



Regular Select Board Meeting

Thursday, September 24, 2026 at 5:00 pm

MEETING LOCATION

59 Main St, Prospect Harbor, ME 04669 - Town Office

ACCESS MEETING THROUGH ZOOM

- **Join Zoom Meeting:** [Zoom Meeting Link](#)
- **Meeting ID:** 801 872 7702
- **Passcode:** 4uFgxX

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Adoption of Agenda**
4. **Special Town Meeting - Adoption of Comprehensive Plan**
5. **Public Hearing - Auto Graveyard Permit Renewals**
 - A.R. Whitten & Son - Ridge Road
 - Charles Haycock - 12 Meadow Road
 - Ronald Stanley - 9 Stanley Street
6. **Minutes**
7. **Warrants**
 - a. **Payroll Warrant #15 - \$48,542.16**
 - b. **AP Warrant #16 - \$56,538.58**
8. **Reports**
 - a. **Select Board**
 - b. **Treasurer**
 - c. **Police Department**
 - d. **Fire Department**
 - e. **EMS**
 - f. **Superintendent of Infrastructure**
 - g. **RSU #24**
 - h. **Town Manager**
 - i. **Boards & Committees**

9. Old Business

None.

10. New Business

- a. **Paper Talks Request**
- b. **Appoint Cheryl Brackett as Election Warden**
- c. **Vote to authorize purchases for Fire Department from Stephen & Tabitha King Foundation grant**
- d. **Vote to authorize purchase of a LUCAS device for Schoodic EMS**
- e. **Discussion of suggested changes to Select Board meeting agenda**
- f. **Review draft of FY28-FY32 Snowplow Contract**

11. Public Comment

12. Adjourn

**TOWN OF GOULDSBORO
2026 SPECIAL TOWN MEETING WARRANT**

Hancock County

State of Maine

To: Brianna L. Mitchell, Resident, Town of Gouldsboro

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Gouldsboro in said County of Hancock, qualified by law to vote in Town affairs, to meet at the Gouldsboro Town Office, 59 Main Street, Prospect Harbor on Thursday the 24th day of September, A.D. 2026 at 5:00pm in the evening, then and there to act on Articles numbered 1, 2, and 3.

ARTICLE 1. To choose a Moderator to preside at said meeting.

ARTICLE 2. Shall a comprehensive plan entitled "Comprehensive Plan 2025, Gouldsboro, Maine" be enacted?

(Note: The Gouldsboro Comprehensive Planning Committee recommends adoption of a new Comprehensive Plan, dated June 30, 2026. The proposed plan is available for review and inspection at the Town Office.)

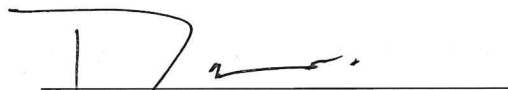
ARTICLE 3. Shall the town repeal the Ambulance Ordinance that was enacted in 2020?

The Registrar of Voters, or Deputy, hereby gives notice that she will be in session at the Gouldsboro Town Office, Main Street, Prospect Harbor at 5:00pm for the purpose of revising and correcting the list of registered voters. New applications will be accepted at that time.

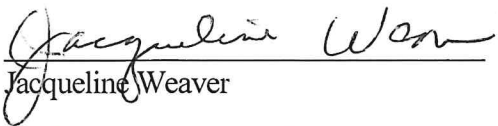
Dated: August 27, 2026



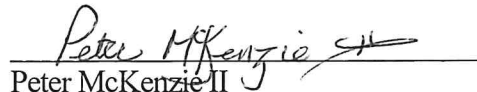
Robert Harmon



Danny Mitchell Jr.



Jacqueline Weaver



Peter McKenzie II



Johnathan Renwick

A true copy of the warrant,

Attest: 

Brianna L. Mitchell, Town Clerk
Town of Gouldsboro

TOWN OF GOULDSBORO, MAINE
AMBULANCE ORDINANCE

ADOPTED: 2020

AMBULANCE ORDINANCE TOWN OF GOULDSBORO

Section -Purpose

The purpose of this Ordinance is to provide emergency ambulance service for public safety and to establish the fees related to and necessary for the provision of such service.

Section – Title and Authority

This ordinance shall be known as the “Town of Gouldsboro Ambulance Ordinance” It is adopted pursuant to the enabling provisions of the Maine Constitution, the provisions of 3—A M.R.S.A.. Section 3000.1 and the provisions of the Town Charter for the Town of Gouldsboro.

Section-Ambulance Service

- a. The Town of Gouldsboro shall provide ambulance service within the geographic boundaries of the Town of Gouldsboro to residents and non-residents.
- b. The Town of Gouldsboro may provide ambulance service outside of the geographic boundaries of the Town of Gouldsboro when, in the discretion of Authority Having Jurisdiction, such service is required due to a public emergency and/or when the Town of Gouldsboro has entered into a mutual aid agreement with another municipality for such service.

Section-Fees

- a. The fees to be charged for ambulance services shall be determined by the Board of Selectmen annually during it's budget process and shall be published in the Town's comprehensive fee schedule to be adopted by the Townspeople during the annual Town meeting.
- b. All fees will be collected by the Town of Gouldsboro Finance Department and deposited into the EMS Reserve Fund on a daily basis.
- c. Town of Gouldsboro retains the discretion to contract with outside agencies to conduct billing and collection services related to the fees assessed for ambulance service under this Ordinance.
- d. The Town of Gouldsboro may not be considered a preferred provider for purposes of insurance billing.

Section-Use of Fees

The fees collected from the provision of ambulance services shall be deposited into the EMS Reserve Fund for the purpose of paying the reasonable and necessary expenses actually incurred, including personnel, training, supplies, and equipment used in providing ambulance services under this Ordinance

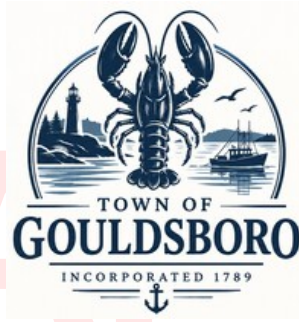
Section- Administration and Enforcement:

It shall be the duty of the Town of Gouldsboro Finance Department to administer and enforce the provisions of this Ordinance for the payment of fees for services rendered hereunder.

Section-Severability

Should any section or provision of this Ordinance be determined in court to be unconstitutional, invalid, or unenforceable, such determination shall not affect the validity of any other portion of the ordinance or the remainder of the ordinance as a whole.

This Ordinance shall take effect upon July 1, 2020.



Regular Select Board Meeting

Minutes

Thursday, September 10, 2026 at 5:00 pm

MEETING LOCATION

Gouldsboro Town Office, 59 Main Street, Prospect Harbor, ME 04669

ACCESS MEETING THROUGH ZOOM

- **Join Zoom Meeting:** [Zoom Meeting Link](#)
- **Meeting ID:** 801 872 7702
- **Passcode:** 4uFgxX

1. Call to Order

Minutes:

Meeting held at the Gouldsboro Town Office. Mr. Harmon called the meeting to order at 5PM.

2. Attendance

Minutes:

Select Board Attendance - Robert Harmon - Danny Mitchell Jr. - Peter McKenzie - Johnathan Renwick - Jacqueline Weaver **Staff Attendance** - Town Manager Josh McIntyre - Town Clerk Brianna L. Mitchell - Police Chief Jim Malloy - Fire Chief & Interim EMS Chief Ben Souders - Paramedic Matthew Perry - Superintendent of Town Infrastructure Mike Connors **Attendance Total:** 4 (four) **Zoom Attendance Total:** 2 (two)

3. Pledge of Allegiance

4. Adoption of Agenda

Minutes:

Mr. Mitchell made a motion to amend the agenda to add a new item under New Business as the first item, "To appoint Mike Connors as Local Health Officer; 2nd by Mr. McKenzie. Passed 5/0. Mr. Mitchell made a motion to adopt the agenda as amended; 2nd by Mr. McKenzie. Passed 5/0

5. Approval of Minutes of August 27, 2026

Minutes:

Mr. Mitchell made a motion to approve the minutes of August 27, 2026; 2nd by **Mr. Renwick**. **Ms. Weaver** made a motion to amend the Minutes of August 27, 2026 under the Town Manager's Report of the discussion about data center issues, to read "Two Select Board members spoke in favor for a data center, though none has been proposed for Gouldsboro, and their opposition to a moratorium. No vote was taken. **Ms. Weaver** mentioned the citizen who inquired about instituting a moratorium could submit a petition to bring forth to a Special Town Meeting regarding this issue"; 2nd by **Mr. Renwick**. Passed 5/0.

6. Warrants

a. Payroll Warrant #13 - \$44,529.81

Minutes:

Mr. Mitchell made a motion to approve Payroll Warrant #13; 2nd by **Mr. Renwick**. Passed 5/0.

b. AP Warrant #14 - \$380,739.50

Minutes:

Mr. Mitchell made a motion to approve AP Warrant #14; 2nd by **Mr. Renwick**. Passed 5/0.

7. Reports

a. Select Board

Minutes:

Mr. McKenzie - Mr. McKenzie congratulated Town Clerk Brianna Mitchell for receiving her Certified Clerk of Maine Certification, as well as placing first place in the Annual Town Report Competition this year!

- Mr. McKenzie also gives thanks to our RSU #24 Representative Mary Cowperthwaite for serving as our representative and encourages her to run again next year.

Mr. Mitchell - Nothing at this time.

Mr. Renwick - Mr. Renwick reported the Coastal Resilience Committee is working on inquiring about getting a survey completed for the Prospect Harbor Pier as well as the South Gouldsboro Pier. Would like to add this to a future meeting to further discuss.

Ms. Weaver - Nothing at this time.

