Regular Select Board Meeting

Thursday, November 5, 2026 at 4:00 pm

MEETING LOCATION

Gouldsboro Town Office, 59 Main Street, Prospect Harbor, ME 04669

ACCESS MEETING THROUGH ZOOM

Join Zoom Meeting: Zoom Meeting Link

Meeting ID: 801 872 7702

Passcode: 4uFgxX

1. **Call to Order**
2. **Executive Session for consultation with legal counsel regarding the Board's rights and duties pursuant to 1 MRS 405(6)(E).**
   Executive Session to begin at 4pm
   Regular Select Board meeting expected to begin at 5pm
3. **Pledge of Allegiance**
4. **Adoption of Agenda**
5. **Consent Agenda**
   a. **Approval of Minutes for October 22, 2026**
   b. **Payroll Warrant #21 - $47,759.93**
   c. **Accounts Payable Warrant #22 - $467,706.13**
   d. **Memo on replacement of heater at transfer station**
6. **Old Business**
   a. **Consideration of amendments to Employee Personnel Policy - Action Requested**
   b. **Consideration of adoption of policy governing Power Fund - Action Requested**
7. **New Business**
   a. **Requested settlement of EMS bill - Action Requested**

   b. **Authorization of funds to replace heating oil tank at Recreation Center - Action Requested**
   c. **Consideration of request of Road Commissioner to award Guzzle Rd. & Summer Harbor Rd. paving projects - Action Requested**
   d. **Appointment of Bill Zoellick as Alternate Member of Budget Committee - Action Requested**
   e. **Budget - CIP for Harbor & Coastal Planning reserves - Discussion Requested**
8. **Reports**
   a. **Select Board**
   b. **Treasurer**
   c. **RSU #24 Representative**
   d. **Town Manager**
   e. **Boards & Committees**
9. **Public Comment**
10. **Adjourn**

| Agenda published on 11/03/2026 at 4:10 PM

Regular Select Board Meeting - New format

Minutes

Thursday, October 22, 2026 at 5:00 pm

MEETING LOCATION

Gouldsboro Town Office, 59 Main Street, Prospect Harbor, ME 04669

ACCESS MEETING THROUGH ZOOM

Join Zoom Meeting: Zoom Meeting Link

Meeting ID: 801 872 7702

Passcode: 4uFgxX

1. **Call to Order**

   Minutes:
   Mr. Harmon called the meeting to order at 5PM.

2. **Pledge of Allegiance**
3. **Attendance**

   Minutes:
   Select Board Attendance: Robert Harmon - Danny Mitchell Jr. - Peter McKenzie - Johnathan Renwick - Jacqueline Weaver.
   Staff Attendance: Town Clerk Brianna L. Mitchell.
   Attendance Total: 12 (twelve) **Zoom Attendance Total:** 7 (seven)

4. **Adoption of Agenda**

   Minutes:
   Ms. Weaver would like to amend the agenda to add a new item under New Business to appoint Pamela Harriman as an alternate to the Planning Board.
   Mr. Mitchell made a motion to adopt the agenda as amended; 2nd by Mr. Renwick. Passed 5/0.
   Mr. Harmon asked for clarification regarding why the Select Board is required to adopt

an agenda. Town Clerk Brianna Mitchell stated that she would bring his question to the Town Manager for clarification.

5. **Consent Agenda**
   a. **Approval of Minutes - October 08, 2026**

      Minutes:
      Mr. Mitchell made a motion to approve the minutes of October 08, 2026; 2nd by Mr. McKenzie. Passed 5/0.

   b. **Payroll Warrant #19 - $47,519.01**

      Minutes:
      Mr. Mitchell made a motion to approve Payroll Warrant #19; 2nd by Mr. Renwick. Passed 5/0.

   c. **Accounts Payable Warrant #20 - $125,140.96**

      Minutes:
      Mr. Mitchell made a motion to approve Accounts Payable Warrant #20; 2nd by Mr. McKenzie. Passed 5/0**

6. **Old Business**
   None.
7. **New Business**
   a. **Appointment of Pamela Harriman as an Alternate to the Planning Board - Action Requested**

      Minutes:
      Mr. Mitchell made a motion to appoint Pamela Harriman to the Planning Board as an Alternate; 2nd by Mr. McKenzie. Passed 5/0.

   b. **Consideration of Amendment to Resolution Establishing the Gouldsboro Education Finance Advisory Committee - Action Requested**

      Minutes:
      Town Clerk Brianna Mitchell reported that this amendment would revise the resolution adopted on July 30, 2026, by amending Section 4 to change the number of appointed members from “5 to 7 appointed members” to “3 to 5 appointed members by the Select Board.” With four residents currently expressing interest in serving, this amendment would allow the Select Board to appoint the interested residents while maintaining the committee within the proposed membership range.
      Mr. Mitchell made a motion to amend the resolution establishing the Gouldsboro Education Finance Advisory Committee as proposed; 2nd by Mr. Renwick. Passed 5/0.

   c. **Appointment of members to Education Finance Committee - Action Requested**

      Minutes:
      Town Clerk Brianna Mitchell reported there are four residents who are

interested in serving on the Education Finance Committee. - Patricia Moore - David Allen - Charles Cote - Michael Jennings
Mr. Mitchell made a motion to appoint the four members proposed; 2nd by Mr. McKenzie. Passed 5/0.

d. Appointment of Rick Schauerte to the Budget Committee - Action Requested

Minutes:
Ms. Weaver made a motion to appoint Rick Schauerte to the Budget Committee; 2nd by Mr. Mitchell. Passed 5/0.

e. Discussion to amend the Employee Personnel Policy – Holiday Observance and Four-Day Workweek - Discussion Requested

Minutes:
Town Clerk Brianna Mitchell reported with the new four day work week starting soon, we need to amend the Employee Personnel Policy regarding holiday observance and the four-day workweek. Brianna wrote a memo to the Select Board, the current personnel policy provides to eligible employees with one paid day off for each designated holiday, based on their regular work schedule. Three of the four alternatives she provided are intended to preserve the current holiday benefit structure to ensure employees do not lose benefits they currently already receive.
By consensus, the Select Board agree to go with option 2; if a holiday falls on a Friday, a regularly scheduled day off, eligible employees would receive a floating holiday to use on another regularly scheduled workday. The floating holiday would require advance approval from the Town Manager and/or Town Clerk to ensure adequate departmental coverage. Amendments to the Employee Personnel Policy will be presented at the next Select Board meeting.

8. Reports

a. Select Board

Minutes:
Mr. McKenzie - Mr. McKenzie reported that the tour of the facility went very well. He noted that it was mind boggling to see the extent of the operations taking place at the facility in a small community like Prospect Harbor. Mr. McKenzie suggested sending a thank you card to Jonathan Stiles at the Space Force to express appreciation for the opportunity to tour the facility.
Mr. Mitchell - Mr. Mitchell agreed with Ms. Weaver and Mr. McKenzie.
Mr. Renwick - Mr. Renwick agreed with Ms. Weaver and Mr. McKenzie.
Ms. Weaver - Ms. Weaver reported that the Space Force at the Prospect Harbor Navy Base invited the Town Manager and Select Board members for a tour of the facility. She stated that the tour was informative and provided an opportunity to see the operations that take place behind the scenes. Ms. Weaver would like to obtain brochures to make available for residents to take at the Town Office.
Mr. Harmon - Mr. Harmon mentioned the Select Board took a tour of the Space Force facility at the Prospect Harbor Navy Base and went well.

- Mr. Harmon reported that the Transfer Station currently has no heat and

that there are tires on-site that need to be recycled. Town Clerk Brianna Mitchell reported that Town Manager Josh McIntyre and Superintendent of Town Infrastructure Mike Connors are already working to address both issues. Mr. Harmon also mentioned about the Transfer Station gate needing repair. Mike is aware of the need and is working on getting this repaired.

b. Treasurer

c. RSU #24 Representative

Absent from meeting.

d. Town Manager

Minutes:

Property Evaluation Update - Town Clerk Brianna Mitchell reported on behalf of Town Manager Josh McIntyre. Josh reached out to our Tax Assessor for clarification regarding the recent resident concern about multiple assessment visits. The assessing team explained that return visits are primarily due to technical issues, such as printing errors during batch reporting for properties with similar map and lot numbers, or the discovery of incomplete historical records that require verification. To prevent future confusion and minimize return trips, the team has instituted a new internal review protocol to ensure all valuation documents are verified prior to arriving at a property.

It is important to note that while homeowners have the right to refuse a site visit or interior inspection, doing so requires the assessment to be estimated based solely on exterior observation from the road. As cited in Maine Statute 706-A, the burden of proof for an assessment rests with the taxpayer. By declining an on-site visit without providing alternative information, a property owner may inadvertently limit their ability to successfully file an appeal or abatement should the Town's estimate prove inaccurate. We continue to encourage residents to facilitate the assessment process to ensure the highest degree of accuracy for their property valuation.

e. Boards & Committees

Minutes:

Facilities Advisory Board - Chair Mark Altvater provided updated building plans for the Public Safety section. The proposed building measures approximately 180 feet by 100 feet, resulting in a sizable structure with high ceilings. The Police and Fire Chiefs have provided their requirements, and the Board is working to determine which available properties could accommodate both buildings, either separately or as one combined facility. Currently, about three to four Town-owned properties appear to be potential options. The DOT lot appears to be the easiest option to pursue. Mr. Altvater also noted that participation during the Facilities Advisory Board meetings has been excellent.

Comprehensive Plan Committee - Bill Zoellick reported the Comp Plan has been approved by the State!

9. Public Comment

Minutes:

DRAFT

Mr. Harmon mentioned he was seeking clarification regarding the adoption of the agenda. Mr. Mitchell read off Robert Rules of Order; adopting an agenda helps a Select Board establish an agreed-upon order of business so the meeting can proceed in an organized, fair, and orderly manner. A proposed agenda must be adopted by the assembly to become the official agenda. Board members may propose changes before it is adopted. Mr. Mitchell also read, after an agenda is adopted, changing it requires a two-thirds vote, a vote of a majority of the entire membership, or unanimous consent under Robert's Rules.

DRAFT

10. Adjourn

Minutes:
Mr. Mitchell made a motion to adjourn at 5:42PM; 2nd by Mr. Renwick. Passed 5/0.

11. Select Board Approval
Minutes of October 22, 2026 and Approval on November 05, 2026

Minutes:

Robert E. Harmon, Chair

Danny Mitchell, Jr., Vice Chair

Peter McKenzie II

Jacqueline Weaver

Johnathan Renwick

DRAFT

Payroll Check Register

Pay Date: 11/06/2026

	Check	D / D	Check	Amount	Date	Employee
			Employee Checks			
	500	538.48	0.00	538.48	11/06/26	108 ERIC J BOSLEY
	501	110.22	0.00	110.22	11/06/26	167 TRINA M CHANDLER
	502	2,039.81	0.00	2,039.81	11/06/26	136 MICHAEL L CONNORS
	503	1,564.01	0.00	1,564.01	11/06/26	155 ALLEN W COREY II
	504	105.62	0.00	105.62	11/06/26	150 AMIR F FORCE
	505	927.84	0.00	927.84	11/06/26	106 ALETA M FUSCO
	506	961.08	0.00	961.08	11/06/26	166 IAN X GODING
	507	1,407.87	0.00	1,407.87	11/06/26	159 ALEXANDRA R KAEHRLE
	508	1,610.14	0.00	1,610.14	11/06/26	158 DANIEL A LEIGHTON
	509	1,464.98	0.00	1,464.98	11/06/26	171 MACKENZIE L LELAND
	510	606.33	0.00	606.33	11/06/26	119 PAMELA J LINSCOTT
	511	2,439.96	0.00	2,439.96	11/06/26	143 JAMES R MALLOY
	512	1,727.51	0.00	1,727.51	11/06/26	160 KAREN M MALLOY
	513	440.27	0.00	440.27	11/06/26	154 JESSICA L MCDEVITT
	514	3,168.48	0.00	3,168.48	11/06/26	141 JOSHUA R MCINTYRE
	515	1,837.71	0.00	1,837.71	11/06/26	073 BRIANNA L MITCHELL
	516	334.33	0.00	334.33	11/06/26	153 CALEB M NORTON
	517	558.44	0.00	558.44	11/06/26	168 NICHOLAS M PEPPARD
	518	922.93	0.00	922.93	11/06/26	172 GABREAL P PERRY
	519	561.22	0.00	561.22	11/06/26	156 MATTHEW P PERRY
	520	2,636.90	0.00	2,636.90	11/06/26	044 MICHAEL A PINKHAM
	521	2,474.36	0.00	2,474.36	11/06/26	041 BENJAMIN AR SOUDERS
	522	592.85	0.00	592.85	11/06/26	138 CHARLENE K TRAFTON
	523	679.75	0.00	679.75	11/06/26	140 MAYNARD D TRAFTON III
	524	232.75	0.00	232.75	11/06/26	098 LAURIE A URQUHART
	525	1,430.23	0.00	1,430.23	11/06/26	164 TRACEY M UTTING
	526	374.74	0.00	374.74	11/06/26	165 JOSHUA C WAGNER
Total		**31,748.81**	**0.00**	**31,748.81**		
			Direct Deposit Checks			
	527	0.00	31,748.81	31,748.81	11/06/26	D / D 2 BAR HARBOR BANK & TRUST
Total		**0.00**	**31,748.81**	**31,748.81**		
			Trust & Agency Checks			
	528	0.00	9,251.10	9,251.10	11/06/26	T & A 2 FEDERAL WITHHOLDING TX
	529	0.00	1,566.10	1,566.10	11/06/26	T & A 1 MAINE REVENUE TAXES
	530	0.00	420.84	420.84	11/06/26	T & A 4 ME PAID FAMILY MEDICAL LEAVE
	531	0.00	1,158.32	1,158.32	11/06/26	T & A 5 MePERS
	532	0.00	1,344.00	1,344.00	11/06/26	T & A 6 MeSTART
	16906	0.00	1,505.24	1,505.24	11/06/26	T & A 3 MISSION SQUARE-304479
Total		**0.00**	**15,245.60**	**15,245.60**		

Payroll Warrant

Pay Date: 11/06/2026

WARRANT: 21

Check	D / D	Check	Employee	Gross Pay
Total	**31,748.81**	**46,994.41**		**42,085.61**

Put into A/P	**16,011.12**
Taken out of A/P	**(15,245.60)**
Total Payroll	**47,759.93**

	Count
Checks	34

TO THE TREASURER OF THE TOWN OF GOULDSBORO:
THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

ROBERT HARMON

JACQUELINE WEAVER

PETER MCKENZIE II

DANNY MITCHELL JR

JOHNATHAN RENWICK

A / P Check Register

Bank: BAR HARBOR BANKING & TRUST

Type	Check	Amount	Date	Wrnt	Payee
P	16904	2,841.50	11/06/26	22	0309 STATE OF MAINE
P	16905	2,927.00	11/06/26	22	0309 STATE OF MAINE
R	16907	1,771.52	11/06/26	22	0402 BDS TIRE RECYCLING, INC
R	16908	946.41	11/06/26	22	0911 BOUND TREE MEDICAL, LLC.
R	16909	38.00	11/06/26	22	1467 BRIANNA MITCHELL
R	16910	40.00	11/06/26	22	0050 BROWN'S COMMUNICATION, INC.
R	16911	24,191.67	11/06/26	22	0351 CALDWELL MUNICIPAL ASSESSING & CONSULTING LLC
R	16912	253.22	11/06/26	22	0405 CONSOLIDATED COMMUNICATIONS
R	16913	35,714.30	11/06/26	22	1349 DANA B. RICE, JR
R	16914	2,764.54	11/06/26	22	1218 DM&J WASTE
R	16915	1,480.30	11/06/26	22	0341 EAGLE POINT ENERGY CENTER, LLC
R	16916	525.00	11/06/26	22	0399 EDGEWATER RELIANCE, LLC
R	16917	4,772.16	11/06/26	22	0576 HANCOCK COUNTY RCC/911
R	16918	25.00	11/06/26	22	0100 HANCOCK COUNTY REGISTRY OF DEEDS
R	16919	2,874.00	11/06/26	22	0593 HARBOR LAWNCARE
R	16920	39.00	11/06/26	22	0195 HARMON'S
R	16921	2,789.13	11/06/26	22	0353 KRUPA 80 INC.
R	16922	45.00	11/06/26	22	1779 MAINE BLDG OFFICIALS & INSP. ASSOC INC
R	16923	20.00	11/06/26	22	1382 MICHAEL PINKHAM SR.
R	16924	29,475.20	11/06/26	22	1244 NEW ENGLAND SALT COMPANY, LLC
R	16925	30.00	11/06/26	22	0316 OAK GROVE SPRING WATER
R	16926	105.94	11/06/26	22	0401 PITNEY BOWES BANK INC PURCHASE POWER
R	16927	150.00	11/06/26	22	0164 RABBIT RUN SMALL BUSINESS SERVICES
R	16928	185.00	11/06/26	22	0365 RAY PLUMBING COMPANY
R	16929	336,001.92	11/06/26	22	1067 REGIONAL SCHOOL UNIT #24
R	16930	14,000.00	11/06/26	22	1132 ROBERT HARMON
R	16931	1,866.00	11/06/26	22	0374 S&S ENTERPRISES
R	16932	66.07	11/06/26	22	0242 STRYKER SALES, LLC
R	16933	284.99	11/06/26	22	1597 TRIDENT ARMORY, INC.
R	16934	393.57	11/06/26	22	0028 VERSANT POWER
P	99999	1,003.36	11/06/26	22	1686 CARDMEMBER SERVICE
P	99999	86.33	11/06/26	22	1755 WEX BANK
	Total	**467,706.13**			

