

TOWN OF GOULDSBORO

www.gouldsborotown.com

PO BOX 68, Prospect Harbor, Maine 04669

Phone: (207) 963-5589 Fax: (207) 963-2986

Town Manager, Deputy Treasurer, Tax Collector

Josh McIntyre

town.manager@gouldsborotown.com

Select Board

Robert Harmon, *Chair*

Danny Mitchell, Jr., *Vice Chair*

Peter McKenzie

Jacqueline Weaver

Johnathan Renwick

GOULDSBORO SELECT BOARD

AUGUST 13, 2026 – 5PM

GOULDSBORO TOWN OFFICE

Join Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjlmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Passcode: 4uFgxX

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

Adjustments to / approval of agenda

MINUTES

Approval of Minutes of July 30, 2026

Approval of Minutes of August 05, 2026

PR WARRANT #7

\$50,590.49

AP WARRANT #8

\$463,234.32

REPORTS:

Selectmen

Treasurer

Police Department

Superintendent of Infrastructure

RSU #24

Town Manager

Boards & Committees

OLD BUSINESS

- Approval of Security System Use Policy
- Update on budget impact of new internet costs at town properties

NEW BUSINESS

- Appointment of Karen Malloy as Registrar of Voters
- Knights of Pythias Beano/Bingo Renewal Application
- Municipal Release Deed for Joseph Crary Jr.
- Vote to approve up to \$35,000 from Paving Reserve for additional work on 2026 paving project
- Adoption of ambulance service plan to comply with 30-A M.R.S. § 3172
- Discussion of conducting an acoustics assessment of the Recreation Center
- Consideration of draft Policy for the Evaluation of New Municipal Initiatives
- Discussion of job posting for EMS Director and direction of Schoodic EMS

PUBLIC COMMENT

ADJOURN

MINUTES OF JULY 30, 2026
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert E. Harmon, Danny Mitchell Jr., Jacqueline Weaver, Johnathan Renwick
Left early: Johnathan Renwick left the meeting at 6:32PM.
Absent: Peter McKenzie II
Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Police Chief James Malloy
Fire Chief Ben Souders
Superintendent of Town Infrastructure Mike Connors
Municipal Operations & Admin Assistant Allie Kaehrle
Shellfish Warden & Harbor Master Mike Pinkham
Audience: 6 (Six)
Zoom: 3 (Three)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5PM.



Pledge of Allegiance

ADOPTION OF AGENDA **Adjustments to / Approval of agenda**

Mr. Mitchell made a motion to amend the agenda to remove the executive session; 2nd by Mr. Renwick. Passed 4/0.

APPROVAL OF MINUTES OF JULY 02, 2026

Mr. Mitchell made a motion to approve the minutes of July 02, 2026; 2nd by Ms. Weaver. Passed 4/0.

Warrants approved and signed 07/16/26

A/P WARRANT #61

Mr. Mitchell made a motion to approve A/P Warrant #61 in the amount of \$35,522.96; 2nd by Mr. Renwick. Passed 4/0.

PAYROLL WARRANT #3

Mr. Mitchell made a motion to approve Payroll Warrant #3 in the amount of \$48,194.05; 2nd by Mr. Renwick. Passed 4/0.

A/P WARRANT #4

Mr. Mitchell made a motion to approve A/P Warrant #4 in the amount of \$42,230.36; 2nd by Mr. Renwick. Passed 4/0

Warrants for approval 07/30/26

A/P WARRANT #62

Mr. Mitchell made a motion to approve A/P Warrant #62 in the amount of \$9,248.84; 2nd by Mr. Renwick. Passed 4/0.

PAYROLL WARRANT #5

Mr. Mitchell made a motion to approve Payroll Warrant #5 in the amount of \$46,407.14; 2nd by Mr. Renwick. Passed 4/0.

A/P WARRANT #6

Mr. Mitchell made a motion to approve A/P Warrant #6 in the amount of \$54,362.67; 2nd by Mr. Renwick. Passed 4/0.

SELECT BOARD REPORTS

Ms. Weaver – Nothing at this time.

Mr. Renwick – Nothing at this time.

Mr. Mitchell – Mr. Mitchell would like to look into foregoing sheds no larger than 10 x 10 or certain square footage needing a building permit, and no plumbing fixtures. Maybe we could require a notification paper to be submitted to the Code Enforcement Office. Town Manager Josh McIntyre will follow up with Code Enforcement Officer Mike Connors and Planning Board Chair Deirdre McArdle about this matter.

Mr. Harmon – Mr. Harmon thanks Superintendent of Town Infrastructure Mike Connors for facilitating the Crowley Island Causeway.

Mr. Harmon asked if a dead-end sign could be added at the end of Francis Pound Road.

Mr. McKenzie – Absent from meeting.

TREASURER – See attached

POLICE DEPARTMENT

Chief Malloy reported the Sunrise Program is going great. Lynne Altvater is interested in volunteering!

Chief Malloy reported a complaint at the Village Green on South Gouldsboro intersection. Contractor and political signs are placed at the Village Green and is a safety hazard.

Mr. Mitchell made a motion to ban signs being placed on the Village Green in South Gouldsboro intersection effective immediately; 2nd by Mr. Renwick. Passed 4/0.

Chief Malloy reported he is hiring a part-time officer, Matt Carter, who also works for the Washington County Sheriff's Office to help fill in some shifts. Officer Corey was in a terrible motorcycle accident yesterday and is currently out of work.

Chief Malloy has started Animal Control Officer training and should be finished soon.

FIRE DEPARTMENT – **See Attached**

- **Tanker 1**– Chief Souders recommends putting Tanker 1 back in service until we can purchase a new apparatus. It does not currently pass inspection, and will need suspension repairs.

Ms. Weaver made a motion to rescind the previous Capital Improvement Program recommendation to dispose of Tanker 1, authorize the necessary suspension repairs of approximately \$4,300 and retain the vehicle in service as a water tender until it is replaced by a new pumper/tanker; 2nd by Mr. Mitchell. Passed 4/0.

EMS DEPARTMENT – **Absent**

There were 7 calls during the dates of 05/28 – 06/10/26 since the last meeting. Zero calls took place in Winter Harbor, 0 transfers, and 7 calls were billable. **Updates:**

- Town Manager Josh McIntyre reported EMS Director Andi Both has put her resignation in and will be done at end of August.
- Andi attended the Lobster Festival meeting this week to prepare for providing emergency services during festivities.

SUPERINTENDENT OF TOWN INFRASTRUCTURE – **See attached**

Superintendent of Town Infrastructure Mike Connors reported there have been 5 permits issued from 07/01 – 07/28/26 with no new residences.

- **Crowley Island Causeway**- No Parking signs installed at both ends of the causeway. New parking lot created at the north end between Mill Pond Rd and Crowley Island Rd.
- **Road Paving & Preparation**- All prep work completed on Crowley Island Rd, Corea Rd (section), Cranberry Point Rd and Dyer Lane completed. Paving schedule TBD.
- **Shoreland Violations**- 2 Previous violations still waiting for revegetation plan approval from DEP - Taff Point property tentatively scheduled for 8/7/26.
- **Jones Pond**- Power on. Leak near expansion tank in caretaker structure. To be repaired this week.
- **E911**- 1 road created- Schoodic in Bloom Way with 1 new address. 1 additional roads requested. Old Kimball Way off West Bay.
- **Women's Club**- Broken Pipe repaired on 7/6/26. Water backing up in bathroom. Will change out toilet and request a check of the drain line to septic tank.
- **Security Cameras**- Cameras installed at all 6 sites and recording. Rec Center, DOT lot and Fire Station 3 require Internet connectivity for remote functionality. **Mr. Mitchell made a motion to allow to spend capital funds up to \$1,500 to purchase the 360 camera and the meeting room camera; 2nd by Mr. Renwick. Passed 4/0.**

RSU 24 REPRESENTATIVE – **Absent**

TOWN MANAGER

- Winter Sand Specs and Utility invitation bids have been posted on the website and Facebook today.
- Town Park- The Town is back to the drawing board to figure out where to go from here as the project was going to cost more than expected.
- There still has been no interest in the removal of the Corea Road flag pole. This may be a fall project as things are winding down with contractors.
- The State of Maine has passed a few laws in last legislature with housing updates. The State has made \$10k available to apply for. Municipal Operations Allie Kaehrle submitted the

application. Once the work is done, the state will send the money for reimbursement. Allie and Town Clerk Brianna Mitchell have both has helped significantly with projects and important matters needing attention along with facilitating website vendors and website implementation.