Mr. Harmon - Mr. Harmon asked is a new toilet has been installed in the Women's Club yet? Superintendent of Town Infrastructure Mike Connors replied that he just received the toilet and will install it as soon as he can.

- Mr. Harmon asked if the gravel for the Police Department dog shed will be arriving soon? Superintendent of Town Infrastructure Mike Connors mentioned the contractor will be doing this within the next week or so.
- Mr. Harmon asked how much money was currently in the Rec Committee Reserve? Town Manager Joshua McIntyre mentioned there is roughly \$8,000 in the reserve, and \$3,500 remaining in the FY27 budget.

b. Treasurer

c. Police Department

Minutes:

- Chief Malloy reported Officer Corey has returned back to work on August 8th.
- The Sunrise Project is going great and Chief Malloy thanks Lynne Altvater, Resident of Gouldsboro, for all her help with calling our residents to make sure they are doing well.
- McGovern Municipal HQ called and mentioned they will begin the new cruiser next week.

d. Fire Department

Minutes:

- Chief Souders reported both Fire and EMS have been busy. Ben is working with the Peninsula School to do the Fire Prevention again. And do a touch a truck as well. Participating in Fire Drills with the School.
- A majority of SafetyWorks compliance has been completed. Chief is still working on a few things.
- Fire Monthly Meeting will begin back up next Monday and will be restructuring the fire roster.
- No word on the AFG grant yet, but looks good so far.
- Chief Souders would like to do a Halloween open house of the Fire Station and pass candy out to the kids.

e. EMS

Minutes:

- Chief Souders reported EMS has been extremely busy the last few weeks.
- Town Manager Joshua McIntyre reported the Town has applied for a grant to purchase a LUCAS device. Hope to hear back soon about funding. These devices are about \$23,000. The grant won't cover the full amount but would fund a portion of the cost. This device is a portable device used to deliver automated and continuous chest compressions to patients in cardiac arrest.

Mr. Mitchell gave a huge thanks to the EMS, Fire and Police Departments for all their hard work and dedication lately especially with how busy they have been answering calls. Throughout his years working close with the departments, he mentioned it has been a long time since he has seen the cohesiveness and professionalism between both Winter Harbor and Gouldsboro departments.

f. Superintendent of Infrastructure

Minutes:

- Mike Connors reported there was a culvert on West Bay Road that was cleared last week.
- Mike has been using Vialytics to do our road assessments. He has a meeting Monday with them to discuss further.

- Building permits are trickling in every day.
- Jason Tracey has completed road work on the Recreation Road. He replaced a culvert, put new material down and graded the road. There will be a dry hydrant put down at the pond in the future.
- The fire pond on Chicken Mill Pond Road is being taken care of by the subdivision. The contractor will complete vegetation and rip rap work.

g. RSU #24

Minutes:

Absent from meeting.

h. Town Manager

Minutes:

- Town Manager Joshua McIntyre reported the Auditor's have been here all day conducting our annual audit. We are a month earlier than last year. Should have a preliminary draft within the next few weeks and hopefully the completed audit in hand by the of October.
- Town Clerk Brianna Mitchell and Administrative Assistant Allie Kaerhle have been working diligently to get our new Town Website up and running for an October launch with our website vendor.
- Town Clerk Brianna Mitchell has created a new town logo and was given to the Select Board members for viewing. The Select Board members like the new logo.

i. Boards & Committees

Minutes:

Facilities Advisory Board - Chair Mark Altvater reported he and Member Roy Chandler viewed and measured our current Police Station. There is not much space up there for them currently. The board tentatively has a meeting with Fire Chief Ben Souders on Monday to review needs for the Fire and EMS Departments. Mark will sketch things out for the Select Board. He would like to present more information to the Select Board at the end of October. The next steps would be for the Town Manager to reach out to our town attorney to inquire about a title search for the land located behind the Town Office on Kelly Road.

8. Old Business

9. New Business

a. Appoint Mike Connors as the Local Health Officer

Minutes:

Town Manager Joshua McIntyre reported he had a discussion with Mike Connors about taking on this new role. We do not get many complaints for Local Health Officer but we do currently have one that needs to be addressed.

Mr. Mitchell made a motion to appoint Mike Connors as our Local Health Officer; 2nd by Mr. McKenzie. Passed 5/0.

b. Recommendation to authorize new cardiac monitor for Schoodic EMS

Minutes:

Town Manager Joshua McIntyre reported the FY27 Capital Improvement Plan contemplated purchase of a Type II ambulance during the current fiscal year, followed by replacement of cardiac monitors in subsequent years. Circumstances have changed sufficiently to warrant reconsideration of those priorities. The cardiac monitor in Schoodic 24 has experienced multiple failures and has been removed from service. The pulse-ox port is damaged and inoperable, and its non-invasive blood pressure function has failed. The cardiac monitor in Schoodic 52 is 10+ years old and has unknown deficiencies, including inability to transmit ECGs wirelessly. Because we had to move the cardiac monitor out of Schoodic 52 to Schoodic 24, this leaves Schoodic 52 as only a basic life support level unit. If the remaining cardiac monitor fails, Schoodic EMS would be unable to function at the AEMT or Paramedic level until another suitable monitor could be obtained. The Town approximately has \$130,000 in the Ambulance Reserve. Josh is recommending to the Select Board they authorize an expenditure not to exceed \$65,000 from the Ambulance Reserve to purchase a brand new cardiac monitor/defibrillator. **Mr. Mitchell made a motion to authorize the Town Manager to expend an amount not to exceed \$65,000 from the Ambulance Reserve for the purchase of one cardiac monitor/defibrillator for Schoodic EMS, subject to completion of the due-diligence and procurement steps; 2nd by Mr. Renwick. Passed 5/0.**

c. Permission to add drop box for after-hours payments

Minutes:

Town Clerk Brianna Mitchell presented the idea of installing a drop box to place outside the Town Office in the elcove area, for residents to put payments in for after-hours. With tax season coming and changing office hours, Brianna feels this would be a benefit to residents who would have access to drop things off in the box 24/7/365. **Mr. Mitchell made a motion to approve the installation of a new drop box, not to exceed \$1,000; 2nd by Mr. McKenzie. Passed 5/0.**

d. Discussion about lobster trap Christmas Tree for upcoming season

Minutes:

Mr. Harmon mentioned last year the Lobster Trap Christmas Tree got a lot of attention and had a lot of compliments on it. This was not only an eye appealing tree, but a tribute to our former Select Board Chair, Dana Rice Sr, who passed away last year along with tribute to our working waterfront community and the fisherman in our community. He is asking what the other board members thoughts are to either make this a permanent structure at the Town Park, or make it temporary but will construct and deconstruct one last time. After much discussion, few board members voiced they did not like the idea of a permanent structure as our Town Park will have renovations done within the next few years, but to put the tree up in October with a dirt pad underneath, and take down after Christmas. **Mr. Renwick made a motion to authorize the Town Manager to spend up to \$4,000 for expenses to construct the tree;**

2nd by Mr. Mitchell. Passed 5/0

e. Discussion about improvements to FY28 Budget Process

Minutes:

Town Manager Joshua McIntyre wanted to discuss further about the FY28 Budget Process. Mr. Mitchell voiced that he liked how last years budget season went. The Select Board and the Budget Committee worked well together and were successful with putting together the budget. Few Budget Committee members voiced they would like to receive meeting materials a week prior to the meeting so they can have time to look over the materials and be able to present questions at the meetings. They also recommended starting the budget season in February this year to give some extra time. Josh will put together a tentative calendar and bring to a future Select Board meeting.

f. Discussion of preliminary adjusted budget figures for October Special Town Meeting

Minutes:

Town Manager Joshua McIntyre reported the approved FY27 Ambulance budget totals approximately \$570k. It was developed around a materially different staffing structure, including \$335,000 in salaries, \$44,000 in night-shift stipends, \$53,000 of health care costs for three employees, and retirement costs based on only three full-time employees. The new model assumes that the Town will pay for a two-person crew to be immediately available 24 hours per day rather than relying on high time activation of per diem staff.

Personnel assumptions behind the \$665,668 annualized estimate: - Full-time payroll of approximately \$421,160: Director \$105,000; two Paramedics at \$29.50/hour; two AEMTs at \$24.00/hour; and two EMT-Basics at \$22.50/hour. - \$150,000 annual planning allowance for per-diem relief, overtime, vacancies, leave coverage, and other schedule gaps. - FICA at 6.2 percent and Medicare at 1.45 percent of salary costs. - Town retirement contribution of 10.2 percent on full-time payroll, approximately \$42,958. - Maine Paid Family and Medical Leave at 0.5 percent of salaries and a \$5,000 allowance for earned paid leave applicable to part-time/per-diem employees.

After much discussion, the Select Board would like to hold the educational workshop on October 15, 2026, and the Special Town Meeting on October 29, 2026. Both to be held at the Peninsula School starting at 6PM.

10. Public Comment

Minutes:

Nothing at this time.

11. Executive Session in accordance with 1 M.R.S. § 405 (6)(A) personnel matters

Minutes:

Mr. Mitchell made a motion to enter into executive session at 7PM; 2nd by Mr. McKenzie. Passed 5/0.

Mr. Mitchell made a motion to exit executive session at 7:27PM; 2nd by Mr. Renwick. Passed 5/0.

No action was taken.

12. Adjourn

Minutes:

Mr. Mitchell made a motion to adjourn the meeting at 7:27PM; 2nd by Mr. Renwick. Passed 5/0.

13. Select Board Approval

Minutes of September 10, 2026 and Approval on September 24, 2026.