Count	
Checks	32
Voids	0

Warrant 22

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00402 BDS TIRE RECYCLING, INC						
0194	16907	11	TIRE DISPOSAL	INV#10714		
TIRE DISPOSAL			E 50-07-20-25		1,771.52	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
				Vendor Total-	**1,771.52**	
00911 BOUND TREE MEDICAL, LLC.						
0194	16908	11	10/14/2026	INV#86392031		
EMS Supplies			E 40-03-30-14		270.24	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / EMS			
				Invoice Total-	**270.24**	
0194	16908	11	10/14/2026	INV#86392032		
EMS Supplies			E 40-03-30-14		676.17	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / EMS			
				Invoice Total-	**676.17**	
				Vendor Total-	**946.41**	
01467 BRIANNA MITCHELL						
0194	16909	11	Pick up Soccer Supplies	Banquet		
Soccer Banquet Pick Up			E 20-08-20-31		38.00	0.00
			SERVICES / RECREATION - SERVICES / EVENTS			
				Vendor Total-	**38.00**	
00050 BROWN'S COMMUNICATION, INC.						
0194	16910	11	07/16/2026	INV#40448		
Reprogrammed mobile			E 40-02-15-02		40.00	0.00
			PUBLICSAFETY / FIRE DEPT. - UTILITIES / COMMUNICATE			
				Vendor Total-	**40.00**	
00351 CALDWELL MUNICIPAL ASSESSING & CONSULTING LLC						
0194	16911	11	INV#4122026	4TH PAYMENT		
PYMNT #4 OF 2026			E 20-01-20-27		1,291.67	0.00
			SERVICES / ASSESSORS - SERVICES / CONTRACTOR			
				Invoice Total-	**1,291.67**	
0194	16911	11	ASSESSING SERVICE QTR1	RE-EVAL		
ASSESSING SERVICE QTR1			E 79-01-90-01		22,900.00	0.00
			REVALUATION / REVALUATION - RESERVES / EXPENSE			
				Invoice Total-	**22,900.00**	
				Vendor Total-	**24,191.67**	
01686 CARDMEMBER SERVICE						
0194	99999	11	10/20/26 CREDIT CARD			
CHARGES/OVERPAYMENTS			G 1-420-00		1,003.36	0.00
			GENERAL FUND / EXP CONTROL			
				Vendor Total-	**1,003.36**	
00405 CONSOLIDATED COMMUNICATIONS						
0194	16912	11	OCT 2026 FS#3			
FS#3 INTERNET			E 30-06-15-02		253.22	0.00
			TOWNPROPERTY / FIRESTATION3 - UTILITIES / COMMUNICATE			
				Vendor Total-	**253.22**	
01349 DANA B. RICE, JR						
0194	16913	11	SNOWPLOWING	NOV 2026		

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
SNOWPLOWING			E 50-02-20-20		35,714.30	0.00
			PUBLIC WORKS / MAINTENANCE - SERVICES / SNOWPLOWING			
				Vendor Total-	**35,714.30**	
01218 DM&J WASTE						
0194	16914	11	INV#165986	10/22/26		
17.52T DEMO DISPOSAL			E 50-07-20-25		2,764.54	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / DISPOSAL			
				Vendor Total-	**2,764.54**	
00341 EAGLE POINT ENERGY CENTER, LLC						
0194	16915	11	INV#7075BYPASS	10/9/26		
7.06T X $92.75			E 50-05-20-15		654.82	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
				Invoice Total-	**654.82**	
0194	16915	11	INV#7026BYPASS	10/2/26		
8.9T X $92.75			E 50-05-20-15		825.48	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE DISP			
				Invoice Total-	**825.48**	
				Vendor Total-	**1,480.30**	
00399 EDGEWATER RELIANCE, LLC						
0194	16916	11	LEO BACKGROUND CHECK	INV#ER26-15A231		
LEO BACKGROUND CHECK			E 40-01-40-08		525.00	0.00
			PUBLICSAFETY / POLICE - STAFF / MED EVAL			
				Vendor Total-	**525.00**	
00576 HANCOCK COUNTY RCC/911						
0194	16917	11	10/05/2026	INV#263150007		
4TH QRTR DISPATCHSERVICES			E 40-01-15-09		2,379.44	0.00
			PUBLICSAFETY / POLICE - UTILITIES / RCC-E911			
				Invoice Total-	**2,379.44**	
0194	16917	11	10/05/2026	INV#263200019		
4TH QRTR DISPATCH SERVICE			E 40-03-15-09		1,196.36	0.00
			PUBLICSAFETY / AMBULANCE - UTILITIES / RCC-E911			
				Invoice Total-	**1,196.36**	
0194	16917	11	4TH QTR DISPATCH	10/5/26		
4TH QTR DISPATCH			E 40-02-15-09		1,196.36	0.00
			PUBLICSAFETY / FIRE DEPT. - UTILITIES / RCC-E911			
				Invoice Total-	**1,196.36**	
				Vendor Total-	**4,772.16**	
00100 HANCOCK COUNTY REGISTRY OF DEEDS						
0194	16918	11	BARCLAY, JOHN & MICHELLE	B7453P791		
recording/discharge			R 04-01		25.00	0.00
			SERVICE CHG - LIEN FEES			
				Vendor Total-	**25.00**	
00593 HARBOR LAWNCARE						
0194	16919	11	TOWN PARK	JUNE - OCT		
MOWING: TOWN PARK			E 30-13-20-12		990.00	0.00
			TOWNPROPERTY / PARK - SERVICES / MOWING			
				Invoice Total-	**990.00**	
0194	16919	11	PHWC	JULY - OCT		

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
MOWING: PHWC			E 30-07-20-12		624.00	0.00
			TOWNPROPERTY / PHWC - SERVICES / MOWING			
				Invoice Total-	**624.00**	
0194	16919	11	REC CENTER	JULY - OCT		
MOWING: COMM CTR			E 30-02-20-12		728.00	0.00
			TOWNPROPERTY / COMMUNITYCTR - SERVICES / MOWING			
				Invoice Total-	**728.00**	
0194	16919	11	TOWN OFFICE	JULY - OCT		
MOWING: TOWN OFFICE			E 30-01-20-12		532.00	0.00
			TOWNPROPERTY / TOWN OFFICE - SERVICES / MOWING			
				Invoice Total-	**532.00**	
				Vendor Total-	**2,874.00**	
00195 HARMON'S						
0194	16920	11	INV#217875	CARWASHES		
CARWASHES			E 40-01-30-04		39.00	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / VEH MAINT			
				Vendor Total-	**39.00**	
00353 KRUPA 80 INC.						
0194	16921	11	EMS/FIRE 1026	GAS		
FIRE DEPT FUEL			E 40-02-30-03		301.90	0.00
			PUBLICSAFETY / FIRE DEPT. - SUPPLIES / VEHICLE FUEL			
EMS FUEL			E 40-03-30-03		298.05	0.00
			PUBLICSAFETY / AMBULANCE - SUPPLIES / VEHICLE FUEL			
				Invoice Total-	**599.95**	
0194	16921	11	PDEPT/SHELLFISH 10/26	GAS		
POLICE DEPT FUEL			E 40-01-30-03		2,023.82	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / VEHICLE FUEL			
SHELLFISH FUEL			E 20-12-30-03		165.36	0.00
			SERVICES / SHELL - SUPPLIES / VEHICLE FUEL			
				Invoice Total-	**2,189.18**	
				Vendor Total-	**2,789.13**	
01779 MAINE BLDG OFFICIALS & INSP. ASSOC INC						
0194	16922	11	M CONNORS 9/26-8/27	INV#1000512886		
M CONNORS 26-27			E 50-01-40-04		45.00	0.00
			PUBLIC WORKS / MAINTENANCE - STAFF / TRAINING			
				Vendor Total-	**45.00**	
01382 MICHAEL PINKHAM SR.						
0194	16923	11	PHONE - OCTOBER			
phone reimbursement			E 20-12-15-02		20.00	0.00
			SERVICES / SHELL - UTILITIES / COMMUNICATE			
				Vendor Total-	**20.00**	
01244 NEW ENGLAND SALT COMPANY, LLC						
0194	16924	11	10/14/2026	INV#50061		
34.09 T @ $80.00			E 50-01-30-22		2,727.20	0.00
			PUBLIC WORKS / MAINTENANCE - SUPPLIES / WINTER SALT			
33.58 T @ $80.00			E 50-01-30-22		2,686.40	0.00
			PUBLIC WORKS / MAINTENANCE - SUPPLIES / WINTER SALT			
32.53 T @ $80.00			E 50-01-30-22		2,602.40	0.00
			PUBLIC WORKS / MAINTENANCE - SUPPLIES / WINTER SALT			

Jrnl	Check	Month	Invoice	Description	Reference		
Description			Account	Proj		Amount	Encumbrance
33.55 T @ $80.00			E 50-01-30-22			2,684.00	0.00
			PUBLIC WORKS / MAINTENANCE - SUPPLIES / WINTER SALT				
34.36 T @ $80.00			E 50-01-30-22			2,748.80	0.00
			PUBLIC WORKS / MAINTENANCE - SUPPLIES / WINTER SALT				
					Invoice Total-	**13,448.80**	
0194	16924	11	INV#50149		OCT BULK SALT		
233T @ $80.00			E 50-01-30-22			16,026.40	0.00
			PUBLIC WORKS / MAINTENANCE - SUPPLIES / WINTER SALT				
					Invoice Total-	**16,026.40**	
					Vendor Total-	**29,475.20**	
00316 OAK GROVE SPRING WATER							
0194	16925	11	10/29/26 WATER		OCTOBER		
2 BOTTLES			E 30-01-30-08			30.00	0.00
			TOWNPROPERTY / TOWN OFFICE - SUPPLIES / GENERAL				
					Vendor Total-	**30.00**	
00401 PITNEY BOWES BANK INC PURCHASE POWER							
0194	16926	11	POSTAGE MACHINE 10/26		INV#1177-4143		
POSTAGE PURCHASE POWER			E 10-01-30-02			105.94	0.00
			ADMIN / ADMIN - SUPPLIES / POSTAGE				
					Vendor Total-	**105.94**	
00164 RABBIT RUN SMALL BUSINESS SERVICES							
0194	16927	11	SPECIAL TOWN MTG 10/29/26		INV#2060		
10/29/26 SP TOWN MTG			E 10-01-20-07			150.00	0.00
			ADMIN / ADMIN - SERVICES / ELECTION				
					Vendor Total-	**150.00**	
00365 RAY PLUMBING COMPANY							
0194	16928	11	INV#193055883		TR STATION		
TRANS. STATION PORTAPOT			E 30-10-35-01			185.00	0.00
			TOWNPROPERTY / T STATION - REPAIRS / BUILDINGS				
					Vendor Total-	**185.00**	
01067 REGIONAL SCHOOL UNIT #24							
0194	16929	11	SCHOOL-APPROPRIATION		NOV 2026		
School - Gouldsboro			E 80-02-50-07			336,001.92	0.00
			EDUCATION / RSU#24 - MISC. / EDUCATION				
					Vendor Total-	**336,001.92**	
01132 ROBERT HARMON							
0194	16930	11	TRANSFER STATION/TRASH PK		NOV 2026		
Transfer Station			E 50-07-20-24			2,500.00	0.00
			PUBLIC WORKS / TRANSFER STA - SERVICES / TS OPERATOR				
Trash Pickup			E 50-05-20-16			11,500.00	0.00
			PUBLIC WORKS / SW & RECYCLE - SERVICES / WASTE PICKUP				
					Vendor Total-	**14,000.00**	
00374 S&S ENTERPRISES							
0194	16931	11	NEW TIRES FOR GPD		TOWNFAIR TIRES		
PD VEHICLE MAINT			E 40-01-30-04			1,866.00	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / VEH MAINT				
					Vendor Total-	**1,866.00**	
00309 STATE OF MAINE							

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
0194	16904	11	M/V REPORT 10/12-10/16/26		10/23/26	
REGISTRATION FEES			G 1-240-02		2,132.00	0.00
			GENERAL FUND / MV REG FEE			
SALES TAX			G 1-240-03		511.50	0.00
			GENERAL FUND / MV SALES TAX			
TITLE FEES			G 1-240-04		198.00	0.00
			GENERAL FUND / MV TITLE			
				Invoice Total-	**2,841.50**	
0194	16905	11	M/V REPORT 10/19-10/23/26		10/27/2026	
REGISTRATION FEES			G 1-240-02		1,981.00	0.00
			GENERAL FUND / MV REG FEE			
SALES TAX			G 1-240-03		880.00	0.00
			GENERAL FUND / MV SALES TAX			
TITLE FEES			G 1-240-04		66.00	0.00
			GENERAL FUND / MV TITLE			
				Invoice Total-	**2,927.00**	
				Vendor Total-	**5,768.50**	
00242 STRYKER SALES, LLC						
0194	16932	11	INV#9214139961		ASSEMBLY WIRES	
ASSEMBLY WIRES			E 81-01-90-01		66.07	0.00
			AMBULANCE / AMBULANCE - RESERVES / EXPENSE			
				Vendor Total-	**66.07**	
01597 TRIDENT ARMORY, INC.						
0194	16933	11	INV#297090			
Tactical gear			E 40-01-30-17		95.99	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / UNIFORMS			
				Invoice Total-	**95.99**	
0194	16933	11	INV#297042		POLOS	
Tactical gear			E 86-01-90-01		189.00	0.00
			SHELLFISH / SHELLFISH - RESERVES / EXPENSE			
				Invoice Total-	**189.00**	
				Vendor Total-	**284.99**	
00028 VERSANT POWER						
0194	16934	11	10167045-7 10/26		TOWN OFFICE	
TOWN OFF BLDG			E 30-01-15-01		285.50	0.00
			TOWNPROPERTY / TOWN OFFICE - UTILITIES / ELECTRICITY			
				Invoice Total-	**285.50**	
0194	16934	11	10167046-9 10/26		PHWC	
WOMEN'S CLUB BLDG			E 30-07-15-01		108.07	0.00
			TOWNPROPERTY / PHWC - UTILITIES / ELECTRICITY			
				Invoice Total-	**108.07**	
				Vendor Total-	**393.57**	
01755 WEX BANK						
0194	99999	11	ACCT:0460-220-242368-9		OCT 2026	
PD FUEL PURCHASES			E 40-01-30-03		86.33	0.00
			PUBLICSAFETY / POLICE - SUPPLIES / VEHICLE FUEL			
				Vendor Total-	**86.33**	

Warrant 22

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
				Prepaid Total-	**6,858.19**	
				Current Total-	**460,847.94**	
				EFT Total-	**0.00**	
				Warrant Total-	**467,706.13**	

TO THE TREASURER OF THE TOWN OF GOULDSBORO:
THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

ROBERT HARMON JACQUELINE WEAVER PETER MCKENZIE II

DANNY MITCHELL JR JOHNATHAN RENWICK

TOWN OF GOULDSBORO
MEMORANDUM

To: Select Board
From: Town Manager
Date: October 22, 2026
Re: Transfer Station Heater Replacement – Vendor Selection

The propane heater in the Transfer Station personnel trailer requires replacement. Superintendent of Town Infrastructure Mike Connors obtained two estimates for the purchase and installation of a new Rinnai propane heater:

Vendor	Estimated Cost
Statewide Energy	$3,049.00
Coastal Energy	$3,937.54
Difference	$888.54

Both estimates contemplate replacement with a comparably sized Rinnai propane heater. Statewide Energy's estimate includes $2,299 for the heater and $750 for parts and labor.

Under **Section 3.C (Field Purchases)** of the Town's Bidding and Purchasing Policy, adopted August 28, 2025, the Town Manager is authorized to select a vendor and award contracts for purchases of $5,000 or less, provided quotes are obtained from at least two vendors. The selection is to be based on the Town's best interest.

Having reviewed both estimates, I have selected Statewide Energy at an estimated cost of $3,049, representing a savings of approximately 23% compared with Coastal Energy.

This memorandum is provided to keep the Select Board informed of the expenditure and the vendor selection. Under the Town's purchasing policy, no further Board action is required.

Attachments: Vendor estimates from Statewide Energy and Coastal Energy.