- The Town Office will be closed next Thursday for Staff Systems Building Day.
- The Town Attorney is working on making it possible for residents to make EMS donations and be tax deductible.
- Human Resources – Josh would like to outsource human resources and what the possibilities are. It's becoming challenging internally on top of all that is required of everyone's jobs as well. The current arrangement is not working the way it should and they will also help do all onboarding for new hires as well.
- Our new Town Assessor Matt Caldwell will be here August 26th to complete tax commitment.

BOARDS & COMMITTEE REPORTS

Nothing at this time.

Old Business

Update from Planning Board Chair about Comprehensive Plan and possible vote to present at a Special Town Meeting

The town manager will bring a special town meeting warrant at next meeting the next meeting as the goals and objectives of the comp plan restructure has been completed.

Ms. Weaver made a motion to accept the reformatted Comprehensive Plan; 2nd by Mr. Mitchell. Passed 3 / 1 abstained – Mr. Harmon.

New Business

Approval of The Pickled Wrinkle liquor license renewal

This is a liquor license renewal for The Pickled Wrinkle.

Mr. Mitchell made a motion to approve the liquor license renewal for The Pickled Wrinkle; 2nd by Ms. Weaver. Passed 4/0.

Approval of The Black Sheep one-day catering liquor license

This is a one-day catering liquor license for The Black Sheep for a wedding on September 26, 2026.

Mr. Mitchell made a motion to approve the one-day catering liquor license for The Black Sheep; 2nd by Ms. Weaver. Passed 4/0.

Rec Center facility fee waiver request from Winter Harbor Music Festival

Town Clerk Brianna L. Mitchell explained the Winter Harbor Music Festival submitted a fee waiver request to use the Rec Center for music rehearsals. They would like to use the Rec Center from August 1st through August 9th with the stipulation to use it in the afternoon after the church services that are held there on Sundays and they will provide insurance coverage for the facility.

Ms. Weaver made a motion to waive the rental fees for the Winter Harbor Music Festival; 2nd by Mr. Mitchell. Passed 4/0.

Update on Internet costs to town property and budget impact

Town Manager Josh McIntyre reported to the Select Board that there will be an upwards of \$5,000 to have internet at all town properties that have security cameras. Town Manager Joshua McIntyre will bring this forward to the Select Board at a future meeting.

Review and discussion of proposed policy governing use of new security system

Town Manager Josh McIntyre reported the Select Board does not need to act on this now, this is for discussion and review. Josh will bring this matter back to next meeting for final adoption.

Discussion and consideration of recommendation for vendor to create a new town website

Town Manager Josh McIntyre, Town Clerk Brianna L. Mitchell, and Municipal Operations Allie Kaerhle recommend the Select Board to authorize the Town Manager to enter into a three-year contract with TownCloud for the implementation of the Town's new website, agenda management solution, and broadcast for public notification platform at a total prepaid cost of \$10,323.

Ms. Weaver made a motion to authorize the Town Manager to execute a three-year agreement with TownCloud, Inc. for the Town website, Agenda Management, and Broadcast platforms in the amount of \$10,323, with funding to come from the FY 2026-2027 website appropriation; 2nd by Mr. Mitchell. Passed 3/0.

Discussion of resolution to establish the Gouldsboro Education Finance Advisory Committee

Town Manager Josh McIntyre proposed the discussion of resolution to establish the Gouldsboro Education Finance Advisory Committee, to help assist the Town in understanding the RSU 24 budget process.

Mr. Mitchell made a motion to accept the resolution establishing the Gouldsboro Education Finance Advisory Committee; 2nd by Ms. Weaver. Passed 3/0.

Update and discussion from proceedings of Schoodic Area League of Towns

Town Manager Josh McIntyre gave the Select Board an update from the Schoodic Area League of Towns meetings in the Select Board packets.

PUBLIC COMMENT

Planning Board Chair Deirdre McArdle reported to the Select Board she is looking for residents who are interested in serving as an alternate for the Planning Board as they are in need of two alternates.

ADJOURN: Ms. Weaver moved to adjourn the meeting at 7:45PM; 2nd by Mr. Mitchell. Passed 3/0.

Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Minutes of 07.02.26, AP Warrant #62, Payroll Warrant #5, AP Warrant #6, Treasurer's Report, Gouldsboro Police Department June 2026 Report, Gouldsboro Fire Chief Report, Utility 1 Fire Truck Memo, Superintendent of Town Infrastructure Report, Comp Plan Update Letter, Comp Plan Goals and Objective Old Version and New Version, Comp Plan Memo, Rec Center Facility Waiver Request from Winter Harbor Music Festival, Proposed Security System Policy, Town Website Recommendation Memo, Proposed Gouldsboro Education Finance Advisory Committee Policy, Schoodic Area League of Towns Minutes, Proposed Facility Use Policy.

SELECT BOARD
Minutes of July 30, 2026 and Approval on August 13, 2026

Robert E. Harmon, *Chair*

Danny Mitchell, Jr., *Vice Chair*

Peter McKenzie II

Jacqueline Weaver

Johnathan Renwick

MINUTES OF AUGUST 05, 2026
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert E. Harmon, Danny Mitchell Jr., Jacqueline Weaver, Johnathan Renwick,
Peter McKenzie II

Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Facilities Advisory Board Chair Mark Altvater
Facilities Advisory Board Member Al Dimarco

Audience: 1 (One)

Zoom: 1 (One)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5PM.



Pledge of Allegiance

PRESENTATION BY THE FACILITIES ADVISORY BOARD – See Attached

Mark Altvater, Chair of the Facilities Advisory Board, started the meeting off explaining some of the things that the board has been working on and conducting for further review of new municipal building options.

Both boards reviewed the electrical and heating assessment for our current town office structure schedule that was completed a few months ago.

Both the Select Board and the Facilities Advisory Board reviewed the list of all town properties and options of possibly selling some properties to put the money towards a new building. The Select Board expressed they would be interested in selling some properties. This will need further discussion when they time comes.

The Select Board would like to have a Congressional Funding workshop in October to discuss what could be covered if applied for funding for building needs. The options consist of building a new municipal building and reconstructing the current Town Office/Fire Station building for a public safety building; or build a new municipal building with public safety. The Facilities Advisory Board will continue to meeting regularly to continue further review.

NEXT STEPS

- A. Narrow options – select 2-3 options for further reviewing
- B. Prepare properties for sale – 1 to 3 months
 - o Legal Title Review

- Subdivision of Recreation Rd?
- Sales
- C. Proper survey of site options by surveyor – 3-6 months
- D. Formalize RFP(s) for architectural planning – 3 months
- E. Future
 - Final option decision
 - RFP for build

PUBLIC COMMENT

Nothing at this time.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 5:57PM; 2nd by Mr. Renwick. Passed 4/0.

Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Facilities Advisory Board Packet.