Minutes:

Robert E. Harmon, Chair

Danny Mitchell, Jr., Vice Chair

Peter McKenzie II

Jacqueline Weaver

Johnathan Renwick

A / P Check Register
Bank: BAR HARBOR BANKING & TRUST

Type	Check	Amount	Date	Wrnt	Payee
P	9999	382.36	09/25/26	16	1755 WEX BANK
P	16793	5,428.03	09/25/26	16	0309 STATE OF MAINE
P	16794	1,767.13	09/25/26	16	0309 STATE OF MAINE
P	16795	3,854.25	09/25/26	16	0309 STATE OF MAINE
R	16797	325.33	09/25/26	16	0014 ANDERSON MARINE & HARDWARE
R	16798	3,500.00	09/25/26	16	1847 BOSLEY'S OUTDOOR SERVICES
R	16799	2,958.79	09/25/26	16	0911 BOUND TREE MEDICAL, LLC.
R	16800	99.99	09/25/26	16	0045 BRETT BINNS
R	16801	305.90	09/25/26	16	1467 BRIANNA MITCHELL
R	16802	188.00	09/25/26	16	0050 BROWN'S COMMUNICATION, INC.
R	16803	326.89	09/25/26	16	0084 COLWELL DIESEL SERVICE & GARAGE
R	16804	2,399.50	09/25/26	16	1218 DM&J WASTE
R	16805	3,125.67	09/25/26	16	0341 EAGLE POINT ENERGY CENTER, LLC
R	16806	3,100.00	09/25/26	16	0469 HANCOCK COUNTY PLANNING COMMISSION
R	16807	650.00	09/25/26	16	1806 HAYWARDS PROPERTY MAINTENANCE, LLC
R	16808	9,500.00	09/25/26	16	1493 JE TRACEY & SON, LLC
R	16809	495.00	09/25/26	16	0283 MAINE DEPT. OF TRANSPORTATION
R	16810	4,827.75	09/25/26	16	0293 MAINE MUNICIPAL ASSOCIATION
R	16811	390.75	09/25/26	16	1563 MAINE MUNICIPAL ASSOCIATION
R	16812	11,396.68	09/25/26	16	0294 MAINE MUNICIPAL EMPL HEALTH TRUST
R	16813	85.00	09/25/26	16	1450 MAINE MUNICIPAL TAX COLLECTORS
R	16814	56.85	09/25/26	16	0384 MELISSA YOUNG
R	16815	40.00	09/25/26	16	0316 OAK GROVE SPRING WATER
R	16816	147.98	09/25/26	16	0844 PITNEY BOWES
R	16817	221.52	09/25/26	16	1531 PITNEY BOWES GLOBAL FINANCIAL SERVI
R	16818	18.99	09/25/26	16	1597 TRIDENT ARMORY, INC.
R	16819	409.96	09/25/26	16	1281 US BANK EQUIPMENT FINANCE
R	16820	10.00	09/25/26	16	0385 WALTER BELL
R	16821	526.26	09/25/26	16	0438 WHITE SIGN COMPANY
Total		56,538.58			

Count

Checks	29
Voids	0

Warrant 16

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00014 ANDERSON MARINE & HARDWARE						
0133	16797	09	09/02/2026 ROPE/HINGE/LOC	Inv#001144		
HARBOR RES			E 87-01-90-01		325.33	0.00
			HARBOR RES / HARBOR RES - RESERVES / EXPENSE			
			Vendor Total-		325.33	
01847 BOSLEY'S OUTDOOR SERVICES						
0133	16798	09	07/22/2026 Mowing	Inv#2587		
Roadside Mowing			E 50-01-35-14		3,000.00	0.00
			PUBLIC WORKS / MAINTENANCE - REPAIRS / BRUSHING			
			Invoice Total-		3,000.00	
0133	16798	09	09/09/2026 Grand Marsh	Inv#2596		
Culvert clean out			E 50-01-20-09		500.00	0.00
			PUBLIC WORKS / MAINTENANCE - SERVICES / ROAD PROJECT			
			Invoice Total-		500.00	
			Vendor Total-		3,500.00	
00911 BOUND TREE MEDICAL, LLC.						
0133	16799	09	ACCT#1082140 8/20/2026 FD	INV#86324672		
EMS Supplies			E 40-03-30-14		92.99	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / EMS			
			Invoice Total-		92.99	
0133	16799	09	ACCT#108214 FD	INV#86335142		
EMS Supplies			E 40-03-30-14		434.12	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / EMS			
			Invoice Total-		434.12	
0133	16799	09	ACCT#108214 FD	INV#86357517		
EMS Supplies			E 40-03-30-14		297.47	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / EMS			
			Invoice Total-		297.47	
0133	16799	09	ACCT#108214 FD	INV#86318556		
EMS Supplies			E 40-03-30-14		114.87	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / EMS			
			Invoice Total-		114.87	
0133	16799	09	ACCT#108214 FD	INV#86318557		
EMS Supplies			E 40-03-30-14		30.38	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / EMS			
			Invoice Total-		30.38	
0133	16799	09	ACCT#108214 FD	INV#86331898		
EMS Supplies			E 40-03-30-14		19.79	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / EMS			
			Invoice Total-		19.79	
0133	16799	09	ACCT#108214 FD	INV#86327833		
EMS Supplies			E 40-03-30-14		298.09	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / EMS			
			Invoice Total-		298.09	
0133	16799	09	ACCT#108214 FD	INV#86330067		
EMS Supplies			E 40-03-30-14		141.88	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / EMS			
			Invoice Total-		141.88	
0133	16799	09	ACCT#108214 FD	INV#86320947		

Warrant 16

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
EMS Supplies			E 40-03-30-14		1,529.20	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / EMS			
			Invoice Total-		1,529.20	
			Vendor Total-		2,958.79	
00045 BRETT BINNS						
0133	16800	09	Annual Drone Subscription	09/12/2026		
Annual Drone Subscription			G 2-300-49		99.99	0.00
			SPECIAL REV / COMM ACTION			
			Vendor Total-		99.99	
01467 BRIANNA MITCHELL						
0133	16801	09	TRAINING REIMBURSEMENT	SUNDAY RIVER		
SUNDAY RIVER 386 MILES			E 10-01-40-03		293.36	0.00
			ADMIN / ADMIN - STAFF / TRAVEL			
			Invoice Total-		293.36	
0133	16801	09	Postings TM & Pub Hearing	Mileage Reimb.		
Postings TM & Pub Hearing			E 10-01-40-03		12.54	0.00
			ADMIN / ADMIN - STAFF / TRAVEL			
			Invoice Total-		12.54	
			Vendor Total-		305.90	
00050 BROWN'S COMMUNICATION, INC.						
0133	16802	09	09/03/2026	INV#40543		
REPROGRAM			E 40-02-15-02		40.00	0.00
			PUBLICSAFETY / FIRE DEPT. - UTILITIES / COMMUNICATE			
			Invoice Total-		40.00	
0133	16802	09	09/03/2026 FD	INV#40544		
BATTERY			E 40-02-15-02		148.00	0.00
			PUBLICSAFETY / FIRE DEPT. - UTILITIES / COMMUNICATE			
			Invoice Total-		148.00	
			Vendor Total-		188.00	
00084 COLWELL DIESEL SERVICE & GARAGE						
0133	16803	09	058/21/2026 FD	R100015331:01		
DASH CLUSTER			E 40-02-30-04		326.89	0.00
			PUBLICSAFETY / FIRE DEPT. - SUPPLIES / VEH MAINT			
			Vendor Total-		326.89	
01218 DM&J WASTE						
0133	16804	09	09/07/2026	Inv#165035		
6.83 T @ \$125.00			E 50-07-20-25		853.75	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
ROLLOFF transport fee			E 50-07-20-25		436.00	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
5.39 T X \$125.00			E 50-07-20-25		673.75	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
ROLLOFF transport fee			E 50-07-20-25		436.00	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
			Vendor Total-		2,399.50	
00341 EAGLE POINT ENERGY CENTER, LLC						
0133	16805	09	08/23/2026	6625BYPASS		
4.91 T X \$92.75			E 50-05-20-15		455.40	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			

Warrant 16

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
6.71 T X \$92.75			E 50-05-20-15		622.35	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
5.13 T X \$92.75			E 50-05-20-15		475.81	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
6.23T X \$92.75			E 50-05-20-15		577.83	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
Invoice Total-					2,131.39	
0133	16805	09	08/31/2026	Inv#6779Bypass		
6.91 T X \$92.75			E 50-05-20-15		640.90	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
3.81 T X \$92.75			E 50-05-20-15		353.38	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
Invoice Total-					994.28	
Vendor Total-					3,125.67	
00469 HANCOCK COUNTY PLANNING COMMISSION						
0133	16806	09	06/30/2026 FY2027	Inv#ME20260326		
Salt Facilitation Cont.			E 20-10-40-01		1,500.00	0.00
			SERVICES / PLANNING BD - STAFF / DUES			
Invoice Total-					1,500.00	
0133	16806	09	Schoodic Scenic Byway	Donation		
Annual Donation			E 20-15-50-11		1,600.00	0.00
			SERVICES / SCENIC BYWAY - MISC. / MISC			
Invoice Total-					1,600.00	
Vendor Total-					3,100.00	
01806 HAYWARDS PROPERTY MAINTENANCE, LLC						
0133	16807	09	09/18/26 PD	INV#0591		
Material for Dog Run			E 30-05-35-01		650.00	0.00
			TOWNPROPERTY / FIRESTATION2 - REPAIRS / BUILDINGS			
Vendor Total-					650.00	
01493 JE TRACEY & SON, LLC						
0133	16808	09	09/08/26 Rec. Road	Inv#1059		
Parking Lots			E 50-01-20-09		9,500.00	0.00
			PUBLIC WORKS / MAINTENANCE - SERVICES / ROAD PROJECT			
Vendor Total-					9,500.00	
00283 MAINE DEPT. OF TRANSPORTATION						
0133	16809	09	09/10/2026 Mike C.	Inv#091026		
Fall Supervisory Leader			E 50-01-40-04		495.00	0.00
			PUBLIC WORKS / MAINTENANCE - STAFF / TRAINING			
Vendor Total-					495.00	
00293 MAINE MUNICIPAL ASSOCIATION						
0133	16810	09	10/01/2026	Inv#102705		
Workers Comp			E 53-01-25-03		4,827.75	0.00
			INSURANCE / INSURANCE - INSURANCE / WORKERS COMP			
Vendor Total-					4,827.75	
01563 MAINE MUNICIPAL ASSOCIATION						
0133	16811	09	09/15/2026	Inv#104500		
Unemployment			E 53-01-25-04		390.75	0.00
			INSURANCE / INSURANCE - INSURANCE / UNEMPLOYMENT			
Vendor Total-					390.75	