Gmail

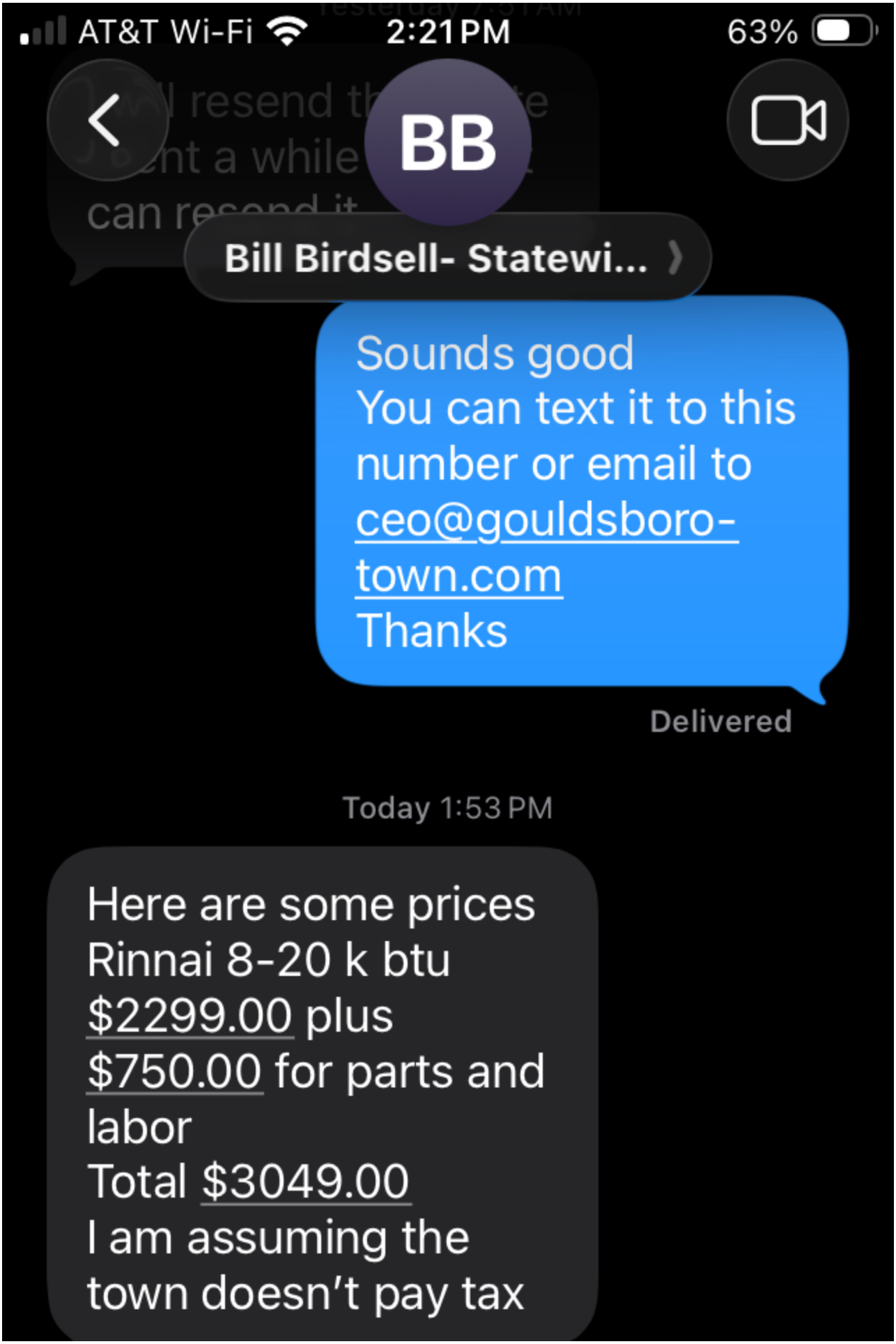
town manager <town.manager@gouldsborotown.com>

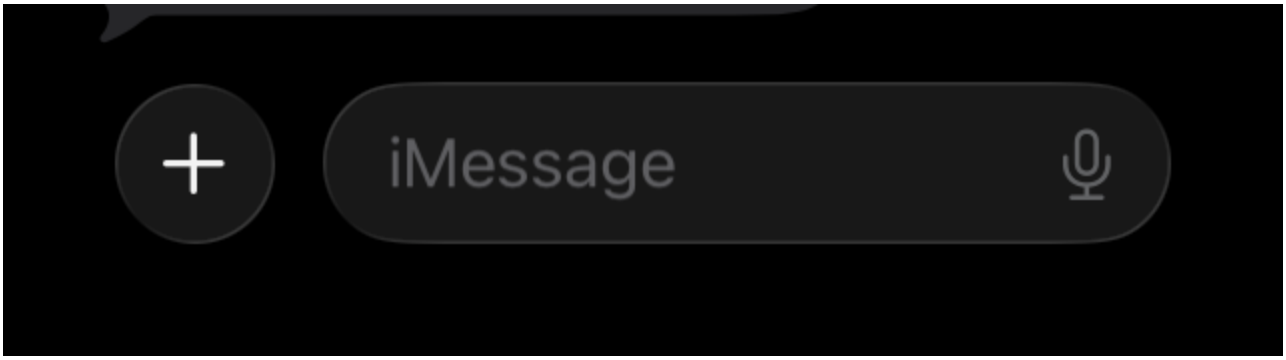
Statewide - Transfer Station Heater Quote-

1 message

Mike Connors <ceo@gouldsborotown.com> Tue, Oct 20, 2026 at 2:26 PM
To: Town Manager <town.manager@gouldsborotown.com>

Josh,
Attached below is a screenshot of a texted quote from Statewide Energy to replace the propane heater in the Transfer Station trailer.


AT&T Wi-Fi
2:21 PM
63%
BB
Bill Birdsell- Statewi...
Sounds good
You can text it to this number or email to ceo@gouldsboro-town.com
Thanks
Delivered
Today 1:53 PM
Here are some prices
Rinnai 8-20 k btu
$2299.00 plus
$750.00 for parts and labor
Total $3049.00
I am assuming the town doesn't pay tax



Mike Connors
Superintendent of Town Infrastructure
Town of Gouldsboro
(O) 207.963.5589
(C) 207.546.0940

Coastal Energy
P.O. BOX 1648, Ellsworth, Maine 04605 United States
(207) 664-1901

BILL TO
Town of Gouldsboro
P.O. Box 68
Prospect Harbor, ME 04669 USA

ESTIMATE	ESTIMATE DATE
47872578	Oct 13, 2026

JOB ADDRESS
Town of Gouldsboro
59 Main Street
Prospect Harbor, ME 04669 USA

Job:

ESTIMATE DETAILS

Propane heater installation: Removal of the old propane heater. Installation of a new Rinnai EX22 and bringing the propane up to code if necessary. The town will be responsible to patch any holes from the old heater. All labor, materials and equipment will be included in the estimate.

SERVICE	DESCRIPTION	QTY	PRICE	TOTAL
RINDV-EX22 (1): RINNAI DV 22 Installation (1)	Wall Furnace Rinnai EX22 DTP Propane Energy Saver 8.200 to 20.700 BTUH Direct Vent Beige 80% AFUE Variable Speed 263 Cubic Feet per Minute	1.00	$3,934.72	$3,934.72

SUB-TOTAL	$3,934.72
TAX	$2.82
TOTAL	$3,937.54

Thank you for choosing Coastal Energy

CUSTOMER AUTHORIZATION

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. ALL ESTIMATES OVER $1000 REQUIRE A 50% DOWNPAYMENT BEFORE SCHEDULING OF ANY WORK. The summary above is furnished by Coastal Energy as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

Sign here Date

TOWN OF GOULDSBORO
EMPLOYEE PERSONNEL POLICY

Amended November 05, 2026

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1. GENERAL

A. The Select Board adopts this Policy to administer the personnel activities of the employees of the Town. These rules and subsequent modifications shall supersede any policy and rules made previously by the Select Board. The Select Board may delete, amend, modify, or change any or all provisions contained in the Policy at any time. This policy is part of the agreement for employment, and all employees shall be given a copy, and shall sign a statement that they have received, read and understood the Policy. Any personnel issues arising that are not specifically provided for in the Policy shall be resolved by the Select Board.

B. The Town Manager is ultimately responsible for all personnel decisions regarding all town employees. The Select Board is responsible for personnel decisions regarding the Town Manager.

C. Applicants for town employment must submit a written description of their qualifications, which will become part of their personnel file if they are hired. They are also subject to a credit review, which includes a background investigation and/or a bonding company credit review.

D. All employees undergo a probationary period for the first six (6) months of employment. The Town Manager may end or extend the probationary period with a written review, if necessary. A part-time employee who becomes a full-time employee, or any employee who changes jobs, shall undergo a probationary period for three months. The Town Manager shall conduct a job review with the employee after the first three (3) months of the probationary period. The probationary period is an extension of the selection process and employees may be removed at any time during the probationary period by the Town Manager without right to appeal to the Select Board. No vacation, personal, or sick time will be available for use during the probationary period without prior approval from the Town Manager.

E. The Town of Gouldsboro does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability (except as a bona fide occupational qualification), genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factors.

2. TYPES OF EMPLOYMENT

A. Definitions of Types of Employment:

1. A **full-time salaried employee** is scheduled to work at least thirty-five (35) hours per week.
2. A **full-time hourly employee** is scheduled to work thirty-five (35) hours per week.
3. A **part-time hourly employee** regularly scheduled to work less than thirty-five (35) hours per week is not eligible for benefits.
4. A **temporary/casual employee** works on a non-permanent basis and for a specific period of time or specific purpose. A temporary/casual employee is not eligible for benefits.

B. The Following Benefits Shall Be Provided for Each Type of Employee:

1. Full-time salaried and hourly employees may be eligible for holidays as defined in Section 5; for vacation and sick leave as defined in Section 16; for health insurance and coverage as outlined in Section 7; and for participation

in retirement plans as defined in Section 8. Full-time employees may also purchase dental and vision coverage.

2. Part-time employees shall be eligible for holiday compensation as defined in Section 5 and are eligible to purchase health insurance as discussed in Section 7.
3. The Town Manager shall be hired under contract, which shall determine the hours of work, vacation and sick leave accruals, health insurance, retirement, and other benefits. Except as specifically provided for in the contract, the Town Manager shall be governed by the Personnel Policy and shall receive the benefits provided herein.

3. EMPLOYEE RESPONSIBILITIES

A. Town employees shall not use information pertaining to persons or property in the Town to their private advantage or to provide family, friends, or acquaintances with private advantage.
B. Employees shall not take or use town property or services for anything other than officially approved purposes.
C. Employees shall avoid any action which might result in or reasonably be expected to create an appearance of giving preferential treatment to any person or entity, losing complete independence or impartiality during the performance of their duties, or in any other way, adversely affecting the confidence of the public in the integrity of town government.
D. Employees should be guided by how their conduct could be perceived by the citizens of Gouldsboro. When in doubt, an employee should seek guidance from the Town Manager or supervisor.
E. Employees shall not engage in any business other than assigned duties during work hours.

4. DISCIPLINARY ACTION

A. The Town Manager shall maintain a log of all disciplinary action, written and oral, in each employee's personnel file.
B. Employees may be disciplined for failing to perform their job duties, violation of this policy, violation of laws, statutes, or ordinances, or for other reasonable cause.
C. Disciplinary action may include written reprimand, suspension, reduction in pay or discharge. Disciplinary action shall be taken by the employee's department head or the Town Manager. The Town Manager shall give prior approval to any suspension, reduction in pay or discharge.
D. Notice of disciplinary action shall be given in writing to the employee. Except for probationary employees, such notice shall specify the action taken, the reason, and the extent and duration of the penalty. Non-probationary employees may grieve disciplinary action through the grievance procedure established in Section 15.

5. HOLIDAYS

A. Full-time employees regularly working 35 or more hours per week shall be paid for the following holidays:
    - New Year's Day
    - Martin Luther King, Jr. Day

- Presidents' Day
- Patriots' Day
- Memorial Day
- Independence Day
- Juneteenth
- Labor Day
- Indigenous Peoples Day
- Veterans' Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day

~~B. Regardless of schedules for qualifying employees, all are eligible for one paid day off for each holiday based on their regular worked schedules at the rate of 8 hours (5-day regular schedule) or 10 hours (4-day regular schedule). If the one day off does not align with the actual holiday or observed holiday, then it must be approved by the Town Manager in advance. Individuals on paid leave are eligible for holiday pay, but individuals away on unpaid leave are not eligible for holiday pay.~~

C. **FLOATING HOLIDAYS** – Eligible employees shall receive one floating holiday for each designated holiday that falls on their regularly scheduled day off, equal to one of their regularly scheduled workday hours. The floating holiday shall be taken on another regularly scheduled workday, with advance approval from Town Manager and/or Office Supervisor.

D. Employees shall request the floating holiday in advance, and approval shall take into consideration departmental coverage and operational needs.

E. Floating holidays should be used within the fiscal year in which they are earned. If an employee is unable to use a floating holiday due to departmental coverage or operational needs, the Town Manager may authorize an extension.

F. Floating holidays shall be recorded separately from vacation, personal, and sick leave.

G. Employees on paid leave on the date of the holiday remain eligible for the floating holiday. Employees on unpaid leave shall not be eligible, consistent with the existing holiday-pay provision.

H. EMS and Police personnel who work on holidays will be paid at the rate of one and one-half their normal rate of pay. This applies to hourly wages, not nightly stipends or "on call" compensation. They are not eligible for compensatory time off.

6. POWER OUTAGES AND STORMS

A. If the Town Manager deems it necessary to close the town office due to adverse weather conditions (or a prolonged power outage), employees will be paid for the full day.

B. In the absence of the Town Manager, the Chairman or Vice Chairman of the Select Board shall make the determination to close the Town Office.

7. HEALTH INSURANCE

A. Full-time employees are eligible for individual health insurance provided by the town's policy and may pay the additional cost to obtain health insurance coverage for dependents or family, if desired. For full-time employees, compensation in lieu of

health insurance is permitted (not to exceed the amount the town would pay for the employee's enrollment in the town's coverage) with documentation of participation in another plan. Part-time employees have the option to purchase health insurance through the Town at their own expense.

8. CONTRIBUTION TO RETIREMENT PLANS

A. Full-time employees are eligible to participate in defined contribution (457 plan) and defined benefit (pension) plans in which the Town participates. The Town offers participation in a 457 plan through ICMA/Mission Square as well as through Maine Public Employees Retirement System (MainePERS). The Town also offers a defined benefit plan through MainePERS. Both employee and Town contribution rates for the defined benefit plan are determined annually by MainePERS.

B. For employees who do not participate in the defined benefit plan, the Town will make matching contributions to a defined contribution plan. The Town's maximum match will be equal to the employer contribution rate required under the MainePERS defined benefit plan for that year. Employees will be required to contribute at least the employee contribution rate established by MainePERS for defined benefit participants in order to be eligible for the maximum Town match. The Town will determine and announce its matching contribution rate annually based on the MainePERS employer rate for that year.

9. RECEIPT OF GIFTS

A town employee is prohibited from soliciting or accepting any gift, gratuity, favor, entertainment, loans, or any other item of monetary value from any person, within or outside Town employment whose interest may be affected by the employee's performance or nonperformance of his/her official duties. Acceptance of nominal gifts, such as food and refreshments in the ordinary course of business meetings, or unsolicited advertising or promotional materials such as pens, note pads, calendars, etc., is permitted.

10. POLITICAL ACTIVITY

During normal or assigned working hours, employees shall refrain from seeking, campaigning or accepting nomination or election to any office. They shall not use their position to attempt to influence citizens in any way for or against any candidate for elective office or warrant, referendum, or ballot questions. This rule is not to be construed to prevent town employees from being active members of any political organization, attending political meetings, expressing their views on political matters or from voting in any election.

11. SMOKING AND VAPING

Smoking and vaping are prohibited in all town-owned buildings and vehicles or within 20 feet of an entrance to a building.

12. HARASSMENT

A. All employees will be able to work in an environment free from all forms of illegal discrimination and harassment, including sexual harassment. Any employee who is determined, after investigation, to have engaged in illegal discrimination or harassment in violation of this policy shall be subject to disciplinary action.

B. Sexual harassment is a form of misconduct which undermines the integrity of the employment relationship. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission or rejection of such conduct by an individual is used as a basis of employment decisions affecting such individual, or (3) such conduct has the purpose of effect or unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

C. An employee who may have experienced illegal discrimination or harassment or who observes illegal discrimination against or harassment of another employee should report the incident directly to the department head, the Town Manager, or a member of the Select Board. All complaints shall be investigated promptly by the Town Manager or by the Board in cases where the Town Manager is involved.

13. WORK HOURS AND OVERTIME OR COMPENSATORY TIME

A. Employees are expected to be ready to perform their duties at the beginning of their workdays and continue to perform them in order to complete duties as established by the Town Manager and/or Office Supervisor. The Town Manager establishes such rules as time allowed/taken for lunch breaks and resuming work hours. All changes to work hours must be approved ahead of time by the Town Manager and/or Office Supervisor.

B. Any hourly employee required to work more than his or her regularly scheduled hours, but not more than forty hours in a week, shall be paid for the additional hours at the established hourly rate.

C. Any salaried and hourly employee required to work more than forty hours per week is eligible for overtime or compensatory time off in accordance with the provisions of the Fair Labor Standards Act. Employees may choose to receive monetary compensation or compensatory time off.

D. Compensatory time shall be earned at the rate of one and one-half hour compensatory time for each hour worked in excess of forty hours. In no event can an employee accumulate more that (80) eighty hours of compensatory time. The Town shall keep weekly records of compensatory time earned, time paid in monetary compensation, and compensatory time off taken.

E. Salaried employees, who are exempt from the overtime requirement of the Fair Labor Standards Act, shall earn compensatory time off for hours worked in excess of forty per week. Compensatory time off for exempt employees shall be earned at the rate of one-hour compensatory time for each hour worked.

F. If a non-public safety employee is required to work on a designated holiday or an observed holiday, the employee shall receive the holiday benefit provided under Section 5, including any applicable floating holiday. In addition, the employee shall be compensated for hours actually worked in accordance with applicable federal and state wage and hour laws and the Town's overtime and compensatory time provisions.

G. An employee shall not duplicate holiday benefits for working both the actual holiday and an observed holiday for the same designated holiday. The Town Manager shall determine the applicable holiday benefit and ensure that the employee's compensation and time records accurately reflect the hours worked and holiday benefit provided.

~~H. If a non-Public Safety employee must work on a holiday or observed day then the employee is not eligible for an additional day off. Employees working a holiday are still entitled to the 8 hours or 10 hours (details in 5B of Holidays) holiday pay, in addition they are also eligible for compensatory time or pay at the rate of one and one half-hour (time and a half) for each hour worked regardless of hours worked in that week. Under no circumstances would an employee be eligible for holiday rate (time and a half) for hours worked on multiple days for one holiday. An example, is an employee is required to work on both the observed holiday and actual holiday. In this situation the employee would only receive time and a half for the actual holiday itself. The actual holiday versus observed holiday should always align with the day intended to be off. For overtime on a holiday week an employee must reach 40 hours worked without the consideration of the 8 or 10 hours of holiday pay.~~

14. TRAINING

A. The Town Manager is responsible for maintaining a trained workforce. The Town Manager and each full or part-time employee will develop and maintain an individual training plan consisting of a record of the training the employee has received while employed by the Town, documented training obtained elsewhere as well as a list of those skills that need additional training. Employees should include all training gained at their own expense or through other sources. The individual training plans will be the basis of a continuing training plan covering all employees that will be used for planning and budgetary purposes.

B. Each employee is responsible for attending training directed by the Town Manager. All materials obtained at training sessions paid for by the town are property of the town. Employees must share the training they receive with their fellow employees during regular work hours. Schedules may be amended by the Town Manager on a cases-by-case basis to allow for training sessions.

C. Employees are encouraged to complete correspondence courses and other training which may not be required but is relevant to their jobs, on their own time. If the Town Manager pre approves the training the Town shall pay the costs.