SELECT BOARD

Minutes of August 05, 2026 and Approval on August 13, 2026

Robert E. Harmon, *Chair*

Danny Mitchell, Jr., *Vice Chair*

Peter McKenzie II

Jacqueline Weaver

Johnathan Renwick

A / P Check Register
Bank: BAR HARBOR BANKING & TRUST

Type	Check	Amount	Date	Wrnt	Payee
P	9999	1,921.00	08/11/26	8	1451 TRASH STICKERS, INC
P	16707	2,646.63	08/11/26	8	0309 STATE OF MAINE
P	16708	3,013.30	08/11/26	8	0309 STATE OF MAINE
R	16710	106.30	08/11/26	8	0014 ANDERSON MARINE & HARDWARE
R	16711	600.00	08/11/26	8	0284 BENJAMIN SOUDERS
R	16712	42.48	08/11/26	8	0050 BROWN'S COMMUNICATION, INC.
R	16713	1,291.67	08/11/26	8	0351 CALDWELL MUNICIPAL ASSESSING & CONSULTING LLC
R	16714	585.36	08/11/26	8	0084 COLWELL DIESEL SERVICE & GARAGE
R	16715	259.36	08/11/26	8	1004 CONSOLIDATED COMMUNICATIONS
R	16716	2,992.13	08/11/26	8	1266 DARLING'S
R	16717	3,179.50	08/11/26	8	1218 DM&J WASTE
R	16718	3,466.53	08/11/26	8	0177 DRUMMOND WOODSUM
R	16719	4,183.04	08/11/26	8	0341 EAGLE POINT ENERGY CENTER, LLC
R	16720	1,914.00	08/11/26	8	0469 HANCOCK COUNTY PLANNING COMMISSION
R	16721	400.00	08/11/26	8	0100 HANCOCK COUNTY REGISTRY OF DEEDS
R	16722	28.00	08/11/26	8	0195 HARMON'S
R	16723	7,199.04	08/11/26	8	0216 INLAND FISHERIES AND WILDLIFE
R	16724	1,175.75	08/11/26	8	1862 JAMES W. WADMAN, CPA
R	16725	58,914.00	08/11/26	8	1493 JE TRACEY & SON, LLC
R	16726	1,822.66	08/11/26	8	0353 KRUPA 80 INC.
R	16727	1,204.73	08/11/26	8	0037 KYOCERA DOCUMENT SOLUTIONS NEW ENGLAND, INC.
R	16728	347.78	08/11/26	8	1563 MAINE MUNICIPAL ASSOCIATION
R	16729	180.00	08/11/26	8	1491 MAINE TOWN & CITY CLERKS ASSOCIATION
R	16730	1,800.00	08/11/26	8	1684 NORTHERN LIGHT MEDICAL TRANSPORT
R	16731	10.00	08/11/26	8	0316 OAK GROVE SPRING WATER
R	16732	540.00	08/11/26	8	0365 RAY PLUMBING COMPANY
R	16733	336,001.92	08/11/26	8	1067 REGIONAL SCHOOL UNIT #24
R	16734	338.47	08/11/26	8	0158 RH FOSTER, INC.
R	16735	14,000.00	08/11/26	8	1132 ROBERT HARMON
R	16736	297.99	08/11/26	8	0721 ROY D. GOTT - CHARYBDIS COMPUTER SERV
R	16737	1,142.42	08/11/26	8	1443 TDP AUTOMOTIVE
R	16738	10.00	08/11/26	8	0205 TREASURER, STATE OF MAINE// ANIMAL WELFARE PROGRAM
R	16739	286.88	08/11/26	8	1597 TRIDENT ARMORY, INC.
V	16740	0.00	08/11/26	8	0028 VERSANT POWER
R	16741	2,248.13	08/11/26	8	0028 VERSANT POWER
R	16742	8,402.45	08/11/26	8	0354 VIALYTICS AMERICAS INC.
R	16743	647.80	08/11/26	8	1755 WEX BANK
R	16744	35.00	08/11/26	8	0966 WOW PAGES, INC
Total		463,234.32			

Count

Checks	37
Voids	1

Warrant 8

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00014 ANDERSON MARINE & HARDWARE						
0059	16710	08	JULY STATEMENT 2026	8/5/2026		
KP SUPPLIES			E 40-01-30-25		27.98	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / K9 SUPPLIES			
HARBOR MATERIAL			E 87-01-90-01		26.32	0.00
			HARBOR RES / HARBOR RES - RESERVES / EXPENSE			
WASH SUPPLIES			E 40-02-30-08		11.04	0.00
			PUBLICSAFETY / FIRE DEPT. - SUPPLIES / GENERAL			
LED LIGHTBULBS			E 87-01-90-01		21.98	0.00
			HARBOR RES / HARBOR RES - RESERVES / EXPENSE			
CLAMPS			E 30-07-35-01		18.98	0.00
			TOWNPROPERTY / PHWC - REPAIRS / BUILDINGS			
Vendor Total-					106.30	
00284 BENJAMIN SOUDERS						
0059	16711	08	08/11/2026	HEALTH REIMB		
EST HEALTH INS REIMBURSE			E 53-01-25-07		600.00	0.00
			INSURANCE / INSURANCE - INSURANCE / HEALTH			
Vendor Total-					600.00	
00050 BROWN'S COMMUNICATION, INC.						
0059	16712	08	7/27/26 FD	#40472		
communication			E 40-02-15-02		42.48	0.00
			PUBLICSAFETY / FIRE DEPT. - UTILITIES / COMMUNICATE			
Vendor Total-					42.48	
00351 CALDWELL MUNICIPAL ASSESSING & CONSULTING LLC						
0059	16713	08	7/26/2026 1 of 12	INV#1122026		
ASSESSING 1 OF 12			E 20-01-20-27		1,291.67	0.00
			SERVICES / ASSESSORS - SERVICES / CONTRACTOR			
Vendor Total-					1,291.67	
00084 COLWELL DIESEL SERVICE & GARAGE						
0059	16714	08	07/24/26 FD	R10001508501		
Tanker 2			E 40-02-30-04		75.00	0.00
			PUBLICSAFETY / FIRE DEPT. - SUPPLIES / VEH MAINT			
Invoice Total-					75.00	
0059	16714	08	07/28/26 FD	R10001511301		
Tanker 1			E 40-02-30-04		180.00	0.00
			PUBLICSAFETY / FIRE DEPT. - SUPPLIES / VEH MAINT			
Invoice Total-					180.00	
0059	16714	08	07/29/26 FD	R10001516401		
STATION 2 GEN.REPAIR			E 30-05-35-01		165.18	0.00
			TOWNPROPERTY / FIRESTATION2 - REPAIRS / BUILDINGS			
Invoice Total-					165.18	
0059	16714	08	07/29/26 FD	R10001516501		
STA. 3 GEN SERVICE			E 30-06-35-01		165.18	0.00
			TOWNPROPERTY / FIRESTATION3 - REPAIRS / BUILDINGS			
Invoice Total-					165.18	
Vendor Total-					585.36	
01004 CONSOLIDATED COMMUNICATIONS						
0059	16715	08	08/03/26 PD	118715684464		
PD Internet			E 30-05-15-02		259.36	0.00
			TOWNPROPERTY / FIRESTATION2 - UTILITIES / COMMUNICATE			

Warrant 8

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Vendor Total-					259.36	
01266 DARLING'S						
0059	16716	08	07/31/26 EMS	INV#603843		
SCHOODIC 52 MAINT.			E 40-03-30-04		2,992.13	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / VEH MAINT			
Vendor Total-					2,992.13	
01218 DM&J WASTE						
0059	16717	08	07/27/26	INV#164166		
7.35 T @ \$125.00			E 50-07-20-25		918.75	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
ROLLOFF transport fee			E 50-07-20-25		436.00	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
Invoice Total-					1,354.75	
0059	16717	08	08/03/2026	INV#164287		
7.39 T @ \$125.00			E 50-07-20-25		923.75	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
ROLLOFF transport fee			E 50-07-20-25		436.00	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
3 CONTAINER RENTAL			E 50-07-20-25		465.00	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
Invoice Total-					1,824.75	
Vendor Total-					3,179.50	
00177 DRUMMOND WOODSUM						
0059	16718	08	08/10/2026	INV#943794		
GEN REPRESENTATION			E 95-01-90-01		3,466.53	0.00
			LEGAL & EXEC / LEGAL RES - RESERVES / EXPENSE			
Vendor Total-					3,466.53	
00341 EAGLE POINT ENERGY CENTER, LLC						
0059	16719	08	7/19/2026	INV#6384BYPASS		
5.34T X \$92.75			E 50-05-20-15		495.29	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
6.07T X \$92.75			E 50-05-20-15		562.99	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
6.37T X \$92.75			E 50-05-20-15		590.82	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
Invoice Total-					1,649.10	
0059	16719	08	08/10/2026	INV#6427 BYPASS		
4.96 T X \$92.75			E 50-05-20-15		460.04	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
6.38 T X \$92.75			E 50-05-20-15		591.75	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
4.74 T X \$92.75			E 50-05-20-15		439.64	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
Invoice Total-					1,491.43	
0059	16719	08	07/31/2026	INV#6508BYPASS		
6.6 T X \$92.75			E 50-05-20-15		612.15	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
4.64 T X \$92.75			E 50-05-20-15		430.36	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
Invoice Total-					1,042.51	
Vendor Total-					4,183.04	