Warrant 16

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00294 MAINE MUNICIPAL EMPL HEALTH TRUST						
0133	16812	09	SEPT PAYMENT	SEPT		
HEALTH - EMPLOYER			E 53-01-25-07		9,841.37	0.00
			INSURANCE / INSURANCE - INSURANCE / HEALTH			
HEALTH - EMPLOYEE			G 1-220-07		1,029.73	0.00
			GENERAL FUND / HEALTH W/H			
DENTAL- EMPLOYEE			G 1-220-06		372.51	0.00
			GENERAL FUND / DENTAL W/H			
SUPP LIFE- EMPLOYEE			G 1-220-14		17.70	0.00
			GENERAL FUND / SUPPL LIFE			
IPP - EMPLOYEE			G 1-220-10		93.44	0.00
			GENERAL FUND / INCOME PROT			
VISION - EMPLOYEE			G 1-220-08		21.53	0.00
			GENERAL FUND / VISION W/H			
DEP LIFE - EMPLOYEE			G 1-220-09		20.40	0.00
			GENERAL FUND / DEP LIFE W/H			
Vendor Total-					11,396.68	
01450 MAINE MUNICIPAL TAX COLLECTORS						
0133	16813	09	09/08/2026 Josh	#1000514774		
MMTCTA Payroll			E 10-01-40-04		85.00	0.00
			ADMIN / ADMIN - STAFF / TRAINING			
Vendor Total-					85.00	
00384 MELISSA YOUNG						
0133	16814	09	Soccer Field Spray Paint	Rec Committee		
Soccer Field Spray Paint			E 20-08-20-31		56.85	0.00
			SERVICES / RECREATION - SERVICES / EVENTS			
Vendor Total-					56.85	
00316 OAK GROVE SPRING WATER						
0133	16815	09	09/16/2026 5 GAL WATER	INV#330636		
5 GAL BOTTLE WATER			E 30-01-30-08		40.00	0.00
			TOWNPROPERTY / TOWN OFFICE - SUPPLIES / GENERAL			
Vendor Total-					40.00	
00844 PITNEY BOWES						
0133	16816	09	09/08/2026	Inv#1030045002		
Postage machine supplies			E 10-01-30-02		147.98	0.00
			ADMIN / ADMIN - SUPPLIES / POSTAGE			
Vendor Total-					147.98	
01531 PITNEY BOWES GLOBAL FINANCIAL SERVI						
0133	16817	09	09/07/2026	Inv#3323170436		
POSTAGE MACHINE			E 10-01-30-02		221.52	0.00
			ADMIN / ADMIN - SUPPLIES / POSTAGE			
Vendor Total-					221.52	
00309 STATE OF MAINE						
0133	16793	09	08/31-09/04/2026 M/V	09/10/2026		
REGISTRATION FEES			G 1-240-02		2,471.50	0.00
			GENERAL FUND / MV REG FEE			
SALES TAX			G 1-240-03		2,725.53	0.00
			GENERAL FUND / MV SALES TAX			
TITLE FEES			G 1-240-04		231.00	0.00
			GENERAL FUND / MV TITLE			

Warrant 16

Jrnl	Check	Month	Invoice Description	Reference	
Description			Account	Proj	Amount Encumbrance
Invoice Total-					5,428.03
0133	16794	09	09/07-09/11/26 M/V	09/16/2026	
REGISTRATION FEES			G 1-240-02		1,578.75 0.00
		GENERAL FUND	/ MV REG FEE		
SALES TAX			G 1-240-03		56.38 0.00
		GENERAL FUND	/ MV SALES TAX		
TITLE FEES			G 1-240-04		132.00 0.00
		GENERAL FUND	/ MV TITLE		
Invoice Total-					1,767.13
0133	16795	09	09/14-09/18/2026 M/V	09/21/2026	
Registration Fees			G 1-240-02		3,664.50 0.00
		GENERAL FUND	/ MV REG FEE		
Sales Tax Fees			G 1-240-03		156.75 0.00
		GENERAL FUND	/ MV SALES TAX		
Title Fees			G 1-240-04		33.00 0.00
		GENERAL FUND	/ MV TITLE		
Invoice Total-					3,854.25
Vendor Total-					11,049.41
01597 TRIDENT ARMORY, INC.					
0133	16818	09	09/15/2026 PD	Inv#296861	
MK3 Holder Molle			E 40-01-30-08		18.99 0.00
		PUBLICSAFETY	/ POLICE - SUPPLIES / GENERAL		
Vendor Total-					18.99
01281 US BANK EQUIPMENT FINANCE					
0133	16819	09	09/07/26 COPIER /LEASE	Inv#590397923	
TOWN OFC COPIER LEASE			E 10-01-30-01		409.96 0.00
		ADMIN	/ ADMIN - SUPPLIES / COPIER/FEES		
Vendor Total-					409.96
00385 WALTER BELL					
0133	16820	09	09/22/2026	REIMBURSEMENT	
DEMO FEE REFUND			R 02-06		10.00 0.00
		LICENSES - BP APP FEE			
Vendor Total-					10.00
01755 WEX BANK					
0133	9999	09	ACCT:0496-00-677073-9	PD FUEL	
PD FUEL PURCHASES			E 40-01-30-03		382.36 0.00
		PUBLICSAFETY	/ POLICE - SUPPLIES / VEHICLE FUEL		
Vendor Total-					382.36
00438 WHITE SIGN COMPANY					
0133	16821	09	08/31/2026	Inv#IVC143204	
Signs & Posts			E 50-01-30-11		526.26 0.00
		PUBLIC WORKS	/ MAINTENANCE - SUPPLIES / SIGNS		
Vendor Total-					526.26

Warrant 16

Jrn1	Check	Month	Invoice	Description	Reference	
Description			Account	Proj	Amount	Encumbrance
Prepaid Total-					11,431.77	
Current Total-					45,106.81	
EFT Total-					0.00	
Warrant Total-					56,538.58	

TO THE TREASURER OF THE TOWN OF GOULDSBORO:
THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS
LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO
THE PARTIES NAMED IN THIS SCHEDULE.

ROBERT HARMON	JACQUELINE WEAVER	PETER MCKENZIE II
DANNY MITCHELL JR	JOHNATHAN RENWICK	

Treasurer's Report

09/24/2026

Bank: 1 - BAR HARBOR BANKING & TRUST

STATEMENT DATE 08/31/2026

		AMOUNT	COUNT
BEGINNING BALANCE		2,013,989.68	
DEPOSITS ON STATEMENT	+	122,318.36	56
RETURNED CHECKS	-	0.00	0
INTEREST	+	0.00	0
OTHER CREDITS	+	329,706.27	16
CASHED CHECKS	-	627,996.53	87
OTHER DEBITS	-	85,591.12	8
STATEMENT BALANCE		1,752,426.66	
OUTSTANDING DEPOSITS	+	6,854.35	5
OUTSTANDING CHECKS	-	278,767.67	40
OUTSTANDING OTHER	+	-21,265.96	13
CHECKBOOK AT STATEMENT		1,459,247.38	
OTHER DEPOSITS	+	709,109.40	38
ISSUED CHECKS	-	530,350.05	77
ISSUED OTHER	+	-663,783.87	12
CURRENT CHECKBOOK		974,222.86	

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 09/21/2026



FEMA

Sara Liscomb
TOWN OF WINTER HARBOR
20 SCHOOL STREET PO BOX 98
WINTER HARBOR, ME 04693

EMW-2025-FG-01878

Dear Sara Liscomb,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2025 Assistance to Firefighters Grant (FG) Grant funding opportunity has been approved in the amount of \$267,869.52 in Federal funding. As a condition of this award, you are required to contribute non-Federal funds equal to or greater than \$13,393.48 for a total approved budget of \$281,263.00. Please see the FY 2025 FG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2025 FG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,


Associate Administrator (A)
FEMA Resilience

Cynthia Spishak

Select Board Report

Gouldsboro Fire Department

Reporting Period: August 31 – September 13, 2026

Call Summary

The Fire Department responded to 4 calls for service during this reporting period. A summary by call type and by town is provided below, followed by the full call log.

Statistic	Count
Total calls received	4
Calls responded	4
EMS Lift Assist	2
Structure Fire	1
Traffic Hazard	1

Town	Calls
Winter Harbor	1
Mariaville	1
Gouldsboro	2

Call Log

Date	Nature of Call	Town	Incident #
8/31/26	EMS Lift Assist	Winter Harbor	26GB-0089
8/31/26	Structure Fire	Mariaville	26GB-0090
9/7/26	EMS Lift Assist	Gouldsboro	26GB-0091
9/13/26	Traffic Hazard	Gouldsboro	26GB-0092

Operational Updates

- Fire Prevention Week: The department has planned a day at Peninsula School for Fire Prevention Week activities, concluding with a Touch-a-Truck event at the Harvest Festival on October 10th.
- CPR Re-Certification: CPR re-certification classes have been scheduled to bring membership up to date.
- Santa Escort: Preliminary plans are underway to bring back the Santa Escort in December. The Santa application period opens November 1st (must be jolly; waist and beard size negotiable).
- Equipment Replacement: The department is evaluating and replacing aging life safety equipment, including truck emergency lights, traffic control equipment, and reflective vests.
- Records Management: Lt. Cathcart has offered to assist with data entry in the department's new computer software system.