D. An employee who receives training paid for by the Town shall sign an agreement promising to reimburse the Town for all costs if the employee resigns within six months of the completion of the training. An employee who is removed does not have to reimburse the town for training.

E. Meeting or exceeding training goals shall be one element of all employees' annual job performance evaluations.

15. JOB PERFORMANCE REVIEW

The Town Manager will develop a job performance review for each employee. All employees will receive an annual review in which their job performance will be discussed with them by the Town Manager and immediate supervisor. An employee who is not meeting acceptable levels of job performance may receive monthly or weekly reviews at the discretion of the Town Manager. The review will take into account customer praise and complaint as well as the Town Manager's appraisal. All reviews shall become a permanent part of employee personnel records. One element of the performance review shall be annual goal(s) mutually agreed on by the employee and the Town Manager (and supervisor, if appropriate). Employees will be

provided a section at the end of the job performance review form to give a written comment on the evaluation.

16. GRIEVANCE PROCEDURES

A. Should an employee feel aggrieved concerning the interpretation, meaning, or application by the Town Manager of any provisions of the Town's personnel rules, regulations and policies or the terms of employment, within five working days from the incident, he/she shall submit the details of such grievance in writing to his/her immediate supervisor. Within five working days, the immediate supervisor shall submit a final written decision. Should the employee continue to feel aggrieved, he/she shall resubmit the grievance to the Town Manager (assuming the Town Manager was not the immediate supervisor), who also has five working days to respond.

B. If the Town Manager is the immediate supervisor or the employee is not satisfied with the response of the Town Manager, he/she shall submit the details of such grievance in writing to the Chairman of the Select Board, with a copy to the Town Manager. The Board shall meet with the employee to consider the grievance at their next regularly scheduled meeting and shall respond in writing within ten days of that meeting.

17. TIME OFF

A. The Town Manager is authorized to grant time off in accordance with the following requirements. The Select Board shall approve time off for the Town Manager subject to the Manager's contract. Employees as defined under the Personnel Policy Section regarding types of employment are eligible for paid time off in accordance with the pertinent sections of this policy.
    1. Full-time employees shall earn five (5) vacation days the first year of employment, ten (10) days each year during the second through the tenth year and fifteen (15) days each year thereafter. Upon completion of fifteen years of employment one additional week per year will be earned.
    2. The Town Manager authorizes vacation time when it is mutually agreeable with the employee and the Town Manager.
    3. A maximum of 120 hours may be carried over each year. Any time above that amount not taken shall be lost unless warranted by unusual circumstances and must be approved by the Town Manager.
    4. Vacation time is front loaded and available at the beginning of each qualifying year mark for employees. For example, on an anniversary date all eligible vacation time is made instantaneously available to the employee. However, upon separation if more time is used by the employee than what would be made available if it was prorated throughout the year then this time that was not earned will be deducted from the employees final pay check.

B. Personal/Sick leave for full-time employees is accrued at twelve (12) days per year and accruable to a maximum of thirty (30) days (personal/sick leave for eligible part-time employees is earned in accordance with this Policy). An employee must work thirteen or more days in order to earn person/sick leave for that month.
    1. Personal/sick leave shall be earned on a pro-rated basis during the year with the exception of the first year when person/sick leave shall be pro-rated following the six-month probation period. Successful completion of the six-month probation period makes the new employee eligible for the

personal/sick leave that would have been earned during that period. No personal/sick leave is earned if the new employee leaves for whatever reason before the six-month probation period is completed.

2. Sick leave is used exclusively if the employee is ill, physically unable to report to work, or must make a medical/dental appointment during working hours. Sick leave may be requested in increments of one hour.
3. Unless it is an emergency, medical/dental appointments shall be requested at least five working days ahead. Failure to meet this requirement may be reason to deny the request.
4. If an employee is ill or physically unable to report to work, the employee should notify the Town Manager or supervisor within two hours of the beginning of the work day and explain the nature of the problem, including the expected duration. If the duration exceeds three days, the Town Manager may request documentation from the attending physician.
5. Personal days are limited to five (5) days per year. Personal days must be requested in advance except for emergencies and family illness.

C. The Town Manager is authorized to grant, in his/her sole discretion, emergency leave with or without pay where extraordinary circumstances exist. The Town Manager is also authorized to grant up to five (5) days bereavement leave for any employee who suffers the death of a member of his/her immediate family.

D. Leave of Absence (time off without pay) for one to fifteen days shall be submitted in writing for Town Manager approval. A leave of absence from fifteen to a maximum of ninety days shall require additional approval of the Select Board. Requests for leaves of absence of five days or more shall include a request to continue medical insurance with the employee reimbursing the Town for the entire cost (town's contribution as well as employee's) if the employee wishes to continue medical coverage during the leave of absence. All requests for leaves of absence shall take into account the employee's work record and the best interests of the Town.

E. The Town shall comply with all relevant laws regarding providing for family medical leave for town employees.

F. An employee who is selected for jury duty shall continue to receive all benefits while fulfilling the responsibility. Salaried employees must provide an official statement of jury payments and return pay received, excluding travel/per diem, in order to receive town benefits.

G. Employees shall maintain ongoing logs of their earned vacation time and time off for all reasons and verify their logs with town records each month. All changes shall be explained and no changes shall be made after thirty days. Town Manager also maintains a master log for all time off which shall be kept for six years.

H. Vacation and compensatory time earned will be compensated when an employee leaves the position. There is no cash value for sick or personal time.

I. Upon approval of the town manager, any employee who has accrued sick time may gift/share a portion of that time to another employee.

18. RESIGNATION

A. All employees resigning from service of the Town shall give a written two-week notice. During the two-week notice period employees will not be entitled to use sick leave unless a doctor's certificate is obtained.

19. CONCLUSION

A. All elements in this policy are subject to immediate reconsideration by the Board based on current State and Federal regulations, which override locally set policy. The change should be discussed in public meeting and noted for public record.

B. Failure of any town employee to acknowledge this policy as part of the terms of employment shall be considered reason for removal or for not hiring. Violation of any of the standards set by this policy may result in disciplinary action (considering the severity), including immediate suspension (with pay) until an investigation is conducted by the Town Manager, and/or removal.

Amended Date: November 05, 2026

Robert E. Harmon

Danny Mitchell Jr.

Jacqueline Weaver

Peter McKenzie II

Johnathan Renwick

Attested _____

Brianna L. Mitchell, Town Clerk
Town of Gouldsboro

EMPLOYEE ACKNOWLEDGEMENT OF PERSONNEL POLICY

I acknowledge that I have received, read, and understand the Town of Gouldsboro Personnel Policy. I understand that I am responsible for familiarizing myself with and complying with the policies, procedures, and expectations outlined in this document.

Employee Signature _____

Employee Name _____ Date _____

TOWN OF GOULDSBORO

Personnel Policy Amendment — Proposed Redline

Section 7.A — Health Insurance | For Select Board consideration

Black strikethrough = deletion | Red = proposed addition | Black = unchanged

Section 7.A — Redline

A. ~~Full-time employees are eligible for individual health insurance provided by the town's policy and may pay the additional cost to obtain health insurance coverage for dependents or family, if desired.~~ Full-time employees are eligible for health insurance under the Town's group health insurance program. The Town shall pay 100% of the Employee Only premium for the Baxter plan offered through the Maine Municipal Employees Health Trust (MMEHT). The Baxter plan shall be the maximum plan level funded by the Town. Employees may elect the Acadia plan, but shall be responsible for any additional premium above the amount the Town would contribute for the corresponding Baxter coverage tier. For eligible full-time employees electing Employee & Spouse, Employee with Children, or Family coverage, the Town shall contribute, in addition to the Baxter Employee Only premium, the lesser of: (1) the actual difference between the Baxter premium for the elected coverage tier and the Baxter Employee Only premium; or (2) 50% of the difference between the Baxter Family premium and the Baxter Employee Only premium. The employee shall pay any remaining premium for the coverage elected, including any additional cost of electing Acadia rather than Baxter. All calculations shall use the applicable MMEHT premium rates in effect for the coverage period. ~~For full-time employees, compensation in lieu of health insurance is permitted (not to exceed the amount the town would pay for the employee's enrollment in the town's coverage) with documentation of participation in another plan.~~ A full-time employee who declines the Town's group health insurance because the employee is covered under a spouse's health insurance plan may receive reimbursement of the actual additional premium cost attributable to covering that employee under the spouse's plan, up to a maximum of the Town's then-current monthly Baxter Employee Only premium. Reimbursement shall not exceed the documented actual additional cost of covering the employee and shall not be based on the full premium for the spouse's plan or on amounts paid by the spouse's employer. The employee must provide documentation satisfactory to the Town establishing coverage and the incremental premium cost attributable to adding or covering the employee, and shall promptly report any change in coverage or cost. Reimbursement shall be administered through payroll, subject to applicable tax and benefit-plan requirements. Part-time employees have the option to purchase health insurance through the Town at their own expense.

Implementation notes (not part of policy)

- The Baxter premium is the benchmark for both Employee Only coverage and the dependent-coverage contribution. An employee selecting Acadia pays the difference between Acadia and the Town's Baxter-based contribution.
- Spousal-plan reimbursement is limited to the documented incremental cost to cover the Town employee, not necessarily the spouse's entire payroll deduction. For example, if adding the employee costs $600 per month, reimbursement is capped at $600, even if Baxter Employee Only costs $1,405.91.
- If the spouse's plan charges the same amount whether or not the Town employee is covered, there may be no separately demonstrable incremental premium. The Select Board should confirm that this is its intended reimbursement rule.

Select Board adoption date: _____

Town of Gouldsboro

POWER FUND POLICY

Administered by the Overseer of the Poor

Adopted Date: November 05, 2026

1. Purpose

The purpose of the Town of Gouldsboro Power Fund is to provide **emergency assistance** to eligible households that are in imminent danger of losing essential utility services, including electricity or heating needs. This fund is intended to serve as a **last-resort, one-time assistance program per fiscal year** to prevent unsafe living conditions.

---

2. Authority and Nature of the Fund

The Power Fund is a **locally established municipal account** controlled and administered by the **Overseer of the Poor for the Town of Gouldsboro.** This fund is **not governed by state statute** and does not replace or duplicate the General Assistance (GA) program.

Funds consist of private donations. Expenditures shall never exceed the available balance of the fund.

---

3. Program Description

The Power Fund provides **one-time emergency assistance per household per fiscal year**, subject to fund availability. Assistance is limited to the minimum amount necessary to prevent disconnection or to restore service.

Payments are to be made **directly to the utility provider**. **No payments** shall be issued to applicants themselves.

---

4. Eligibility Criteria

To be eligible, an applicant must demonstrate all of the following:

1. **Residency:** The household is physically located within the Town of Gouldsboro and the applicant can provide documentation showing ownership or rental agreement at the address provided.
2. **Imminent Risk:** The household has received a shutoff notice, or service has already been disconnected.
3. **Financial Hardship:** The household lacks sufficient funds at the time of application to resolve the utility emergency.
4. **Exhaustion of Other Resources:** The household has applied for or exhausted all other available assistance options, including but not limited to General Assistance LIHEAP, utility payment plans, or other fuel/energy assistance programs.

5. **One-Time Assistance:** The applicant understands that Power Fund assistance is limited and may only be granted once per fiscal year.

---

5. Eligible Expenses

Power Fund assistance may be used for: Utility bills with a disconnection notice, reconnection or restoration fees to re-establish essential utility service, and heating needs. If requesting heating needs, delivery will not exceed 75 gallons, or (35-count) 40lb bags of wood pellets.

---

6. Ineligible Expenses

Power Fund assistance shall not be used for ongoing monthly utility bills, cable, internet, telephone services, or bills not in the applicant's name or household.

---

7. Application Process

1. Applicants must complete and sign a **Power Fund Application**.
2. Applicants must provide documentation including:
    - Proof of Gouldsboro residency
    - Electricity bill and disconnection notice, if applicable
    - Last current 30-days of bank statement showing proof of financial hardship
    - Proof of denial or exhaustion of other assistance, if applicable
3. Incomplete applications will not be processed until required documentation is received. When applicant is notified of incomplete application, the applicant will have 5 business days to make an appointment with the Overseer of the Poor and complete the application. If applicant fails to do so, the applicant will be denied assistance for 90 days from date of denial.

The Overseer of the Poor shall review completed applications and issue a written decision as soon as practicable.

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8. Determination and Appeals

- Amount of eligible of expense shall be determined by Overseer of the Poor.
- If approved, the Overseer of the Poor will authorize payment directly to the utility provider.
- If denied, the decision of the Overseer of the Poor shall be final. There is no appeal process.

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9. Recordkeeping and Confidentiality

All applications and supporting documentation shall be kept confidential and maintained in accordance with applicable municipal recordkeeping requirements.

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10. Policy Review and Amendment

This policy may be amended by the Select Board of the Town of Gouldsboro. A current copy of the policy shall be kept on file at the Town Office.

Adopted Date: November 05, 2026

Robert E. Harmon

Danny Mitchell Jr.

Jacqueline Weaver

Peter McKenzie III

Johnathan Renwick

Attested _____

Brianna L. Mitchell, Town Clerk
Town of Gouldsboro

MEMORANDUM

Date: November 3, 2026
To: Select Board
From: Superintendent of Infrastructure & Town Manager
Subject: Approval of Heating Oil Tank Replacement – Recreation Center

We recommend that the Select Board approve the replacement of the existing 330-gallon heating oil tank at the Recreation Center and authorize funding from the Buildings and Grounds Reserve. The replacement is necessary because the tank is one-third full of sludge and has been repeatedly clogging the line to the boiler.

We obtained quotations from two vendors for the replacement:

Vendor	Quoted Cost
Statewide Energy	$4,099.05
Dead River Company (inside tank)	$7,695.00

Statewide Energy submitted the lowest quotation at **$4,099.05**, including labor and materials necessary to complete the replacement. This represents a savings of $3,595.95 compared with Dead River's indoor installation quotation.

The Buildings and Grounds Reserve had a balance of **$147,695** as of September 30, 2026.

Recommendation: We recommend that the Select Board approve the award of the heating oil tank replacement contract to Statewide Energy in the amount of $4,099.05, with the expenditure funded from the Buildings and Grounds Reserve.

Suggested Motion: *I move to approve the replacement of the heating oil tank at the Recreation Center by Statewide Energy at a cost of $4,099.05, with funding from the Buildings and Grounds Reserve.*

Attachments: Statewide Energy quotation; Dead River Company quotation.

---------- Forwarded message ---------
From: **Sandi Pinkham** <spinkham@statewideenergyme.com>
Date: Mon, Oct 26, 2026 at 12:05 PM
Subject: Estimate for replacement of oil tank at Gouldsboro Rec Center
To: Mike Connors <mconnors@gouldsborotown.com>

Hi Mike,

The estimate to replace the 330 gal oil tank at the Gouldsboro Rec Center is $4,099.05.

This estimate includes all the necessary labor and parts to complete the job as defined below. After you have reviewed and have had sufficient time to ask any questions, a contract will be sent, and a date for the job will be scheduled accordingly.

Description of the job: Replacement of 330 gal oil tank at Gouldsboro Rec Center.

Please let me know as soon as possible if you'd like to proceed so we can schedule accordingly.

Thank you and have a great day!

Sandi Pinkham
Statewide Energy
(207) 664-2231
190 Main St.
Ellsworth, ME
Check us out on the web at www.statewideenergyme.com and follow us on Facebook.

STATEWIDE ENERGY
207-664-2231

*This communication may contain privileged and/or confidential information. It is intended solely for the use of the addressee. If you are not the intended recipient, you are strictly prohibited from disclosing, copying, distributing or using any of this information. If you received this communication in error, please contact the sender immediately and destroy the material in its entirety, whether electronic or hard copy. This communication may contain nonpublic personal information about consumers subject to the restrictions of the Gramm-Leach-Bliley Act. You may not directly or indirectly reuse or redisclose such information for any purpose other than to provide the services for which you are receiving the information.

Gmail

Allie Kaehrle <akaehrle@gouldsborotown.com>

679 Pond Rd Gouldsboro

Colleen Somers <Colleen.Somers@deadriver.com> Tue, Oct 27, 2026 at 12:08 PM
To: "akaehrle@gouldsborotown.com" <akaehrle@gouldsborotown.com>

Below are the quotes for replacing the oil tank. These are updated from what I gave you as I was unaware of the increase. I do apologize for my error. This does include removal of the old tank.

Inside oil tank	$7695.00 parts and labor
Outside oil tank	$5800.00 parts and labor.

Your feedback is appreciated. Please click on the link below to complete a survey about your experience.

www.deadriver.com/review

Colleen Somers

Service Dispatch

Dead River Company

Good People Helping Neighbors

Do Energy Right.

269 Water Street

Ellsworth, ME 04605

207-667-4681

Colleen.somers@deadriver.com

Website | *Facebook* | *Instagram* | *LinkedIn*

To: Gouldsboro Select Board
From: Mike Connors, Supervisor of Town Infrastructure
Date: November 2, 2026
Subject: Paving Bid Award – Ring's Paving Co., Inc. (Guzzel Rd)

Purpose

Request that the Select Board award the proposal from Ring's Paving Co., Inc. (dated October 12, 2026, Job No. C10826-369) for paving work on Guzzel Road.

Proposal Summary

Ring's proposes to remove material, fine grade, compact the surface gravel, and place an average of two (2) inches of hot bituminous 12.5mm binder pavement on Guzzel Rd for **$1,725.00**.

Key Terms

- Payment is due upon receipt of invoice.
- The price may be adjusted for changes in asphalt cost (MDOT East Coast/North East price, $715.83 per ton at the time of the proposal). Ring's will notify the Town before work begins.
- The Town is responsible for obtaining any necessary permits.
- The proposal is not binding unless accepted within 30 days (by November 11, 2026).

Considerations

Certified Paving & Sealcoating quoted **$2,200.00** for Guzzel Rd, so Ring's price is **$475.00 lower**. The scopes differ: Ring's specifies a 2-inch average binder layer, while Certified lists approximately 3 inches of asphalt.