Warrant 8

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00469 HANCOCK COUNTY PLANNING COMMISSION						
0059	16720	08	7/31/2026		INV#ME2026-0716	
FY 27 MEMBER DUES			E 20-10-40-01		1,914.00	0.00
			SERVICES / PLANNING BD - STAFF / DUES			
			Vendor Total-		1,914.00	
00100 HANCOCK COUNTY REGISTRY OF DEEDS						
0059	16721	08	15 LIEN DISCHARGES		15 DISCHARGES	
recording/discharge			R 04-01		375.00	0.00
			SERVICE CHG - LIEN FEES			
			Invoice Total-		375.00	
0059	16721	08	1 LIEN DISCHARGE		LIEN DISCHARGE	
recording/discharge			R 04-01		25.00	0.00
			SERVICE CHG - LIEN FEES			
			Invoice Total-		25.00	
			Vendor Total-		400.00	
00195 HARMON'S						
0059	16722	08	07/26/26 PD		INV#216505	
2 VISITS			E 40-01-30-04		28.00	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / VEH MAINT			
			Vendor Total-		28.00	
00216 INLAND FISHERIES AND WILDLIFE						
0059	16723	08	JULY 2026 REPORT		08/11/2026	
IFW LICENSES			G 1-240-01		574.00	0.00
			GENERAL FUND / IFW			
RV REGISTRATION/MILFOIL			G 1-240-05		3,075.00	0.00
			GENERAL FUND / RV REG FEE			
RV SALES TAX			G 1-240-06		3,550.04	0.00
			GENERAL FUND / RV SALES TAX			
			Vendor Total-		7,199.04	
01862 JAMES W. WADMAN, CPA						
0059	16724	08	08/03/2026		INV#32739	
AUDIT FISCAL YR END 6/26			E 10-01-20-04		1,175.75	0.00
			ADMIN / ADMIN - SERVICES / ACCOUNTING			
			Vendor Total-		1,175.75	
01493 JE TRACEY & SON, LLC						
0059	16725	08	07/29/26		INV#1041	
PARK LOT CAUSEWAY			E 50-01-20-09		3,000.00	0.00
			PUBLIC WORKS / MAINTENANCE - SERVICES / ROAD PROJECT			
26/27 ROAD PAVING			E 84-01-90-01		55,914.00	0.00
			PAVING RES / PAVING RES - RESERVES / EXPENSE			
			Vendor Total-		58,914.00	
00353 KRUPA 80 INC.						
0059	16726	08	07/2026 FIRE FUEL		08/11/2026	
FIRE DEPT FUEL			E 40-02-30-03		586.48	0.00
			PUBLICSAFETY / FIRE DEPT. - SUPPLIES / VEHICLE FUEL			
			Invoice Total-		586.48	
0059	16726	08	08/11/2026		PD FUEL	
POLICE DEPT FUEL			E 40-01-30-03		956.41	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / VEHICLE FUEL			

Warrant 8

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Invoice Total-					956.41	
0059	16726	08	08/11/2026			
SHELLFISH FUEL			E 20-12-30-03		279.77	0.00
SERVICES / SHELL - SUPPLIES / VEHICLE FUEL						
Invoice Total-					279.77	
Vendor Total-					1,822.66	
00037 KYOCERA DOCUMENT SOLUTIONS NEW ENGLAND, INC.						
0059	16727	08	08/10/2026			
PRINTER LEASE			E 10-01-30-01		1,204.73	0.00
ADMIN / ADMIN - SUPPLIES / COPIER/FEES						
Vendor Total-					1,204.73	
01563 MAINE MUNICIPAL ASSOCIATION						
0059	16728	08	8/4/2026 3 BCKGRD CHECKS			
3 BACKGROUND CHECKS			E 10-01-40-01		347.78	0.00
ADMIN / ADMIN - STAFF / DUES						
Vendor Total-					347.78	
01491 MAINE TOWN & CITY CLERKS ASSOCIATION						
0059	16729	08	08/06/2026 KMALLOY			
Staff Training			E 10-01-40-04		180.00	0.00
ADMIN / ADMIN - STAFF / TRAINING						
Vendor Total-					180.00	
01684 NORTHERN LIGHT MEDICAL TRANSPORT						
0059	16730	08	07/16/2026 EMS			
CLAIMS 02/17-06/30/26			E 40-03-20-27		1,800.00	0.00
PUBLICSAFETY / AMBULANCE - SERVICES / CONTRACTOR						
Vendor Total-					1,800.00	
00316 OAK GROVE SPRING WATER						
0059	16731	08	08/04/26			
5 GAL BOTTLE			E 30-01-30-08		10.00	0.00
TOWNPROPERTY / TOWN OFFICE - SUPPLIES / GENERAL						
Vendor Total-					10.00	
00365 RAY PLUMBING COMPANY						
0059	16732	08	08/04/2026			
TRANS. STATION PORTAPOT			E 30-10-35-01		180.00	0.00
TOWNPROPERTY / T STATION - REPAIRS / BUILDINGS						
Invoice Total-					180.00	
0059	16732	08	08/04/26			
TOWN PARK PORTA POT			E 96-01-90-01		180.00	0.00
J STRATER RE / J STRATER RE - RESERVES / EXPENSE						
Invoice Total-					180.00	
0059	16732	08	08/04/2026			
REC. CTR. PORTA POT			E 83-01-90-01		180.00	0.00
RECREATION / RECREATION - RESERVES / EXPENSE						
Invoice Total-					180.00	
Vendor Total-					540.00	
01067 REGIONAL SCHOOL UNIT #24						
0059	16733	08	AUGUST PAYMENT 2026		8/2026	

Warrant 8

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
School - Gouldsboro			E 80-02-50-07		336,001.92	0.00
			EDUCATION / RSU#24 - MISC. / EDUCATION			
Vendor Total-					336,001.92	
00158 RH FOSTER, INC.						
0059	16734	08	ACCT#650102 JULY FUEL CEO	7/31/2026		
PW Fuel - A#650102			E 50-01-30-03		338.47	0.00
			PUBLIC WORKS / MAINTENANCE - SUPPLIES / VEHICLE FUEL			
Vendor Total-					338.47	
01132 ROBERT HARMON						
0059	16735	08	AUGUST PAYMENT 2026	8/2026		
Transfer Station			E 50-07-20-24		2,500.00	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / TS OPERATOR			
Trash Pickup			E 50-05-20-16		11,500.00	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE PICKUP			
Vendor Total-					14,000.00	
00721 ROY D. GOTT - CHARYBDIS COMPUTER SERV						
0059	16736	08	08/04/2026	Inv#: 6606		
COMPUTER MATERIALS			E 10-01-30-06		297.99	0.00
			ADMIN / ADMIN - SUPPLIES / SOFTWARE			
Vendor Total-					297.99	
00309 STATE OF MAINE						
0059	16707	08	07/27-07/31/2026	08/10/2026		
REGISTRATION FEES			G 1-240-02		2,265.75	0.00
			GENERAL FUND / MV REG FEE			
SALES TAX			G 1-240-03		347.88	0.00
			GENERAL FUND / MV SALES TAX			
TITLE FEES			G 1-240-04		33.00	0.00
			GENERAL FUND / MV TITLE			
Invoice Total-					2,646.63	
0059	16708	08	08/03-08/10/26	08/10/2026		
REGISTRATION FEES			G 1-240-02		2,328.00	0.00
			GENERAL FUND / MV REG FEE			
SALES TAX			G 1-240-03		619.30	0.00
			GENERAL FUND / MV SALES TAX			
TITLE FEES			G 1-240-04		66.00	0.00
			GENERAL FUND / MV TITLE			
Invoice Total-					3,013.30	
Vendor Total-					5,659.93	
01443 TDP AUTOMOTIVE						
0059	16737	08	8/4/2026 SCHOODIC 1	VEH. GO OVER		
COMPLETE DX			E 40-02-30-04		80.00	0.00
			PUBLICSAFETY / FIRE DEPT. - SUPPLIES / VEH MAINT			
Invoice Total-					80.00	
0059	16737	08	08/03/26 PD	08/03/26		
RAM 1500 LIC#2594 SERVICE			E 40-01-30-04		1,049.92	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / VEH MAINT			
Invoice Total-					1,049.92	
0059	16737	08	08/10/26	INSPECTION		
2014 F E350 LIC#428251			E 40-03-30-04		12.50	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / VEH MAINT			