Respectfully,

Benjamin Souders
Fire Chief

Ben,

Thank you and your team of first responders for keeping my father alive on [REDACTED]. According to the notes from the ER you revived him multiple times. Dr. [REDACTED] and the crew in Trauma 1 revived him three more times before he could hold his own pulse [REDACTED]. His estimated down-time was a total of 25 minutes...and somehow when they brought him out of sedation [REDACTED] morning, his brain was absolutely fine. The doctors in [REDACTED] credit your team and the team in Trauma 1 with this miraculous outcome. He [REDACTED] was discharged Friday. Please accept this check for the Schoodic EMS as a small token of my gratitude. I wish I had the means to add a zero...or three.

- [REDACTED]

TOWN OF GOULDSBORO

www.gouldsborotown.com

PO BOX 68, Prospect Harbor, ME 04669

Phone: (207) 963-5589 Fax: (207) 963-2986

Town Manager, Deputy Treasurer, Tax Collector

Joshua McIntyre

town.manager@gouldsborotown.com

Board of Selectmen

Robert Harmon, *Chair*

Danny Mitchell, Jr., *Vice Chair*

Peter McKenzie

Jacqueline Weaver

Johnathan Renwick

CEO REPORT

9/21/2026

- Pond Rd- Met with Tom Fox, Fox Forestry. Discussed a future group meeting on site with Maine, Forestry, DEP and town re: land clearing. No new communication with DEP
- Shoreland Violations- DEP 9/3/26- 43 Taft Point- building envelope identified, 542 Grand Marsh Bay- Walkway and deck violation identified. DEP provided parameters for corrective action and both Shoreland and NRPA compliance.
- E911- 2 New addresses.

16 permits issued from 7/29/26– 9/21/26 with 2 new residences

Permit #	Date	Name	Location	Shoreland	Est. Cost	Type
*25-80	7/30/26	Shiwa Noh	174 West Bay Rd	N	\$20,000	* Addendum-Building Size Increase
26-48	7/30/26	Joseph Horn	537 Gouldsboro Point Rd	N	*N/A	Duck House & Greenhouse
26-49	8/3/26	John Howard	451 Gouldsboro Point Rd	N	\$300,000	Residence
26-50	8/11/26	Bryce Emerson for Mandy Fountaine	Pond Rd	N	\$50,000	Driveway
*25-16	8/11/26	Daniel Lang	39 Summer Harbor Rd	Y	\$25,000	*Addendum-Deck
26-51	9/1/26	Herb Rice	113 Pond Rd	N	\$2,060	Deck
26-52	9/8/26	Walter Bell	313 Route 1	N	\$4,000	Demo
26-53	9/11/26	Donna Harmon/Schoodic Food Pantry	829 Route 1	N	\$135,000	Addition
26-54	9/14/26	Heidi Brackett	Walters Rd	N	\$40,000	Residence
26-55	9/15/26	Jason Perry	834 West Bay Rd	N	\$2,000	Landing/Stairs
26-56	9/15/26	Martha McTavish	857 West Bay Rd	Y	\$4,800	Shed
26-57	9/15/26	Rebecca Sawyer	43 Taft Point	N	\$150,000	Addition
26-58	9/15/26	Shasta Newenham	Corea Rd/Rte 195	N	\$24,000	Driveway
26-60	9/15/26	Dylan Alley for Desiree Pritchard	104 Route 1	N	\$55,000	Storage Building
26-61	9/16/26	Michael Byrne	143 Main St	N	\$3,000	Shed
26-62	9/17/26	Shaun Campbell	7 Whitetail Ln	Y	\$15,000	Driveway/Shed

Mike Connors
CEO

G. Pierre Dumont, Sr.

Publisher of *"Paper Talks"* MAGAZINE®

P.O. Box 219 • Jonesboro, ME 04648 • Tel. 207-944-3768

Email: PierreBiloxi@gmail.com

September 2026

Town of Gouldsboro

Greetings!

"Paper Talks" is headed for retirement after a 50 year run...culminating in my 2027 issue for Washington County - which will include an 8 page segment on the Schoodic Peninsula.

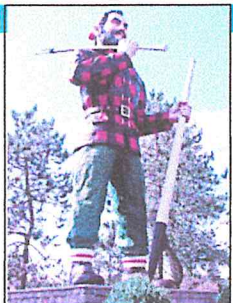
If you might help me with this final request. As you know, I have been featuring folks who have done a lot for their community - mostly folks who have passed away.

Might you come up with one more name and contact information for me for this 2027 issue...someone from the area who has done much for the community of Gouldsboro. Could be a person still alive or someone who has passed away.

I would need a name and phone number of someone to call to complete this story, please.

Please let me know by October 12...email/text the info is fine.

Thank you!



"Paper Talks" MAGAZINE®

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Including The Forest Products And Fishing Industries*



Memorandum

To: Gouldsboro Select Board
From: Benjamin Souders, Fire Chief
Date: September 18, 2026
Re: Request for Authorization to Utilize Fire Equipment Reserve Funds — Stephen and Tabitha King Grant

Purpose

I am requesting the Select Board's authorization to utilize most of the remaining \$11,100 balance of the Stephen and Tabitha King Grant to purchase equipment that will directly enhance firefighter safety and operational capability. These funds represent an unspent portion of a previous grant award, so this request does not require a new appropriation of town funds.

Equipment Requested

The following equipment is requested. A quote from HSE Fire Equipment is attached to this memorandum.

- Two (2) SeekAttack Pro Thermal Imaging Cameras — \$3,199.00 each (\$6,398.00 total)
- One (1) Seek truck-mounted TIC charger — \$725.00
- Two (2) retractable lanyards — \$55.00 each (\$110.00 total)
- Two (2) First Watch cold water rescue suits — \$999.00 each (\$1,998.00 total)

Total estimated cost: \$9,231.00 (plus shipping)

Funding Source

These purchases will be funded entirely from the remaining balance of the Stephen and Tabitha King Grant, approximately \$11,100, which is sufficient to cover the total cost of this request (\$9,231.00, plus shipping). No additional appropriation from the town's general fund is being requested; these are previously awarded grant funds being put to use.

Recommendation

I respectfully request that the Select Board authorize the Fire Department to proceed with the purchase of the above equipment from HSE Fire Equipment, using the remaining Stephen and Tabitha King Grant funds held in the fire equipment reserve. This equipment will improve firefighter safety, strengthen our ability to locate victims in low-visibility conditions, and support cold-water and ice rescue operations.



Quotation

HSE

475 Pleasant Street. Suite 14
 Lewiston, Me 04240
 207-241-0325 Fax: 207-553-2288
www.hsefiresafety.com

Date: 9/13/2026	Submitted By: CB
--------------------	---------------------

Quotation For:

Gouldsboro Fire

Gouldsboro, Maine

CONTACT:	EST. SHIP DATE	SHIP VIA	TERMS
		Best way	Net 30 days

QUANTITY			EXT. PRICE
2	Seek Attack Pro	\$3,199.00	\$ 6,398.00
1	Seek Truck Charger		\$ 725.00
2	Retractable lanyard	\$55.00	\$ 110.00
2	First Watch cold water rescue suit	\$999.00	\$ 1,998.00

	PLUS SHIPPING		
		Total	\$ 9,231.00
SIGNATURE:	ABOVE PRICING WILL BE HONORED FOR:		

MEMORANDUM

To: Gouldsboro Select Board
From: Town Manager
Date: September 22, 2026
Re: Purchase of LUCAS Chest Compression Device

At the last Select Board meeting, the Interim EMS Director discussed the need for a LUCAS automated chest compression device for Schoodic EMS. At that time, we also reported that representatives of the Schoodic Community Fund had recently interviewed us regarding our grant application seeking assistance with the purchase.

Since that meeting, we have been notified that the Schoodic Community Fund has awarded the Town \$10,000 toward the purchase of the LUCAS device.

Schoodic EMS has obtained a quote from Stryker for a LUCAS 3 chest compression system and associated equipment, including an additional battery, charger, external power supply, disposable suction cups, and four years of ProCare service coverage. The quoted equipment cost is \$22,673.14, with \$5,926.40 for the four-year service plan and \$348.89 for shipping, for a **total purchase price of \$28,948.43**.

With the \$10,000 grant applied to the purchase, the remaining Town share would be **\$18,948.43**.

As discussed previously, funds are available in the Ambulance Reserve, and the Select Board has authority to expend funds from that reserve. Given the operational need identified by the Interim EMS Director and the opportunity to leverage the \$10,000 grant award, I recommend proceeding with the purchase rather than waiting for the device to be funded through a future Capital Improvement Plan appropriation.

Recommendation

I recommend that the Select Board authorize the expenditure of **up to \$18,948.43 from the Ambulance Reserve** for the Town's share of the purchase of the LUCAS 3 chest compression system, associated equipment, and four-year ProCare service coverage, with the remaining \$10,000 funded by the Schoodic Community Fund grant.

Suggested Motion:

I move to authorize the expenditure of up to \$18,948.43 from the Ambulance Reserve for the purchase of a LUCAS 3 chest compression system, associated equipment, and four-year ProCare service coverage, with \$10,000 of the total purchase cost funded through the Schoodic Community Fund grant.