Requested Action

The Select Board is asked to vote to award the Guzzel Rd work to Ring's Paving Co. at $1,725.00 and authorize the appropriate Town official to sign and return the proposal before November 11, 2026. Because the proposal also lists other locations, the signed copy should show that only Guzzel Rd is accepted.

TEL. (207) 963-4104 FAX (207) 963-2720

Ring's Paving Co., Inc.

P.O. Box 1057, Ellsworth, ME 04605
office@ringspaving.com

A History of Quality ~since 1983

Proposal

TO: Town of Gouldsboro

DATE: 10/12/2026
JOB: C10826-369

Gouldsboro, Maine 04607
ceo@gouldsborotown.com 546-0940

DESCRIPTION AND PRICE OF WORK:.

- Remove material Guzzle Rd, Saw cut and remove pavement Summer Harbor Rd.
- Fine grade as required for placement of pavement and proper drainage
- Compact surface gravel with a vibratory roller/compactor to ensure adequate structural integrity.
- Place an application of hot bituminous 12.5mm binder pavement that will average two (2") inches in thickness after compaction is achieved.

Price:

Guzzel Rd $1,725.00
Summer Harbor Rd $4,380.00
Fill patches Grand Marsh Bay $900.00

Notes:

- Pavement limits are based on Drawing No. C10826-369 D
- Rebasing areas, fine grading, and paving only.
- Ring's is not liable for property features that negatively impact the paving project (erosion tendencies, tree roots from neighboring wooded areas for example)
- Ring's is not responsible for the effects of extreme weather events on the paving project.
- The customer is responsible for contacting their town/city and obtaining any necessary permits.

Terms & Conditions: Payment due upon receipt of invoice

Due to the volatility in the asphalt market, an adjustment to the price will be allowed due to changes to the cost of asphalt during the construction season. Any adjustment to price will be based on the East Coast/North East Selling price which can be found at the MDOT website, under current liquid asphalt prices. Ring's paving will notify you of any change in price prior to commencement of the work. Verification of asphalt prices will be provided to you at the time of any adjustment. East Coast/North East Selling Price at the time of this proposal is $715.83 per ton.
Note: Any alterations or deviations from above specifications involving extra costs will become an extra charge over and above this proposal.

President

PLEASE SIGN AND RETURN A COPY OF THIS PROPOSAL.
WHEN SIGNED PROPOSAL IS RETURNED, WE WILL
SCHEDULE THE WORK AS SOON AS POSSIBLE.

NOT BINDING UNLESS ACCEPTED WITHIN 30 DAYS OF THE PROPOSAL DATE.
THE ABOVE PROPOSAL IS HEREBY ACCEPTED:

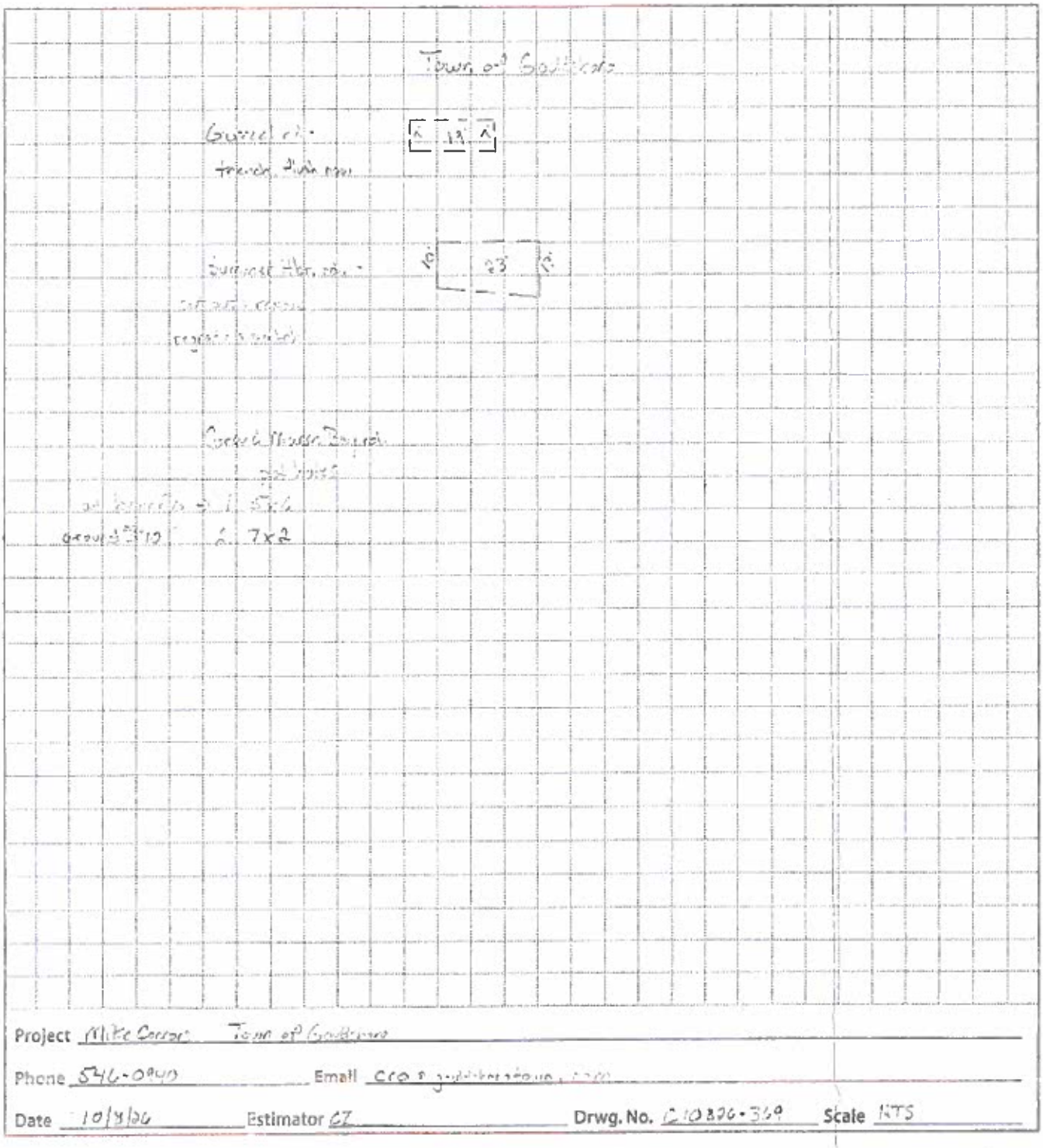
NAME: _____ **DATE:** _____

TEL. (207) 963-4104
FAX (207) 963-2720

Ring's Paving Co., Inc.

P.O. Box 1057 · Ellsworth, ME 04605
office@ringspaving.com

A History of Quality



CERTIFIED
PAVING & SEALCOATING

207.608.7634

CONTRACT PROPOSAL

Parking Lots • Driveways • Recycled Asphalt Millings
Hot Rubberized Crack Filling

Commercial / Residential Free Estimates / Fully Insured

Certified Paving & Sealcoating (seller) hereby offers to perform the following work:

Customer: Town of Gouldsboro

Address: Summer Harbor Rd Phone:

Address/Location of Work:

Description of Work: 1) Grind & dig out agreed upon area 2) Grade sub-base & prep for pavement 3) Pave base & top w/hot asphalt

Contract Price $ 3,850

Deposit Paid at Time of Contract $

Balance Due in Full on Completion $ 3,850

This Price Includes: (Check all that apply)

- ❑ Approximately 1 1/2" of Class 1
- ❑ Approximately 1 1/2" of Class 2
- ❑ Approximately 3" of Asphalt
- ❑ Gravel Base
- ❑ Fine Grading
- ❑ Dig Out
- ❑ 2 Courses of Asphalt where needed
- ❑ Seal Coating
- ❑ 3/4" Millings
- ❑ Commercial Patching
- ❑ Edges Tacked
- ❑ Exacavating
- ❑ Concrete Walls
- ❑ Concrete Aprons
- ❑ Curbing
- ❑ Power Rolled
- ❑ Road Crader
- ❑ Mill Edges
- ❑ Machine Laid
- ❑ Snowplowing & Removal
- ❑ Tennis Courts
- ❑ Trucking
- ❑ Dredging
- ❑ Bulk Heading
- ❑ Specialized Concrete
- ❑ Tar & Chip
- ❑ Hot Rubber Edges

Any required building/zoning permits are the responsibility of the Customer to obtain and pay for, unless specifically included above. ALL MATERIALS OWNED BY CERTIFIED PAVING AND SEAL COATING UNTIL PAID IN FULL. Make checks payable to Certified Paving and Seal Coating. ALL CHANGE ORDERS MUST BE IN WRITING SIGNED BY CUSTOMER AND SELLER.

Estimate Date Work to Begin: Estimated Date Work to be Completed:

Customer represents that he/she is the owner of the premises where the work is to be performed: (check one) Yes_____No_____.
If Customer is not the owner, the owner must sign below indicating consent to the work by Certified Paving and Sealcoating as specified above.

Owner's Signature: Date:

Owner's Name and Address:

ACCEPTANCE OF PROPOSAL

I/we the customer, hereby agree that the above prices, specifications and conditions are satisfactory and are accepted by me/us. Certified Paving and Sealcoating is authorized to perform the work as specified herein. Customer agrees to make payment as outlined above, and to pay interest at the rate of 1% per month on any balance due and owing longer that thirty (30) days. In the event of default by Customer, Customer agrees to pay all costs of collection, including reasonable attorneys' fees in addition to any other damages incurred by Certified Paving and Sealcoating. There will be a 5% charge on any credit card payments.

YOU THE CUSTOMER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION, SEE THE ATTACHED NOTICE OF CANCELLATION FORM FOR AN EXPLANATION OF THIS RIGHT.

By signing this contract, Customer acknowledges receipt of two (2) copies of the attached Notice of Cancellation. The parties agree that the date of this transaction is the date the last party signs below.

Accepted and Agreed to:

Customer: Certified Paving and Sealcoating:

Date: Date:

Print Name:

To: Gouldsboro Select Board
From: Mike Connors, Supervisor of Town Infrastructure
Date: November 2, 2026
Subject: Paving Bid Award – Certified Paving & Sealcoating (Summer Harbor Rd)

Purpose

Request that the Select Board award the contract proposal from Certified Paving & Sealcoating for paving work on Summer Harbor Road.

Proposal Summary

Certified proposes to grind and dig out the agreed-upon area, grade the sub-base, and pave base and top courses with hot asphalt (approximately 3 inches, machine laid and power rolled) for **$3,850.00**. No deposit is required; the balance is due on completion.

Key Terms

- Interest accrues at 1% per month on balances outstanding longer than 30 days, and a 5% charge applies to credit card payments.
- The Town is responsible for obtaining any required permits, and change orders must be in writing and signed by both parties.
- The standard three-day cancellation notice is consumer-transaction language and may not apply to a municipal contract.

Considerations

Ring's Paving Co. quoted **$4,380.00** for Summer Harbor Rd, so Certified's price is **$530.00 lower**. The scopes differ: Ring's specifies saw cutting and a 2-inch average binder layer, while Certified lists approximately 3 inches of asphalt. Items to clarify before signing: the proposal is undated with no expiration, start and completion dates are blank, and the work area is described only as the "agreed upon area."

Requested Action

The Select Board is asked to vote to award the Summer Harbor Rd paving work to Certified Paving & Sealcoating at $3,850.00 and authorize the appropriate Town official to sign the contract once the open items above are clarified.

CERTIFIED
PAVING & SEALCOATING

207.608.7634

CONTRACT PROPOSAL

Parking Lots • Driveways • Recycled Asphalt Millings
Hot Rubberized Crack Filling

Commercial / Residential Free Estimates / Fully Insured

Certified Paving & Sealcoating (seller) hereby offers to perform the following work:

Customer: Town of Gouldsboro

Address: Guzzle Rd Phone:

Address/Location of Work:

Description of Work: 1) Regrade sub-base 2) Pave w/ hot commercial asphalt 3) Rolled & compacted to finish

Contract Price $ 2,200

Deposit Paid at Time of Contract $

Balance Due in Full on Completion $ 2,200

This Price Includes: (Check all that apply)

- ☐ Approximately 1 1/2" of Class 1
- ☐ Approximately 1 1/2" of Class 2
- ☐ Approximately 3" of Asphalt
- ☐ Gravel Base
- ☐ Fine Grading
- ☐ Dig Out
- ☐ 2 Courses of Asphalt where needed
- ☐ Seal Coating
- ☐ 3/4" Millings
- ☐ Commercial Patching
- ☐ Edges Tacked
- ☐ Exacavating
- ☐ Concrete Walls
- ☐ Concrete Aprons
- ☐ Curbing
- ☐ Power Rolled
- ☐ Road Crader
- ☐ Mill Edges
- ☐ Machine Laid
- ☐ Snowplowing & Removal
- ☐ Tennis Courts
- ☐ Trucking
- ☐ Dredging
- ☐ Bulk Heading
- ☐ Specialized Concrete
- ☐ Tar & Chip
- ☐ Hot Rubber Edges

Any required building/zoning permits are the responsibility of the Customer to obtain and pay for, unless specifically included above. ALL MATERIALS OWNED BY CERTIFIED PAVING AND SEAL COATING UNTIL PAID IN FULL. Make checks payable to Certified Paving and Seal Coating. ALL CHANGE ORDERS MUST BE IN WRITING SIGNED BY CUSTOMER AND SELLER.

Estimate Date Work to Begin: Estimated Date Work to be Completed:

Customer represents that he/she is the owner of the premises where the work is to be performed: (check one) Yes_____No_____.
If Customer is not the owner, the owner must sign below indicating consent to the work by Certified Paving and Sealcoating as specified above.

Owner's Signature: Date:

Owner's Name and Address:

ACCEPTANCE OF PROPOSAL

I/we the customer, hereby agree that the above prices, specifications and conditions are satisfactory and are accepted by me/us. Certified Paving and Sealcoating is authorized to perform the work as specified herein. Customer agrees to make payment as outlined above, and to pay interest at the rate of 1% per month on any balance due and owing longer that thirty (30) days. In the event of default by Customer, Customer agrees to pay all costs of collection, including reasonable attorneys' fees in addition to any other damages incurred by Certified Paving and Sealcoating. There will be a 5% charge on any credit card payments.

YOU THE CUSTOMER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION, SEE THE ATTACHED NOTICE OF CANCELLATION FORM FOR AN EXPLANATION OF THIS RIGHT.

By signing this contract, Customer acknowledges receipt of two (2) copies of the attached Notice of Cancellation. The parties agree that the date of this transaction is the date the last party signs below.

Accepted and Agreed to:

Customer: Certified Paving and Sealcoating:

Date: Date:

Print Name:

TEL. (207) 963-4104 FAX (207) 963-2720

Ring's Paving Co., Inc.

P.O. Box 1057, Ellsworth, ME 04605
office@ringspaving.com
A History of Quality ~since 1983

Proposal

TO: Town of Gouldsboro

DATE: 10/12/2026
JOB: C10826-369

Gouldsboro, Maine 04607
ceo@gouldsborotown.com 546-0940

DESCRIPTION AND PRICE OF WORK:.

- Remove material Guzzle Rd, Saw cut and remove pavement Summer Harbor Rd.
- Fine grade as required for placement of pavement and proper drainage
- Compact surface gravel with a vibratory roller/compactor to ensure adequate structural integrity.
- Place an application of hot bituminous 12.5mm binder pavement that will average two (2") inches in thickness after compaction is achieved.

Price:

Guzzel Rd $1,725.00
Summer Harbor Rd $4,380.00
Fill patches Grand Marsh Bay $900.00

Notes:

- Pavement limits are based on Drawing No. C10826-369 D
- Rebasing areas, fine grading, and paving only.
- Ring's is not liable for property features that negatively impact the paving project (erosion tendencies, tree roots from neighboring wooded areas for example)
- Ring's is not responsible for the effects of extreme weather events on the paving project.
- The customer is responsible for contacting their town/city and obtaining any necessary permits.

Terms & Conditions: Payment due upon receipt of invoice

Due to the volatility in the asphalt market, an adjustment to the price will be allowed due to changes to the cost of asphalt during the construction season. Any adjustment to price will be based on the East Coast/North East Selling price which can be found at the MDOT website, under current liquid asphalt prices. Ring's paving will notify you of any change in price prior to commencement of the work. Verification of asphalt prices will be provided to you at the time of any adjustment. East Coast/North East Selling Price at the time of this proposal is $715.83 per ton.
Note: Any alterations or deviations from above specifications involving extra costs will become an extra charge over and above this proposal.

President

PLEASE SIGN AND RETURN A COPY OF THIS PROPOSAL.
WHEN SIGNED PROPOSAL IS RETURNED, WE WILL SCHEDULE THE WORK AS SOON AS POSSIBLE.

