

MINUTES OF AUGUST 13, 2026
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Danny Mitchell Jr., Peter McKenzie II, Jacqueline Weaver, Johnathan Renwick
Zoom: Robert E. Harmon
Staff: Town Manager Joshua McIntyre
Town Clerk Brianna L. Mitchell
Superintendent of Town Infrastructure Mike Connors
Audience: 2 (Two)
Zoom: 1 (One)

Meeting held at the Gouldsboro Town Office.

Mr. Mitchell called the meeting to order at 5PM.



Pledge of Allegiance

ADOPTION OF AGENDA **Adjustments to / Approval of agenda**

Mr. Renwick made a motion to adopt the agenda as presented; 2nd by Mr. McKenzie. Passed 4/0.

APPROVAL OF MINUTES OF JULY 30, 2026

Ms. Weaver made a motion to approve the minutes of July 30, 2026; 2nd by Mr. Renwick. Passed 3/1 abstained – Mr. McKenzie.

APPROVAL OF MINUTES OF AUGUST 05, 2026

Ms. Weaver made a motion to approve the minutes of August 05, 2026; 2nd by Mr. Renwick. Passed 4/0.

PAYROLL WARRANT #7

Mr. McKenzie made a motion to approve Payroll Warrant #7 in the amount of \$50,590.49; 2nd by Ms. Weaver. Passed 4/0.

A/P WARRANT #8

Mr. McKenzie made a motion to approve A/P Warrant #8 in the amount of \$463,234.32; 2nd by Ms. Weaver. Passed 4/0.

SELECT BOARD REPORTS

Ms. Weaver – *Nothing at this time.*

Mr. Renwick – *Nothing at this time.*

Mr. Mitchell – Mr. Mitchell thanks Schoodic EMS, Gouldsboro Police Department and Gouldsboro Fire Department for the amazing work and dedication they have put in. The Schoodic Peninsula has received a large number of calls lately and the public safety departments have been quickly responsive and have shown great care through their roles.

Mr. Harmon – *Absent from meeting.*

Mr. McKenzie – *Nothing at this time.*

TREASURER – See attached

Tax Commitment will be completed August 26, 2026.

POLICE DEPARTMENT – Absent

SUPERINTENDENT OF TOWN INFRASTRUCTURE

Superintendent of Town Infrastructure Mike Connors reported:

- **Road Paving & Preparation**- Road paving is well underway and Dyer Lane is the last road that will be completed tomorrow.
- **Shoreland Violations**- No change in updates yet.
- **Jones Pond**- Amir has been prepping all the picnic tables for paint. Along with the bathrooms.
- **E911**- 1 address done.
- **Vacation**- Mike will be on vacation for the following two weeks.

RSU 24 REPRESENTATIVE – Absent

TOWN MANAGER

- Town Manager Josh McIntyre reported there was an Ellsworth American article written about the Gouldsboro Shellfish Clam Event back in July. Josh thanks Shellfish Warden Mike Pinkham for facilitating the event. They had a great turnout.
- Town Clerk Brianna L. Mitchell posted the public hearing ad for the Comp Plan today. The Planning Board will hold a public hearing at their September 15th meeting. We will hold a Special Town Meeting to approve the restructured Comprehensive Plan to then submit back to the State for completion.
- Fire Chief Ben Souders has been working hard to make sure our ambulances get fixed in a timely manner as both have been breaking down. They are both repaired and inspected.
- Josh reported Fire, EMS and Police response has been great with all the serious accidents and calls they have received lately.
- Deputy Clerk Rachel Hanna has put her resignation in and her last day will be August 24th. We would like to close the office a little early on Monday to show appreciation for her service here to the Town of Gouldsboro. The Select Board shows appreciation towards Rachel for her service and wish her well on her future endeavors. By consensus, the Select Board agrees to close the office at 3PM on Monday, August 24th.
- Municipal Operations Allie Kaerhle submitted a grant for housing funding recently and has been approved. This will help cover legal fees.

BOARDS & COMMITTEE REPORTS

Nothing at this time.

Old Business

Approval of Security System Use Policy

Mr. Mitchell asked whether hard-copy access logs need to be required under the policy if the software already maintains an activity log. Town Manager Josh McIntyre stated that we will bring this matter back to the Town Attorney for review, with the goal of removing the hard-copy access log requirement. Superintendent of Town Infrastructure Mike Connors noted that the software has a section that tracks all access activity and allows authorized users to search the logs if needed. The Select Board recommended revising Section 7 to allow the Town Manager and/or designee to access the software activity logs when necessary. Josh will bring the proposed revision back to a future Select Board meeting for review and approval.

Update on budget impact of new internet costs at town properties

Superintendent of Town Infrastructure Mike Connors explained the security systems recently installed at all town facilities require reliable internet connectivity. The new proposal from Fidium would provide fiber internet service to all town properties at an estimated cost of \$1,300 per month and would offer connection speeds approximately six times faster than the current service. It was also noted that the existing static IP addresses for the Town Office and Police Department will need to remain unchanged to ensure continued operation of the security systems.

Ms. Weaver made a motion to authorize the expenditure of an additional \$8664 in the FY27 budget to fund the proposed Fidium network for all six municipal facilities; 2nd by Mr. Renwick. Passed 4/0.