LUCAS + 4 YR PROCARE

Quote Number:	11370204	Remit to:	Stryker Sales, LLC 21343 NETWORK PLACE CHICAGO IL 60673-1213 USA
Version:	1	Division:	Medical
Prepared For:	SCHOODIC EMS	Rep:	Andrew Delaney
Attn:		Email:	andrew.delaney@stryker.com
		Phone Number:	

Quote Date:	09/09/2026
Expiration Date:	12/08/2026
Contract Start:	09/09/2026
Contract End:	09/08/2027

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	SCHOODIC EMS	Name:	SCHOODIC EMS	Name:	SCHOODIC EMS
Account #:	20364681	Account #:	20364681	Account #:	20364681
Address:	59 MAIN ST RM EMS	Address:	59 MAIN ST RM EMS	Address:	59 MAIN ST RM EMS
	PROSPECT HARBOR		PROSPECT HARBOR		PROSPECT HARBOR
	Maine 04669-5002		Maine 04669-5002		Maine 04669-5002

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	1	\$20,292.44	\$20,292.44
2.0	11576-000060	LUCAS Desk-Top Battery Charger	1	\$1,171.80	\$1,171.80
3.0	11576-000071	LUCAS External Power Supply	1	\$371.00	\$371.00
4.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	1	\$697.20	\$697.20
5.0	11576-000046	LUCAS Disposable Suction Cup (3 pack)	1	\$140.70	\$140.70
Equipment Total:					\$22,673.14

ProCare Products:

#	Product	Description	Months	Qty	Sell Price	Total
6.1	LUCAS-FLD-PROCARE	LUCAS 3, 3.1 for LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device 09/09/2026 - 09/08/2030 ✓ Parts, Labor, Travel ✓ Preventative Maintenance ✓ Batteries Service	48	1	\$5,926.40	\$5,926.40
ProCare Total:						\$5,926.40



LUCAS + 4 YR PROCARE

Quote Number:

11370204

Version:

1

Prepared For:

SCHOODIC EMS

Attn:

Remit to:

Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Division:

Medical

Rep:

Andrew Delaney

Email:

andrew.delaney@stryker.com

Phone Number:

Quote Date:

09/09/2026

Expiration Date:

12/08/2026

Contract Start:

09/09/2026

Contract End:

09/08/2027

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Shipping and Handling:	\$348.89
Grand Total:	\$28,948.43

Prices: In effect for 30 days

Terms: Net 30 Days

Shipping & Handling Includes:
Standard freight, special packaging, semi rigging cranes, labor & delivery of equipment to final location, removal of all packaging, pre-delivery site check, education/training

Terms and Conditions:
Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.

Memorandum

TO: Gouldsboro Select Board
FROM: Josh McIntyre, Town Manager
DATE: September 16, 2026
RE: Proposed Changes to Select Board Meeting Format

I am proposing that the Board consider several changes to the format of our regular Select Board meetings. The purpose is not to reduce the information available to the Board or opportunities for public participation, but to make better use of meeting time and focus the Board's meetings more directly on matters requiring discussion, direction, or action.

Department Reports

Our current agendas include standing reports from the Treasurer, Police Department, Fire Department, EMS, Superintendent of Town Infrastructure, RSU #24, Town Manager, and boards and committees. These reports can provide useful information, but much of the information presented is routine and does not require Board action.

I recommend that routine departmental reports instead be submitted in writing for inclusion in the Select Board packet. Department heads would continue to attend meetings when they have a matter requiring Board action or direction, when there is a significant issue warranting discussion, or when requested by the Town Manager or a Board member via the Town Manager.

This would not reduce the information provided to the Board. Rather, it would shift routine informational reporting to the meeting packet and reserve meeting time primarily for matters that benefit from discussion among the Board, staff, and other appropriate participants.

Public Questions During Department Reports

Our current practice has also developed into allowing questions from members of the public following individual department reports. I recommend discontinuing this as a routine practice.

The Board has already adopted a Policy Governing Public Participation at Regularly Scheduled Select Board Meetings. That policy establishes a designated public comment period of up to 15 minutes, generally limits individual comments to three minutes, and establishes procedures for recognition by the Chair. The policy states that its purpose is to permit fair and orderly public participation while allowing the Select Board to conduct Town business efficiently.

I recommend that we follow that structure consistently. Members of the public would continue to have the opportunity to address the Board during Public Comment. This would provide a clearer distinction between questions and deliberation by the elected Board and the public participation opportunities established by Board policy.

Consent Agenda

I also recommend establishing a Consent Agenda for routine matters that do not ordinarily require separate discussion. Potential consent items could include approval of minutes, warrants, routine licenses (where allowable by law), appointments, and similar administrative matters.

The Consent Agenda would be approved by a single motion. Any Select Board member could request that an individual item be removed from the Consent Agenda and considered separately.

This would allow the Board to spend less time on routine approvals while preserving every member's ability to request discussion of an item.

Identification of Agenda Items

Finally, I recommend identifying substantive agenda items according to what is expected of the Board:

- **Action Requested**
- **Discussion/Direction Requested**
- **Update — No Action Requested**

For a while over the last year, we were using an asterisk to identify proposals on which action or a vote is likely. Expanding that practice would give Board members and the public a clearer understanding of the purpose of each item before the meeting.

Proposed Meeting Structure

Under the proposed format, regular meetings would generally proceed as follows:

1. Pledge of Allegiance
2. Adoption of Agenda
3. Consent Agenda
4. Old Business
5. New Business
6. Boards & Committees Matters
7. Select Board Member Matters
8. Public Comment
9. Executive Session, if necessary
10. Adjournment

Routine written departmental reports would be included in the meeting packet rather than presented orally.

Recommendation

I recommend that the Select Board discuss these changes and, if there is general agreement, to begin using the revised agenda format for regular Select Board meetings beginning October 8, 2026.

Proposed Select Board Agenda Format

This keeps most of the familiar Gouldsboro structure while removing the long-standing report section that currently precedes the Board's substantive business.

TOWN OF GOULDSBORO SELECT BOARD MEETING

[DATE] – 5:00 PM

Gouldsboro Town Office

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

Adjustments to / approval of agenda

CONSENT AGENDA

Items may be removed from the Consent Agenda at the request of any Select Board member for separate consideration.

- Approval of Minutes
- Approval of Warrants
- Routine licenses, appointments, or other administrative approvals, as appropriate
- Acceptance of written departmental/committee reports

OLD BUSINESS

- [Item — Action Requested]
- [Item — Discussion/Direction Requested]
- [Item — Update — No Action Requested]

NEW BUSINESS

- [Item — Action Requested]
- [Item — Action Requested]
- [Item — Discussion/Direction Requested]
- [Item — Update — No Action Requested]

BOARDS & COMMITTEES MATTERS

- Updates on activities
- Requests for future agenda items

SELECT BOARD MEMBER MATTERS

- Matters raised by individual Select Board members
- Requests for future agenda items

PUBLIC COMMENT

Public comment in accordance with the Select Board's adopted Policy Governing Public Participation at Regularly Scheduled Select Board Meetings.

EXECUTIVE SESSION, if necessary

ADJOURN

Note: Routine departmental updates are provided to the Select Board in writing as part of the meeting packet.

TOWN OF GOULDSBORO
POLICY GOVERNING PUBLIC PARTICIPATION AT
REGULARLY SCHEDULED SELECT BOARD MEETINGS
(30-A M.R.S. § 2608)

The Town of Gouldsboro (the “Town”) adopts this policy governing public participation at regularly scheduled meetings of the Town’s Select Board.

The purpose of public meetings of the Select Board is to conduct the business of the Town. The Select Board encourages residents to attend Select Board meetings so that they may become acquainted with the operations and programs of the Town. The Select Board also recognizes the value of public comments on matters of municipal affairs. To permit fair and orderly expression of public comments at Select Board business meetings, while still allowing the Select Board to conduct its business efficiently, the Select Board has adopted this policy to establish the standards governing public comments during any regularly scheduled public meeting of the Select Board.

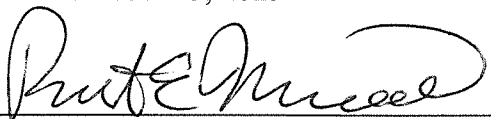
At special meetings, emergency meetings, and workshops of the Select Board, or at committee meetings, public comments will be limited to the topic(s) of the particular meeting, or in some cases, may not be permitted at all.

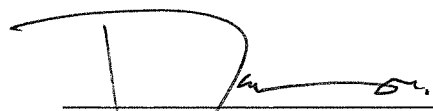
- 1. Public Comment Period.** The Select Board includes a public comment period, not to exceed 15 minutes, on the agenda of its regular business meetings. Comments by individuals are limited to a maximum of three (3) minutes at any given regular business meeting. Individuals may not relinquish a portion of their allotted time to another speaker. The time limits in this paragraph may be modified at particular meetings at the discretion of the Board Chair.
- 2. Sign-In Sheet.** Individuals who wish to speak during the public comment period are required to fill out the sign-in sheet available at each Select Board meeting, prior to the beginning of the public comment period, and to review a copy of this policy. Each individual will be required to state their name and address before beginning their remarks.
- 3. Rules of Order.** The Board Chair is responsible for ensuring the orderly conduct of Select Board meetings and for ensuring compliance with this policy, including the following rules of order:
 - a. Speakers will be recognized by the Board Chair, and comments should be addressed to the Board Chair. Requests for information or concerns that require further research may be referred to the Town Manager for further action, as necessary.
 - b. Speakers are expected to follow rules of common etiquette, civility, respect, and decorum and refrain from engaging in disruptive conduct, including but not limited to using vulgar or obscene language, yelling, threatening others using words or by other actions, making defamatory comments, exceeding the allotted time limits, talking over or interrupting others, offering repetitive comments, or offering comment on matters unrelated to the Town’s programs, policies, and operations.