NOT BINDING UNLESS ACCEPTED WITHIN 30 DAYS OF THE PROPOSAL DATE.
THE ABOVE PROPOSAL IS HEREBY ACCEPTED:

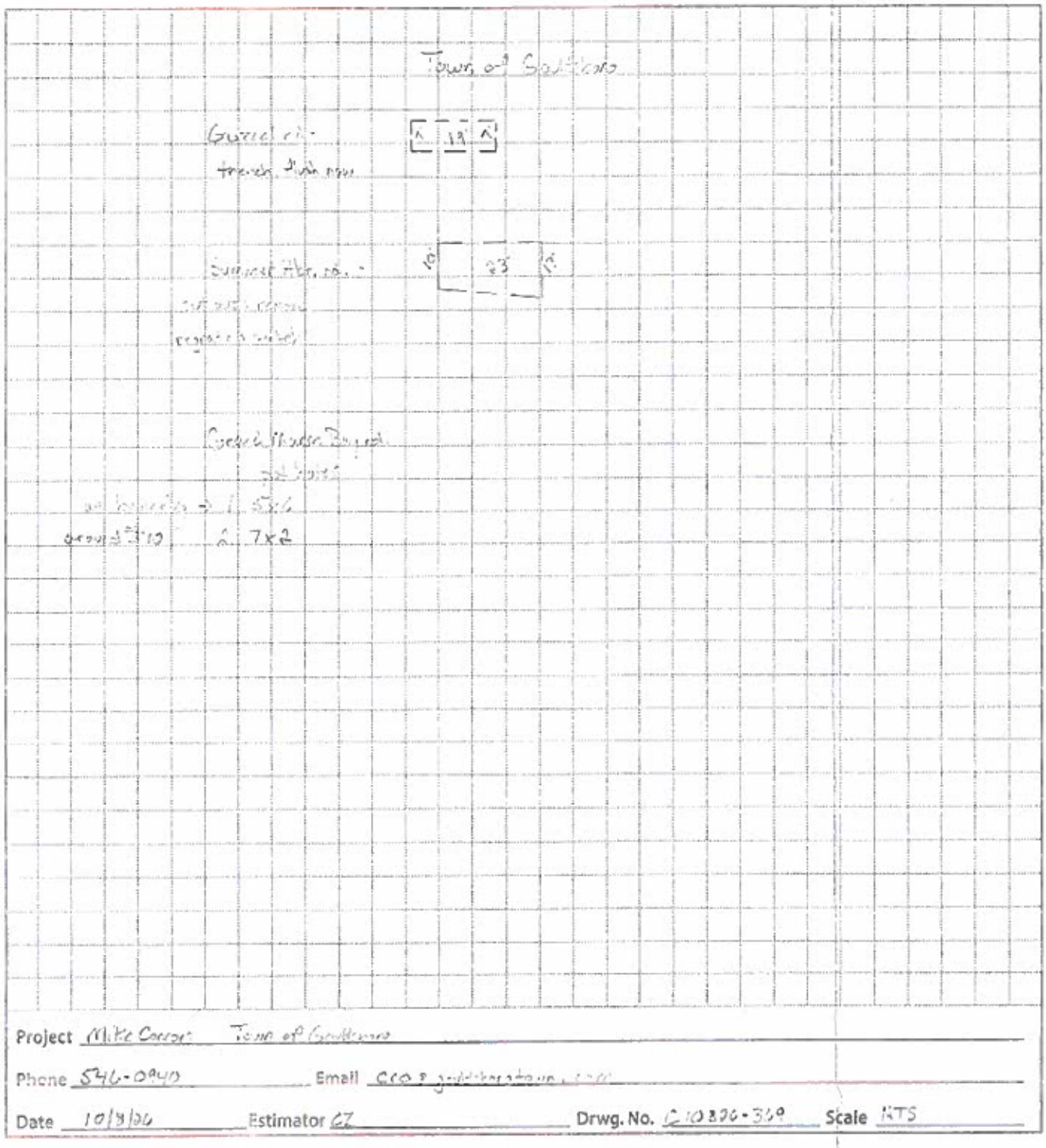
NAME: _____ **DATE:** _____

TEL. (207) 963-4104
FAX (207) 963-2720

Ring's Paving Co., Inc.

P.O. Box 1057 · Ellsworth, ME 04605
office@ringspaving.com

A History of Quality



Project Mike Corson Town of Gouldsboro

Phone 546-0940 Email [illegible]

Date 10/8/20 Estimator CZ Drwg. No. C10820-309 Scale NTS

FY 2027 Capital Improvement Plan

Draft Plans for Harbor Reserve and Coastal Planning & Protection Reserve

Harbor Reserve (87-01-90-01)					
	FY2027	**FY2028**	**FY2029**	**FY2030**	**FY2031**
Reserve balance, beginning (9/30/26)	**166,594**	**209,594**	**259,594**	**72,094**	**97,094**
PH ramp & SG jetty prelim. design	74,540				
PH ramp final desgin and contruction			950,000		
Town Pier security cameras	7,000				
~~South Gouldsboro jetty geotechnical study~~	~~74,900~~				
South Gouldsboro Pier/Jetty					300,000
PH Float replacement				25,000	
Annual Expenditures	**81,540**	**0**	**950,000**	**25,000**	**300,000**
Grants					
PH ramp and SG Jetty	74,540				
~~SG Geotechnical~~	~~71,155~~				
PH ramp design and construction			712,500		
South Gouldsboro Pier/Jetty					225,000
Fundraising					
Loans/Bond issuance					
Recommended Contribution at Town Mtg	50,000	50,000	50,000	50,000	50,000
Annual Contributions	**124,540**	**50,000**	**762,500**	**50,000**	**275,000**
Reserve balance, ending	**209,594**	**259,594**	**72,094**	**97,094**	**72,094**

Coastal Planning & Protection Reserve (91-01-90-01)					
	FY2027	**FY2028**	**FY2029**	**FY2030**	**FY2031**
Reserve balance, beginning (9/30/26)	**104,949**	**124,949**	**104,814**	**84,678**	**104,678**
Unanticipated work and grant matches	10,000	10,000	10,000	10,000	10,000
Cranberry Point junction repair		802,715	802,715		
Sand Cove preliminary survey	55,500				
Annual Expenditures	**65,500**	**812,715**	**812,715**	**10,000**	**10,000**
Grants					
Sand Cove preliminary survey	$55,500				
Cranberry Point junction repair (95% of cost)		762,579	762,579		
Fundraising					
Loans/Bond issuance					
Recommended Contribution at Town Mtg	30,000	30,000	30,000	30,000	30,000
Annual Contributions	**85,500**	**792,579**	**792,579**	**30,000**	**30,000**
Reserve balance, ending	**124,949**	**104,814**	**84,678**	**104,678**	**124,678**

Treasurers Report

Initials AF Last Statement Date 10/31/26

Reconciled Balance per Statement & GL		3,400,063.18	
Add Deposits and Transfers	as of 11/2/2026	276,597.26	
	Ck Void		
		3,676,660.44	
Less Warrants		514,700.54	
Cash on Hand		3,161,959.90	Not Reconciled

Warrants and Transfers	
Warrant #	Amount
PR #21	46,994.41
AP #22	467,706.13
	514,700.54

Comments

BUDGET

ALL Departments
ALL Months

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
10 - GENERAL ADMINISTRATION	474,742.00	474,742.00	300,398.21	36.72
01 - ADMINISTRATION	**474,742.00**	**474,742.00**	**300,398.21**	**36.72**
10 - PERSONNEL	374,542.00	374,542.00	234,870.78	37.29
01 - SALARIES	317,649.00	317,649.00	198,572.10	37.49
03 - FICA	19,694.00	19,694.00	12,155.40	38.28
04 - MEDICARE	4,606.00	4,606.00	2,842.95	38.28
05 - RETIREMENT	28,650.00	28,650.00	26,707.03	6.78
08 - ME PAID FAMILY MEDICAL LEAVE	1,588.00	1,588.00	910.49	42.66
09 - MainePERS	0.00	0.00	-3,731.55	----
10 - MaineSTART	0.00	0.00	-4,940.64	----
11 - EARNED PAID LEAVE	2,355.00	2,355.00	2,355.00	0.00
15 - UTILITIES	200.00	200.00	200.00	0.00
02 - COMMUNICATIONS	200.00	200.00	200.00	0.00
20 - SERVICES	24,500.00	24,500.00	14,006.45	42.83
02 - ADVERTISING	1,800.00	1,800.00	1,254.82	30.29
03 - TOWN REPORT	4,400.00	4,400.00	4,400.00	0.00
04 - ACCOUNTING	12,500.00	12,500.00	3,004.36	75.97
07 - ELECTION	2,850.00	2,850.00	2,700.00	5.26
08 - NEWSLETTER	150.00	150.00	-152.73	201.82
10 - RECORDS MANAGEMENT	2,800.00	2,800.00	2,800.00	0.00
30 - SUPPLIES & EQUIPMENT	64,400.00	64,400.00	43,013.19	33.21
01 - COPIER LEASE & FEES	9,200.00	9,200.00	6,320.25	31.30
02 - POSTAGE	7,600.00	7,600.00	2,523.14	66.80
06 - COMPUTER SOFTWARE	34,900.00	34,900.00	23,400.23	32.95
07 - COMPUTER HARDWARE	2,000.00	2,000.00	1,854.64	7.27
08 - GENERAL SUPPLIES	9,000.00	9,000.00	7,557.02	16.03
19 - SPECIAL PROJECTS	1,700.00	1,700.00	1,357.91	20.12
40 - STAFF	11,100.00	11,100.00	8,307.79	25.16
01 - DUES/LICENSES	5,100.00	5,100.00	4,511.06	11.55
03 - TRAVEL	2,000.00	2,000.00	1,302.32	34.88
04 - TRAINING	4,000.00	4,000.00	2,494.41	37.64

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
20 - SERVICES & COMMITTEES CONT'D				
20 - SERVICES & COMMITTEES	148,487.00	148,487.00	91,859.38	38.14
01 - ASSESSORS	**45,052.00**	**45,052.00**	**32,606.17**	**27.63**
10 - PERSONNEL	22,397.00	22,397.00	15,117.85	32.50
01 - SALARIES	19,749.00	19,749.00	13,026.18	34.04
03 - FICA	1,224.00	1,224.00	806.71	34.09
04 - MEDICARE	286.00	286.00	188.42	34.12
08 - ME PAID FAMILY MEDICAL LEAVE	99.00	99.00	57.54	41.88
11 - EARNED PAID LEAVE	1,039.00	1,039.00	1,039.00	0.00
20 - SERVICES	16,900.00	16,900.00	11,733.32	30.57
11 - TAX MAP UPDATING	1,600.00	1,600.00	1,600.00	0.00
27 - INDEPENDENT CONTRACTOR	15,300.00	15,300.00	10,133.32	33.77
30 - SUPPLIES & EQUIPMENT	5,755.00	5,755.00	5,755.00	0.00
02 - POSTAGE	80.00	80.00	80.00	0.00
06 - COMPUTER SOFTWARE	5,600.00	5,600.00	5,600.00	0.00
08 - GENERAL SUPPLIES	75.00	75.00	75.00	0.00
03 - VETERANS GRAVES	**5,000.00**	**5,000.00**	**5,000.00**	**0.00**
35 - REPAIRS & MAINTENANCE	5,000.00	5,000.00	5,000.00	0.00
03 - GROUNDS	5,000.00	5,000.00	5,000.00	0.00
04 - CIVIL EMERGENCY PREPAREDNESS	**1,530.00**	**1,530.00**	**1,365.00**	**10.78**
15 - UTILITIES	780.00	780.00	615.00	21.15
02 - COMMUNICATIONS	780.00	780.00	615.00	21.15
30 - SUPPLIES & EQUIPMENT	750.00	750.00	750.00	0.00
08 - GENERAL SUPPLIES	750.00	750.00	750.00	0.00
06 - GENERAL ASSISTANCE	**1,000.00**	**1,000.00**	**1,000.00**	**0.00**
15 - UTILITIES	1,000.00	1,000.00	1,000.00	0.00
05 - GA VOUCHER	1,000.00	1,000.00	1,000.00	0.00
07 - HARBOR MASTER	**25,790.00**	**25,790.00**	**15,573.85**	**39.61**
10 - PERSONNEL	24,990.00	24,990.00	15,023.85	39.88
01 - SALARIES	22,120.00	22,120.00	12,858.80	41.87
03 - FICA	1,371.00	1,371.00	799.65	41.67
04 - MEDICARE	321.00	321.00	187.40	41.62
08 - ME PAID FAMILY MEDICAL LEAVE	111.00	111.00	111.00	0.00
11 - EARNED PAID LEAVE	1,067.00	1,067.00	1,067.00	0.00
20 - SERVICES	100.00	100.00	100.00	0.00
02 - ADVERTISING	100.00	100.00	100.00	0.00
30 - SUPPLIES & EQUIPMENT	100.00	100.00	100.00	0.00
08 - GENERAL SUPPLIES	100.00	100.00	100.00	0.00
40 - STAFF	600.00	600.00	350.00	41.67
01 - DUES/LICENSES	600.00	600.00	350.00	41.67
08 - RECREATION	**4,250.00**	**4,250.00**	**3,027.15**	**28.77**
20 - SERVICES	4,250.00	4,250.00	3,027.15	28.77
31 - SPECIAL EVENTS	4,250.00	4,250.00	3,027.15	28.77
09 - SOLID WASTE	**250.00**	**250.00**	**250.00**	**0.00**
30 - SUPPLIES & EQUIPMENT	250.00	250.00	250.00	0.00
08 - GENERAL SUPPLIES	250.00	250.00	250.00	0.00
10 - PLANNING BOARD	**10,040.00**	**10,040.00**	**6,576.00**	**34.50**
20 - SERVICES	400.00	400.00	400.00	0.00
02 - ADVERTISING	400.00	400.00	400.00	0.00
30 - SUPPLIES & EQUIPMENT	1,140.00	1,140.00	1,140.00	0.00
02 - POSTAGE	100.00	100.00	100.00	0.00
06 - COMPUTER SOFTWARE	840.00	840.00	840.00	0.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
20 - SERVICES & COMMITTEES CONT'D				
08 - GENERAL SUPPLIES	200.00	200.00	200.00	0.00
40 - STAFF	8,500.00	8,500.00	5,036.00	40.75
01 - DUES/LICENSES	3,500.00	3,500.00	86.00	97.54
02 - FEES	2,000.00	2,000.00	2,000.00	0.00
04 - TRAINING	3,000.00	3,000.00	2,950.00	1.67
11 - PLUMBING INSPECTOR	**812.00**	**812.00**	**792.27**	**2.43**
10 - PERSONNEL	812.00	812.00	792.27	2.43
01 - SALARIES	750.00	750.00	750.00	0.00
03 - FICA	47.00	47.00	45.87	2.40
04 - MEDICARE	11.00	11.00	10.74	2.36
08 - ME PAID FAMILY MEDICAL LEAVE	4.00	4.00	-14.34	458.50
12 - SHELLFISH COMMITTEE	**53,038.00**	**53,038.00**	**25,543.94**	**51.84**
10 - PERSONNEL	38,248.00	38,248.00	21,633.02	43.44
01 - SALARIES	33,847.00	33,847.00	18,530.14	45.25
03 - FICA	2,099.00	2,099.00	1,146.52	45.38
04 - MEDICARE	491.00	491.00	268.23	45.37
08 - ME PAID FAMILY MEDICAL LEAVE	169.00	169.00	46.13	72.70
11 - EARNED PAID LEAVE	1,642.00	1,642.00	1,642.00	0.00
15 - UTILITIES	240.00	240.00	160.00	33.33
02 - COMMUNICATIONS	240.00	240.00	160.00	33.33
20 - SERVICES	100.00	100.00	100.00	0.00
02 - ADVERTISING	100.00	100.00	100.00	0.00
30 - SUPPLIES & EQUIPMENT	14,100.00	14,100.00	3,283.00	76.72
03 - VEHICLE FUEL	2,000.00	2,000.00	1,193.00	40.35
04 - VEHICLE MAINTENANCE	2,000.00	2,000.00	1,990.00	0.50
05 - OTHER EQUIPMENT	10,100.00	10,100.00	100.00	99.01
40 - STAFF	350.00	350.00	367.92	-5.12
03 - TRAVEL	200.00	200.00	217.92	-8.96
04 - TRAINING	150.00	150.00	150.00	0.00
14 - BOARD OF APPEALS	**125.00**	**125.00**	**125.00**	**0.00**
40 - STAFF	125.00	125.00	125.00	0.00
04 - TRAINING	125.00	125.00	125.00	0.00
15 - SCENIC BYWAY	**1,600.00**	**1,600.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	1,600.00	1,600.00	0.00	100.00
11 - MISC	1,600.00	1,600.00	0.00	100.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
30 - TOWN PROPERTY CONT'D				
30 - TOWN PROPERTY	165,745.00	165,745.00	142,188.97	14.21
01 - TOWN OFFICE	**30,402.00**	**30,402.00**	**26,402.34**	**13.16**
10 - PERSONNEL	3,661.00	3,661.00	3,194.82	12.73
01 - SALARIES	2,444.00	2,444.00	2,008.91	17.80
03 - FICA	152.00	152.00	126.81	16.57
04 - MEDICARE	36.00	36.00	30.10	16.39
08 - ME PAID FAMILY MEDICAL LEAVE	12.00	12.00	12.00	0.00
11 - EARNED PAID LEAVE	1,017.00	1,017.00	1,017.00	0.00
15 - UTILITIES	21,115.00	21,115.00	18,787.13	11.02
01 - ELECTRICITY	3,500.00	3,500.00	1,962.96	43.92
02 - COMMUNICATIONS	10,000.00	10,000.00	9,890.19	1.10
03 - HEAT	6,975.00	6,975.00	6,496.72	6.86
08 - SECURITY SERVICES	440.00	440.00	237.26	46.08
10 - PROPANE	200.00	200.00	200.00	0.00
20 - SERVICES	1,926.00	1,926.00	1,394.00	27.62
12 - MOWING	926.00	926.00	394.00	57.45
27 - INDEPENDENT CONTRACTOR	1,000.00	1,000.00	1,000.00	0.00
30 - SUPPLIES & EQUIPMENT	1,700.00	1,700.00	1,026.39	39.62
08 - GENERAL SUPPLIES	1,700.00	1,700.00	1,026.39	39.62
35 - REPAIRS & MAINTENANCE	2,000.00	2,000.00	2,000.00	0.00
01 - BUILDINGS	2,000.00	2,000.00	2,000.00	0.00
02 - COMMUNITY CENTER	**24,198.00**	**24,198.00**	**19,889.01**	**17.81**
10 - PERSONNEL	8,223.00	8,223.00	5,408.25	34.23
01 - SALARIES	6,588.00	6,588.00	3,985.00	39.51
03 - FICA	408.00	408.00	246.65	39.55
04 - MEDICARE	96.00	96.00	58.30	39.27
08 - ME PAID FAMILY MEDICAL LEAVE	35.00	35.00	22.30	36.29
11 - EARNED PAID LEAVE	1,096.00	1,096.00	1,096.00	0.00
15 - UTILITIES	10,470.00	10,470.00	9,760.45	6.78
01 - ELECTRICITY	1,900.00	1,900.00	1,749.99	7.90
02 - COMMUNICATIONS	720.00	720.00	720.00	0.00
03 - HEAT	7,650.00	7,650.00	7,090.46	7.31
10 - PROPANE	200.00	200.00	200.00	0.00
20 - SERVICES	1,955.00	1,955.00	1,227.00	37.24
12 - MOWING	1,955.00	1,955.00	1,227.00	37.24
30 - SUPPLIES & EQUIPMENT	250.00	250.00	193.31	22.68
08 - GENERAL SUPPLIES	250.00	250.00	193.31	22.68
35 - REPAIRS & MAINTENANCE	3,300.00	3,300.00	3,300.00	0.00
01 - BUILDINGS	2,800.00	2,800.00	2,800.00	0.00
10 - BALLFIELD	500.00	500.00	500.00	0.00
03 - JONES POND	**12,712.00**	**12,712.00**	**8,594.98**	**32.39**
10 - PERSONNEL	9,612.00	9,612.00	6,295.37	34.51
01 - SALARIES	8,008.00	8,008.00	4,926.00	38.49
03 - FICA	496.00	496.00	305.83	38.34
04 - MEDICARE	116.00	116.00	71.54	38.33
08 - ME PAID FAMILY MEDICAL LEAVE	40.00	40.00	40.00	0.00
11 - EARNED PAID LEAVE	952.00	952.00	952.00	0.00
15 - UTILITIES	100.00	100.00	12.58	87.42
01 - ELECTRICITY	100.00	100.00	12.58	87.42
30 - SUPPLIES & EQUIPMENT	500.00	500.00	346.62	30.68
08 - GENERAL SUPPLIES	500.00	500.00	346.62	30.68
35 - REPAIRS & MAINTENANCE	2,500.00	2,500.00	1,940.41	22.38