New Business

Appointment of Karen Malloy as Registrar of Voters

Town Clerk Brianna L. Mitchell reported with Deputy Clerk Rachel Hanna resigning, recommends appointing Deputy Clerk Karen Malloy, as she has experience being Registrar from her previous Town Office job and is willing to step into the Registrar role.

Ms. Weaver made a motion to appoint Karen Malloy as Registrar of Voters; 2nd by Mr. McKenzie. Passed 4/0.

Knights of Pythias Beano/Bingo Renewal Application

Town Clerk Brianna L. Mitchell reported the Knights of Pythias wants to renew their bingo nights on Saturdays for the months of September 2026 through February 2027.

Ms. Weaver made a motion to renew the Knights of Pythias Beano License good for September 2026 through February 2027; 2nd by Mr. Renwick. Passed 4/0.

Municipal Release Deed for Joseph Crary Jr.

Ethan Hornung, a Paralegal with Rudman Winchell in Ellsworth, reached out to have a municipal release deed recorded for a tax lien recorded B1658 P331, in September 1987 that should have been discharged. The property is currently owned by Joseph Crary Jr. **Ms. Weaver made a motion to sign the municipal release deed as presented; 2nd by Mr. McKenzie. Passed 4/0.**

Vote to approve up to \$35,000 from Paving Reserve for additional work on 2026 paving project
Town Manager Josh McIntyre reported there are additional funds needed to finish the 2026 paving projects and requests authorization to expend up to \$35,000 from Paving Reserve to cover these additional costs.

Ms. Weaver made a motion to authorize the Town Manager to expend up to \$35,000 from the Paving Reserve to pay for the additional costs to finish the 2026 paving projects; 2nd by Mr. McKenzie. Passed 4/0.

Adoption of ambulance service plan to comply with 30-A M.R.S. § 3172

Town Manager Josh McIntyre reported the ambulance resolution service plan is required by the State to comply with 30-A M.R.S. § 3172.

Ms. Weaver made a motion to sign the Ambulance Service Resolution Plan to comply with 30-A M.R.S. § 3172; 2nd by Mr. Renwick. Passed 4/0.

Discussion of conducting an acoustics assessment of the Recreation Center

Superintendent of Town Infrastructure Mike Connors reached out to an acoustics company regarding potential solutions and was provided with information on several products. Mike will send the representative pictures and follow up with him once he returns from vacation. The Select Board would also like to obtain additional information regarding the effectiveness of the products and how well they have performed in similar applications.

Consideration of draft Policy for the Evaluation of New Municipal Initiatives

Town Manager Josh McIntyre noted the Town has taken on a significant number of projects and initiatives over the past several years, placing considerable strain on existing staff and resources. The Board expressed that the Town is currently at capacity and has several ongoing projects and priorities that need to be completed before taking on additional initiatives. The proposed policy would provide a framework for evaluating new ideas and requests before they are brought forward to the Town Manager and Select Board, helping to ensure that new undertakings are carefully considered in relation to available resources, staffing, time, and existing priorities. The draft policy will be brought back to a future Select Board meeting for further discussion and consideration.

Discussion of job posting for EMS Director and direction of Schoodic EMS

Town Manager Josh McIntyre and the Select Board discussed the job posting for the EMS Director position and the future direction of Schoodic EMS. The Board agreed to increase the salary range for the position to \$90,000–\$105,000. Josh will revise the job description and proceed with advertising the position. The Select Board emphasized they do not want to see a reduction in the current level of EMS service provided to the community. Josh noted that, during the recent SALT meeting, the Town of Sullivan met with Northern Light Ambulance regarding ambulance services. There is some uncertainty regarding the future of Northern Light Ambulance and the services it will be able to provide.

Mr. Mitchell shared he worked alongside Schoodic EMS crew members Jessica McDevitt and Josh Wagner on 4 calls just today and commended them for the excellent service they provided, noting their quick response times and professionalism. The Select Board discussed holding a joint public informational workshop with the Town of Winter Harbor at the Peninsula School on October 14th or 15th with the intent to hold a Special Town Meeting on October 28th or 29th to address the future direction of Schoodic EMS.

PUBLIC COMMENT

Nothing at this time.

ADJOURN: Mr. McKenzie moved to adjourn the meeting at 6:45PM; 2nd by Ms. Weaver.
Passed 4/0.

Respectfully submitted,
Brianna L. Mitchell, Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Minutes of 07.30.26, Minutes of 08.05.26, Payroll Warrant #7, AP Warrant #8, Treasurer's Report, Gouldsboro Police Department July 2026 Report, Internet Connectivity for Municipal Facilities and Budget Adjustment Request, Municipal Release Deed Request, Proposed Policy for the Evaluation of New Municipal Initiatives, Schoodic EMS Director Recruitment and Future Service Model, University of Southern Maine Consensus Panel Approach of Estimating the Start-Up and Annual Service Costs for Rural Ambulance Agencies, Ellsworth American Article regarding Gouldsboro Shellfish Committee July 2026 Event.

SELECT BOARD

Minutes of August 13, 2026 and Approval on August 27, 2026

Absent.

Robert E. Harmon, *Chair*

Danny Mitchell, Jr., *Vice Chair*

Peter McKenzie
Peter McKenzie H

Jacqueline Weaver
Jacqueline Weaver

Johnathan Renwick
Johnathan Renwick