last legislature with housing updates. The State has made \$10k available to apply for. Municipal Operations Allie Kaehrle submitted the

application. Once the work is done, the state will send the money for reimbursement. Allie and Town Clerk Brianna Mitchell have both has helped significantly with projects and important matters needing attention along with facilitating website vendors and website implementation.

- The Town Office will be closed next Thursday for Staff Systems Building Day.
- The Town Attorney is working on making it possible for residents to make EMS donations and be tax deductible.
- Human Resources – Josh would like to outsource human resources and what the possibilities are. It's becoming challenging internally on top of all that is required of everyone's jobs as well. The current arrangement is not working the way it should and they will also help do all onboarding for new hires as well.
- Our new Town Assessor Matt Caldwell will be here August 26th to complete tax commitment.

BOARDS & COMMITTEE REPORTS

Nothing at this time.

Old Business

Update from Planning Board Chair about Comprehensive Plan and possible vote to present at a Special Town Meeting

The town manager will bring a special town meeting warrant at next meeting the next meeting as the goals and objectives of the comp plan restructure has been completed.

Ms. Weaver made a motion to accept the reformatted Comprehensive Plan; 2nd by Mr. Mitchell. Passed 3 / 1 abstained – Mr. Harmon.

New Business

Approval of The Pickled Wrinkle liquor license renewal

This is a liquor license renewal for The Pickled Wrinkle.

Mr. Mitchell made a motion to approve the liquor license renewal for The Pickled Wrinkle; 2nd by Ms. Weaver. Passed 4/0.

Approval of The Black Sheep one-day catering liquor license

This is a one-day catering liquor license for The Black Sheep for a wedding on September 26, 2026.

Mr. Mitchell made a motion to approve the one-day catering liquor license for The Black Sheep; 2nd by Ms. Weaver. Passed 4/0.

Rec Center facility fee waiver request from Winter Harbor Music Festival

Town Clerk Brianna L. Mitchell explained the Winter Harbor Music Festival submitted a fee waiver request to use the Rec Center for music rehearsals. They would like to use the Rec Center from August 1st through August 9th with the stipulation to use it in the afternoon after the church services that are held there on Sundays and they will provide insurance coverage for the facility.

Ms. Weaver made a motion to waive the rental fees for the Winter Harbor Music Festival; 2nd by Mr. Mitchell. Passed 4/0.

Update on Internet costs to town property and budget impact

Town Manager Josh McIntyre reported to the Select Board that there will be an upwards of \$5,000 to have internet at all town properties that have security cameras. Town Manager Joshua McIntyre will bring this forward to the Select Board at a future meeting.

Review and discussion of proposed policy governing use of new security system

Town Manager Josh McIntyre reported the Select Board does not need to act on this now, this is for discussion and review. Josh will bring this matter back to next meeting for final adoption.

Discussion and consideration of recommendation for vendor to create a new town website

Town Manager Josh McIntyre, Town Clerk Brianna L. Mitchell, and Municipal Operations Allie Kaerhle recommend the Select Board to authorize the Town Manager to enter into a three-year contract with TownCloud for the implementation of the Town's new website, agenda management solution, and broadcast for public notification platform at a total prepaid cost of \$10,323.

Ms. Weaver made a motion to authorize the Town Manager to execute a three-year agreement with TownCloud, Inc. for the Town website, Agenda Management, and Broadcast platforms in the amount of \$10,323, with funding to come from the FY 2026-2027 website appropriation; 2nd by Mr. Mitchell. Passed 3/0.

Discussion of resolution to establish the Gouldsboro Education Finance Advisory Committee

Town Manager Josh McIntyre proposed the discussion of resolution to establish the Gouldsboro Education Finance Advisory Committee, to help assist the Town in understanding the RSU 24 budget process.

Mr. Mitchell made a motion to accept the resolution establishing the Gouldsboro Education Finance Advisory Committee; 2nd by Ms. Weaver. Passed 3/0.

Update and discussion from proceedings of Schoodic Area League of Towns

Town Manager Josh McIntyre gave the Select Board an update from the Schoodic Area League of Towns meetings in the Select Board packets.

PUBLIC COMMENT

Planning Board Chair Deirdre McArdle reported to the Select Board she is looking for residents who are interested in serving as an alternate for the Planning Board as they are in need of two alternates.

ADJOURN: Ms. Weaver moved to adjourn the meeting at 7:45PM; 2nd by Mr. Mitchell. Passed 3/0.

Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

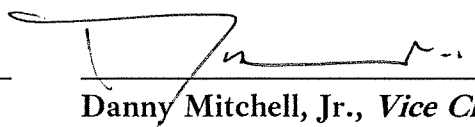
Enclosures: Agenda, Minutes of 07.02.26, AP Warrant #62, Payroll Warrant #5, AP Warrant #6, Treasurer's Report, Gouldsboro Police Department June 2026 Report, Gouldsboro Fire Chief Report, Utility 1 Fire Truck Memo, Superintendent of Town Infrastructure Report, Comp Plan Update Letter, Comp Plan Goals and Objective Old Version and New Version, Comp Plan Memo, Rec Center Facility Waiver Request from Winter Harbor Music Festival, Proposed Security System Policy, Town Website Recommendation Memo, Proposed Gouldsboro Education Finance Advisory Committee Policy, Schoodic Area League of Towns Minutes, Proposed Facility Use Policy.

SELECT BOARD

Minutes of July 30, 2026 and Approval on August 13, 2026

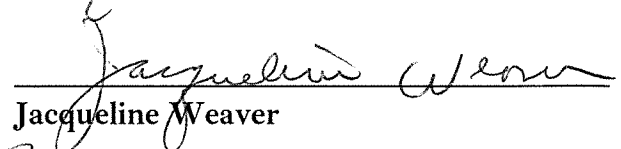
Absent.

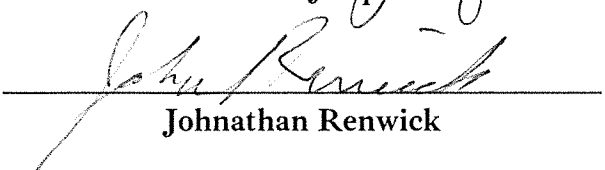
Robert E. Harmon, *Chair*


Danny Mitchell, Jr., *Vice Chair*

Absent.

Peter McKenzie II


Jacqueline Weaver


Johnathan Renwick