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
30 - TOWN PROPERTY CONT'D				
01 - BUILDINGS	2,500.00	2,500.00	1,940.41	22.38
04 - FIRE STATION 1	**9,335.00**	**9,335.00**	**8,572.17**	**8.17**
15 - UTILITIES	3,735.00	3,735.00	3,161.35	15.36
01 - ELECTRICITY	3,735.00	3,735.00	3,161.35	15.36
30 - SUPPLIES & EQUIPMENT	600.00	600.00	410.82	31.53
08 - GENERAL SUPPLIES	600.00	600.00	410.82	31.53
35 - REPAIRS & MAINTENANCE	5,000.00	5,000.00	5,000.00	0.00
01 - BUILDINGS	5,000.00	5,000.00	5,000.00	0.00
05 - FIRE STATION 2	**18,640.00**	**18,640.00**	**13,634.34**	**26.85**
10 - PERSONNEL	0.00	0.00	-33.96	----
03 - FICA	0.00	0.00	-27.50	----
04 - MEDICARE	0.00	0.00	-6.46	----
15 - UTILITIES	15,100.00	15,100.00	11,513.65	23.75
01 - ELECTRICITY	5,000.00	5,000.00	3,967.25	20.66
02 - COMMUNICATIONS	6,300.00	6,300.00	4,421.58	29.82
03 - HEAT	3,600.00	3,600.00	2,924.82	18.76
10 - PROPANE	200.00	200.00	200.00	0.00
30 - SUPPLIES & EQUIPMENT	540.00	540.00	496.51	8.05
08 - GENERAL SUPPLIES	540.00	540.00	496.51	8.05
35 - REPAIRS & MAINTENANCE	3,000.00	3,000.00	1,658.14	44.73
01 - BUILDINGS	3,000.00	3,000.00	1,658.14	44.73
06 - FIRE STATION 3	**7,930.00**	**7,930.00**	**7,052.44**	**11.07**
15 - UTILITIES	7,080.00	7,080.00	6,367.62	10.06
01 - ELECTRICITY	1,600.00	1,600.00	1,357.64	15.15
02 - COMMUNICATIONS	780.00	780.00	361.78	53.62
03 - HEAT	4,500.00	4,500.00	4,448.20	1.15
10 - PROPANE	200.00	200.00	200.00	0.00
30 - SUPPLIES & EQUIPMENT	50.00	50.00	50.00	0.00
08 - GENERAL SUPPLIES	50.00	50.00	50.00	0.00
35 - REPAIRS & MAINTENANCE	800.00	800.00	634.82	20.65
01 - BUILDINGS	800.00	800.00	634.82	20.65
07 - PROSPECT HARBOR WOMENS CLUB	**4,836.00**	**4,836.00**	**2,529.13**	**47.70**
10 - PERSONNEL	1,601.00	1,601.00	1,258.47	21.39
01 - SALARIES	611.00	611.00	291.28	52.33
03 - FICA	38.00	38.00	19.52	48.63
04 - MEDICARE	9.00	9.00	4.67	48.11
08 - ME PAID FAMILY MEDICAL LEAVE	3.00	3.00	3.00	0.00
11 - EARNED PAID LEAVE	940.00	940.00	940.00	0.00
15 - UTILITIES	1,435.00	1,435.00	1,088.69	24.13
01 - ELECTRICITY	870.00	870.00	523.69	39.81
03 - HEAT	565.00	565.00	565.00	0.00
20 - SERVICES	1,200.00	1,200.00	576.00	52.00
12 - MOWING	1,200.00	1,200.00	576.00	52.00
30 - SUPPLIES & EQUIPMENT	100.00	100.00	100.00	0.00
08 - GENERAL SUPPLIES	100.00	100.00	100.00	0.00
35 - REPAIRS & MAINTENANCE	500.00	500.00	-494.03	198.81
01 - BUILDINGS	500.00	500.00	-494.03	198.81
08 - PROSPECT HARBOR PIER	**2,045.00**	**2,045.00**	**1,845.94**	**9.73**
15 - UTILITIES	1,545.00	1,545.00	1,345.94	12.88
01 - ELECTRICITY	825.00	825.00	625.94	24.13
02 - COMMUNICATIONS	720.00	720.00	720.00	0.00
35 - REPAIRS & MAINTENANCE	500.00	500.00	500.00	0.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
30 - TOWN PROPERTY CONT'D				
01 - BUILDINGS	500.00	500.00	500.00	0.00
09 - ALL BUILDINGS	**5,000.00**	**5,000.00**	**5,000.00**	**0.00**
35 - REPAIRS & MAINTENANCE	5,000.00	5,000.00	5,000.00	0.00
09 - PROPERTY MAINTENANCE	5,000.00	5,000.00	5,000.00	0.00
10 - TRANSFER STATION	**6,105.00**	**6,105.00**	**5,047.90**	**17.32**
15 - UTILITIES	1,005.00	1,005.00	862.90	14.14
01 - ELECTRICITY	505.00	505.00	362.90	28.14
03 - HEAT	500.00	500.00	500.00	0.00
35 - REPAIRS & MAINTENANCE	5,100.00	5,100.00	4,185.00	17.94
01 - BUILDINGS	5,100.00	5,100.00	4,185.00	17.94
11 - PUBLIC WORKS ROUTE 1 SITE	**40,317.00**	**40,317.00**	**40,478.22**	**-0.40**
15 - UTILITIES	2,920.00	2,920.00	3,133.82	-7.32
01 - ELECTRICITY	2,200.00	2,200.00	2,413.82	-9.72
02 - COMMUNICATIONS	720.00	720.00	720.00	0.00
35 - REPAIRS & MAINTENANCE	1,000.00	1,000.00	982.40	1.76
01 - BUILDINGS	1,000.00	1,000.00	982.40	1.76
45 - DEBT SERVICE	36,397.00	36,397.00	36,362.00	0.10
01 - INTEREST	1,309.00	1,309.00	1,309.00	0.00
02 - PRINCIPAL	35,088.00	35,088.00	35,053.00	0.10
13 - GOULDSBORO TOWN PARK	**4,225.00**	**4,225.00**	**3,142.50**	**25.62**
15 - UTILITIES	500.00	500.00	500.00	0.00
01 - ELECTRICITY	500.00	500.00	500.00	0.00
20 - SERVICES	1,500.00	1,500.00	510.00	66.00
12 - MOWING	1,500.00	1,500.00	510.00	66.00
35 - REPAIRS & MAINTENANCE	2,225.00	2,225.00	2,132.50	4.16
01 - BUILDINGS	2,225.00	2,225.00	2,132.50	4.16

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
40 - PUBLIC SAFETY CONT'D				
40 - PUBLIC SAFETY	987,324.00	987,324.00	675,101.60	31.62
01 - POLICE	**366,845.00**	**366,845.00**	**246,799.43**	**32.72**
10 - PERSONNEL	295,285.00	295,285.00	198,424.22	32.80
01 - SALARIES	251,023.00	251,023.00	166,315.89	33.74
03 - FICA	15,563.00	15,563.00	10,520.59	32.40
04 - MEDICARE	3,640.00	3,640.00	2,460.65	32.40
05 - RETIREMENT	21,295.00	21,295.00	17,752.10	16.64
08 - ME PAID FAMILY MEDICAL LEAVE	1,255.00	1,255.00	782.93	37.62
09 - MainePERS	0.00	0.00	-1,916.94	----
11 - EARNED PAID LEAVE	2,509.00	2,509.00	2,509.00	0.00
15 - UTILITIES	14,000.00	14,000.00	8,556.49	38.88
02 - COMMUNICATIONS	3,650.00	3,650.00	2,965.86	18.74
09 - RCC-E911	10,350.00	10,350.00	5,590.63	45.98
20 - SERVICES	3,000.00	3,000.00	2,267.03	24.43
35 - K9 TRAINING	1,000.00	1,000.00	1,000.00	0.00
36 - K9 VETERINARY/MEDICAL	2,000.00	2,000.00	1,267.03	36.65
30 - SUPPLIES & EQUIPMENT	50,360.00	50,360.00	35,798.69	28.91
01 - COPIER LEASE & FEES	660.00	660.00	-34.00	105.15
02 - POSTAGE	200.00	200.00	182.90	8.55
03 - VEHICLE FUEL	18,000.00	18,000.00	9,538.41	47.01
04 - VEHICLE MAINTENANCE	10,000.00	10,000.00	6,712.26	32.88
06 - COMPUTER SOFTWARE	3,000.00	3,000.00	3,000.00	0.00
07 - COMPUTER HARDWARE	3,000.00	3,000.00	3,000.00	0.00
08 - GENERAL SUPPLIES	10,000.00	10,000.00	8,853.39	11.47
17 - UNIFORMS	4,000.00	4,000.00	3,141.22	21.47
25 - K9 SUPPLIES & EQUIPMENT	1,500.00	1,500.00	1,404.51	6.37
40 - STAFF	4,200.00	4,200.00	1,753.00	58.26
01 - DUES/LICENSES	500.00	500.00	400.00	20.00
03 - TRAVEL	500.00	500.00	483.00	3.40
04 - TRAINING	2,000.00	2,000.00	325.00	83.75
08 - MEDICAL EVALUATIONS	1,200.00	1,200.00	545.00	54.58
02 - FIRE DEPARTMENT	**100,000.00**	**100,000.00**	**65,889.38**	**34.11**
10 - PERSONNEL	38,151.00	38,151.00	26,774.02	29.82
01 - SALARIES	27,268.00	27,268.00	16,689.49	38.79
03 - FICA	2,187.00	2,187.00	1,539.86	29.59
04 - MEDICARE	512.00	512.00	360.67	29.56
06 - STIPENDS	8,008.00	8,008.00	8,008.00	0.00
08 - ME PAID FAMILY MEDICAL LEAVE	176.00	176.00	176.00	0.00
15 - UTILITIES	7,700.00	7,700.00	4,947.16	35.75
02 - COMMUNICATIONS	2,500.00	2,500.00	2,139.88	14.40
09 - RCC-E911	5,200.00	5,200.00	2,807.28	46.01
20 - SERVICES	0.00	0.00	-19.24	----
07 - ELECTION	0.00	0.00	-19.24	----
30 - SUPPLIES & EQUIPMENT	31,849.00	31,849.00	25,305.76	20.54
02 - POSTAGE	100.00	100.00	100.00	0.00
03 - VEHICLE FUEL	4,000.00	4,000.00	2,489.41	37.76
04 - VEHICLE MAINTENANCE	5,000.00	5,000.00	4,338.11	13.24
06 - COMPUTER SOFTWARE	150.00	150.00	150.00	0.00
07 - COMPUTER HARDWARE	500.00	500.00	468.04	6.39
08 - GENERAL SUPPLIES	1,500.00	1,500.00	1,488.96	0.74
15 - SPECIAL EQUIPMENT	20,599.00	20,599.00	16,271.24	21.01
35 - REPAIRS & MAINTENANCE	15,500.00	15,500.00	2,081.68	86.57
02 - EQUIPMENT	15,000.00	15,000.00	1,581.68	89.46

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
40 - PUBLIC SAFETY CONT'D				
15 - FIRE HYDRANTS	500.00	500.00	500.00	0.00
40 - STAFF	6,800.00	6,800.00	6,800.00	0.00
04 - TRAINING	5,000.00	5,000.00	5,000.00	0.00
06 - FIRE PREVENTION	300.00	300.00	300.00	0.00
08 - MEDICAL EVALUATIONS	1,500.00	1,500.00	1,500.00	0.00
03 - AMBULANCE	**516,979.00**	**516,979.00**	**358,912.79**	**30.57**
10 - PERSONNEL	433,689.00	433,689.00	298,182.76	31.25
01 - SALARIES	335,000.00	335,000.00	232,955.92	30.46
03 - FICA	23,498.00	23,498.00	15,790.94	32.80
04 - MEDICARE	5,496.00	5,496.00	3,693.50	32.80
05 - RETIREMENT	19,000.00	19,000.00	19,000.00	0.00
06 - STIPENDS	44,000.00	44,000.00	21,607.50	50.89
08 - ME PAID FAMILY MEDICAL LEAVE	1,895.00	1,895.00	1,276.45	32.64
09 - MainePERS	0.00	0.00	-941.55	----
11 - EARNED PAID LEAVE	4,800.00	4,800.00	4,800.00	0.00
15 - UTILITIES	7,700.00	7,700.00	5,064.55	34.23
02 - COMMUNICATIONS	2,500.00	2,500.00	2,257.27	9.71
09 - RCC-E911	5,200.00	5,200.00	2,807.28	46.01
20 - SERVICES	14,500.00	14,500.00	9,125.00	37.07
27 - INDEPENDENT CONTRACTOR	14,500.00	14,500.00	9,125.00	37.07
30 - SUPPLIES & EQUIPMENT	49,090.00	49,090.00	34,540.48	29.64
02 - POSTAGE	1,000.00	1,000.00	1,000.00	0.00
03 - VEHICLE FUEL	15,000.00	15,000.00	12,032.74	19.78
04 - VEHICLE MAINTENANCE	5,000.00	5,000.00	-254.85	105.10
06 - COMPUTER SOFTWARE	2,690.00	2,690.00	2,672.00	0.67
07 - COMPUTER HARDWARE	1,500.00	1,500.00	1,472.77	1.82
08 - GENERAL SUPPLIES	900.00	900.00	686.84	23.68
14 - EMS SUPPLIES	10,000.00	10,000.00	5,682.58	43.17
17 - UNIFORMS	3,000.00	3,000.00	2,452.45	18.25
20 - MEDICINE SUPPLIES	10,000.00	10,000.00	8,795.95	12.04
35 - REPAIRS & MAINTENANCE	1,000.00	1,000.00	1,000.00	0.00
02 - EQUIPMENT	1,000.00	1,000.00	1,000.00	0.00
40 - STAFF	11,000.00	11,000.00	11,000.00	0.00
04 - TRAINING	11,000.00	11,000.00	11,000.00	0.00
05 - ANIMAL CONTROL	**3,500.00**	**3,500.00**	**3,500.00**	**0.00**
20 - SERVICES	3,500.00	3,500.00	3,500.00	0.00
27 - INDEPENDENT CONTRACTOR	3,500.00	3,500.00	3,500.00	0.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
50 - PUBLIC WORKS CONT'D				
50 - PUBLIC WORKS	969,600.00	969,600.00	667,849.33	31.12
01 - MAINTENANCE	**448,450.00**	**448,450.00**	**329,919.35**	**26.43**
10 - PERSONNEL	155,330.00	155,330.00	98,917.58	36.32
01 - SALARIES	130,737.00	130,737.00	81,628.97	37.56
03 - FICA	8,106.00	8,106.00	4,827.85	40.44
04 - MEDICARE	1,896.00	1,896.00	1,129.36	40.43
05 - RETIREMENT	12,985.00	12,985.00	9,877.70	23.93
08 - ME PAID FAMILY MEDICAL LEAVE	654.00	654.00	501.70	23.29
11 - EARNED PAID LEAVE	952.00	952.00	952.00	0.00
15 - UTILITIES	1,200.00	1,200.00	1,015.66	15.36
02 - COMMUNICATIONS	1,200.00	1,200.00	1,015.66	15.36
20 - SERVICES	47,100.00	47,100.00	34,100.00	27.60
02 - ADVERTISING	800.00	800.00	800.00	0.00
09 - ROAD PROJECTS	30,000.00	30,000.00	17,000.00	43.33
12 - MOWING	3,800.00	3,800.00	3,800.00	0.00
41 - SWEEPING	12,500.00	12,500.00	12,500.00	0.00
25 - INSURANCE	0.00	0.00	-228.39	----
17 - VETERINARY INSURANCE FOR K9	0.00	0.00	-228.39	----
30 - SUPPLIES & EQUIPMENT	230,775.00	230,775.00	186,237.98	19.30
02 - POSTAGE	125.00	125.00	125.00	0.00
03 - VEHICLE FUEL	3,000.00	3,000.00	2,101.52	29.95
04 - VEHICLE MAINTENANCE	3,000.00	3,000.00	2,560.11	14.66
06 - COMPUTER SOFTWARE	10,400.00	10,400.00	1,997.55	80.79
07 - COMPUTER HARDWARE	200.00	200.00	133.90	33.05
08 - GENERAL SUPPLIES	1,500.00	1,500.00	1,158.89	22.74
11 - SIGNS	2,000.00	2,000.00	986.21	50.69
12 - CULVERTS	40,000.00	40,000.00	36,100.00	9.75
21 - WINTER SAND	51,300.00	51,300.00	51,300.00	0.00
22 - WINTER SALT	119,250.00	119,250.00	89,774.80	24.72
35 - REPAIRS & MAINTENANCE	13,000.00	13,000.00	10,000.00	23.08
12 - COLD PATCH	1,000.00	1,000.00	1,000.00	0.00
13 - DITCHING	9,000.00	9,000.00	9,000.00	0.00
14 - BRUSHING	3,000.00	3,000.00	0.00	100.00
40 - STAFF	1,045.00	1,045.00	-123.48	111.82
01 - DUES/LICENSES	45.00	45.00	45.00	0.00
04 - TRAINING	1,000.00	1,000.00	-168.48	116.85
02 - MAINTENANCE	**250,000.00**	**250,000.00**	**178,571.40**	**28.57**
20 - SERVICES	250,000.00	250,000.00	178,571.40	28.57
20 - SNOWPLOWING	250,000.00	250,000.00	178,571.40	28.57
03 - STREETLIGHTS	**6,000.00**	**6,000.00**	**3,962.48**	**33.96**
15 - UTILITIES	6,000.00	6,000.00	3,962.48	33.96
04 - STREET LIGHTS	6,000.00	6,000.00	3,962.48	33.96
05 - SOLID WASTE & RECYCLING	**175,800.00**	**175,800.00**	**104,196.39**	**40.73**
20 - SERVICES	175,800.00	175,800.00	104,196.39	40.73
15 - SOLID WASTE DISPOSAL (PERC)	36,000.00	36,000.00	21,896.39	39.18
16 - SOLID WASTE PICK-UP	138,000.00	138,000.00	80,500.00	41.67
19 - HAZARDOUS WASTE DISPOSAL	1,800.00	1,800.00	1,800.00	0.00
07 - TRANSFER STATION	**89,350.00**	**89,350.00**	**51,199.71**	**42.70**
20 - SERVICES	88,750.00	88,750.00	50,599.71	42.99
24 - TRANSFER STATION OPERATOR	30,000.00	30,000.00	17,500.00	41.67
25 - DEBRIS HAULING & DISPOSAL	58,000.00	58,000.00	32,349.71	44.22
28 - SPECIAL DISPOSAL	750.00	750.00	750.00	0.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
50 - PUBLIC WORKS CONT'D				
40 - STAFF	600.00	600.00	600.00	0.00
01 - DUES/LICENSES	600.00	600.00	600.00	0.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
53 - INSURANCE CONT'D				
53 - INSURANCE	327,878.00	327,878.00	243,408.45	25.76
01 - INSURANCE	**327,878.00**	**327,878.00**	**243,408.45**	**25.76**
25 - INSURANCE	327,878.00	327,878.00	243,408.45	25.76
01 - PROPERTY	11,204.00	11,204.00	6,068.50	45.84
02 - AUTO	16,729.00	16,729.00	8,808.00	47.35
03 - WORKER'S COMPENSATION	33,838.00	33,838.00	30,353.25	10.30
04 - UNEMPLOYMENT	3,260.00	3,260.00	2,478.50	23.97
05 - PUBLIC OFFICIALS	4,824.00	4,824.00	2,754.00	42.91
06 - LIABILITY	11,735.00	11,735.00	4,968.00	57.67
07 - HEALTH	237,307.00	237,307.00	181,815.31	23.38
11 - FD SPECIAL INSURANCE	1,150.00	1,150.00	1,150.00	0.00
14 - MOBILE EQUIPMENT	4,287.00	4,287.00	2,121.00	50.52
15 - CRIME	380.00	380.00	207.50	45.39
16 - ELECTRONIC DATA PROCESSING	164.00	164.00	84.00	48.78
17 - VETERINARY INSURANCE FOR K9	3,000.00	3,000.00	2,600.39	13.32