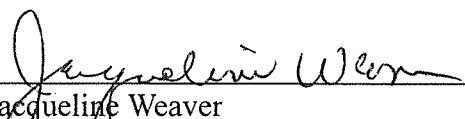
- c. Public comments must be germane to Town business or the topic at hand.
 - d. Discussion of personnel matters is not permitted during the public comment period due to the privacy, confidentiality, and due process rights of Town employees. For purposes of this policy, “discussion of a personnel matter” means any discussion, whether positive or negative, of the job performance or conduct of a Town employee. Any concerns about personnel matters should be directed to the Town Manager outside of Select Board meetings so that they can be addressed through an alternative channel and in a manner consistent with confidentiality, privacy, and due process rights of the individuals involved.
- 4. Authority to Maintain Order by Board Chair.** The Board Chair will stop any public comment that is contrary to this policy. Individuals who disrupt a Select Board meeting may be asked to leave in order to allow the Board to conduct its business in an orderly manner. In addition, if a person disrupts the orderly conduct of a public meeting, the Board Chair may call a recess, request the removal of such person from the meeting (if in-person) or the electronic platform (if remote), adjourn the meeting, or take other appropriate measures to return the meeting to order. The Board Chair may request the assistance of law enforcement if necessary to address disruptions or safety concerns.
- 5. Other Avenues of Public Communication.** In addition to speaking during the designated public comment portion of the agenda at Select Board meetings, members of the public are welcome to submit written comments on municipal matters to the Select Board and Town Manager, to submit requests to have items placed on a Select Board agenda, or to schedule a meeting to discuss matters related to the Town’s affairs with the Town Manager.

This policy will remain in force indefinitely unless amended or rescinded by the municipal officers of the Town.

Date: October 23, 2025


Robert Harmon, *Chair*

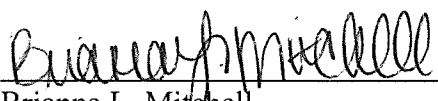

Danny Mitchell Jr., *Vice-Chair*


Jacqueline Weaver


Peter McKenzie

A majority of the municipal officers of the
Town of Gouldsboro

A true copy, attest:


Brianna L. Mitchell
Town Clerk, Town of Gouldsboro

TOWN OF GOULDSBORO

POLICY ON CHAIRMAN'S DUTIES AND RESPONSIBILITIES

1. Shall be elected by majority of the Board of Selectmen present at the first public meeting following the annual election.
2. Will conduct meetings unless he/she delegates the responsibility.
3. May routinely, but not exclusively, convey the Board's wishes and policies to the Town Manager (acting as a "mouthpiece" for the Board)
4. Shall deal with the media inquiries in conjunction with the Town Manager representing the town's leadership.
5. May provide a decision on an issue requiring timely resolution between meetings which does not involve a new policy decision, and if there is inadequate time to schedule a public meeting or the nature of the decision does not warrant the effort of a public meeting. A written summary of the circumstances behind the decision, as well as the decision, shall be provided other Selectmen in a timely manner (deposited in member's boxes). Decision shall be reviewed at the next regularly scheduled BOS meeting. Chair shall make reasonable effort to discuss issue with the Vice Chair prior to making a decision, and will notify the remainder of the Board of the decision.
6. Is responsible for the agenda of the Board of Selectmen's meetings. Town Manager and the Chair shall work together to construct the agenda.
7. Shall occasionally draft correspondence on behalf of the Board of Selectmen. Drafts and/or general content shall be approved by members at a public meeting prior to submission. Outgoing correspondence which must be drafted and finalized between meetings shall be dealt with in the same manner a paragraph five.
8. Will notify Vice Chair should he/she anticipate and absence of more that two days (in other words, unavailable by direct communication). Vice Chair shall, at the time, be delegated all duties and responsibilities of the Chair for that period of absence.
9. The regular Board of Selectmen meetings are to be held every other Thursday evening at 6:00pm in the Town Office. Special meetings can be called within a 24 hour notice; emergency meetings can be called anytime with proper notice. **Voted to change to 5PM - 2023*
10. Work sessions may be called within 24 hour notice. *DR, BH, PMF, DM, JW*

POLICY APPROVAL

☐ New
☒ Renewed
☒ Amended

Approval By:

☒ Dana Rice	☐ Not present	☐ Opposed
☒ William Thayer	☐ Not present	☐ Opposed
☒ Susan Bagley	☐ Not present	☐ Opposed
☒ James McLean	☐ Not present	☐ Opposed
☒ James Watson	☐ Not present	☐ Opposed

Approval Date: September 17, 2009

Certified: Yvonne P. Wilkinson
Yvonne P. Wilkinson, Town Clerk

TOWN OF GOULDSBORO
INVITATION FOR BIDS
SNOWPLOWING, SNOW REMOVAL, AND SANDING SERVICES

Bid Invitation Issue Date: _____
Bid Submission Deadline: _____
Anticipated Contract Award Date: _____

The Town of Gouldsboro (the "Town") invites bids for a five-year contract beginning July 1, 2027, for snowplowing, snow removal, and sanding/salting services on Town-maintained roads, designated state-aid roads, turnarounds, and municipal lots. The full scope of services is set forth in the attached Snowplowing, Snow Removal, and Sanding Services Contract.

Bid packets are available at the Gouldsboro Town Office, 59 Main Street, Prospect Harbor, Maine, and on the Town's website.

INTRODUCTION

Gouldsboro is a coastal community of roughly 1,700 year-round residents with approximately 60 miles of roadways. The Town requires dependable winter maintenance sufficient to keep covered roads and municipal areas reasonably safe and passable throughout winter weather events.

INSTRUCTIONS TO BIDDERS

- Bid Submission Deadline: Bids must be received on or before _____ at _____. Bids will be publicly opened at _____ on _____ at the Gouldsboro Town Office, 59 Main Street, Prospect Harbor, Maine. Bidders may attend the opening.
- Submittals: Bidders must submit their bids on the enclosed Bid Form. Failure to include a completed Bid Form may result in rejection of the bid.
- Sealed Bid: Bids must be placed in a sealed envelope marked "BID – SNOWPLOWING SERVICES" and delivered by mail to Town Manager, Town of Gouldsboro, P.O. Box 68, Prospect Harbor, ME 04669-0068, or by hand to the Gouldsboro Town Office, 59 Main Street, Prospect Harbor. Faxed or emailed bids will not be accepted.
- Firm Bids: Bids submitted before the submission deadline may be withdrawn by written notice to the Town Manager. After the deadline, bids shall remain firm for 60 days.
- Questions: Questions concerning this Invitation for Bids or the scope of services must be directed to the Town Manager. Any material clarification or change to the bid documents may be issued by written addendum.

BASIS OF AWARD

The municipal officers of the Town will award the contract to the successful bidder on the basis of: (1) experience and proven track record in winter road maintenance; (2) capacity, equipment, personnel, and backup resources; (3) demonstrated ability and proposed approach to provide reliable, timely, and responsive service, including communications, complaint resolution, equipment failures, and emergency requests; and (4) the proposed fixed annual cost of all services required under the Contract.

The Town reserves the right to waive informalities, to accept any bid, and to reject any or all bids. The Town may undertake discussions with one or more bidders and may accept the bid that, in the Town's judgment, is most advantageous to the Town considering price and the other evaluation criteria. The Town reserves the right to substantiate bidders' qualifications, capability to perform, availability, and past performance, and to determine that a bid not prepared in accordance with this Invitation for Bids is nonresponsive. The Town may cancel this procurement in whole or in part at any time before a contract is executed.

CONTRACT TERMS

By submitting a bid, the bidder agrees, if selected, to execute a contract with the Town in form substantially the same as the attached Snowplowing, Snow Removal, and Sanding Services Contract within seven (7) days after the Town's acceptance of the bid and award of the contract.

TOWN OF GOULDSBORO
INVITATION FOR BIDS
SNOWPLOWING, SNOW REMOVAL, AND SANDING SERVICES
BID FORM

BIDDER: _____

Experience: Summarize the bidder's experience providing municipal or comparable snowplowing, snow removal, and sanding services:

Capacity and Equipment: Identify the primary equipment, backup equipment, number of operators, and supervisory/contact personnel proposed for this Contract. Identify whether equipment is owned, leased, or otherwise available to the Bidder. Attach an equipment list if needed:

Storm Response and Service Issues: Describe how the bidder will manage storm response, communications with the Town, equipment breakdowns, and service deficiencies:

Price: The undersigned bidder agrees to provide all services set forth in the attached Contract for the fixed annual prices stated below. Each annual price shall include all labor, fuel, vehicles, equipment, maintenance, repairs, overhead, profit, fees, and other costs necessary to perform every service required under the Contract, including mixing and stockpiling Town-provided sand and salt, loading materials, snowplowing, snow removal, and sanding/salting. The Town shall provide the sand and salt.

CONTRACT YEAR	FIXED ANNUAL PRICE
Year 1: July 1, 2027 – June 30, 2028	\$ _____
Year 2: July 1, 2028 – June 30, 2029	\$ _____
Year 3: July 1, 2029 – June 30, 2030	\$ _____
Year 4: July 1, 2030 – June 30, 2031	\$ _____
Year 5: July 1, 2031 – June 30, 2032	\$ _____

Exceptions or Qualifications (if any): _____

CERTIFICATION: By signing below, I certify on behalf of the Bidder that I have read and understand all terms and conditions of this Invitation for Bids, including the attached Contract, and that this bid is made in accordance with them.