Warrant 8

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Invoice Total-					12.50	
Vendor Total-					1,142.42	
01451 TRASH STICKERS, INC						
0059	9999	08	08/07/2026	INV#1263		
TRASH STICKERS			R 02-10		1,921.00	0.00
			LICENSES - TRASH TAGS			
Vendor Total-					1,921.00	
00205 TREASURER, STATE OF MAINE// ANIMAL WELFARE PROGRAM						
0059	16738	08	july dogs 2026	7/2026		
DOGS			G 1-240-08		10.00	0.00
			GENERAL FUND / DOGS FEE			
Vendor Total-					10.00	
01597 TRIDENT ARMORY, INC.						
0059	16739	08	08/01/2026 PD	INV#296600		
TACT ZIP WP/BLACK			E 40-01-30-17		179.95	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / UNIFORMS			
Invoice Total-					179.95	
0059	16739	08	07/29/26	INV#296619		
SHELLFISH MACE EXPENSE			E 86-01-90-01		15.99	0.00
			SHELLFISH / SHELLFISH - RESERVES / EXPENSE			
GLOVE/FLASHLIGHT PD			E 40-01-30-17		90.94	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / UNIFORMS			
Invoice Total-					106.93	
Vendor Total-					286.88	
00028 VERSANT POWER						
0059	16741	08	06/24-07/24/26	INV21041583		
WOMEN'S CLUB BLDG			E 30-07-15-01		111.63	0.00
			TOWNPROPERTY / PHWC - UTILITIES / ELECTRICITY			
Invoice Total-					111.63	
0059	16741	08	06/24-07/24/26	INV#21041576		
TOWN OFF BLDG			E 30-01-15-01		280.76	0.00
			TOWNPROPERTY / TOWN OFFICE - UTILITIES / ELECTRICITY			
Invoice Total-					280.76	
0059	16741	08	06/22-07/22/26 FS#3	INV#21020316		
FIRE ST#3			E 30-06-15-01		82.16	0.00
			TOWNPROPERTY / FIRESTATION3 - UTILITIES / ELECTRICITY			
Invoice Total-					82.16	
0059	16741	08	06/22-07/22/26 FS#2/PD	INV#21020323		
FIRE ST#2			E 30-05-15-01		335.31	0.00
			TOWNPROPERTY / FIRESTATION2 - UTILITIES / ELECTRICITY			
Invoice Total-					335.31	
0059	16741	08	06/18-07/20/26 DOT UNIT	INV#21011717		
DOT UNIT			E 30-11-15-01		62.89	0.00
			TOWNPROPERTY / PW SITE - UTILITIES / ELECTRICITY			
Invoice Total-					62.89	
0059	16741	08	06/18-07/20/26 REC CENTER	INV#21011703		
COMM CTR			E 30-02-15-01		150.01	0.00
			TOWNPROPERTY / COMMUNITYCTR - UTILITIES / ELECTRICITY			
Invoice Total-					150.01	

Warrant 8

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
0059	16741	08	06/22-07/22/26 TRANSFER S	INV#21020331		
TR STATION			E 30-10-15-01		47.99	0.00
			TOWNPROPERTY / T STATION - UTILITIES / ELECTRICITY			
			Invoice Total-		47.99	
0059	16741	08	06/27-07/28/26 STREET LIG	INV#21041598		
STREET LIGHTS			E 50-03-15-04		679.76	0.00
			PUBLIC WORKS / STREETLIGHTS - UTILITIES / STREETLIGHTS			
			Invoice Total-		679.76	
0059	16741	08	06/24-07/24/26 FS#1	INV#21041569		
FIRE ST #1			E 30-04-15-01		181.91	0.00
			TOWNPROPERTY / FIRESTATION1 - UTILITIES / ELECTRICITY			
			Invoice Total-		181.91	
0059	16741	08	06/24-07/24/26 TOWN PARK	INV#21041606		
TOWN PARK			E 96-01-90-01		27.05	0.00
			J STRATER RE / J STRATER RE - RESERVES / EXPENSE			
			Invoice Total-		27.05	
0059	16741	08	06/24-07/20/26 JONES POND	INV#21011723		
JONES POND REC			E 30-03-15-01		40.50	0.00
			TOWNPROPERTY / JONES POND - UTILITIES / ELECTRICITY			
			Invoice Total-		40.50	
0059	16741	08	06/18-07/20/26 DOT LOT	INV#21011710		
DOT LOT			E 30-11-15-01		184.32	0.00
			TOWNPROPERTY / PW SITE - UTILITIES / ELECTRICITY			
			Invoice Total-		184.32	
0059	16741	08	06/25-07/27/26 PH PIER	INV#21046083		
PH PIER			E 30-08-15-01		63.84	0.00
			TOWNPROPERTY / PIER - UTILITIES / ELECTRICITY			
			Invoice Total-		63.84	
			Vendor Total-		2,248.13	
00354 VIALYTICS AMERICAS INC.						
0059	16742	08	08/04/2026	INV#INVUS0550		
ROAD SOFTWARE			E 50-01-30-06		8,402.45	0.00
			PUBLIC WORKS / MAINTENANCE - SUPPLIES / SOFTWARE			
			Vendor Total-		8,402.45	
01755 WEX BANK						
0059	16743	08	ACCT:0496-00-677073-9 FD	INV#114224053		
EMS FUEL PURCHASES			E 40-03-30-03		647.80	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / VEHICLE FUEL			
			Vendor Total-		647.80	
00966 WOW PAGES, INC						
0059	16744	08	08/04/2026	INV#20107		
BASIC PLAN			E 10-01-30-06		35.00	0.00
			ADMIN / ADMIN - SUPPLIES / SOFTWARE			
			Vendor Total-		35.00	

Warrant 8

Jrnl	Check	Month	Invoice	Description	Reference	
Description			Account	Proj	Amount	Encumbrance
Prepaid Total-					7,580.93	
Current Total-					455,653.39	
EFT Total-					0.00	
Warrant Total-					463,234.32	

TO THE TREASURER OF THE TOWN OF GOULDSBORO:
THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS
LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO
THE PARTIES NAMED IN THIS SCHEDULE.

_____ ROBERT HARMON	_____ JACQUELINE WEAVER	_____ PETER MCKENZIE II
_____ DANNY MITCHELL JR	_____ JOHNATHAN RENWICK	

Treasurer's Report

08/13/2026

Bank: 1 - BAR HARBOR BANKING & TRUST

STATEMENT DATE 06/30/2026

		AMOUNT	COUNT
BEGINNING BALANCE		3,025,494.50	
DEPOSITS ON STATEMENT	+	266,524.91	59
RETURNED CHECKS	-	0.00	0
INTEREST	+	0.00	0
OTHER CREDITS	+	141,467.65	23
CASHED CHECKS	-	811,748.06	89
OTHER DEBITS	-	19,912.49	8
STATEMENT BALANCE		2,601,826.51	
OUTSTANDING DEPOSITS	+	29,485.43	9
OUTSTANDING CHECKS	-	44,100.41	38
OUTSTANDING OTHER	+	-21,443.53	11
CHECKBOOK AT STATEMENT		2,565,768.00	
OTHER DEPOSITS	+	161,650.67	77
ISSUED CHECKS	-	1,450,528.80	168
ISSUED OTHER	+	81,411.63	19
CURRENT CHECKBOOK		1,358,301.50	



GOULDSBORO POLICE DEPARTMENT

4 Williams Brook Road • PO Box 68 • Prospect Harbor, ME 04669

Dispatch: (207) 667- 8866

Office: (207) 963-5566

Fax: (207) 963-7046

July Reports

STATIONARY RADAR

DATE	LOCATION	POSTED SPEED	TOTAL	AVG/SPEED
07/03/26	Pond Road	45	26	46.38
07/06/26	Main Street BH	25	15	25.2
07/07/26	South Gouldsboro RD	35	12	35.75
07/10/26	US Route 1	55	12	56.88
07/13/26	Pond Road	45	29	45.31
07/15//26	Corea Road	45	9	34.66
07/19/26	Main Street PH	30	12	26.16
07/22/26	Pond Road	45	7	43.14
07/24/26	South Gouldsboro Rd	35	11	36
07/27/26	Pond Road	45	6	49.66

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Motor Vehicle Stops- 39

Summons- 3

Warnings- 36

Accidents- 3 with 1 resulting in a fatal

Parking Violations 7

Property Checks- 3

Arrests- 1

K9 requests

TOWN OF GOULDSBORO SECURITY CAMERA SYSTEM POLICY

The Town of Gouldsboro (the “Town”) adopts this Security Camera System Policy (the “Policy”) to govern the use of security cameras on Town property, to enhance safety and security while ensuring conformity with state and federal laws, and to respect the reasonable expectation of privacy held by members of the public, staff, contractors, and volunteers.