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
60 - CHARITABLE & OTHER CONT'D				
60 - CHARITABLE & OTHER	3,200.00	3,200.00	0.00	100.00
02 - COMMUNITY HEALTH & COUNSELING	**400.00**	**400.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	400.00	400.00	0.00	100.00
11 - MISC	400.00	400.00	0.00	100.00
06 - EASTERN AREA AGENCY AGING	**400.00**	**400.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	400.00	400.00	0.00	100.00
11 - MISC	400.00	400.00	0.00	100.00
13 - LIFE FLIGHT	**400.00**	**400.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	400.00	400.00	0.00	100.00
11 - MISC	400.00	400.00	0.00	100.00
22 - WIC NUTRITION PROGRAM	**400.00**	**400.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	400.00	400.00	0.00	100.00
11 - MISC	400.00	400.00	0.00	100.00
23 - FAMILIES FIRST COMM CENTER	**400.00**	**400.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	400.00	400.00	0.00	100.00
11 - MISC	400.00	400.00	0.00	100.00
38 - NORTHERN LIGHT HOSPICE	**400.00**	**400.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	400.00	400.00	0.00	100.00
11 - MISC	400.00	400.00	0.00	100.00
39 - SWEETSER	**400.00**	**400.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	400.00	400.00	0.00	100.00
11 - MISC	400.00	400.00	0.00	100.00
40 - FRIENDS OF DIXON CLINIC	**400.00**	**400.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	400.00	400.00	0.00	100.00
11 - MISC	400.00	400.00	0.00	100.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
65 - SPECIAL PROJECTS CONT'D				
65 - SPECIAL PROJECTS	31,800.00	31,800.00	0.00	100.00
44 - DORCAS LIBRARY	**10,000.00**	**10,000.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	10,000.00	10,000.00	0.00	100.00
11 - MISC	10,000.00	10,000.00	0.00	100.00
45 - HISTORICAL SOCIETY	**8,000.00**	**8,000.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	8,000.00	8,000.00	0.00	100.00
11 - MISC	8,000.00	8,000.00	0.00	100.00
47 - SCHOODIC FOOD PANTRY	**13,800.00**	**13,800.00**	**0.00**	**100.00**
50 - MISCELLANEOUS	13,800.00	13,800.00	0.00	100.00
11 - MISC	13,800.00	13,800.00	0.00	100.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
70 - COUNTY TAX CONT'D				
70 - COUNTY TAX	385,027.00	385,027.00	-0.23	100.00
01 - COUNTY TAX	**385,027.00**	**385,027.00**	**-0.23**	**100.00**
50 - MISCELLANEOUS	385,027.00	385,027.00	-0.23	100.00
06 - COUNTY TAX	385,027.00	385,027.00	-0.23	100.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
79 - REVALUATION RESERVE CONT'D				
79 - REVALUATION RESERVE	67,000.00	67,000.00	44,100.00	34.18
01 - REVALUATION RESERVE	**67,000.00**	**67,000.00**	**44,100.00**	**34.18**
90 - RESERVES	67,000.00	67,000.00	44,100.00	34.18
01 - EXPENSE	67,000.00	67,000.00	44,100.00	34.18

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
80 - PENINSULA SCHOOL CONT'D				
80 - PENINSULA SCHOOL	4,087,414.00	4,087,414.00	2,407,404.40	41.10
02 - REGIONAL SCHOOL UNIT #24	**4,087,414.00**	**4,087,414.00**	**2,407,404.40**	**41.10**
50 - MISCELLANEOUS	4,087,414.00	4,087,414.00	2,407,404.40	41.10
07 - EDUCATION	4,087,414.00	4,087,414.00	2,407,404.40	41.10

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
81 - AMBULANCE RESERVE CONT'D				
81 - AMBULANCE RESERVE	70,000.00	70,000.00	40,642.95	41.94
01 - AMBULANCE RESERVE	**70,000.00**	**70,000.00**	**40,642.95**	**41.94**
90 - RESERVES	70,000.00	70,000.00	40,642.95	41.94
01 - EXPENSE	70,000.00	70,000.00	40,642.95	41.94

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
83 - RECRERATION RESERVE CONT'D				
83 - RECRERATION RESERVE	0.00	0.00	-725.00	----
01 - RECREATION RESERVE	**0.00**	**0.00**	**-725.00**	**----**
90 - RESERVES	0.00	0.00	-725.00	----
01 - EXPENSE	0.00	0.00	-725.00	----

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
84 - PAVING RESERVE CONT'D				
84 - PAVING RESERVE	300,000.00	300,000.00	15,957.62	94.68
01 - PAVING RESERVE	**300,000.00**	**300,000.00**	**15,957.62**	**94.68**
90 - RESERVES	300,000.00	300,000.00	15,957.62	94.68
01 - EXPENSE	300,000.00	300,000.00	15,957.62	94.68

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
85 - TRANSFER STATION RESERVE CONT'D				
85 - TRANSFER STATION RESERVE	0.00	0.00	-16,575.25	----
01 - TRANSFER STATION RESERVE	**0.00**	**0.00**	**-16,575.25**	**----**
90 - RESERVES	0.00	0.00	-16,575.25	----
99 - TRANSFER OUT	0.00	0.00	-16,575.25	----

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
86 - SHELLFISH RESERVE CONT'D				
86 - SHELLFISH RESERVE	0.00	0.00	-276.95	----
01 - SHELLFISH RESERVE	**0.00**	**0.00**	**-276.95**	**----**
90 - RESERVES	0.00	0.00	-276.95	----
01 - EXPENSE	0.00	0.00	-276.95	----

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
87 - HARBOR RESERVE CONT'D				
87 - HARBOR RESERVE	50,000.00	50,000.00	45,490.15	9.02
01 - HARBOR RESERVE	**50,000.00**	**50,000.00**	**45,490.15**	**9.02**
90 - RESERVES	50,000.00	50,000.00	45,490.15	9.02
01 - EXPENSE	50,000.00	50,000.00	45,490.15	9.02

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
88 - PUBLIC WORKS RESERVE CONT'D				
88 - PUBLIC WORKS RESERVE	73,333.00	73,333.00	73,333.00	0.00
01 - PUBLIC WORKS RESERVE	**73,333.00**	**73,333.00**	**73,333.00**	**0.00**
90 - RESERVES	73,333.00	73,333.00	73,333.00	0.00
01 - EXPENSE	73,333.00	73,333.00	73,333.00	0.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
89 - JONES POND RESERVE CONT'D				
89 - JONES POND RESERVE	20,000.00	20,000.00	20,000.00	0.00
01 - JONES POND RESERVE	**20,000.00**	**20,000.00**	**20,000.00**	**0.00**
90 - RESERVES	20,000.00	20,000.00	20,000.00	0.00
01 - EXPENSE	20,000.00	20,000.00	20,000.00	0.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
90 - FIRE EQUIP. RESERVE CONT'D				
90 - FIRE EQUIP. RESERVE	100,000.00	100,000.00	93,303.26	6.70
01 - FIRE EQUIP. RESERVE	**100,000.00**	**100,000.00**	**93,303.26**	**6.70**
90 - RESERVES	100,000.00	100,000.00	93,303.26	6.70
01 - EXPENSE	100,000.00	100,000.00	93,303.26	6.70

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
91 - COASTAL PLANNING & PROTECTION CONT'D				
91 - COASTAL PLANNING & PROTECTION	30,000.00	30,000.00	30,000.00	0.00
01 - COASTAL RESPONSE RESERVE	**30,000.00**	**30,000.00**	**30,000.00**	**0.00**
90 - RESERVES	30,000.00	30,000.00	30,000.00	0.00
01 - EXPENSE	30,000.00	30,000.00	30,000.00	0.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
93 - COMM CEM RESERVE CONT'D				
93 - COMM CEM RESERVE	2,500.00	2,500.00	2,500.00	0.00
01 - COMM CEMETERY RESERVE	**2,500.00**	**2,500.00**	**2,500.00**	**0.00**
90 - RESERVES	2,500.00	2,500.00	2,500.00	0.00
01 - EXPENSE	2,500.00	2,500.00	2,500.00	0.00

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
94 - CRUISER & ACADEMY TRAINING RES CONT'D				
94 - CRUISER & ACADEMY TRAINING RES	0.00	0.00	-2,853.20	----
01 - CRUISER RESERVE	**0.00**	**0.00**	**-2,853.20**	**----**
90 - RESERVES	0.00	0.00	-2,853.20	----
01 - EXPENSE	0.00	0.00	-2,643.20	----
99 - TRANSFER OUT	0.00	0.00	-210.00	----

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
95 - LEGAL & EXECUTIVE SEARCH RES CONT'D				
95 - LEGAL & EXECUTIVE SEARCH RES	80,000.00	80,000.00	63,275.88	20.91
01 - LEGAL RESERVE	**80,000.00**	**80,000.00**	**63,275.88**	**20.91**
90 - RESERVES	80,000.00	80,000.00	63,275.88	20.91
01 - EXPENSE	80,000.00	80,000.00	63,275.88	20.91

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
96 - J STRATER RESERVE CONT'D				
96 - J STRATER RESERVE	0.00	0.00	-617.06	----
01 - J STRATER RESERVE	**0.00**	**0.00**	**-617.06**	**----**
90 - RESERVES	0.00	0.00	-617.06	----
01 - EXPENSE	0.00	0.00	-617.06	----

ACCOUNT	BUDGET ORIGINAL	BUDGET NET	UNEXPENDED BALANCE	PERCENT SPENT
97 - BUILDINGS & GROUNDS CONT'D				
97 - BUILDINGS & GROUNDS	110,000.00	110,000.00	93,529.65	14.97
01 - BUILDINGS & GROUNDS	**110,000.00**	**110,000.00**	**93,529.65**	**14.97**
90 - RESERVES	110,000.00	110,000.00	93,529.65	14.97
01 - EXPENSE	110,000.00	110,000.00	93,529.65	14.97
Final Totals	8,484,050.00	8,484,050.00	5,029,295.16	40.72

TOWN OF GOULDSBORO

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Town Manager, Deputy Treasurer, Tax Collector
Joshua McIntyre
town.manager@gouldsborotown.com

Board of Selectmen
Robert Harmon, *Chair*
Danny Mitchell, Jr., *Vice Chair*
Peter McKenzie
Jacqueline Weaver
Johnathan Renwick

INFRASTRUCTURE REPORT

11/3/2026

- Town Roads- 2 quotes obtained for Guzzle Rd. culvert cap and Summer Harbor Rd. culvert- recommend Rings Paving for Guzzle Rd and Certified Paving for Summer Harbor Rd.
- Transfer Station- New heater installed on 10/29/26. 2 gate quotes obtained.
- Security Cameras- Cameras in for Fire Station and Office Conference Room. Tentatively scheduled for install on Friday 11/6/26.
- Internet Connectivity- Fidium- tech required to reset equipment at DOT lot. Waiting on Fidium to schedule Rec Center install (flaggers required).
- E911- One new address
- Salt/Sand- 1/3 of our materials have been delivered, mixed and put up in the building. Contractor made additional room in storage shed. Will schedule next 1/3 of materials starting in the next 2 weeks.

2 permits issued from 10/20/2026– 11/3/26 with no new residences

Permit #	Date	Name	Location	Shoreland	Est. Cost	Type
26-75	10/28/26	Clifford Colson Jr	177 West Bay Rd	N	$100	Entry Landing
26-76	10/28/26	Les Bishop	36 Crowley Island Rd	N	$35,000	Demo

Mike Connors
CEO

Select Board Report

Gouldsboro Fire Department

Reporting Period: October 13 – October 27, 2026

Call Summary

The Fire Department responded to 5 calls for service during this reporting period. A summary by call type and by town is provided below, followed by the full call log.

Statistic	Count
Total calls received	5
Calls responded	5
Odor Investigation	1
Fire Alarm	1
Downed Power Line	3

Town	Calls
Winter Harbor	2
Gouldsboro	3

Call Log

Date	Nature of Call	Town	Incident #
10/17/26	Odor Investigation	Winter Harbor	26GB-0106
10/17/26	Fire Alarm	Gouldsboro	26GB-0107
10/18/26	Downed Power Line	Winter Harbor	26GB-0108
10/20/26	Downed Power Line	Gouldsboro	26GB-0109
10/22/26	Downed Power Line	Gouldsboro	26GB-0110

Operational Updates

- New Equipment: New thermal imaging cameras and ice water rescue suits have been received and are being placed into service.
- Utility Truck: The department is investigating options for a new utility truck, aiming for a vehicle that is capable of both brush fire and utility work.
- Safety Data Sheets: A new MSDS book has been posted in the engine bay.
- Water Supply: The department is working with Mike Connors to install one new dry hydrant at the Jones Pond Rec area and to repair the hydrant on Oceanview Way.

Respectfully,

Benjamin Souders
Fire Chief

Select Board Report

Reporting Period: October 13 – October 27, 2026

Call Summary

Schoodic EMS responded to 3 calls for service during this reporting period. A summary by call type and by town is provided below, followed by the full call log.

Statistic	Count
Total calls received	3
Calls responded	3
Fall	1
Traumatic injury	1
Chest pain	1

Town	Calls
Gouldsboro	2
Franklin	1

Call Log

Date	Nature of Call	Town	Incident #
10/18/26	Fall	Gouldsboro	26SC-0294
10/19/26	Traumatic injury	Gouldsboro	26SC-0295
10/23/26	Chest pain	Franklin	26SC-0296

Operational Updates

- LIFEPAK 35 Cardiac Monitor: The new LIFEPAK 35 cardiac monitor/defibrillator is expected to arrive this week. All of the accessory components have already been received.
- Stephen & Tabitha King Foundation Grant: The grant application has been submitted, requesting $42,200 to update aging patient care and provider safety equipment.
- Staffing: There are a significant number of open shifts on the EMS schedule over the next two weeks. Efforts are underway to find per-diem staff to cover them, but the Interim EMS Director will likely fill the openings, which will result in periodic out-of-service periods, most likely at night.
- Recruitment: The Interim EMS Director will be working with the Town Manager to develop a strategic recruitment plan.

Respectfully,

Benjamin Souders
Interim EMS Director