Signature of Authorized Representative: _____ Date: _____

Print Name and Title: _____

Business Name: _____

Address: _____

Phone: _____ E-mail: _____

SNOWPLOWING, SNOW REMOVAL, AND SANDING SERVICES CONTRACT

This SNOWPLOWING, SNOW REMOVAL, AND SANDING SERVICES CONTRACT ("Contract") is entered into as of _____, 2027, by and between the Town of Gouldsboro, a Maine body politic and corporate ("Town"), and _____ ("Contractor"). The parties agree as follows:

1. **Contract Term.** This Contract commences on July 1, 2027 and continues through June 30, 2032, unless earlier terminated in accordance with this Contract.

2. **Scope of Services.**

- a. Contractor shall provide snowplowing, snow removal, and sanding/salting services for the roads and areas covered by this Contract, including all Town roads, covered state/state-aid roads, designated turnarounds, and municipal lots, as identified by the Town and reflected in Appendix B.
- b. Contractor shall continue operations until the weather event has ended and roads and covered areas have been cleared and treated to a condition reasonably satisfactory to the Town. Following a storm, Contractor shall clear snow and slush from the traveled way to the full practicable width of the roadway and shall wing back shoulders, intersections, curves, and other locations as reasonably necessary to provide sight distance, drainage, room for subsequent snowfall, and safe passage. After significant storms, Contractor shall push back snowbanks and remove snow from shoulders and designated municipal areas as reasonably necessary for visibility, drainage, storage capacity, and public safety. During prolonged or severe weather events, Contractor shall maintain sufficient equipment and personnel to provide continuous operations, including operator relief when reasonably necessary.
- c. The Town shall purchase and provide the sand and salt used in performance of the Services and shall provide or designate the storage facility. Contractor shall provide all equipment and labor necessary to mix, stockpile, load, and apply such materials. Title to all Town-purchased sand, salt, and sand/salt mixture shall remain with the Town. Contractor shall use Town-provided materials only in performance of this Contract and shall exercise reasonable care to prevent waste or loss.
- d. Contractor shall furnish, as part of the annual Contract Price, all labor and equipment necessary to mix Town-provided road sand and salt in proportions specified by the Town and place the completed mixture within the Town-designated storage facility. Contractor shall coordinate this work with the Town Manager or designee and shall complete the initial seasonal stockpile no later than October 15 of each year, unless another date is approved by the Town.
- e. Contractor shall give priority, when requested by the Town, to opening or treating a road or municipal area necessary for police, fire, ambulance, or other emergency response. Contractor shall make reasonable efforts to respond promptly without materially compromising the overall safety of the road system.
- f. Contractor shall promptly report to the Town any known damage to Town property, signs, guardrails, culverts, mailboxes, structures, or private property occurring in connection with performance of the Services. Contractor shall be responsible for damage caused by its negligence or failure to perform the Services in accordance with this Contract.
- g. Contractor shall perform other winter road-maintenance tasks that are usual and customary and reasonably incidental to the Services, and shall promptly respond to requests from the Town Manager or designee concerning specific snow removal, sanding, icing, drifting, or access problems.

3. **Equipment and Personnel.** Contractor shall maintain sufficient safe, dependable equipment and qualified personnel, including reserves, to perform the Services promptly and continuously. At a minimum, Contractor shall have available the equipment listed in Appendix A.

Contractor shall provide the Town, before the first winter season and thereafter upon request, a current list of equipment and operators assigned or available to the Contract. The Town Manager or designee may inspect equipment used under this Contract at reasonable times. Contractor shall provide sufficient qualified and trained operators, including reserves, and shall ensure that all operators are properly licensed, insured, and compliant with applicable drug and alcohol testing requirements. Equipment breakdown shall not relieve Contractor of its obligation to provide continuous Services. Contractor shall promptly notify the Town Manager or designee of any breakdown that materially

affects operations and identify the replacement equipment and anticipated time it will be placed in service.

4. **Communications and Availability.** During the snowplowing season, Contractor shall maintain a telephone contact available 24 hours per day and provide that number to the Town Manager. If Contractor will not personally be available, Contractor shall designate a responsible contact person with authority to respond to the Town. Contractor shall maintain supervisory personnel or communications sufficient for the Town to reach plowing and sanding vehicles promptly during operations. Before October 15 of each year, Contractor and the Town Manager or designee shall conduct a preseason meeting to review routes, equipment and personnel availability, emergency contacts, material supplies, known road or construction issues, municipal facility requirements, and operational concerns for the coming winter.
5. **Contract Price.** The fixed annual Contract Price for each Contract Year is set forth in Contractor's Bid Form, attached hereto and incorporated into this Contract. The Contract Price includes all labor, fuel, vehicles, equipment, maintenance, repairs, overhead, profit, fees, and other costs necessary to perform all Services required under this Contract, including mixing and stockpiling Town-provided sand and salt, loading materials, snowplowing, snow removal, and sanding/salting. The Town shall provide the sand and salt. No fuel surcharge or other price adjustment shall apply unless expressly authorized by a written amendment executed by the Town and Contractor.
6. **Payment.** For satisfactory Services, the Town shall pay Contractor in seven (7) substantially equal installments beginning November 1 and continuing monthly through May 1 of each Contract Year. The Town may withhold or offset amounts reasonably attributable to incomplete, deficient, or corrective work, damages, or other amounts owed by Contractor to the Town.
7. **Insurance.** Contractor shall maintain throughout the Term: (a) workers' compensation insurance as required by law, including employer liability coverage of not less than \$500,000; (b) commercial general liability insurance with limits not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; and (c) automobile liability insurance with limits not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. The Town shall be named as an additional insured on the general and automobile liability policies. Contractor shall furnish certificates evidencing required insurance before commencing Services and no later than October 1 of each Contract Year.
8. **Compliance with Law.** Contractor shall comply with all applicable federal, state, and local laws and regulations, including commercial vehicle requirements, licensing requirements, workers' compensation requirements, traffic safety laws, and applicable drug and alcohol testing requirements.
9. **Performance and Corrective Action.** Contractor shall provide high-quality, prompt, reliable, and responsive Services. Contractor shall respond promptly and professionally to communications from the Town concerning road conditions, complaints, missed areas, equipment issues, and other operational concerns, and shall respond immediately to communications concerning conditions presenting an imminent public-safety concern. If the Town determines that Services are incomplete, untimely, unsafe, or otherwise deficient, the Town may direct Contractor to correct the deficiency within a reasonable time considering the nature of the deficiency and prevailing road and weather conditions. If Contractor does not timely correct the deficiency, the Town may obtain substitute services and deduct the reasonable cost from amounts otherwise due Contractor, without limiting any other remedy available to the Town.
10. **Indemnification.** Contractor shall indemnify and hold harmless the Town and its officers, officials, agents, and employees from suits, actions, damages, expenses, and demands arising out of or caused by any negligent or wrongful act or omission of Contractor or its employees, agents, or subcontractors in connection with Contractor's performance of the Services or failure to comply with applicable law. This section shall not be construed to waive any defense, immunity, limitation of liability, limitation of actions, or other protection available to the Town under applicable law, including the Maine Tort Claims Act.
11. **Termination.** The Town may terminate this Contract for cause at any time, or for convenience upon thirty (30) days' prior written notice to Contractor. Upon termination, Contractor shall cease performing the Services as directed and shall be entitled only to undisputed compensation for Services satisfactorily performed through the termination date, less any amounts properly withheld or offset by the Town. Contractor shall not be entitled to lost profits on Services not performed after termination.

12. Independent Contractor. Contractor is an independent contractor and not an employee of the Town. Contractor is solely responsible for its employees, agents, subcontractors, work methods, taxes, insurance, and compliance obligations. Nothing in this Contract creates an employment, partnership, joint venture, or agency relationship between the parties.

13. Miscellaneous. This Contract is governed by the laws of Maine, without giving effect to conflicts-of-law provisions. Contractor may not assign or transfer its rights or delegate its obligations without the Town's prior written consent. Contractor shall not subcontract a material portion of the Services without prior written approval of the Town Manager. Any approved subcontractor shall be subject to the applicable requirements of this Contract, including insurance and operator qualification requirements, and Contractor remains fully responsible to the Town for all Services performed by subcontractors. This Contract, including the Bid Form and appendices, constitutes the entire agreement concerning the Services and supersedes prior negotiations or representations. Amendments must be in writing and signed by authorized representatives of both parties. Provisions that by their nature should survive termination shall survive. If any provision is determined invalid or unenforceable, the remaining provisions shall remain in effect. This Contract may be executed in counterparts.

IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to execute this Contract.

TOWN OF GOULDSBORO

By: _____

Name: Joshua McIntyre

Title: Town Manager

CONTRACTOR

By: _____

Name: _____

Title: _____

APPENDIX A

MINIMUM EQUIPMENT AND PERSONNEL REQUIREMENTS

Contractor shall have available, at a minimum, the following equipment throughout the Contract Term. Contractor shall provide a current equipment and operator list to the Town before commencement of winter operations and update it when material changes occur.

- Three (3) full-size (at least six-wheel) dump trucks equipped with plows, wing plows, and sanding equipment.
- Two (2) pickup trucks equipped with plows.
- One (1) loader available to load sand/salt into trucks.
- Access to a grader within one (1) hour of notice.
- At least one (1) replacement vehicle or comparable piece of equipment capable of being placed in service within three (3) hours after a breakdown of a regular vehicle.

DRAFT

APPENDIX B

ROADS AND AREAS COVERED

All Town roads, covered state/state-aid roads, designated turnarounds, and municipal lots customarily maintained under the Town's snowplowing contract, together with any additions or deletions agreed to in writing during the Contract Term.

Before contract execution, the Town may attach or incorporate a current road/route list or map identifying the specific roads, turnarounds, and municipal lots covered by the Contract.

Bidders shall base their bids on the listed roads and areas and the approximate mileage provided by the Town.

DRAFT