I. Purpose

The Town utilizes security camera systems to protect and ensure the health and safety of members of the public, Town employees, and Town property; to deter criminal activity and vandalism; to assist in investigations of incidents occurring on Town property; and to support the safe and efficient operation of municipal facilities. Such security camera systems are defined to include the cameras themselves, as well as all wiring, hardware, and software components that allow the Town to collect and analyze data retained by those cameras. All such security camera systems maintained by the Town are referred to collectively in this Policy as the “Security Camera Systems.”

Among other things, the Security Camera Systems are not intended or used for routine employee supervision, performance evaluation, or monitoring of lawful activities unrelated to security, safety, or operational concerns.

II. Authorized Uses

- A. All Security Camera System footage shall include an accurate running date and time stamp.
- B. Security Camera Systems may only be used to:
 - (i) Investigate criminal activity, suspected criminal activity, or public safety incidents;
 - (ii) Investigate damage to Town property, including but not limited to investigations of theft, vandalism, trespassing, or unauthorized use of Town facilities;
 - (iii) Investigate or verify incidents involving employees, contractors, or volunteers;
 - (iv) Investigate or verify conditions or incidents relating to public safety concerns;
 - (v) Monitor municipal facilities during regular hours of operation for safety and security purposes, emergencies relating to severe weather events, public safety events, or other operational disruptions;
 - (vi) Review incidents that may result in insurance claims, legal claims, workers' compensation claims, or other liability matters;

- (vii) Provide footage to the Town's Police Department for processing as part of an investigation consistent with the law and the Police Department's processes; or
- (viii) Investigate, verify, monitor, or review incidents or events for a legitimate governmental purpose, as authorized by the Town Manager and documented in accordance with this Policy.

III. Prohibited Uses

Security Camera Systems shall not be operated to:

- A. Capture footage beyond lobbies, hallways, entrances to municipal buildings, offices, and other public access areas to Town property;
- B. Capture footage or conduct surveillance of any area where patrons, employees, contractors, or volunteers have a reasonable expectation of privacy (for example: restrooms, changing rooms);
- C. Capture or record audio. Cameras that are equipped with audio recording capability shall have said capability disabled;
- D. Allow or enable the cameras or security system to use facial surveillance technology to identify or verify a person's identity or capture information about that individual based on the physical characteristics of that individual's face. Any camera or system that has facial surveillance technology capability must have the feature disabled and it must remain disabled and unutilized unless prior legal consultation is sought or the footage is relayed to the Town Police Department for processing in accordance with the law and department policy;
- E. Capture footage of an employee's typical work environment (beyond movement in public transitional areas such as lobbies and hallways) unless the Town first provides employees notice of such surveillance and, as required, discusses the surveillance as a topic of collective bargaining with public sector unions;
- F. Monitor employees for routine personnel management or performance evaluation; or
- G. Conduct surveillance unrelated to Town operations, security, safety, or investigations.

IV. Data Retention

- A. Footage collected by the Security Camera System shall be securely stored and maintained by the Town until the Town can determine that no security incident has occurred. If, within **26 days**, no such security incident is believed to have occurred, the recording may be destroyed in accordance with the Maine State Archives' Record Retention Schedule,

codified at 29-255 C.M.R. ch. 1, § 10(B)-(C); Maine State Archives Schedule, § A, LG1.33, as may be amended from time to time.

- B. If a security incident is believed to have occurred, any relevant recordings shall be retained by the Town until the incident or investigation is fully resolved.

V. Notice to Public

The Town shall ensure that signs indicating the use of the Security Camera System are conspicuously posted at or near the entrances of Town facilities where the Security Camera System is being used.

VI. Authorized Users

- A. Access to live camera feeds, recorded footage, system administration functions, and user credentials shall be limited to the following positions:
 - (i) Town Manager;
 - (ii) Town Clerk;
 - (iii) Chief of Police;
 - (iv) Superintendent of Infrastructure; and
 - (v) Harbormaster (Town Pier only).
- B. No other employee, officer, official, volunteer, or contractor may access live camera feeds unless specifically authorized in writing by the Town Manager for a legitimate Town purpose. The Town Manager may temporarily authorize additional users when necessary.

VII. Access Log

- A. The Town Manager shall ensure that the Security Camera System's access log is completely and accurately maintained. The access log shall contain the following information:
 - (i) Date and time of access;
 - (ii) Name of user;
 - (iii) Reason for access;
 - (iv) Location of camera(s) reviewed; and
 - (v) Whether footage was copied, downloaded, or shared.
- B. Access log entries shall be retained for a minimum of three years. If they are relevant to an investigation, claim, litigation hold, or official proceeding that is not yet fully resolved, access log entries must be retained until the investigation, claim, litigation hold, or official proceeding is fully resolved.
- C. The Town Manager shall periodically review access logs and Security Camera System permissions to ensure compliance with this Policy. At least annually, the Town Manager shall verify the following to ensure compliance with this Policy:

- (i) Current authorized users;
- (ii) Appropriate user permissions; and
- (iii) Compliance with logging requirements.

VIII. Release of Footage

All information created by the Security Camera System shall be maintained in accordance with applicable law and this Policy. Requests for recordings shall be processed through the **Town's public access officer** in accordance with Maine's Freedom of Access Act and any applicable exemptions, including but not limited to law enforcement, security, privacy, personnel, and investigative records exemptions. The Town Attorney shall be consulted prior to the release of any such requested information. **No Town employee, officer, official, volunteer, or contractor may independently release such information to any person or organization.**

IX. Violations

Any unauthorized access, use, disclosure, copying, alteration, deletion, or distribution of Security Camera System video recordings inconsistent with this Policy may result in disciplinary action, termination of employment, referral to law enforcement, civil liability, and other remedies permitted by law.

X. Administration

The Town Manager shall be responsible for the administration and enforcement of this Policy and may establish administrative procedures consistent with its provisions. **This Policy shall take effect immediately upon adoption. This Policy shall remain in effect until otherwise amended or repealed in the same manner in which it was adopted.**

Duly adopted by a majority of the Select Board of the Town of Gouldsboro, Maine, on August 13, 2026.

Robert Harmon, *Chair*

Danny Mitchell, Jr., *Vice Chair*

Peter McKenzie

Johnathan Renwick

Jacqueline Weaver

A true copy, attest:

Town Clerk, Town of Gouldsboro

DRAFT

To: Gouldsboro Select Board

From: Mike Connors, Superintendent of Infrastructure; Brianna Mitchell, Town Clerk;
Josh McIntyre, Town Manager

Date: August 13, 2026

Subject: Internet Connectivity for Municipal Facilities and Budget Adjustment Request

As the Board is aware, the Town recently installed UniFi security camera systems at six municipal properties. While the camera installation was completed within the approved project budget, it highlighted a gap in our existing internet infrastructure.

Historically, the Town maintained fiber internet service only at the Town Office and Station #2 (Police Department). The remaining facilities either had no internet service or had only limited Starlink connectivity intended primarily for emergency communications rather than continuous operational use.

It should also be noted that the increased cost is not attributable solely to extending service to four additional facilities. The proposal upgrades the Town Office and Police Department from connectivity. Under the proposal, each location would receive a dedicated 300 Mbps connection with guaranteed bandwidth and service-level commitments, rather than sharing bandwidth with other customers. This provides greater reliability, consistent performance during peak usage periods, improved support for critical municipal operations, and a higher level of responsiveness should service issues occur. As the Town's primary administrative offices and public safety facility, these two locations are the most appropriate candidates for this enhanced level of service.

With the addition of the security camera systems, all six locations now require reliable, always-on broadband connectivity to support remote monitoring, camera management, software updates, and system reliability.

Fidium has provided proposals to upgrade service at the Town Office and Police Department and extend fiber service to the remaining municipal locations. The proposal under consideration provides service to all six facilities at a total monthly cost of **\$1,226**, plus one-time installation costs of **\$516**. We propose to also keep one Starlink unit operable as a backup at a cost not to exceed \$65/month, bringing total subscription costs to **\$1,291/month**.

The table below shows the difference between how the FY27 budget was developed and the revised coverage under Fidium:

	FY27 budget	Fidium
	per month	Proposal
Town office	180.00	327.00
Police	259.00	327.00
Recreation Ctr.*	65.00	143.00
Station 3*	65.00	143.00
Town pier	-	143.00
DOT lot	-	143.00
Starlink backup	-	65.00
	569.00	1,291.00
	6,828.00	15,492.00
	Amt. over budget	8,664.00
*Recreation Center & Station 3 were budgeted to be served by a Starlink connection rather than fiber		

While this represents an increase over the adopted budget, it is important to note that the Town's technology needs have changed substantially. The security camera project has expanded our operational requirements beyond the limited connectivity previously needed. Reliable broadband is now an operational necessity rather than a convenience, supporting not only the camera systems but also possible future municipal technology initiatives such as enhanced building access.

The proposal also represents a more integrated and reliable solution than attempting to operate a combination of fiber service and emergency-use Starlink connections. A standardized fiber network across municipal facilities will simplify management, improve reliability, and better support Town operations going forward.

Recommendation

We recommend that the Select Board authorize the expenditure of an additional **\$8,664** in the FY27 budget to fund the proposed Fidium network for all six municipal facilities. This funds will be offset by reductions elsewhere in the annual budget. The proposal not only provides the connectivity required to support the Town's new UniFi security camera system at every location, but also upgrades the Town Office and Police Department to dedicated, business-grade internet service that will provide greater reliability and performance for the Town's two most critical operational facilities.

Proposal for Services
00115568

July 2, 2026

Primary Address

59 MAIN ST
PROSPECT HARBOR, ME 04669

Primary Contact

Mike Connors
(207) 963-5589
ceo@gouldsborotown.com

Valid until: 08/01/2026

Contract Term: 60 Months

AE

Ian Silberman
(207) 956-2700
ian.silberman@fidium.com

SITE

Address: 59 Main Street
Gouldsboro, Maine 04669

Site MRC: \$327.00
Site NRC: \$0.00

Location Notes:

Services	Quantity	MRC	Total MRC	NRC	Total NRC
Connection	1	\$19.00	\$19.00	\$0.00	\$0.00
1 Gbps					
Dedicated Internet Access (DIA)	1	\$300.00	\$300.00	\$0.00	\$0.00
300 Mbps					
Static IP Block	1	\$8.00	\$8.00	\$0.00	\$0.00
/30 - Usable IPs: 1					

SITE

Address: 4 Williams Brook Road
Gouldsboro, Maine 04607

Site MRC: \$327.00
Site NRC: \$0.00

Location Notes:

Services	Quantity	MRC	Total MRC	NRC	Total NRC
Connection	1	\$19.00	\$19.00	\$0.00	\$0.00
1 Gbps					
Dedicated Internet Access (DIA)	1	\$300.00	\$300.00	\$0.00	\$0.00
300 Mbps					
Static IP Block	1	\$8.00	\$8.00	\$0.00	\$0.00
/30 - Usable IPs: 1					

SITE

Address: 679 Pond Road
Gouldsboro, Maine 04607

Site MRC: \$143.00
Site NRC: \$129.00

Location Notes:

Services	Quantity	MRC	Total MRC	NRC	Total NRC
Fiber Broadband	1	\$120.00	\$120.00	\$129.00	\$129.00
600 Mbps					
Broadband Router	1	\$15.00	\$15.00	\$0.00	\$0.00
Static IP Block	1	\$8.00	\$8.00	\$0.00	\$0.00
/30 - Usable IPs: 1					

SITE			
Address:	6 Walters Road Gouldsboro, Maine 04607	Site MRC:	\$143.00
		Site NRC:	\$129.00
Location Notes:			

Services	Quantity	MRC	Total MRC	NRC	Total NRC
Fiber Broadband	1	\$120.00	\$120.00	\$129.00	\$129.00
600 Mbps					
Broadband Router	1	\$15.00	\$15.00	\$0.00	\$0.00
Static IP Block	1	\$8.00	\$8.00	\$0.00	\$0.00
/30 - Usable IPs: 1					

SITE			
Address:	20 Stinson Way Gouldsboro, ME 04607	Site MRC:	\$143.00
		Site NRC:	\$129.00
Location Notes:			

Services	Quantity	MRC	Total MRC	NRC	Total NRC
Fiber Broadband	1	\$120.00	\$120.00	\$129.00	\$129.00
600 Mbps					
Static IP Block	1	\$8.00	\$8.00	\$0.00	\$0.00
/30 - Usable IPs: 1					
Broadband Router	1	\$15.00	\$15.00	\$0.00	\$0.00

SITE					
Address:	829 U.S. 1	Site MRC: \$143.00			

Site NRC: \$129.00

Location Notes:

Services	Quantity	MRC	Total MRC	NRC	Total NRC
Fiber Broadband 600 Mbps	1	\$120.00	\$120.00	\$129.00	\$129.00
Broadband Router	1	\$15.00	\$15.00	\$0.00	\$0.00
Static IP Block /30 - Usable IPs: 1	1	\$8.00	\$8.00	\$0.00	\$0.00

Total MRC: \$1,226.00

Total NRC: \$516.00

*The pricing above does not include taxes or regulatory fees and surcharges, including facility access charges, network access charges, administration fee, 911 fees, TAP/TAM fees, universal service charges, and federal, state and local taxes. All such taxes, fees and surcharges shall be paid by Customer and will be shown on invoices to Customer. Prices quoted on this Proposal for telecom services are valid for 30 days from printed date. This is not an executable Agreement. The actual Agreement with executed signatures will have an Initial Term of services commence on the Service Commencement Date described in the Commercial Terms and Conditions.

MUNICIPAL RELEASE DEED

The Inhabitants of the Municipality of the Town of Gouldsboro, a municipal corporation located in the Town of Gouldsboro, Hancock County, Maine, do hereby release to **Joseph N. Crary, Jr.**, having a mailing address of P.O. Box 98, Prospect Harbor, Maine 04669, all of the municipality's right, title and interest in, and to, a certain premises, together with any improvements thereon, located at Roaring Brook Road, Gouldsboro, Maine, described in the deed recorded at the Hancock County Registry of Deeds in Book 1582, Page 471, and also referenced in the deed recorded at the Hancock County Registry of Deeds in Book 4073, Page 319, and depicted as Lot 5, on Town of Gouldsboro's Tax Map 54.

The purpose of this deed is to release all interest in said premises that the Inhabitants of the Town of Gouldsboro may have acquired under the tax lien certificate recorded at said Registry of Deeds in Book 1658, Page 331, as well as any other historic undischarged municipal tax liens.

The said Inhabitants of the Municipality of the Town of Gouldsboro have caused this instrument to be signed in its corporate name by Robert Harmon, Danny Mitchell, Jr., Peter McKenzie II, Jacqueline Weaver and Johnathan Renwick, its Select Board duly authorized, this ____ day of August, 2026.

THE INHABITANTS OF THE MUNICIPALITY OF THE
TOWN OF GOULDSBORO, BY:

Robert Harmon, Select Board Member

Danny Mitchell, Jr., Select Board Member

Peter McKenzie II, Select Board Member

Jacqueline Weaver, Select Board Member

Johnathan Renwick, Select Board Member

STATE OF MAINE
HANCOCK, ss

Dated: _____, 2026

Personally appeared the above-named Robert Harmon, Danny Mitchell, Jr., Peter McKenzie II, Jacqueline Weaver and Johnathan Renwick, Select Board for the Town of Gouldsboro, and severally acknowledged the foregoing instrument to be their free act and deed in their said capacities and the free act and deed of said municipality.

Before me,

Notary Public

(Print Name)

Commission Expires: _____



Brianna Mitchell <bmittell@gouldsborotown.com>

Re: Municipal Release Deed Request

Assessor's Assistant <assessors@gouldsborotown.com>

Wed, Aug 5, 2026 at 10:53 AM

To: "Ethan C. Hornung" <ehornung@rudmanwinchell.com>, town manager <town.manager@gouldsborotown.com>, Brianna Mitchell <bmittell@gouldsborotown.com>

GM Ethan, Thank you for bringing this old Tax Lien to my attention...per our phone conversation of this morning, the property was **SOLD by Action Agency** to Joseph Crary & Sara Willis back on June 2, 1986 (B1582P471) so I know the past due taxes must have been paid (but the Discharge never was recorded). Please have your office prepare the Municipal Release Deed that can be submitted to the Select Board at the August 13th meeting for signatures. The Select Board members are: Robert Harmon, Chair; Danny Mitchell, Jr; Peter McKenzie III; Jacqueline Weaver & Johnathan Renwick - they will all sign the Municipal Release Deed. I will have the original returned to your office for recording at Hancock County Registry of Deeds (at your expense).

I am letting our Town Manager (Josh McIntyre) and our Office Manager/Town Clerk (Brianna Mitchell) know what is happening - if you have any further questions and/or concerns, please do not hesitate to contact me.

Pam

Pamela J. Linscott
Assessor's Assistant
Town of Gouldsboro
207-963-5589 (work T&W only)

On Tue, Aug 4, 2026 at 4:06 PM Ethan C. Hornung <ehornung@rudmanwinchell.com> wrote:

Good Afternoon Pam,

I contacted the Town Office to see where to best start with having this request completed. I was provided with your email so I am hoping you might be able to offer some guidance.

I am reaching out in regards to having a Municipal Release Deed completed for a Tax Lien recorded September 17, 1987 at Book 1658, Page 331. That property is currently owned by a Joseph Crary, Jr. (Map 54 Lot 5). My office is willing to have the release deed drafted and recorded if it could be signed off of by the Select Board at their next meeting.

Is this something within your scope of handling? If you have any questions, or need any additional information from me, please just let me know.

Thank you for your help with this matter,

Ethan C. Hornung | Paralegal

140 High Street

Ellsworth, Maine 04605

Tel: 207.667.0180 | ehornung@rudmanwinchell.com



RUDMAN • WINCHELL
COUNSELORS AT LAW



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Fiduciary Services**
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MUNICIPAL RESOLUTION: EMERGENCY MEDICAL SERVICES TRANSPORT PLAN

TOWN OF GOULDSBORO, MAINE

WHEREAS, 30-A M.R.S. § 3172 requires the municipal officers of each municipality to adopt a plan stipulating the method by which transporting emergency medical services will be delivered within the municipality; and

WHEREAS, Gouldsboro is committed to ensuring clear, reliable emergency medical transport pathways for all residents and visitors in emergency situations;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Officers of the Town of Gouldsboro, Maine, that the following Emergency Medical Services Transport Plan is hereby adopted:

1. PRIMARY PROVIDER: Transporting emergency medical services within the borders of Gouldsboro and Winter Harbor shall be primarily provided by: Schoodic EMS
2. SERVICE MODEL (Select the option that applies to your town):
 - ☒ MODEL A: Directly Managed Municipal or Regional Service
 - ☐ MODEL B: Provided via formal contract/agreement with [Provider Name].
 - ☐ MODEL C (Non-Contracted): Provided by [Provider Name] on a territorial/direct-billing basis with no financial obligation to the municipality.
 - ☐ MODEL D (Hybrid): Split geographic coverage as defined here: [Insert split details].
 - ☐ MODEL E (Other): An alternative model described as follows: [Insert details of setup].
3. PUBLIC POSTING: This resolution shall be posted publicly at the Town Office and on the town's website in the same manner as municipal ordinances.
4. AMENDMENTS: This plan may be amended by the Municipal Officers as necessary. Any amended plan shall be submitted to Maine EMS within thirty (30) days of adoption.

Adopted this 13th day of August, 2026.

Signatures of Municipal Officers:

Attest: _____(Town Manager)

Town of Gouldsboro

Policy for the Evaluation of New Municipal Initiatives

Purpose

The purpose of this policy is to ensure that the Town of Gouldsboro undertakes only those new programs, projects, policies, purchases, and services that can be responsibly implemented and sustained with available financial, personnel, and organizational resources. The Town recognizes that every new initiative carries long-term operational obligations beyond its initial approval. This policy establishes a consistent framework for evaluating proposals before the Town commits public resources.

1. Sustainability Before Expansion

The Town shall give priority to maintaining and improving existing municipal services before undertaking new programs, responsibilities, facilities, or initiatives.

2. Complete Implementation Plans

Except in emergencies or where otherwise required by law, proposals requesting the Town to establish a new program, purchase, committee, ordinance, policy, service, or capital project should be accompanied by a written implementation plan sufficient for the Select Board to evaluate the proposal.

- To the extent applicable, an implementation plan should address:
- Purpose and public benefit
- Estimated one-time costs
- Estimated annual operating costs
- Funding sources
- Staffing requirements
- Administrative responsibilities
- Equipment and facility needs
- Legal or regulatory considerations
- Insurance or liability implications
- Maintenance requirements
- Expected lifespan and replacement costs
- Timeline for implementation
- Measurable standards for success
- Recommendation for modification or termination if objectives are not achieved

3. Organizational Capacity

Before approving any new initiative, the Select Board shall consider whether the Town possesses sufficient staff, expertise, financial resources, and organizational capacity to successfully implement and maintain the proposal without materially impairing existing municipal operations.

4. Volunteer Participation

The Town recognizes and values volunteer contributions. However, decisions shall not be based upon the assumption that volunteers will indefinitely perform work necessary for the operation of a municipal program.

- When a proposal relies substantially upon volunteer participation, the implementation plan should identify:
- Anticipated volunteer roles
- How volunteers will be recruited, trained, supervised, and retained
- Insurance or liability considerations
- A contingency plan should volunteer participation decline

The absence of reliable long-term volunteer support may be considered by the Select Board when evaluating a proposal.

5. Full Cost of Ownership

The Select Board shall evaluate not only the initial cost of any proposal but also its long-term financial, administrative, operational, and personnel impacts over its expected life.

6. Staff Recommendations

Department heads and the Town Manager shall provide recommendations regarding implementation feasibility, staffing impacts, budget implications, and operational considerations before final action whenever practical.

7. Threshold for Consideration

The Select Board may decline to consider a proposal until sufficient information has been provided to evaluate its financial, operational, legal, staffing, and long-term impacts. Responsibility for developing a complete proposal rests primarily with the proponent of the initiative, not with Town staff.

8. No Presumption of Approval

Submission of a complete implementation plan shall not create any expectation that a proposal will be approved. The Select Board retains full discretion to determine whether a proposal serves the Town's best interests.

9. Guiding Principle

The Town shall undertake only those responsibilities that can be reasonably sustained with available financial resources, staffing, and organizational capacity. The desire to accomplish worthwhile objectives shall be balanced against the Town's obligation to provide dependable municipal services and preserve the well-being of its employees.

Statement

The Select Board believes that careful planning and disciplined decision-making best serve the citizens of Gouldsboro by ensuring that municipal commitments remain achievable, affordable, and sustainable for years to come.

Adopted by the Gouldsboro Select Board this 27th day of August, 2026.

https://www.ellsworthamerican.com/news/waterfront/novice-clam-diggers-get-out-of-their-shells/article_006ea0bc-4aaf-470c-8d90-6f045016cd39.html

FEATURED

Novice clam diggers get out of their shells

By William Tracy

Jul 22, 2026

1 of 5



Participant Julie Houser celebrates after digging up a razor clam.

WILLIAM TRACY/STAFF

Local residents and visitors alike got their hands dirty searching at low tide for clams during “Digging Together,” a community clam digging experience hosted by the Gouldsboro Shellfish Committee July 19.

Gouldsboro Shellfish Committee Warden and Harbormaster Mike Pinkham briefed the crowd before local clam digger Wayne Bishko demonstrated proper tool use and measuring (legal size

is two inches). Participants then broke off in groups to try their hand scavenging for the mollusks.

Julie Houser, visiting the state on vacation from Virginia with her nieces, was one of the event's most prolific diggers, finding a sweet spot towards the bay mouth of the Lighthouse Point Road shore access. Standing next to the hole she dug using tools provided by the event's organizers, with many recently unearthed clams adjacent to it, Houser expressed excitement at her beginner's luck.

"I love doing anything related to lobstering, fishing and the ocean, and I wanted my nieces to learn about this," she said. "It feels good to be out in the mud; I need to get my clam digging license."

The event brought people of all ages to the Gouldsboro shore. Zadie David-Murphy, 6, was one of the first youngsters to collect a muddy prize. She spoke to *The American* shortly after celebrating with her mom at her recent triumph.

"I'm having so much fun," David-Murphy said. "Finding clams and digging into dirt is awesome."

She said she thinks others should take a break from screentime and get out and get their hands dirty.

"Others should experience this; you get to dig through mud, and it's fun when the clams spray at you from under the surface — that's how you know they are there," David-Murphy said.

Looking out over the newly crater-laden shoreline (all holes were filled after use), Pinkham said getting people out and interacting with Maine's sprawling coastline in a traditional shore activity has multiple merits.

"This helps people understand how important shellfish is for the town and the state," he said. "Plus, it's just a fun event overall."

Pinkham noted attendees were permitted to dig on the shore outside season at the town-owned shoreline access point, and no clams were taken from the dig. But they did have something to take away from the experience.

“People out here have something to tell when they get home, especially tourists,” he said. “Lots of people come to Maine, but they don’t even come to the shore. This event gets them out there and raises awareness.”

William Tracy